



West Canada Valley Central School

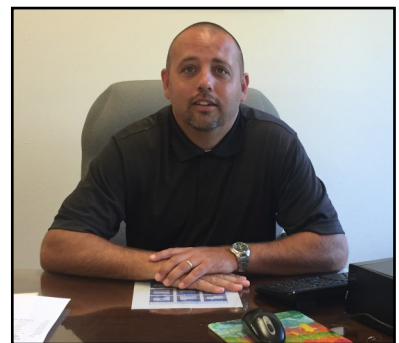
Highlights

Back-To-School Edition

August 2015

From the Superintendent's Desk

I sincerely hope that everyone has enjoyed the summer. The 2015-16 school year is rapidly approaching and soon the building will be filled with students and staff ready to begin another successful educational year at West Canada Valley. As always staff has been working diligently on curriculum and instruction this summer in order to prepare for the 2015-2016 school year. In addition, please join me in welcoming Mrs. Correne Homes as our new West Canada Valley Elementary Principal. She brings a great deal of past experience to the district and is very excited to begin her tenure at West Canada Valley.



West Canada Valley Central School continues to be a "School in Good Standing" according to the State Education Department while maintaining its overall top ranking amongst schools in the Herkimer BOCES region. In addition, West Canada Valley High School was again recognized by US News and World Report as one of the top achieving schools in the country.

The August Newsletter is intended to provide you with important information as we enter the school year. You will notice that the bus route schedules are no longer published in the District Newsletter in an effort to help maintain the safety of our students. The transportation portion of the newsletter provides information on how you can obtain the pick-up and drop off times for your child(ren). Please remember to sign in at the main office once you gain access through the secure entrances located in both the elementary and high school buildings.

Additionally, the district is in the planning stages of a future capital project, with a focus on safety/security as well as improvements to our current infrastructure. Information regarding this project will become available in the upcoming months.

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From Our Board of Education

On behalf of the Board of Education at West Canada Valley, I would like to take this opportunity to welcome returning staff, students and faculty, as well as new staff, students, and faculty! The year ahead is sure to be one of challenges and excitement! West Canada Valley continues to be the center of our community.

I invite everyone to attend a sporting event, the musical, concerts, morning program, the drama production, or any other of the many events offered throughout the upcoming year. The community members of our district continue to support so much for our students, staff, and faculty.

The Board of Education thanks you for that consistent support which is vital to the education of our students. Again, welcome back!! Enjoy the upcoming year at West Canada Valley!!

Sincerely,
Melissa Bolton, Board of Education President

I would again like to thank members of the community for the ongoing support provided to the West Canada Valley School District. The many educational opportunities students have would not be possible without your support. I certainly look forward to seeing you at the many great events scheduled for the upcoming school year.

We are excited to welcome new staff members to West Canada Valley Central School.

<i>Correne Holmes</i>	<i>Elementary Principal</i>
<i>Jeffery Brown</i>	<i>Chemistry/Physics</i>
<i>Todd Hobin</i>	<i>Physical Education</i>
<i>Julie Basel</i>	<i>1:1 Aide</i>
<i>Rebecca Hensley</i>	<i>1:1 Aide</i>
<i>Donna Yager</i>	<i>Monitor</i>

Once again, thank you for your support and enjoy the remaining days of summer!

Sincerely,
DJ Shepardson,
Superintendent of Schools

Technology Updates at WCV

Wireless Internet—Wireless network access is now available for all staff and students at West Canada Valley CSD. Users will now have the ability to connect their personal devices to the network at WCV. More information on how to connect will be shared once classes begin.

Tablet Pilot—The elementary school is in the second step of a tablet pilot program. Last year, the incorporation of iPads in each elementary classroom was a success. This year there is increased access for students to utilize mobile devices in the classroom through a mobile class set of iPads and stationary class clusters.

Website—You may have noticed that the West Canada Valley website is currently under construction. We are in the process of upgrading and modernizing our entire web presence. Look for this design work to continue to evolve in order to create a dynamic and useful internet portal for WCV.

Any questions about current technology projects or planning can be directed to Ryan Orilio, Technology Coordinator. (rorilio@westcanada.org)

Transportation News

I am sure you have noticed the bus route information is missing from the newsletter and the web site. The entire routing schedules will not be provided for safety and security reasons.

