

**Lansingburgh Central School District
Minutes of the
Regular Meeting of the Board of Education
Tuesday, April 23, 2024
Knickerbacker Middle School – Library Media Center**

The meeting was called to order by Board President, Andrea Fairhurst at 6:00 p.m. **CALL TO ORDER**

All stood for the Pledge of Allegiance. **PLEDGE OF ALLEGIANCE**

Board of Education Members, Michael Cusack, Andrea Fairhurst, Jillian Manupella, Daniella Richards, Jason Shover, James Spear, Jessica Vartigian, and Thomas Zakrzewski were present. Talia Pallozzi was absent from the meeting. **ROLL CALL**

Others present include Lindsey Gibson (on behalf of the LTA), Carrie Phelan, Tiffany Wysocki, Nina delPrado, Rachel Walkuslski, Elizabeth Renfrew, Linda Klime, Rebecca McGrouty, Dr. Antonio Abitabile and Christina Williams. There were no others present.

Ms. Fairhurst read the District’s Mission Statement: **MISSION**

Our mission at the Lansingburgh Central School District is to create for all students a productive, challenging and safe educational environment. Our students will acquire civic values and learning skills and strategies through a dynamic partnership between the schools and community. These experiences will inspire a lifetime of learning and self-sufficiency.

KNICKERBACKER MIDDLE SCHOOL CURRICULUM & TECHNOLOGY PRESENTATIONS
PRESENTATION – Dr. Carrie Phelan, Principal

Mr. Cusack left the meeting at 6:25 p.m.

21st CENTURY PRESENTATION – Elizabeth Renfrew, Program Director

Motion by Ms. Richards: **RESO #1-04/23/2024**
Approve Meeting
Agenda

RESOLVED, the Board hereby approves the meeting agenda for April 23, 2024.

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Mr. Shover reported for the Audit Committee.

- Our year-to-date numbers are really solid. As compared to last year, at this time our revenues are off by about \$10,000. Expenditures are off about \$380,000, but that was expected.
- Transfers mostly revolved around the purchase of Chromebooks as part of our three-year replacement plan.
- Reserves look good.
- The 2024-2025 proposed budget has a 0.9% property tax increase.

COMMITTEE REPORTS

**RESO #2-04/23/2024
Approve Financial Reports**

Motion Carried
Unanimously

Motion by Mr. Spear:

RESOLVED, the Board of Education hereby approves the Treasurer’s Report, Budget Transfers and Monthly Financial Report submitted by the Audit Committee.

Second: Ms. Richards

Ayes – 7 Nays – 0

Motion by Mrs. Vartigian:

RESOLVED, the Board of Education hereby approves the minutes of the Regular Meeting held on March 25, 2024 and the minutes of the special meeting held on April 8, 2024.

**RESO #3-04/23/2024
Approve Minutes**

Motion Carried
Unanimously

Second: Mr. Zakrzewski

Ayes – 7 Nays – 0

**PERSONNEL –
CONSENT AGENDA**

**RESO #4-04/23/2024
Accept Resignation**

Motion by Mrs. Manupella:

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the following resignation:

Name	Position	Building	Action	Effective Date
Tracy Spaulding	TA	LHS	Resignation for retirement	June 27, 2024

Motion Carried
Unanimously

Second: Mrs. Vartigian

Ayes – 7 Nays – 0

**RESO #5-04/23/2024
Appoint Instructional Staff**

Motion by Mrs. Manupella:

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following instructional staff:

Name	Position	Building	Tenure Area	Appointment Type	Term	Salary Step	Masters	Credits	Note
Corrina Pelkey	Behavior Specialist (Project AWARE)	District Wide	Special Education	Probationary	04/01/2024 - 03/30/2027	LTA K	Yes	76	-
Kathryn Harrigan	Teaching Assistant	RPES	Teaching Assistant	Probationary	04/29/2024 - 04/28/2028	CSEA TA 7	-	-	Behavior Specialist TA
Danielle Koetzner	Teaching Assistant	RPES	Teaching Assistant	Probationary	04/01/2024 - 03/31/2028	CSEA TA 6	-	-	Reappointment from Aide
Nicole VanCott	Teaching Assistant	RPES	Teaching Assistant	Probationary	04/15/2024 - 04/14/2028	CSEA TA 6	-	-	Reappointment from Aide

Second: Mrs. Vartigian

Ayes – 7

Nays – 0

Motion Carried Unanimously

Motion by Mrs. Manupella:

