



**Treasure Coast Classical Academy (TCCA)**

Minutes for Regular Meeting of the Board of Directors

May 16, 2024, at 9:00 a.m.

Location: 1400 SE Cove Rd. Stuart, FL 34997 with Zoom option

	<b>Name</b>	<b>Office</b>	<b>Present in Person</b>	<b>Present via zoom</b>	<b>Absent</b>	<b>Late Arrival</b>	<b>Excused Absence</b>
1	Ms. Maria Wells	Chairperson	♦				
2	Dr. Frank Raffone	Vice-Chair	♦				
3	Mr. Scott King	Treasurer	♦				
4	Ms. Michelle Miller	Board Member	♦				
5	Mr. David Snyder	Parent Representative					♦

<b>School Personnel In Attendance:</b>	<b>Ancora Personnel In Attendance via Zoom:</b>	<b>Guests in Attendance:</b>
Kirsten Pendleton	Amy Miller	
Monica Terzuoli	Jana Sayler	
Tara Zettler		

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

- I. **Call to Order and Reading of the Mission Statement:** Meeting called to order by Chairperson, Maria Wells, at 9:00 a.m., followed by a scholar invocation, scholar pledge of allegiance, scholar reading of the Mission Statement, and a performance from various scholars from the music department.
- II. **Public Comments: NONE**
- III. **Adoption of the Agenda for May 16, 2024 Regular Board Meeting:** Motion to Adopt the Agenda for the May 16, 2024 Regular Board Meeting was made by Scott King; and seconded by Frank Raffone. **The motion passed 4-0.**
- IV. **Approval of the Meeting Minutes from April 18, 2024:** Approval of the Meeting Minutes from April 18, 2024. The motion to approve the Meeting Minutes from April 18, 2024, was made by Scott King; and seconded by Frank Raffone. **The motion passed 4-0.**
- V. **Consent Agenda:** The motion to approve the Consent Agenda Items A, B, D, and F, as listed below was made by Scott King; and seconded by Frank Raffone. **The motion passed 4-0.** Consent Agenda Items C and E were pulled for discussion and individual voting.
  - A. Return of the \$300,000 escrow money back to Treasure Coast Classical Academy (TCCA) currently held with Tripp Scott (\$275,000 was for the settlement between TCCA and Optima and \$25,000 was for the Information Technology issue) to be deposited into the appropriate Truist bank account(s).
  - B. 2024/2025 SY District Comprehensive Evidence-Based Reading Plan
  - D. Extension of Ancora Management, LLC Agreement as the Educational Service Provider for TCCA extended through June 30, 2025.
  - F. Approval of Principal/Head of School to engage a second opinion related to litigation items, as necessary.

- C. Endorsement/Hard to Hire Retention Supplements. The motion to approve the schedule as presented by staff for additional annual compensation for those instructional faculty (new or existing) who possess one or more of the following: 1. ESE endorsement, 2. reading endorsement, 3. gifted endorsement, 4. Latin certification, or 5. hard to hire for the 2024/2025 school year was made by Scott King; and seconded by Frank Raffone. **The motion passed 4-0.**
  - E. New Administrative Positions for 2024/2025 school year. The motion to approve the new administrative positions, Head of School, Director of Instruction & Academics, and Director of Finance and Operations was made by Frank Raffone; and seconded by Scott King. **The motion passed 4-0.** Revised job descriptions for these positions to be presented for board approval at a future meeting.
- VI. **Head of School Reports:** Kirsten Pendleton
- A. Enrollment Report – information only.
  - B. Discipline/Referral Report - information only.
  - C. Playground Shade Area – sod replacement on campus. The approval to seek five (5) quotes for prepping, replacement, and installation of approximately 55,000 square feet of sod on school property not to exceed \$50,000 was made by Scott King; and seconded by Frank Raffone. **The motion passed 4-0.**
- VII. **Ancora Management Reports to the Board:**
- A. Monthly Financial Report (Jana Sayler)
  - B. Strategic Oversight Calendar (Amy Miller)
  - C. Ancora Updates (Amy Miller)
- VIII. **Old Business:**
- A. FY2024-2025 Budget Proposal. The motion to approve the preliminary budget for FY2024-2025 as presented was made by Scott King; and seconded by Michelle Miller. **The motion passed 4-0.**
  - B. FY2023-2024 Mid-Year Budget Amendment. The motion to approve FY2023-2024 mid-year budget amendment as presented was made by Scott King; and seconded by Frank Raffone. **The motion passed 4-0.**
  - C. Charter Schools Millage Reporting. The motion to approve the signing of the Charter Schools Reconciliation of Millage Funds Paid and Expended report to Martin County School District was made by Frank Raffone; and seconded by Scott King. **The motion passed 4-0.**
- IX. **New Business:**
- A. Charter School Security Requirements (HB1473) – hardening around school property - tabled for future meeting.
  - B. December Board Retreat. Chairperson, Maria Wells proposed December 5, 2024 for the Board retreat meeting at a location to be determined.
  - C. Hillsdale November Training date reminder – November 5-8, 2024
  - D. Santiago vs. TCCA. The motion to approve a settlement between Santiago vs. TCCA not to exceed \$10,000 was made by Frank Raffone; and seconded by Michelle Miller. **The motion passed 4-0.**

X. **Board Member Comments:**

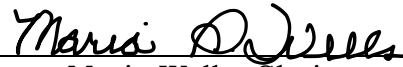
XI. **Upcoming Meeting**

Monthly Governing Board Meetings

June 20, 2024, 9:00 a.m. – 10:00 a.m.

Location: via Zoom for summer months (June, July, and August)

XII. **Adjournment** 10:20 a.m. Chairperson Maria Wells adjourned the meeting at 10:20 a.m.



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Maria Wells, Chairperson

**May 17, 2024**

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Date