If you need pick up and drop of times for your child, please call or email the transportation department and we will provide you with the information. 845-6800 x 401 or fray@westcanada.org

Transportation reminders for safety sake:

1. Have a new phone number? Please contact the school so we can update our files. In the event of an emergency situation current phone numbers are very important.
2. What are your child-care arrangements this year? If your child is not going to your home address at the end of the school day (morning pickup locations as well) please contact the school and provide us with your current arrangements.
3. Please make sure someone is home for elementary students when the bus arrives in the afternoon. Contact the Elementary office in advance to make alternate arrangements if you cannot be home to accept your child.
4. All students need permission notes sent to school if they are riding a different bus at the end of the day.
5. Bus discipline issues are serious. Do not hesitate to contact either the Principal or myself with your concerns.
6. Please refrain from the practice of following a bus to take a child off, or let a child get on the bus. It can be very dangerous when students walk along the side of a bus and the driver is unaware.
7. My bus is early...My bus is late....The first week of school can be frustrating for all. As the first few days of school pass the bus runs will settle down to actual times and should run within plus or minus 5 minutes, weather permitting.
8. State law: Never pass a stopped school bus that has its red lights flashing. This law applies in the school yard as well. Violators will be prosecuted.

Felix Ray, Transportation Supervisor
fray@westcanada.org

Facilities Use

The buildings and grounds of the West Canada Valley Central School District are open to the community for **non-profit use**, but because of the busy schedules kept by our student groups and interscholastic sports program, a building use form **must** be completed and submitted to the high school office **2 weeks** prior to anticipated use. Completing the form does not guarantee building use. Please call Mrs. Borden at x300 if you have questions.

Title I Parent Notification

In accordance with Policy 8260 of the West Canada Valley Central School District, the Board of Education recognizes the rights of parents/persons in parental relation to be fully informed of all information relevant to their children, including children who participate in programs and projects funded by Title I. Therefore, the Board of Education encourages the participation of parents of students eligible for Title I services in all aspects of their child's education, including the development and implementation of district programs, as well as activities and procedures that are designed to carry out No Child Left Behind (NCLB) parent involvement goals. Keep watch of future newsletters and Elementary Notes editions for the Parent Involvement Night. If you have questions about Title I services, contact Mr. Shepardson at x100.

Professional Qualifications

On January 8, 2002, President Bush signed the federal education act, titled No Child Left Behind. This law includes many new programs and changes for all public schools in the U.S. The law permit you, as a parent or guardian, the right to request information about the licensure and other qualifications, teaching assignment, and training of your child's teacher and any paraprofessional (instructional assistants) who may work with your child. If you are interested in requesting this information, please contact your child's principal.

Access to Student Records

Under the Family Educational Rights and Privacy Act (FERPA), parents and students over 18 years of age must have the right to inspect and review their child's records or to request the amendment of records believed to be inaccurate or misleading. Please be advised that such records are private unless the parent or student older than 18 consents to disclosure of personally identifiable information. Be further advised that FERPA authorizes disclosure of personal information without consent in limited circumstances, such as criminal investigations.

Student Accident Insurance

Children enrolled in the West Canada Central School District are covered against accidental injury under a school-time plan of insurance through Security Mutual. A student is covered while participating in a school sponsored and supervised activity. The plan will reimburse claimants for eligible expenses **that are not payable by the student's/parent's healthcare plan or any other insurance plan covering the student**. In other words, the student accident insurance is the secondary insurance and has a maximum medical benefit of \$25,000. Students must see their school nurse immediately upon injury on school grounds to fill out an accident report, which is required for any claims to the insurance. For more information about filing a claim, contact the school nurse or Heather Borden in the high school office.

Volunteers Needed for Fitness Room

The WCV Fitness Center is open to the public. However, we are currently seeking volunteers to work at the center. If you are interested in volunteering, please call the school at (315) 845-6800.

Fitness Center Hours will be determined by the start of school. Please call to learn more.

A note from the PTO...

We are so excited to begin a new school year with all of you! The PTO will be hosting many activities and events again this year. To name a few, there will be movie night, swim night, bake sales and more! Our Friday fundraisers will have snack/treat items, holiday themed novelties and general school supplies. Throughout the year, at all of our events and fundraisers, you will have the opportunity to buy our WCV charm bracelets (\$15 each), WCV reusable grocery bags (3/\$10), and Smart Shoppers coupon books (\$20).

Save the dates for these PTO sponsored events:

- a FREE welcome back ice cream social for prek-6th grade families on Friday September 11 at 6:30pm. This event will take place in front of the elementary school and will be a great opportunity to meet other families, friends, the PTO and Mrs. Holmes (our new elementary principal)!
- a FREE Family Halloween Costume Dance on Friday October 30 at 6:30pm...more information to come.
- Visit our booth at the Holiday Craft Bazaar held in the High School Gym/cafeteria on Saturday November 21.

