

posted 5/20/2024
Storach

VERNON TOWN COUNCIL
REGULAR MEETING

TOWN HALL – 14 PARK PLACE – 3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, MAY 21, 2024
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZEN CITATIONS AND AWARDS
- D.) CITIZENS FORUM

RECEIVED
VERNON TOWN CLERK
24 MAY 20 AM 10:20

- E.) EXECUTIVE SESSION
- F.) PUBLIC HEARING

G.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to update the Town Council on various topics.

H.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve the tax refunds for prior and current year taxes as outlined in the memorandum from Terry Hjarne, Collector of Revenue.** (See memorandum dated May 13, 2024 to Michael J. Purcaro, Town Administrator from Terry Hjarne, Collector of Revenue relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES ONE (1) REFUND FOR PRIOR FISCAL YEAR(S) TOTALING \$99.10 AND TWO (2) CURRENT FISCAL YEAR TOTALING \$432.82 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED MAY 13, 2024.

- C 2. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Drew Crandall, (U), 30 Lafayette Square, Suite 118, Vernon, Connecticut as a regular member of the Cultural District Advisory Board, said term to commence May 22, 2024 and expires April 19, 2026.** (A copy of Mr. Crandall's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN COUNCIL RESOLUTION DATED FEBRUARY 15, 2022 ESTABLISHING A CULTURAL DISTRICT AND CULTURAL DISTRICT ADVISORY BOARD HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF DREW CRANDALL, (U) 30 LAFAYETTE SQUARE, SUITE 118, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CULTURAL DISTRICT ADVISORY BOARD, SAID TERM TO COMMENCE ON MAY 22, 2024 AND EXPIRES ON APRIL 19, 2026.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Chris St. John, (D), 24 East Street, Vernon, Connecticut as a regular member of the Cultural District Advisory Board, said term to commence May 22, 2024 and expires April 19, 2026.** (A copy of Mr. St. John's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO TOWN COUNCIL RESOLUTION DATED FEBRUARY 15, 2022 ESTABLISHING A CULTURAL DISTRICT AND CULTURAL DISTRICT ADVISORY BOARD HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF CHRIS ST. JOHN, (D), 24 EAST STREET, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CULTURAL DISTRICT ADVISORY BOARD, SAID TERM TO COMMENCE ON MAY 22, 2024 AND EXPIRES ON APRIL 19, 2026.

I.) DISCUSSION OF PULLED CONSENT ITEMS

J.) PENDING BUSINESS

K.) NEW BUSINESS

- 1. Request the Town Council approve the application for and the receipt of Community Investment Fund 2030 - Round 5 offered by the State of Connecticut Department of Economic and Community Development.** (See memorandum dated May 1, 2023 from Nichole Greco, Projects and Grants Coordinator and Shaun Gately, Director of Development Services to Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY AUTHORIZES THE APPLICATION AND RECEIPT OF THE COMMUNITY INVESTMENT FUND 2030, ROUND 5 FUNDS IN THE AMOUNT OF \$250,000 AND FURTHER AUTHORIZES MAYOR DANIEL A. CHAMPAGNE OR HIS DESIGNEE TO EXECUTE ANY AND ALL DOCUMENTS FOR SAME.

- 2. Request the Town Council approve the Asset Disposals for the Vernon Public Works Department.** (See memorandum dated May 6, 2024 from Eric Jensen, Vehicle and Equipment Supervisor to Michael J. Purcaro, Town Administrator and John W. Kleinhans, Finance Officer and Treasurer relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF ASSETS FOR THE VERNON DEPARTMENT OF PUBLIC WORKS AS DISCLOSED ON THE REQUEST FOR DISPOSAL OF FIXED ASSET FORMS.

- 3. Request the Town Council approve the purchase of the Lazer E-Series Mower from Rockville Equipment in the amount not to exceed \$15,710.00 for the Cemetery Department.** (See memorandum dated May 6, 2024 from Kevin Bowman, Superintendent Vernon Cemeteries to Michael J. Purcaro, Town Administrator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE PURCHASE OF A LAZER E-SERIES MOWER FROM ROCKVILLE EQUIPMENT IN THE AMOUNT NOT TO EXCEED \$15,710.00 FOR THE VERNON CEMETERY DEPARTMENT.

- 4. Request the Town Council adopt the job description of Accountant.** (See new and old job description attached as well as pay scale for same.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF ACCOUNTANT.

5. Discussion and update of our current postage system as well as an alternative offering.

PROPOSED MOTION

THE TOWN COUNCIL HEREBY ENDORSES THE NINETY-DAY (90) TRIAL PERIOD WITH *CORPORATE MAILING SERVICES* FOR BOARD OF EDUCATION AND TOWN OF VERNON MAIL SERVICES.

L.) INTRODUCTION OF ORDINANCES

M.) ACTION ON ORDINANCE (S) PREVIOUSLY PRESENTED

N.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

O.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

P.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING OF **APRIL 23, 2024** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Q.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report - April, 2024 for the Vernon Town Clerk as submitted by Karen C. Daigle, Town Clerk.
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R.) ADJOURNMENT