

# West Canada Valley Central School

# Highlights

**Back-To-School Edition**

**August 2016**

I sincerely hope that everyone has enjoyed the summer. The 2016-17 school year is rapidly approaching and soon the building will be filled with students and staff ready to begin another successful educational year at West Canada Valley. As always staff has been working diligently on curriculum and instruction this summer in order to prepare for the 2016-2017 school year. I am happy to announce that the district has added (5) College Board Advanced Placement Classes in the area of Math, English, Social Studies, Spanish, and Art. As always, the district will continue to review areas where we can improve upon opportunities for our students. In addition, please join me in welcoming Mr. Jeremy Kozak as our new West Canada Valley Middle School/High School Principal. He brings a great deal of past experience to the district and is very excited to begin his tenure at West Canada Valley. West Canada Valley Central School continues to be a "School in Good Standing" documented by the State Education Department; maintaining its overall high ranking amongst schools in our area.



As noted in previous newsletters, bus route schedules are no longer published in the district newsletter in an effort to help maintain the safety of our students. The transportation portion of the newsletter provides information on how you can obtain the pick-up and drop off times for your children. In addition, please remember to sign in at the main office once you gain access through the secure entrances located in both the elementary and high school buildings.

The district continues to move forward with the capital project. The district would like to thank the community again for their support of this project as it will certainly enhance the safety/security as well as provide improvements to our current infrastructure. Although preliminary work has already begun, the project is expected to fully begin this upcoming summer. Information regarding this project will continue to be available to the community throughout the process.

I would again like to thank members of the community for the ongoing support provided to the West Canada Valley School District. The many educational opportunities students have would not be possible without your support. I certainly look forward to seeing you at the many great events scheduled for the upcoming school year.

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## From Our Board of Education



On behalf of the Board of Education, I would like to welcome you all back to West Canada Valley! The coming year is sure to be filled with fun, challenges, and excitement! I would like to welcome new faculty, staff, and students. I would also like to take this opportunity to say "thank you" to our taxpayers and voters who consistently support our budgets. That support is vital to the success of our students and deserves recognition. Soon, the school routine will be in full force. Wishing you all a successful year!

Melissa Bolton  
West Canada Valley Board of Education Member

### ...From the Superintendent

We are excited to welcome new staff members to West Canada Valley Central School.

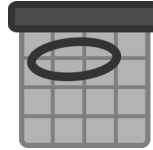
Jeremy Kozak	MS/HS Principal
Emily Kalwara	Math Teacher
Samantha Tuzzolino	Phys Ed/Health
Courtney Holt	Elementary Teacher
Rebecca Wisniewski	Elementary Teacher
Meral Dahlin	Literacy Teacher
Amy Locke	Social Worker
Kady Conklin	Guidance Counselor
Olivia de Jong	Speech Pathologist
Jaclyn Santmier	1:1 Aide
David Scott	Groundskeeper

Once again, thank you for your support and enjoy the remaining days of summer!

Sincerely,  
D.J. Shepardson, Superintendent of Schools

### Online Information

A variety of new information can now be found on the district website. You can visit [www.westcanada.org](http://www.westcanada.org) to:



Download or subscribe to the district and athletic calendars.



View current job openings and download applications.



View or download the breakfast and lunch menus.

### Transportation News

I am sure you have noticed the bus route information is missing from the newsletter and the web site. The entire routing schedules will not be provided for safety and security reasons.

If you need pick up and drop of times for your child, please call or email the transportation department and we will provide you with the information. 845-6800 x 401 or [fray@westcanada.org](mailto:fray@westcanada.org)

#### Transportation reminders for safety sake:

1. Have a new phone number? Please contact the school so we can update our files. In the event of an emergency situation current phone numbers are very important.
2. What are your child-care arrangements this year? If your child is not going to your home address at the end of the school day (morning pickup locations as well) please contact the school and provide us with your current arrangements.
3. Please make sure someone is home for elementary students when the bus arrives in the afternoon. Contact the Elementary office in advance to make alternate arrangements if you cannot be home to accept your child.
4. All students need permission notes sent to school if they are riding a different bus at the end of the day.
5. Bus discipline issues are serious. Do not hesitate to contact either the Principal or myself with your concerns.
6. Please refrain from the practice of following a bus to take a child off, or let a child get on the bus. It can be very dangerous when students walk along the side of a bus and the driver is unaware.
7. My bus is early...My bus is late....The first week of school can be frustrating for all. As the first few days of school pass the bus runs will settle down to actual times and should run within plus or minus 5 minutes, weather permitting.
8. State law: Never pass a stopped school bus that has its red lights flashing. This law applies in the school yard as well. Violators will be prosecuted.

