



**NEW HANOVER COUNTY SCHOOLS
TRANSPORTATION**

**Parent/Legal Guardian Permission Form for Bus Stop Drop-Off
Applies to K - 2 Grade Students Only (Form Not Applicable for EC)**

School: _____

Student(s): _____ Grade: _____ Teacher: _____

_____ Grade: _____ Teacher: _____

_____ Grade: _____ Teacher: _____

Home Address: _____

I grant permission for my K-2 grade children listed above to be dropped off at the assigned bus stop

located at _____ On Bus # _____

WITHOUT THE STUDENT’S PARENT OR LEGAL GUARDIAN PRESENT AND (CHECK ONE):

Unattended by themselves

ONLY with a caregiver present (Rider will be returned to school if recognized caregiver is not present)

Parent Name (Print): _____ Phone: _____

Parent Signature: _____ Date: _____

⇓⇓ For Office Use Only ⇓⇓

Principal/Assistant Principal: _____ Date: _____

(Verifies ALL parent-supplied information above is correct)

Transportation TIMS Staff: _____ Date: _____

(Routing Specialist/Coordinator who updates TIMS record to make effective)

Email to BusRouting@NHCS.net

**This document is valid only for the 2024-2025 school year
and only for the student and stop location listed above.**