PTO Officers 2015~2016

President
Tracey Connover

Vice President
Kelly Fehlhaber

Treasurer
Tanya Macrina

Recording Secretary
Kelly Coffin

Corresponding Secretary
Kathy Smith

Please consider joining as a general member to help us accomplish more during the 2015/2016 school year! Our meetings are held on the first Thursday of the month beginning in October. You can meet us in the elementary library at 6:30pm.

Boys Varsity Soccer

Date	Time	H/A	Opponent
8/28	10:00	H	Fort Plain
9/1	10:00	A	@ Oppenheim - Ephratah
9/3	4:30	H	Westmoreland
9/9	6:30	H	Poland Central
9/12	TBD	H	WCV Kick-Off
9/13	TBD	H	WCV Kick-Off
9/15	4:30	A	@ Remsen
9/18	7:00	A	@ Frankfort-Schuyler
9/21	4:30	H	Town Of Webb
9/24	4:30	H	Frankfort-Schuyler
9/25	4:30	A	@ Westmoreland
9/28	4:30	H	Owen D Young
10/1	4:30	A	@ Poland Central
10/5	4:30	A	@ Owen D Young
10/7	4:30	H	Remsen
10/14	4:30	A	@ Town Of Webb
10/16	TBD	A	CVA Tournament
10/17	TBD	A	CVA Tournament

Girls Varsity Soccer

Date	Time	H/A	Opponent
9/2	10:00	H	Frankfort-Schuyler
9/8	4:30	H	Westmoreland
9/10	4:30	A	@ Oriskany
9/12	TBD	H	West Canada Valley Kick-Off Tourney
9/13	TBD	H	West Canada Valley Kick-Off Tourney
9/16	4:30	H	Poland Central
9/18	4:30	A	@ Remsen
9/24	4:30	H	Town Of Webb
9/23	7:00	A	@ Fort Plain
9/24	4:30	A	@ Owen D Young
9/28	4:30	A	@ Westmoreland
10/2	4:30	H	Oriskany
10/6	4:30	A	@ Poland Central
10/8	4:30	H	Remsen
10/13	4:30	A	@ Town Of Webb
10/14	4:30	H	Fort Plain
10/15	4:30	H	Owen D Young

For up-to-the-minute scores, cancellations, and re-scheduled events, along with team rosters and other information, go to: www.westcanada.org

Girls Modified Soccer

Date	Time	H/A	Opponent
9/22	4:30	A	@ Little Falls
9/24	4:30	A	@ Owen D Young
9/28	4:30	A	@ Westmoreland
10/2	4:30	A	@ Oriskany
10/6	4:30	A	@ Poland Central
10/8	4:30	H	Remsen
10/13	4:30	A	@ Town Of Webb
10/15	4:30	H	Owen D Young
10/17	9:30	H	Little Falls
10/19	4:30	H	Westmoreland
10/21	4:30	H	Holland Patent Central
10/23	4:30	H	Sauquoit

Boys Modified Soccer

Date	Time	H/A	Opponent
9/19	9:30	A	@ Herkimer
9/21	4:30	H	Sauquoit
9/25	4:30	A	@ Westmoreland
9/26	9:30	A	@ Sauquoit
10/1	4:30	H	Poland Central
10/3	11:00	H	Holland Patent Central
10/5	4:30	A	@ UASCS
10/7	4:30	H	Dolgeville Central
10/14	4:30	A	@ Town Of Webb
10/15	4:30	H	Frankfort-Schuyler
10/20	4:30	A	@ Poland Central
10/22	4:30	H	Adirondack Central

Boys Varsity Football

Date	Time	H/A	Opponent
8/29	10:00	A	@ Little Falls
9/4	7:00	A	@ South Lewis Central
9/11	7:00	A	@ Frankfort-Schuyler
9/19	1:30	H	Morrisville - Eaton
9/26	1:30	A	@ Dolgeville Central
10/3	1:30	H	Mount Markham
10/9	7:00	H	Sandy Creek
10/17	1:00	A	@ Westmoreland

Boys Modified Football

Date	Time	H/A	Opponent
9/17	4:30	A	@ Herkimer
9/24	4:30	A	@ Sauquoit
10/1	4:30	A	@ Frankfort-Schuyler
10/8	4:30	H	Dolgeville Central
10/15	4:30	H	Notre Dame
10/22	4:30	H	Herkimer

