

## RECORD OF REGULAR BOARD PROCEEDINGS (MINUTES)

Danville, KY, April 18, 2024

The Boyle County Board of Education met at Boyle County Middle School library at 7:00 o'clock PM on the 18<sup>th</sup> day of April 2024, with the following members present:

(1) Jennifer Newby	(2) Jesse Johnson	(3) Ruth Ann Elliott
(4) Stephen Tamme	(5) Anna Laura Weddle	

### Call to order:

Chairperson, Jennifer Newby, called the meeting to order.

### Approved Agenda:

101. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to adopt the agenda for the meeting.

### Minutes:

102. Ms. Weddle, seconded by Ms. Elliott, made a motion to approve the March 21, 2024, regular board meeting minutes and April 11, 2024, regular working session board meeting minutes, which had been mailed to each board member and board attorney. Vote was unanimous in favor of approving the motion.

### Notice of Procedure Changes:

Notice Procedure Changes to Student Entrance Age Procedure 09.121 AP.1.

### Superintendent's Report:

#### Superintendent's Comments:

Superintendent Wade thanked everyone for attending.

Superintendent Wade and the Board recognized the following:

- Boyle County Middle School Academic Team
- Boyle County High School Academic Team
- Boyle County High School and Boyle County Middle School Wrestling Team
- Boyle County High School All-State Band Members

Superintendent Mark Wade and the Board recognized Pam Shunk, Junction City Elementary School Principal. She has served as principal at Junction City Elementary School for the past fourteen (14) years of her thirty-three (33) year career, retiring on June 30, 2024.

Treasurer’s Report:

Bobbie Brown, Director of Finance, gave the Board a balance sheet report for period nine (9).

Attendance Report:

Christopher Slone, Director of Family and Community Support, reported on the eighth (8<sup>th</sup>) month’s attendance.

Hear Public Comments:

There were no comments from the public.

Action Items:

Discussed/Approved Boyle County Childhood Early Learning Center Fees Beginning July 1, 2024, for the 2024 – 2025 School Year:

- 103. On motion of Mr Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve the Boyle County Childhood Early Learning Center fees beginning July 1, 2024, for the 2024 – 2025 school year as follows:

**Boyle County Early Learning Center Fee Structure**

One-time Registration Fee	\$50
Tuition Rate	\$175 per week
Food Fee	\$15 per week*
Late Pick-up Fee	\$40**

The Child Care Assistance Program (CCAP) provides support to help families pay for child care. Applicants must meet eligibility requirements in 922 KAR 2:160

\*Parents have the option to send in their child’s meals rather than purchase meals from the BCELC.

\*\*This fee will apply when children remain in the care of BCELC staff ten minutes after the official closing time.

Discussed/Approved Boyle County Childhood Early Learning Center Calendar Beginning July 1, 2024, for the 2024 – 2025 School Year:

- 104. On motion of Ms. Weddle, seconded by Ms. Elliott, it was voted unanimously, to the Boyle County Childhood Early Learning Center calendar beginning July 1, 2024, for the 2024 – 2025 School Year as follows:



# BOYLE COUNTY EARLY LEARNING CENTER

## 2024-2025 School Calendar (Instructional & Staff)

July 2024						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Instructional Days: 8  
Staff Days: 13

August 2024						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Instructional Days: 22  
Staff Days: 22

September 2024						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Instructional Days: 20  
Staff Days: 21

October 2024						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Instructional Days: 18  
Staff Days: 18

November 2024						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Instructional Days: 17  
Staff Days: 18

December 2024						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Instructional Days: 16  
Staff Days: 17

January 2025						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Instructional Days: 21  
Staff Days: 22

February 2025						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Instructional Days: 19  
Staff Days: 19

March 2025						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Instructional Days: 20  
Staff Days: 20

April 2025						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Instructional Days: 18  
Staff Days: 18

May 2025						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Instructional Days: 21  
Staff Days: 22

June 2025						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Instructional Days: 15  
Staff Days: 15

HOLIDAYS: Labor Day- 9/2,  
Thanksgiving- 11/28, Christmas  
Eve - 12/24, Christmas- 12/25,  
MLK Day- 1/20, Memorial Day  
5/26

	1st Day
	Holiday/School Closed
	Non-contract Days
	Breaks/possible sign ups/staff invoicing
	District "dead" weeks