Felix Ray, Transportation Supervisor  
[fray@westcanada.org](mailto:fray@westcanada.org)

### Facilities Use

The buildings and grounds of the West Canada Valley Central School District are open to the community for **non-profit use**, but because of the busy schedules kept by our student groups and interscholastic sports program, a building use form **must** be completed and submitted to the high school office **2 weeks** prior to anticipated use. Completing the form does not guarantee building use. Please call Mrs. Borden at x300 if you have questions.

### Tax Collection

After 35 years of service to the District, tax collector Mrs. Judy Crossett has retired, and with her retirement comes some changes for West Canada Valley. The District has contracted with NBT Bank to handle our tax collection. **All school tax payments will be made payable to West Canada Valley Central School and mailed to West Canada Valley Central School, PO Box 303, Canajoharie, NY 13317.** Taxpayers may still pay in person at the NBT Bank in Middleville during the banks normal business hours.

Please note any corrections that need to be made to your tax bill, such as change of address or spelling of your name, need to be done by your town assessor. Please contact your assessor directly to take care of any corrections.

### Title I Parent Notification

In accordance with Policy 8260 of the West Canada Valley Central School District, the Board of Education recognizes the rights of parents/persons in parental relation to be fully informed of all information relevant to their children, including children who participate in programs and projects funded by Title I. Therefore, the Board of Education encourages the participation of parents of students eligible for Title I services in all aspects of their child's education, including the development and implementation of district programs, as well as activities and procedures that are designed to carry out No Child Left Behind (NCLB) parent involvement goals. Keep watch of future newsletters and Elementary Notes editions for the Parent Involvement Night. If you have questions about Title I services, contact Mr. Shepardson at x100.

### Professional Qualifications

On December 10, 2015, President Obama signed the bipartisan Every Student Succeeds Act (ESSA), which reauthorizes the Elementary and Secondary Education Act of 1965 (ESEA). The law permit you, as a parent or guardian, the right to request information about the licensure and other qualifications, teaching assignment, and training of your child's teacher and any paraprofessional (instructional assistants) who may work with your child. If you are interested in requesting this information, please contact your child's principal.

### Access to Student Records

Under the Family Educational Rights and Privacy Act (FERPA), parents and students over 18 years of age must have the right to inspect and review their child's records or to request the amendment of records believed to be inaccurate or misleading. Please be advised that such records are private unless the parent or student older than 18 consents to disclosure of personally identifiable information. Be further advised that FERPA authorizes disclosure of personal information without consent in limited circumstances, such as criminal investigations.

### Student Accident Insurance

Children enrolled in the West Canada Central School District are covered against accidental injury under a school-time plan of insurance through Security Mutual. A student is covered while participating in a school sponsored and supervised activity. The plan will reimburse claimants for eligible expenses **that are not payable by the student's/parent's healthcare plan or any other insurance plan covering the student.** In other words, the student accident insurance is the secondary insurance and has a maximum medical benefit of \$25,000. Students must see their school nurse immediately upon injury on school grounds to fill out an accident report, which is required for any claims to the insurance. For more information about filing a claim, contact the school nurse or Heather Borden in the high school office.

### Dignity for All Students Act

The New York State Dignity for All Students Act became effective July 1, 2012. The goal of this Act is to create a safe & supportive school climate where students can learn & focus, rather than in fear of being discriminated against or harassed. Mrs. Ritamarie Juteau, School Psychologist, is the WCV CSD Dignity Act Coordinator. She may be reached at (315) 845-6800, ext. 200 or at [rjuteau@westcanada.org](mailto:rjuteau@westcanada.org) with any concerns regarding discrimination or harassment.

### A note from the PTO...

We are so excited to begin a new school year with all of you! Did you know that last year the PTO...