Boys/Girls Cross Country

Date	Time	H/A	Location
9/9	4:30	A	@ Holland Patent Central
9/16	4:30	A	@ Waterville Central
9/23	4:30	A	@ Mount Markham
9/26	TBD	A	E.J. Hermann Invitational
9/30	4:30	A	@ Westmoreland
10/3	TBD	A	Whitesboro Invitational
10/7	4:30	H	West Canada Valley
10/17	TBD	A	@ Sauquoit Valley
10/24	TBD	A	Adirondack Invitational

Girls Swimming

Date	Time	H/A	Location
9/10	5:00	H	Sherburne Earlville
9/14	5:00	A	@ Cooperstown
9/17	5:00	A	@ Adirondack Central
9/22	4:30	H	Holland Patent Central
9/24	4:30	A	@ Whitesboro
9/29	4:30	H	Thomas R Proctor
10/1	4:30	A	@ Rome Free Academy
10/6	5:00	A	@ Sherburne Earlville
10/8	5:00	H	Cooperstown
10/13	4:30	H	Adirondack Central

Welcome From the Principal

Welcome back to the 2015-2016 school year! I am extremely excited to start the new school year with the staff, students and parents of WCV! The teachers at WCVE have been working hard all summer preparing for the opening of school. They are very excited to meet their new students and welcome them to their classrooms. I have had the opportunity to collaborate with the teachers at WCVE and am confident we are ready to embrace this school year as a team. Our goal is to work collaboratively with parents, families and community members to create an environment that is safe and enjoyable for all students. As always, please don't hesitate to call us at 845-6800 with questions or concerns. We look forward to a wonderful and productive school year!

Sincerely,
Correne M. Holmes
Elementary Principal

Opening School/Morning Program

The first day of school for all students is **Tuesday, September 8th**. We will begin our morning program for K-2 students on **Wednesday, September 9th**. The theme this year is A "SUPER" Way to Start the Day. As always, parents are encouraged to attend our morning program as frequently as possible. It is a great way to start your day and we love to have parents participate in school events! We look forward to seeing you there 😊

Calling All 4-yr Olds, We Have Openings!

The West Canada Prekindergarten Program located at the Elementary School has afternoon slots available for 4 year old children. **The child needs to turn 4 before December 1, 2015**. The afternoon class runs 12:30 p.m. to 3 p.m. Monday through Friday.

This is a wonderful opportunity for your child to make new friends and become familiar with the school setting before kindergarten. It is free!

If you are interested in the prekindergarten program and would like an application or would like more information, please call (315) 867-2098.

Parents' Night

Parents' Night will be held on **Thursday, September 17th**. This night is designated for parents to meet the teachers and learn about classroom expectations and procedures.

Parents of students in grades K-3 will begin meeting teachers at 6:30 p.m. Parents of students in grades 4-6 will begin at 7:00 p.m.

Please remember that this is a meet and greet for all parents. Individual parent conferences can be set up for a later date.



New Staff

We would like to welcome the following staff members for the 2015-2016 school year:
Todd Hobin—Physical Education Julie Basel—Classroom Aide Rebecca Hensley—Classroom Aide

Kindergarten Visitation Day

Parents/guardians of kindergarten students are invited to attend our Kindergarten Visitation Day on September 8th to meet the WCV staff and learn about our school policies and programs. Please see the agenda below and call us at 845-6800 if you have any questions.

8:45-9:00	Sign-in (table near cafeteria)
9:00-9:50	Informational session (cafeteria)
9:50-10:20	Classroom visitation
10:20-11:00	Bus ride (parents/guardians included)
11:00am	Buses return to WCV (students enter the building with their teachers)



Notice to Parents– Release of Information

Recent federal legislation requires the school district to give United States Armed Forces recruiters the same access to secondary students, as we generally provide to post-secondary schools and prospective employers. The law also requires that we give military recruiters the names, addresses, and telephone listings of secondary students upon request, unless the student or parent/guardian has requested that such information not be released without prior written parental consent.

The purpose of this notice is to inform you that you have the right to request that the school district not release the name, address and telephone listing of your child to military recruiters without your prior written consent. If this is your desire, please request a form in the main office.

You should know that the school district's procedure on the Family Educational Rights and Privacy Act (FERPA) policy classifies a student's name, address, phone number, date of birth, photograph, participation in officially recognized sports and activities, weights and heights of athletes, awards received, and similar information. Under this law, the information may be released without prior parental consent to third parties, including military recruiters, upon request. To prevent this information from being provided to third parties, you will need to submit a separate request to the school district that information regarding your child not be included in the school district's directory information. If you make such a request, no directory information will be released with respect to your child unless you provide specific consent for the same.