Discussed/Approved Enrollment Caps for the 2024 – 2025 School Year:

105. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve the enrollment caps for the 2024 – 2025 school year as follows:

Boyle County Schools  
Grade Level Capacity  
2024-2025

School		Grade Level Capacity (per grade)				
Boyle County High School		243				
Boyle County Middle School		243				
Boyle County Day Treatment (grades 6-12)		0				
	K	1	2	3	4	5
WES	92	92	115	92	108	108
JCES	69	69	69	69	81	81
PES	46	46	46	46	54	54

Capacity Fulfillment Dates:

June 1- 95%

August 1- 100%

In-district transfer applications are due by June 1 and will be considered shortly thereafter.

Discussed/Approved Accepting/Awarding Request for Proposals for the Boyle County Fall 2024 Boyle County Middle School Art Students and Gifted and Talented Students Trip to Chicago, IL:

- 106. On motion of Ms. Weddle, seconded by Ms. Elliott, it was voted unanimously, to approve accepting and awarding the request for proposals to Junior Bus Tours, Inc. for the Fall 2024 Boyle County Middle School art students and gifted and talented students' trip to Chicago, IL on October 4 – 6, 2024, for quad occupancy in the amount of \$825.00, for double occupancy in the amount of \$1,000.00 and chaperone costs covered at a ration of 1:15. This was only the proposal/bid received.

Discussed/Approved Accepting/Awarding Request for Proposals for the Woodlawn Elementary School Cooler Condenser, Freezer Refrigeration System, and Installation:

- 107. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to approve accepting and awarding the request for proposals for the Woodlawn Elementary School cooler condenser, freezer refrigeration system, and installation to C & T Design and Equipment Co., INC., (cooler condenser unit and all pertaining parts – one (1) year warranty on parts except expendable electrical components and five (5) year warranty on compressor- \$6,868.36; freezer refrigeration systems including all pertaining parts – one (1) year warranty on parts except expendable electrical components and five (5) year warranty on the compressor - \$12,137.08, installation – one (1) year warranty on all materials and labor provided for this project, in the case of a part failure on the new refrigeration equipment within the first (1<sup>st</sup>) year of operation, C&T Design and Company will provide the labor for replacement - \$10,092.00) in the total amount of \$29,097.44. This was only the proposal/bid received.



Discussed/Approved Agreement with St. Edwards High School for Boyle County High School Varsity Football Team Participation in Game on Saturday, September 7, 2024:

108. On motion of Mr. Tamme, seconded by Mr. Johnson, it was voted unanimously, to approve the agreement with St. Edwards High School for Boyle County High School varsity football team participation in game on Saturday, September 7, 2024. The School Failing to Carry Out the Provisions of This Contract Shall Pay the Other a Forfeit Fee; Unless this Contract is Altered or Canceled by Mutual Agreement of the Contracting School. The Forfeit Fee Amount of This Game Shall Be \$15,000.00.

**Consent Agenda (Action Requested):**

109. On motion of Ms. Elliott, seconded by Ms. Weddle, it was voted unanimously, to approve the following consent items:

**Continuation of Learning for the 2024 – 2025 School Year:**

- 2023 – 2024 Phase Four: Continuation of Learning for Districts (Implemented 2024 – 2025 School Year) for Continuation of Learning During Times When Non-Traditional Instruction May Need to be Implemented in Order to Prevent a Loss of Learning

**Authorization to Bid the Following Items for the 2024 – 2025 School Year:**

- **Authorization to Bid the Following Items for the 2024 – 2025 School Year:**
  - Auditor Services for the 2024 – 2025 School Year

**Amend 2023 - 2024 Extra Service Salary Schedule:**

- This Amends the 2023 – 2024 Extra Service Salary Schedule:
  - Create One (1) Spring Traffic Position for the Remainder of the 2023 – 2024 School Year – Stipend \$1,000.00

**Job Descriptions for the 2023 - 2024 School Year:**

**New:**

- **Extra Service**
  - Summer Feeding Program Manager
  - Summer Feeding Program Cook

