

Governing Board

Governing Board Meetings

All transactions of the Governing Board will occur at legal meetings. The President shall start meetings promptly upon notification of a quorum, at the appointed hour. Roberts' Rules of Order (revised) shall be followed at all meetings of the Governing Board.

The Governing Board shall meet quarterly to:

1. Propose amendments to the Articles of Joint Agreement;
2. Receive program and committee reports;
3. Adopt annual budget for the operation of the district; and,
4. Consider any other matters placed on the agenda.

The agenda for each quarterly meeting shall include, but not be limited to, the items as delineated below.

1. February/March Meeting – Appoint nominating committee of officers.
2. June Meeting – Review and approve delegation authority to Executive Board.
 - a. Elect Governing Board officers;
 - b. Appoint Executive Board members;
 - c. Appoint District Treasurer;
 - d. Approve a tentative budget for the forthcoming school year.
3. August Meeting – Conduct the annual budget hearing and adopt a final budget for the forthcoming school year.
4. November/December Meeting – Staff and program recognition.

The Superintendent shall post on the SEDOL website and send to the Board designated newspaper:

1. The annual schedule of regular meetings;
2. A public notice of all Board meetings;
3. The agenda for each regular meeting, which shall remain posted until the regular meeting is concluded; and
4. Open meeting minutes within 7 days after the Board approves the minutes, which will remain posted for at least 60 days.

Special Governing Board Meetings

Special meetings shall be called by the President or any five members of the Governing Board by written notice placed in the U.S. mail first class or by facsimile to each Governing Board member at least 20 days prior to the meeting date, specifying the date, time, and purpose of said meeting.

Closed Meetings

The Governing Board reserves the right within the constraints of state law to sit in closed meetings. Such meetings are called by the President with the approval of a majority of the Governing Board for discussion pertaining to the following:

- Collective negotiating matters with employees or representatives;
- Acquisition of real estate;
- Sale of real estate;
- Information regarding appointment, employment or dismissal of an employee or officer;
- Testimony on a complaint lodged against an employee or officer to determine its validity;
- Student disciplinary cases;

- Students in special education programs;
- Appointment to fill a vacancy on the Executive Board;
- Litigation (court or administrative) involving the Board, filed and pending or probable or imminent;
- The Board's self-evaluation, practices, procedures or professional ethics with representatives of a state association authorized under Article 23 of the Illinois School Code (i.e., The Illinois Association of School Boards); and,
- School security matters.

Such meetings shall be closed to the public and press. Minutes taken at such meetings shall remain confidential only so long as their publication would defeat the purpose of the closed meeting. The holding of such a meeting shall be recorded in the minutes of the preceding or subsequent regular meeting. Governing Board members and other persons attending the meeting are honor-bound not to disclose the topic or details of discussion at closed meetings.

Members of the Executive Board shall attend all closed meetings. The Superintendent, or his designated representative, shall attend all closed meetings. The Governing Board may invite staff members or others to attend such meetings at its discretion.

To take final action on any other matter discussed, the Governing Board shall convene or reconvene in open session.

Public Participation at Governing Board Meetings

The Board President or other presiding officer shall have the authority to terminate the remarks of any individual addressing the Governing Board under public comment and to determine procedural matters regarding public participation not otherwise defined in Board policy.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Governing Board constitutes a quorum. Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

LEGAL REF.: 105 ILCS 5/10-20.19, 10-22.31, 24-11, 24-12.

CROSS REF.:

DATE: August 25, 2004

REVIEWED: March 23, 2023

REVISED: June 21, 2006; November 29, 2006; June 20, 2007