Student Absenteeism

Please remember to call the school when your child will be absent. Also, please remember to send a written notice if your child is to be excused early from school or picked up by someone else including relatives. Excuses for absences and/or tardiness are to be brought into the office immediately or as soon as possible after returning or arriving. Absences and/or tardiness unaccompanied by an excuse are recorded as unexcused absences on a student's permanent record. **Students are expected to be in full day attendance from 7:30-2:23; students are not to leave and return during the day** except for the legal reasons for absence as identified by the State Education Department.

Student Personal Property

It is important that students do not leave items such as MP3 players, cell phones, wallets, money, pocketbooks, etc. unattended. Students should keep such items **locked** in their lockers (assuming they have not given out the combination to others) or better yet, on their person at all times. School is a microcosm of society; as such, there are thefts of items that are left lying around or in other non-secure settings, such as bookshelves, etc. During PE class, items may be **locked** in the PE locker (again, assuming that students have not given out the combination to others) or given to the gym teacher for safe keeping.

Parking on School Property

In order to comply with policy 3290 (Parking), all student vehicles are to be registered with the High School Principal and parked in authorized areas only. Each student must register the vehicle they are driving with Mrs. Borden in the High School Office.

Music Program Seeking Instruments

The WCV music program is looking for used instrument donations. Check your attics, garages, and basements and help make a child's dream of playing an instrument come true.

Donations can be dropped off to the high school main office. Email Mr. Bonney at SCBonner@westcanada.org.



Senior Photos

You should have had your Senior picture taken by now. If you have not, see Mrs. Ackman when classes begin. The deadline for photos is **Friday, September 25th!!!**

Senior Portrait Format

glossy paper with no dull spots
 2 1/2" horizontal and 3" vertical
 head size 1 1/2" from top of head to bottom of chin
 no extreme head tilts or profiles
 no props, hats, logos on shirts
 background - no designs or patterns
 background color - neutral tans, soft blues or grays
 (no outside photos)

College Now Information and Registration Sessions

Representatives from Herkimer College will be here Tuesday, September 22, 2015, at 9AM in the auditorium for a mandatory information session for students taking College Now courses for the fall 2015 semester.

Representatives will return on Wednesday, September 30, 2015 at 9AM in the WCV Library for College Now course registration.

WCV Courses offered for college credit through the College Now program include Literature & Composition, Spanish IV, Precalculus, Calculus, and Sociology. (WCV will not be offering Psychology as a College Now course this year. However, the Psychology course is still being offered for high school credit).



Regional Program for Excellence (RPE)

The Regional Program for Excellence participants for the 2015-16 school year are:

*Hannah Bouchard
Kyle Butler
Alicia Grossi
Shannon Phillips
Sam Straney
Katelyn Strong
Alondra Suarez
Martha Tolpa*

RPE provides opportunities for students to work side by side with professionals in the community, gaining valuable experience and knowledge about their professional

NCAA Student Athletes

Any students planning on playing a Division I or II sport in college **MUST** qualify in order to be eligible. Students are urged to check with intended colleges as well as check out all information at www.ncaa.org. Students must register online through the Eligibility Center at this site as well.

It is highly recommended that this eligibility registration process be handled PRIOR to entering a student's senior year in high school.

NCAA Initial Eligibility Academic Requirements are changing for college bound student-athletes enrolling full-time at a NCAA Division I or II college or university on or after August 1, 2016. It is important to check the new guidelines ASAP.

Student Schedules Available



Schedules for students in grades 7-12 will be available for students to pick up beginning on Wednesday, September 2, 2015 in the Guidance Office between the hours of 8:00 - 3:00.

On Tuesday, September 8 at 7:30 am, ALL students are to report to the following locations where they will receive an **OFFICIAL** and **FINAL COPY** of their schedules:

Grade 7 - Rooms 33/34,
Grade 8 - Library,
Grade 9 - Cafeteria,
Grade 10 - Room 40,
Grade 11 - Room 19,
Grade 12 - Room 7

Seventh Grade Orientation

WCV 7th grade orientation night is **Tuesday, September 1st, at 6:30pm** in the auditorium. Information presented includes middle school requirements, schedule information, and testing information. Students will also have the opportunity to tour the middle/high school. Seventh grade students and their parents are encouraged to attend.

Guidance Website

Please check Mr. Cantarano's & Mrs. Tubia's WCV webpages as well as the Guidance Bulletin Board frequently for any timely information/updates. Our school website is <http://www.westcanada.org> and the Guidance Department pages can be found under the Middle-High School site.

Student Schedules

Students, please check over your schedules carefully. If you feel that you are lacking certain credits/courses for the year, please see Mrs. Tubia.