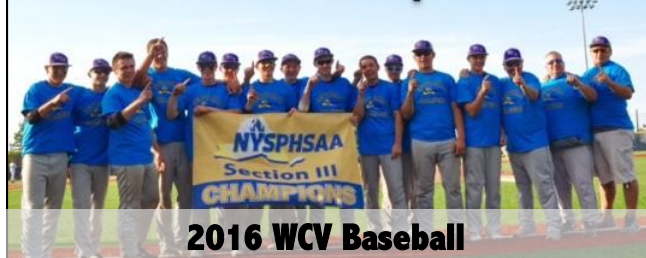
- held family events like a welcome back ice cream social, movie night and swim night
- held a parent informational on internet safety by the Center for Missing and Exploited Children
- donated \$ to each classroom to help with the purchase of new/replacement materials and resources
- gave Good Citizen awards to one child from each elementary classroom
- gave two awards to graduating seniors
- donated to the K-2 FUN FEST
- published the elementary yearbook
- gave appreciation gifts to the WCV faculty and staff
- used fundraisers to fund all gifts, donations, and purchases made to the school

We will be hosting many activities and events again this year. To name a few, there will be movie night or two, swim night, bake sales and more! Our Friday fundraisers will have snack/treat items, holiday themed novelties and general school supplies. Throughout the year, at all of our events and fundraisers, you will have the opportunity to buy our WCV charm bracelets (\$15 each), WCV reusable grocery bags (3/\$10), and Smart Shoppers coupon books (\$20). Save the dates:

- **Friday September 9 at 6:30pm** – Join us for a FREE welcome back ice cream social for prek-6th grade families. This event will take place in front of the elementary school (elementary cafeteria if it rains) and will be a great opportunity to meet other families, friends, and the PTO members.
- **Date TBA** – Please come visit the PTO booth in the center hallway during the elementary school's Parent Night. On display will be our fall/winter line of WCV apparel. Order forms will be sent home shortly after.

Please consider joining as a general member to help us accomplish more during the 2016/2017 school year! Our meetings are held on the first Thursday of the month beginning in October. You can meet us in the elementary library at 6:30pm. We hope to see you there!

## Section III Champions



**2016 WCV Baseball**

### Girls Swimming

Date	Time	H/A	Location
9/1	4:30	H	Rome Free Academy
9/13	5:00	A	@ Proctor
9/15	5:00	H	Proctor
9/20	5:00	H	Holland Patent
9/22	4:30	H	Cooperstown
9/27	5:00	A	@ Whitesboro
9/29	5:00	A	@ Sherburne Earlville
10/4	5:00	A	@ Holland Patent
10/6	4:30	H	Cooperstown
10/12	5:00	A	@ Sherburne Earlville

### Girls Varsity Soccer

Date	Time	H/A	Opponent
8/26	10:00	H	Herkimer; Saint Johnsville Central
8/30	10:00	H	Frankfort-Schuyler
9/2	10:00	A	@ Westmoreland
9/10	TBD	H	Kickoff tournament
9/11	TBD	H	Kickoff tournament
9/13	4:30	A	@ Owen D Young
9/15	4:30	A	@ Remsen
9/17	10:00	H	Fort Plain
9/19	4:30	H	Oriskany
9/21	4:30	H	Town Of Webb
9/23	4:30	A	@ Poland Central
9/29	4:30	H	Westmoreland
10/1	11:00	H	Owen D Young
10/4	4:30	H	Remsen
10/6	4:30	A	@ Oriskany
10/8	10:00	A	@ Fort Plain
10/12	4:30	A	@ Town Of Webb
10/14	4:30	H	Poland Central

**Girls Modified Soccer**

Date	Time	H/A	Opponent
9/22	4:30	A	@ Dolgeville Central
9/23	4:30	A	@ Poland Central
9/27	4:30	H	UASCS
9/29	4:30	H	Westmoreland
10/4	4:30	H	Remsen
10/6	4:30	A	@ Oriskany
10/12	4:30	A	@ Town Of Webb
10/14	4:30	H	Poland Central
10/17	4:30	H	Dolgeville Central
10/18	4:30	H	Town Of Webb