**Contracts/Agreements/Lease Agreements:**

- Renewal (2<sup>nd</sup>) Lease Agreement with Toshiba for District Copiers Beginning July 1, 2024, for the 2024 – 2025 School Year with a Monthly Lease Payment of \$2,106.53, Renewal Yearly for up to One (1) Additional Year, in the Four (4) Year – Total Principal Amount of \$90,061.14 with 5.79% Interest Totaling \$11,052.30 for a Grand Total Amount of \$101,113.44

- Renewal (1<sup>st</sup>) Agreement with BSN Sports for NIKE/BSN ALL School Program, Beginning July 1, 2024, With Option to Renewal Annually for Three (3) Additional Years Ending June 30, 2028
- Party on Air Xtreme Inflatables, LLC Rental Agreement for Woodlawn Elementary School Field Day on May 22, 2024, in the Amount of \$2,357.52
- Party On Air Xtreme Inflatables, LLC Rental Agreement for Boyle County High School Project Graduation May 24– 25, 2024, in the Amount of \$5,761.96
- Agreement for National School Lunch Program (NSLP) Indirect Cost for the 2024 – 2025 School Year
- Agreement to Participate in Community Eligibility Provision (CEP) Offered by the USDA's National School Lunch Program (NSLP) for the 2024 – 2025 School Year
- Agreement with Central Kentucky Educational Cooperative (CKEC) for Holly Lawrence to be Hired at the Cooperative as Part of the Deeper Learning Team for the 2024 – 2025 School Year
- Memorandum of Understanding with Big Smiles Kentucky PSC (dba "Big Smiles Kentucky") To Provide Preventive and Restorative Dental Services, With No Charge to District, for One (1) Year, Beginning April 19, 2024, With Option to Renew Each Following Year
- Touring Agreement with Missoula Children's Theatre for Performance of "Gulliver's Travels (GUL-2)" Residency Week of June 17 – 22, 2024 Audition Day, Monday, June 17, 2024, Performances Saturday, June 22, 2024, 3:00 PM and 6:00 PM, in the Amount of \$3,337.50

#### **Donation:**

- Accepting Donation from Presbyterian Church for Junction City Elementary School and Perryville Elementary School Family Resource/Youth Service Center in the Amount of \$1,250.00 to Provide Welfare Needs for Junction City Elementary School and Perryville Elementary School Students and Families

#### **Superintendent's Travel:**

- Superintendent's Travel to KASA NextGen New Superintendent Training at Lexington, KY March 21, 2024, and for Student Recognition at the Capitol, Frankfort, KY on March 22, 2024

#### **Overnight/Out-of-State Trip Requests:**

##### **BOYLE COUNTY HIGH SCHOOL:**

**J. Cornn – BCHS Odyssey of the Mind Team** to Ames, IA, to participate in Odyssey of the Mind World Finals – Purpose – Competition – Addresses – Arts, Science, Math, History – May 20 – 25, 2024;

##### **BOYLE COUNTY MIDDLE SCHOOL:**

**J. Cornn – BCMS Odyssey of the Mind Team** to Ames, IA, to participate in Odyssey of the Mind World Finals – Purpose – Competition – Addresses – Arts, Science, Math, History – May 20 – 25, 2024;

K. Elliott – BCMS FFA Students to Lexington, KY to participate in Kentucky FFA State Convention – Purpose – State FFA Competitions and Leadership Workshops– Addresses – Agriculture – June 3 – 4, 2024.

**Facility Use Requests:**

**BOYLE COUNTY MIDDLE SCHOOL:**

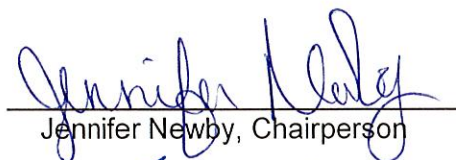
**Miss Danville Scholarship Organization** requests the use of the Boyle County Middle School cafeteria for hosting the Miss Danville Pageant Dance – April 21, 2024 – 3:00 PM – 7:00 PM

**Payment of Salaries and Claims:**

Ratify payment of salaries and claims from Payroll Accounts by checks #72942- #73005 and direct deposit advices #276699 - #277664 amounting to \$1,934,952.97 and claims from General Fund by checks #94724 - #94992 amounting to \$833,486.40.

**Adjourned:**

110. On motion of Mr. Johnson, seconded by Mr. Tamme, it was voted unanimously, to adjourn.

  
Jennifer Newby, Chairperson

  
Mark Wade, Secretary