Fall 2015 PSAT

For students who preregistered & ordered tests last spring for the October 14, 2015 PSAT: Monies due will be collected sometime in September at which time students will receive guides.

SAT Dates for 2015-2016

<u>Test Date</u>	<u>Registration Deadline</u>
October 3, 2015	September 3, 2015
November 7, 2015	October 9, 2015
December 5, 2015	November 5, 2015
January 23, 2016	December 28, 2015
March 5, 2016*	February 5, 2016
May 7, 2016*	April 8, 2016
June 4, 2015*	May 5, 2016

www.collegeboard.com

(*) denotes redesigned SAT, effective Spring 2016. Visit the College Board website for more information.

ACT Dates for 2015-2016

<u>Test Date</u>	<u>Registration Deadline</u>
September 12, 2015	August 7, 2015
October 24, 2015	September 18, 2015
December 12, 2015	November 6, 2015
February 6, 2016*	January 8, 2015
April 9, 2016	March 4, 2016
June 11, 2016	May 6, 2016

*No NYS centers scheduled for the February test date.

www.act.org

Financial Aid

All seniors planning to apply for college acceptance for the fall of 2016, must complete a FAFSA(www.fafsa.ed.gov) after January 1, 2016. In addition, seniors MAY have to complete a 2nd financial aid form called a CSS Profile. Please check with intended colleges to see if this form is required. Beginning October 1, 2015, can register online at www.collegeboard.com.

Local colleges also host several financial aid nights- usually late fall-early spring-for anyone interested. Details will be announced as received.

ASVAB

The Armed Services Vocational Aptitude Battery (ASVAB) will be given on October 7, 2015 in the WCV library. Signups will be announced through the Guidance Office.

This is a required test for those who are entering the Armed Services. For those not planning a career in the military, this test is a valuable tool to help explore different vocational and career interests.

The test takes about three hours to complete and is available to students age 16 and older. For students entering the military, this test must be taken within two years of the time of admission.



Lead Contamination Control Act

The Lead Contamination Control Act (LCCA) of 1988 passed on October 31, 1988, requires local educational agencies to test for and remedy lead contamination in drinking water from water coolers and other sources of lead in the school setting.

In cooperation with the mandates of the LCCA, the West Canada Valley Central School District has initiated a testing program of the water coolers and other drinking water source locations in the school. The analysis of the samples and any remediation measures necessary to bring the recommended lead level to less than 20 pp/b is complete and the results are available for your review at the following location:

West Canada Valley Middle-High School
5447 State Route 28, Newport, N. Y.

If you have any questions regarding the testing program instituted by our school and the results of the analysis of the samples, please contact Ken Smith at 845-6800, extension 385.

Asbestos Management Plan

Federal regulations require that schools be inspected for the presence of asbestos, a toxic material that has been used in the construction industry for a number of years. Our District schools have been inspected for asbestos containing materials and the results of the inspections are contained in the Asbestos Management Plan.

The Asbestos Management Plan is available for review during regular business hours at the school district office. A copy of the Asbestos Management Plan will be made available upon request for a nominal fee to cover the cost of copying and handling.

For more details regarding the Asbestos Management Plan and the specific abatement decisions, please contact Ken Smith at 845-6800, extension 385.

Clip and return



Pesticides Application

Dear Parent/Guardian:

During the school year, we are no longer allowed to spray pesticides on playgrounds or ball fields unless the school board declares an emergency situation. In the unlikely event that this should happen, schools are required to maintain a list of staff and parents who wish to receive notification on any pesticide application, 48 hours prior to the application. If you are interested in being on the list, please fill out the form below and return it to your child's teacher. You will be asked at the beginning of each school year as to whether you would like to be included on this list. If you have any questions, please contact Shelly Maxwell at 845-6800, ext. 404.

PESTICIDE APPLICATION NOTIFICATION LIST

Child's Name _____ Grade _____

Teacher or Homeroom Number: _____

Your Name: _____

Address: _____ Phone: _____

_____ Email: _____

Cafeteria Corner

With the start of another year, your Child Nutrition Program's primary goal is and will remain to offer our student(s) healthy meals at a reasonable price. The 2015-16 price for a full priced breakfast will remain \$1.25 and full priced lunch will be \$2.30. Milk will remain \$.60. The increase in lunch is due again to a federally mandated policy and rising food costs. Breakfast is also facing the increased food costs, but the menu has been adjusted to in order to hold last year's price.

