

# Hiawatha/Howe Site Council Agenda

May 17, 2024

8:30–9:15 AM

Virtual

[Meeting Link](#)

## Meeting Norms

Be present and share your presence

Be real, but be hopeful

Be prepared

Be solution-oriented

Maximize our time to maximize impact

Seek out and honor all perspectives

**Attending Online:** Alayna Davis (co-chair), Mercedes Walker (principal), Kimberly Enck (vice principal), Sharon Delcambre, Cori Mattke, Carina Aleckson, Lynn Pyfferoen, Kierstin Rosenow, Michael Hauge, Jessica Johnson

AGENDA ITEM	NOTES	PRESENTER	TIME
Warm Welcome and Introductions		Principal Walker and Co-Chair Davis	10 min
Review Agenda Is there anything we should add?	No additions.	Principal Walker and Co-Chair Davis	2 min
Review of Last Meeting	Council reviewed the MPS <a href="#">Site Council Protocols Checklist</a> of requirements for site councils and requested that members review the checklist and <a href="#">HHCS Governance Standards</a> in advance of May meeting.	Co-Chair Davis	2 min
Caregiver Update	Spring Celebration went well! Was well attended and attendees and vendors gave positive feedback.	Co-Chair Davis	8 min

	<p>Next PTO meeting is May 20. On the agenda is elections of officers, updates, and learning more about the SpEd team.</p>		
<p><b>Principal Update</b></p>	<p><b>Staffing Update</b></p> <p>First round of Interview &amp; Select (I&amp;S) has been completed. Outcomes of round one:</p> <p>Amazing Art teacher, Ms. Sega will be returning to both Hiawatha and Howe for next year.</p> <p>Stellar 0.5 Special Education Resource Teacher (SERT) at Hiawatha, Mr. Shawn, will also be filling the 0.5 SERT position at Howe for next year. This is extra amazing news for the students and families he serves in second grade who will be moving up to Howe in the fall.</p> <p>Impeccable Interventionist, Mr. Tony, will be both our 0.5 interventionist at Hiawatha and Howe next year. This will provide continuous service for three grade levels of students in tier 3 intervention, as well provide some Spanish translation support.</p> <p>In round two of I&amp;S, the following positions will be addressed (all at Howe):</p>	<p>Principal Walker</p>	<p>8 min</p>

Position Title	FTE
Teacher, Music	.40
Teacher, Special Education	1.0
Teacher, English Second Language	.50
Teacher, Library Media Specialist	.50
Teacher, Music	.50
Teacher, Physical Education	.60

Additional update:

HHCS admin has heard from central office that 5th grade band will be returning for next year. Hiring for the band position will be a part of I&S round two and the position has been posted combined with music to be 0.9 FTE.

**2024-2025 Meetings and Recruitment**


Council discussed when to hold meetings in the 2024-2025 school year, to make HHCS Site Council more accessible, with the intent of recruiting additional members and increasing BIPOC engagement.

Discussed meeting before PTO in the evenings. PTO is already 6:30-8:00 and combining might be too long or too much to take in in one evening.

Council expressed willingness to meet in the evening, instead of the morning, just not the same evening as PTO.

Will continue conversation at June meeting.

Teacher and Staff Update	No updates.	Teacher/staff representative	8 min
Main Topic	Council revisited MPS <a href="#">Site Council Protocols Checklist</a> of requirements for	Principal Walker and	20 min

<p> Site Council toolkit</p>	<p>site councils. Due to limited time, council decided to discuss any outstanding items on the checklist and how to address them at June meeting.</p> <p>Following discussion of Protocols Checklist, Council will finalize and take a vote to approve the <a href="#">HHCS Governance Standards</a> at June meeting.</p> <p>Questions to address in June:</p> <ul style="list-style-type: none"> <li>• Should student terms run concurrently with the school year instead of from June 1 to May 31? (CRA)</li> <li>• I don't see where the 3 year review cycle for the governance standards is spelled out. (CRA)</li> <li>• The second to the last checklist item says "Principal to provide training for all members," but I don't see this in the document. (CRA)</li> <li>• I'm wondering whether we need to create a form for people to submit their formal complaints. Otherwise, it seems too restrictive or cumbersome for families or staff to easily share their grievances. (CRA)</li> <li>• Outstanding question about the meaning of "Voting on recommendations: How and what is required to create? Minority report?" Principal Walker/AP Enck/POSA Fitzgerald will get clarification.</li> </ul>	<p>Co-Chair Davis</p>	
<p><b>Questions and Closing</b></p>	<p>June meeting has been rescheduled to Thursday, May 30 from 8:30-9:15 AM.</p>	<p>Principal Walker and Co-Chair Davis</p>	<p>2 min</p>