RESO #6-04/23/2024
Approve Additional Assignments

RESOLVED, upon the recommendation of the Superintendent, the Board approves the following additional assignments:

Name	Position / Purpose	Building	Appointment Type	Term	Compensation
Angela Mauriello	6th Instructional Assignment	KMS	Temporary	(revised) 02/01/2024 - 03/29/2024	1/6th of base salary
Renee MacDonald	6th Instructional Assignment	KMS	Temporary	04/08/2024 - 06/30/2024	1/6th of base salary
Michelle Foster	CPSE Chair	TES	Temporary	01/01/2024 - 06/30/2024	\$2,500
Michelle Foster	New Teacher Mentor	TES	Annual	01/01/2024 - 06/30/2024	\$2,000 (pro rated to service)
Dori Usher	ELA / Math Bootcamps	LHS	Annual	2023-2024 School Year	Contractual Hourly Rate
Nick Foglia					
Derek Shuttleworth					
Dave Merrill					
Mary Haydock	School Comprehensive Education Plan	RPES	Annual	2023-2024 School Year	Contractual Hourly Rate
Jessica Dusenberry					
Elizabeth Hanna					
Kristen Pasinella					

Alyssa Cohen					
Melissa Watts					
Dana Mahoney	Tutor for a student	LHS	Temporary	03/25/2024 - 06/18/2024	Contractual Hourly Rate
Bethany Spencer	Tutor for a student	TES	Temporary	04/12/2024 - 06/26/2024	Contractual Hourly Rate

Second: Mrs. Vartigian

Ayes – 7 Nays – 0

Motion Carried Unanimously

**PERSONNEL –
NON-
INSTRUCTIONAL**

Motion by Mrs. Manupella:

**RESO #7-04/23/2024
Accept Resignations**

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the following resignations:

Name	Position	Building	Action	Effective Date
Christopher Ross	Noon Aide	RPES	Resignation	April 16, 2024
Erica Schanz	Noon Aide	TES	Resignation	April 17, 2024

Second: Mrs. Vartigian

Ayes – 7 Nays – 0

Motion Carried Unanimously

Motion by Mrs. Manupella:

**RESO #8-04/23/2024
Appoint Non-
Instructional Staff**

RESOLVED, upon the recommendation of the Superintendent, the Board appoints the following non-instructional staff:

Name	Position	Building	Appointment Type	Term	Salary Step	Effective Date
Kyly Horton	Secretary 1 - 12 Month	KMS	Provisional		CSEA Step 1	03/25/2024
Jeffrey Pasinella	Weight Room Advisor	LHS	Annual	2023-2024 School Year	\$3,850	01/01/2024
Jonathan Pravel	Weight Room Advisor	LHS	Annual	2023-2024 School Year	\$3,850	01/01/2024
Madelyn Metcalfe	Sub TA	LHS	Annual	2023-2024 School Year	\$19.01/hr.	04/10/2024

Tracy Spaulding	Sub TA	LHS	Annual	2023-2024 School Year	\$19.01/hr.	06/27/2024
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Motion Carried
Unanimously

Second: Mrs. Vartigian

Ayes – 7 Nays – 0

ACTION ITEMS

Motion by Mrs. Vartigian:

**RESO #9-04/23/2024
Accept Donations**

RESOLVED, upon the recommendation of the Superintendent, the Board accepts the following donations:

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Kimberly Weber	\$20.00	TES Dress a Knight
Stewarts	\$350.00	TES Backpack Program
Progressive Ins. Foundation	\$250.00	LHS

Motion Carried
Unanimously

Second: Mr. Spear

Ayes – 7 Nays – 0

Motion by Mrs. Manupella:

**RESO #10-04/23/2024
Award Bid to The
Bonadio Group as the
Independent Auditor**

RESOLVED, based upon the results of the competitive bid that was opened in the District Office on April 11, 2024, the Board hereby awards The Bonadio Group as the Independent Auditor for the period of June 1, 2024 through May 31, 2028.