I can't stress enough the value in Free/Reduced meals. This is an option more families in our district are eligible for than actually apply. Please consider it. The price for reduced breakfast and lunches are \$.25 each for eligible families. The application and how to apply instructions are in this newsletter and on our website. The Free and Reduced Meals may help ease a burden for your family. A new application **MUST** be filled out each year. Please send this in by the end of September to ensure no lapse of benefits if you were free or reduced last year and have no financial changes.



Remember to take advantage of the on-line payment option that we have available through Nutrikids. Even if you do NOT use the payment part, once you set up your household you will have access to the daily activity in your student(s) meal account. Just go to www.myschoolbucks.com and follow the steps. You will need your child(ren)'s 9 digit account number. Please email or call me if you need it.

Please take note that per board policy, a student will only be allowed to charge 2 lunches on their account. No second meals, milk, ice cream or ala carte items can be charged at all. The Child Nutrition Program is self-sufficient and is not supported by local taxes. Thank you in advance for understanding the need for the charging limits. If you have a question about an account, please call or email me.

When you send money for your child(ren), please note if the money is for meals only, milk break or on account. This will help us put the money in the appropriate location. When sending in milk break money, please keep it separate from lunch money as the teachers handle that. When the money is placed "on account" it means the student can use the money for snacks, second meals, etc. Also, put the student's name on the check or envelope. You can imagine how hard it is when that is not done!

I am excited for another wonderful year with your child(ren) and welcome your questions, concerns and suggestions any time throughout the year. If anyone is looking for a job with perfect hours, good pay and great customers, please let me know. Our program needs subs!

Mrs. Joanne VanAernam
Food Service Manager
315-845-6800 ext. 360
jvanaernam@westcanada.org

Free and Reduced Lunch Applications

New free/reduced lunch applications **must be filed each year**. If your family was approved last year for free or reduced meals, eligibility will remain the same through September 30, 2015. If a new application is not received by September 30th, the status will return to full price and any meals charged at that amount **MUST** be paid even if a new application is approved for a free or reduced status.

Free and reduced price applications for this school year can be found in this newsletter. Fill out 1 application per family. Please be sure to list all family members, adult signature and S.S. # where applicable.

If you receive a Direct Certification Letter from the NYS Office of Temporary Disability Assistance, please send that letter to the Child Nutrition Office. If you send in one of these letters, you **DO NOT** have to fill out an application. If you have any questions, please contact the Child Nutrition Department at 315-845-6800 ext. 360.

Letter to Parents for School Meal Programs

Dear Parent/Guardian:

Children need healthy meals to learn. West Canada Valley Central School offers healthy meals every school day. Breakfast costs **\$1.25**; lunch costs **\$2.30**. Your children may qualify for free meals or for reduced price meals. Reduced price is **\$0.25** for breakfast and **\$0.25** for lunch.

1. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Joanne VanAernam, WCVCSO PO Box 360, Newport, NY 13416. 845-6800 x360.
2. **WHO CAN GET FREE MEALS?** All children in households receiving benefits from **SNAP, the Food Distribution Program on Indian Reservations** or **TANF**, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.
3. **Can foster children get free meals? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.**
4. **CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS?** Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail 845-6800 x381 (homeless) or x200 (migrant) to see if they qualify.
5. **WHO CAN GET REDUCED PRICE MEALS?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
6. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS?** Please read the letter you got carefully and follow the instructions. Call the school at 845-6800 x 360 if you have questions.
7. **MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first 30 days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. **I GET WIC. CAN MY CHILD(REN) GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
9. **WILL THE INFORMATION I GIVE BE CHECKED?** Yes and we may also ask you to send written proof.
10. **IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. **WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: MR JOHN MCKEOWN, BUSINESS MANAGER, 845-6800 X 384.
12. **MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. **WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. **WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. **WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME?** If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. **MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME?** No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
17. **MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for **SNAP** or other assistance benefits, contact your local assistance office or call **1-800-342-3009**.

**2015-2016 INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS OR FREE MILK**

REDUCED PRICE ELIGIBILITY INCOME CHART

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 21,775	\$ 1,815	\$ 908	\$ 838	\$ 419
2	\$ 29,471	\$ 2,456	\$ 1,228	\$ 1,134	\$ 567
3	\$ 37,167	\$ 3,098	\$ 1,549	\$ 1,430	\$ 715
4	\$ 44,863	\$ 3,739	\$ 1,870	\$ 1,726	\$ 863
5	\$ 52,559	\$ 4,380	\$ 2,190	\$ 2,022	\$ 1,011
6	\$ 60,255	\$ 5,022	\$ 2,511	\$ 2,318	\$ 1,159
7	\$ 67,951	\$ 5,663	\$ 2,832	\$ 2,614	\$ 1,307
8	\$ 75,647	\$ 6,304	\$ 3,152	\$ 2,910	\$ 1,455
*Each Add'l person add	\$ 7,696	\$ 642	\$ 321	\$ 296	\$ 148

How to Apply: To get free or reduced price meals for your children you may submit an Eligibility Letter for Free Meals received from the NYS Education Department, OR carefully complete one application for your household and return it to the designated office. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household food stamp, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a food stamp, TANF or FDPIR case number for all the children for whom you are applying, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your food stamp or TANF case number or complete the income portion of the application.

