



BISHOP LYNCH HIGH SCHOOL

Band Director Job Description FLSA Status: Exempt

MISSION

Faithful to Catholic Tradition and to our Dominican heritage of scholarship and service, Bishop Lynch High School promotes the development of the total person by bringing together a diverse community in a rigorous college preparatory environment where students are taught to strive for excellence, seek truth, and work for justice in the world.

Summary

The Bishop Lynch High School Band Director will direct and manage the overall program of marching band and instrumental music for the school. The Band Director will supervise and coordinate the instrumental activities to support each participant in achieving a higher level of personal skill, in gaining an enhanced appreciation for music, and an increased level of self-esteem through rehearsals and performances. Reporting to the Director of Fine Arts, the Band Director will plan activities to achieve district, region, and state recognition.

A Band Director is responsible for the implementation of the goals of Catholic education as outlined in *The Holy See's Teaching on Catholic Schools* (Archbishop Michael Miller):

- Inspired by a Supernatural Vision
- Founded on a Christian Anthropology
- Animated by Communion and Community
- Imbued with a Catholic Worldview
- Sustained by Gospel Witness

Qualified candidates will be driven and inspired by the mission of Catholic schools to form young men and women in a high school setting “who will be good citizens of the world, loving God and neighbor and enriching society with the leaven of the gospel, and who will also be good citizens of the world to come, thus fulfilling their destiny to become saints” (Miller, p. 20).

Responsibilities Include:

- Direct high school instrumental performers, such as marching band, orchestra, concert band, soloists, and ensembles.
- Establish performance requirements, enforce academic requirements, and verify each student's eligibility to participate in band.
- Provide for band participation at extracurricular events, including but not limited to concerts, football games, pep rallies, graduation events, parades.
- Accompany and supervise students; arrange for transportation, lodging, and meals for out-of-town events.
- Oversee band booster club, and support band booster club activities.
- Obtain and use evaluative findings to determine program effectiveness and recommend policies to improve program.
- Complete all required reports, records, and documents in a timely manner.
- Compile budgets and cost estimates based on documented program needs to the Director of Fine Arts annually.
- Ensure that programs are cost-effective, and funds are managed wisely.
- Maintain current inventory of all fixed assets within the department while overseeing the process of cleaning, repairing, and storing all band equipment.



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- Develop and implement plans for instrumental music program and show written evidence of preparation as required.
- Prepare lessons that reflect accommodations for individual student differences.
- Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned.
- Conduct ongoing assessments of student achievement through formal and informal testing.
- Create an environment conducive to learning and appropriate for the physical, social, and emotional development of students.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Establish and maintain open communication by conducting conferences with parents and students.
- Maintain communication and a professional relationship with colleagues, students, parents, and community members.
- Facilitate relationships between Bishop Lynch Fine Arts Programs and Future Friars as instructed by the Director of Fine Arts such as visiting partner schools within the Diocese of Dallas.
- Serve as a positive role model for students and supporting the school's mission statement.
- Participate as an active member of the Bishop Lynch community.
- Provide instruction to students in the BL Band during the school year, including the summer band camp (3 weeks prior to the start of school).
- Attend all performances including football games, concerts, and competitions related to band.
- Assist with supplemental music instruction for students in the band, including small group instruction as needed.
- Opportunity to teach additional courses such as: AP Music Theory, Beginning Band, Jazz Band, and others.
- May be asked to assist with other courses when necessary.
- Actively support and embrace the house system by serving as a mentor or co-mentor.
- Perform other duties as directed by the Director of Fine Arts or the Assistant Principal for Academics.

Working Conditions:

- Frequent district and occasional statewide travel.
- Prolonged and irregular hours.
- Outdoor and indoor work; exposure to sun, heat, cold, and inclement weather.

Qualifications include:

- Bachelor's degree required; master's degree preferred.
- 12 college credit hours in Education.
- 3+ years teaching and band directing experience; knowledge of overall operation of instrumental music program.
- Desire to be held accountable for student academic growth and academic results.
- Knowledge of Pyware or other marching band software.
- Commitment to being a supportive, respectful, and energetic colleague.
- Ability to instruct students and manage their behavior while maintaining a professional manner.
- Must possess clear communication skills, strong work ethic, and excellent organizational skills.

Qualified candidates should email resume to resume@bishoplynch.org.