Motion Carried
Unanimously

Second: Mrs. Vartigian

Aye – 7 Nays – 0

Motion by Mr. Spear:

**RESO #11-04/23/2024
Cast Vote for BOCES
Board Member –
Mark Mann**

RESOLVED, the Board of Education hereby casts its vote for the election of Mr. Mark Mann, Rensselaer County, NY (District of Residence: East Greenbush Central School District), as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

Motion Carried
Unanimously

Second: Ms. Richards

Ayes – 7 Nays – 0

Motion by Mr. Spear:

**RESO #12-04/23/2024
Cast Vote for BOCES
Board Member –
Mary Marro-Giroux**

RESOLVED, the Board of Education hereby casts its vote for the election of Mrs. Mary Marro-Giroux, Rensselaer County (District of Residence: The Enlarged City School District of Troy), as a member of the Board of

By Dr. Abitabile:

Board Candidates:

- Tom Zakrzewski and Cathy Curtis turned in petitions in a timely manner and will appear on the ballot for the 2024 Election of School Board Members.
- Meet the Candidates Night is scheduled for Tuesday, May 7 at 6pm in the Turnpike Elementary School cafeteria. The Budget Hearing will immediately follow.

Capital Project Update:

- The monthly progress report was distributed to the Board Members.
- The playground has been approved for student use. With state testing taking place this week, the first day the students will be using it is on Friday.
- The grading and compacting of base stone has been complete on the athletic field. Turf is expected to be installed on Monday.
- Score boards are up and hydroseeding is being done.
- The music room is complete and in use.
- The art room is awaiting installation of the kiln and some cabinetry.
- The abatement in the boys locker room was completed during the April break. Renovations of the girls and boys locker rooms has begun.
- Lighting in the gymnasium was replaced with LED lighting and is a significant improvement.

Founders Day Celebration:

- Scheduled for Friday, May 17th at 6pm at the Veterans Club.
- We were informed by Patrick Longo of NYSSBA that the District and Jimmy's Pizza were awarded Champions of Change. We will be recognized by a banner presentation.

New York State Learning and Enrichment After-School Program Supports (LEAPS):

- We partnered with the YMCA as our community partner and applied for this grant. The district paid for the grant writer. It was a quick turnaround and we believe the grant will be awarded quickly.
- The goal is to provide academic support and enrichment opportunities that will assist students in meeting academic and personal goals, as well as expose youth to future learning and life opportunities, as well as expand students' community and family engagement programs that support mentorship, employment, and life skills training.

Motion by Mr. Spear:

**RESO #17-04/23/2024
Executive Session**

Be it resolved that the Board of Education enter into Executive Session at 7:29 p.m. to discuss the medical, financial, credit, or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Second: Ms. Richards

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Motion by Mr. Spear:

**RESO #18-04/23/2024
Adjourn**

Be it resolved this meeting of the Board of Education hereby adjourns at 8:17 p.m.

Second: Mrs. Manupella

Ayes – 7 Nays – 0

Motion Carried
Unanimously

Respectfully submitted,

Christina Williams
Clerk to the Board of Education

Knickerbacker Middle School
BOE Report
April 23, 2024

Area of Focus	Action/Initiatives								
ELA	<p>NYS assessments begin this week with ELA on April 24th and 25th. Science is on May 1st and Math will be on May 8th and 9th. All testing is on the Chromebooks this year.</p> <p>Teachers are currently focused on test prep and preparing students for working on the Chromebooks.</p>								
Science									
Math									
SEL/School Climate	<p>Ms. Sacco will be meeting with all 8th graders as a group to discuss the transition from KMS to LHS. Students will have the option to choose an elective that they would like to take as a 9th grader and get to see a presentation breaking down course requirements/credit accumulation for 9th-12th grade. Next month, Ms. Sacco will be meeting with 8th-grade students individually and sending home course selections/recommendations for families to look over.</p> <p>128 positive referrals were issued for March. Students received Positive Referrals during March for making good choices (Great Attitude, Perseverance, Excellent Effort, Well Prepared, Doing her best, Good Example, Motivated, On Time With School Work, Good Citizen, Positive Vibes!, Good Organization, Good Participation, Showing respect to others, Being Responsible) and getting recognized by any adult in the building.</p>								
Attendance	<p>Sept 2023 -March 2024</p> <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Grade</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>90%</td> </tr> <tr> <td>7</td> <td>90%</td> </tr> <tr> <td>8</td> <td>86%</td> </tr> </tbody> </table> <p>Overall 89%</p>	Grade	%	6	90%	7	90%	8	86%
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	<p>KMS Support Team continues to work on reaching students who have not been consistently attending school. This includes home visits, building connections with an adult in the building and talking about obstacles that may be preventing students from attending.</p>
<p>Parent Engagement</p>	<p>KMS students are working diligently on their projects for the first KMS Cultural Night which will be held the same night of the budget vote. The objective is to engage parents in being a part of the cultural night celebration.</p>
<p>21st Century Program</p>	<p>Mrs. Renfrew will be presenting at the monthly board meeting this month.</p>