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities and you wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

USDA is an equal opportunity employer.

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

Reapplication: You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Date Withdrew _____

Attachment Va F ___ R ___ D ___

2015-2016 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and return it to Joanne VanAernam at WCVCSO PO Box 360, Newport, NY 13416. Call 845-6800 x360, if you need help. Additional names may be listed on a separate paper.

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. Skip to Part 4, and sign the application.

Name: _____ CASE # _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount / How Often</i>	Child Support, Alimony <i>Amount / How Often</i>	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>

Total Household Members (Children and Adults) _____

4. Signature: An adult household member must sign this application and provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before it can be approved.

I certify (promise) that all of the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____
 Email Address: _____ Last Four Digits of Social Security Number: XXX-XX- ____
 Home Phone: _____ Work Phone: _____
 Home Address: _____

I do not have a SS# <input type="checkbox"/>
--

DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

SNAP/TANF/Foster
 Income Household: Total Household Income/How Often: _____ / _____ Household Size: _____
 Free Meals Reduced Price Meals Denied/Paid

Signature of Reviewing Official _____ Date Notice Sent: _____

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, submit a Free Meals/Milk Eligibility Letter received from the Office of Temporary and Disability Assistance OR complete only one application for your household using the instructions. Sign the application and return the application to Joanne VanAernam at WCVCSO PO Box 360, Newport, NY 13416. If you have a foster child in your household, you may include them on your application. A separate application is no longer needed. Call the school if you need help: 845-6800 x360. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

1. Print the names of the children, including foster children, for whom you are applying on one application.
2. List their grade and school.
3. Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING FOOD STAMPS, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

1. List a current Food Stamp, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. Do not use the 16-digit number on your benefit card. The case number is provided on your benefit letter.
2. An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a food stamp case number, TANF or FDPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

1. Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
2. Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly.** If no income, check the box. The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
3. The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. If you listed a food stamp, TANF or FDPIR number, a social security number is not needed.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). In order to determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

PRIVACY ACT STATEMENT

Privacy Act Statement: This explains how we will use the information you give us.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number are not required when you apply on behalf of a foster child or you list a Food Stamp, Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities and you wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

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West Canada Valley Central School

5447 State Route 28
P.O. Box 360
Newport, NY 13416



Non-Profit
Organization
U.S. Postage
PAID
Newport, NY
Permit #5

District Office

Mr. DJ Shepardson
Superintendent

Mr. John McKeown
Business Manager

315-845-6800
Fax: 315-845-8652

Jr/Sr High School

Mr. Frank C. Sutliff
Principal

Mrs. Melissa Tubia
Guidance Counselor

315-845-6802

Elementary School

Mrs. Correne Holmes
Principal

315-845-6801

Upcoming Events

Sept 3, 2015

Superintendent's Day
No School for Students

Sept 8, 2015

First Day of Classes
Full-Day Session

Oct 12, 2015

Columbus Day
No School

FITNESS CENTER HOURS:

Volunteers needed. Contact
the district office if interested.
315-845-6800 ext.380

This and all previous
newsletters from the
school year are available
on the district's website
located at:

www.westcanada.org

WCV Retirees Lasagna Dinner

On **Wednesday, October 7th** the West Canada Valley Retired Personnel will again sponsor their annual, all-you-can-eat pasta dinner and 50-50 raffle. TAKE OUTS will be available for those unable to eat at the school.

Proceeds from this event will be used to support the Retirees' Scholarship Fund. Due to the excellent attendance at past dinners, the Retirees are able to award FOUR scholarships. Currently, \$500 awards are presented to FOUR West Canada Valley graduating Seniors who plan to further their education.

Tickets will be available in October from any retiree, or at the door on the day of the event. The menu will include salad, home-made vegetarian or meat lasagna, bread and butter, beverage, and homemade desserts, as well as ice cream.

Reservations made by calling the High School Main Office at (315) 845-6802.

HAVE DINNER AT WCV Wednesday, October 7th.
Come enjoy the meal and contribute to a worthwhile cause