



Saint Bernard School Transcript Release Form

To the Applicant:

Please complete this form and send it to the person who is responsible for preparing records (Principal, Counselor, Teacher) at your current school. Please also send a copy to the Saint Bernard School Admissions Office at admissions@saint-bernard.com for our records. The form must be signed by a parent/guardian.

Thank you.

Student Information:

Legal First and Last Name of Student: _____

Student's Home Address (P.O. Box if applicable) City, State, Zip Code

Student's Date of Birth (mm/dd/yyyy) _____

Home Phone Number (with area code) _____

Current School Name _____

Current School Address (City, State, Zip Code) _____

Student's Current Grade: _____

To The School Official

The student listed above has expressed an interest in attending Saint Bernard School for next year immediate transfer. Please send the following information to the Office of Admissions. Thank you.

- Transcript with grades
- Standardized Test Scoring
- Absence/Tardy Records
- Disciplinary Action Reports
- IEP/504 Plan if applicable

Please send the documents either via email to admissions@saint-bernard.com with the student's first and last initial in the subject line, or via mail to

**Saint Bernard School
Attn: Admissions Office
1593 Norwich-New London Turnpike
Uncasville, CT 06382**

Parent Transcript Release Statement and Signature:

I hereby authorize the school personnel to forward the documents listed above to Saint Bernard School.

Parent/Guardian Signature: _____

Parent/Guardian Print Name: _____ Date: _____