**Boys Modified Soccer**

Date	Time	H/A	Opponent
9/22	4:30	H	Poland Central
9/24	11:00	H	Herkimer
9/26	4:30	H	Frankfort-Schuyler
9/28	4:30	A	@ Little Falls
9/30	4:30	A	@ Owen D Young
10/4	4:30	A	@ Remsen
10/8	11:00	A	@ Herkimer
10/11	4:30	H	Town Of Webb
10/13	4:30	A	@ Poland Central
10/15	10:00	H	Little Falls
10/19	4:30	H	Adirondack Central

**Boys Varsity Football**

Date	Time	H/A	Opponent
8/27	10:00	A	@ Little Falls
9/3	1:30	H	Herkimer
9/10	1:30	H	Westmoreland
9/16	7:00	A	@ Frankfort-Schuyler
9/23	7:00	A	@ Sauquoit
10/1	1:30	H	Mount Markham
10/8	1:30	H	Dolgeville Central
10/14	7:00	A	@ Morrisville - Eaton

**Boys Modified Football**

Date	Time	H/A	Opponent
9/22	4:30	H	Frankfort-Schuyler
9/29	4:30	A	@ Herkimer
10/6	4:30	H	Notre Dame (Utica)
10/13	4:30	A	Sherburne Earlville
10/20	4:30	H	Mount Markham
10/24	4:30	A	Cross Over Games

**Boys/Girls Cross Country**

Date	Time	H/A	Location
9/14	4:30	A	@ Cooperstown
9/21	4:30	A	@ Little Falls
9/28	4:30	A	@ Sherburne Earlville
10/5	4:30	A	@ Hamilton Central School
10/12	4:30	H	Herkimer; Holland Patent Central; Dolgeville Central; New York Mills
10/22	10:00	H	CSC Championship



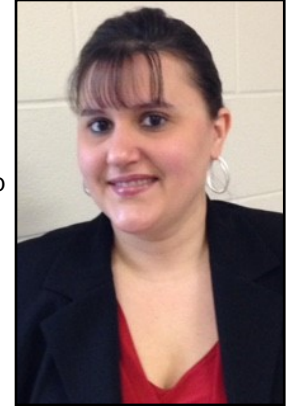
*Please check the Athletic Department website for the most up-to-date sports schedules.*

## Welcome From the Principal

Welcome back to the 2016-2017 school year! I am very excited to start our second year together! The teachers at WCV have been working hard all summer preparing for the opening of school. They are very excited to meet their new students and welcome them to their classrooms.

As always, our goal is to work collaboratively with parents, families and community members to create an environment that is safe and enjoyable for all students. Please don't hesitate to call me at 845-6800 with questions or concerns. We look forward to a wonderful and productive school year!

Sincerely,  
Correne M. Holmes  
Elementary Principal



## Opening School/Morning Program

The first day of school for all students is Wednesday, September 7th. We will begin our morning program for K-2 students on **Thursday, September 8th**. The theme this year is Lights, Camera, Action. As always, parents are encouraged to attend our morning program as frequently as possible. It is a great way to start your day and we love to have parents participate in school events! We look forward to seeing you there 😊



We would like to welcome the following staff members for the 2016-2017 School Year.

Courtney Holt – 3rd Grade Teacher  
Rebecca Wisniewski – Kindergarten Teacher  
Jaclyn Santmier – Classroom Aide  
Olivia deJong – Speech Pathologist  
Meral Dahlin – Reading Teacher  
Samantha Tuzzolino – Physical Education Teacher

## Open House & Title 1

Open House will be held on Thursday, September 15th. Open House is an opportunity for parents to meet the teachers and learn about classroom expectations and procedures.

Parents and students are welcome to visit classrooms from 6:00 to 7:30.

There will be two Title 1 meetings offered in room 106 (6:30 and 7:00). Parents are encouraged to attend the meeting that works best for their schedule. These meetings are to provide parents with information about our Title 1 funded Response To Intervention (RTI) Program.



## Kindergarten Visitation Day

Parents/guardians of kindergarten students are invited to attend our Kindergarten Visitation Day on Wednesday September 7th to meet the WCV staff and learn about our school policies and programs. Please see the agenda below and call us at 845-6800 if you have any questions.

8:45-9:00	Sign-in (table near cafeteria)
9:00-9:50	Informational session (cafeteria)
9:50-10:20	Classroom visitation
10:20-11:00	Bus ride (parents/guardians included)
11:00am	Buses return to WCV (students enter with teachers)



### From the Principal's Desk

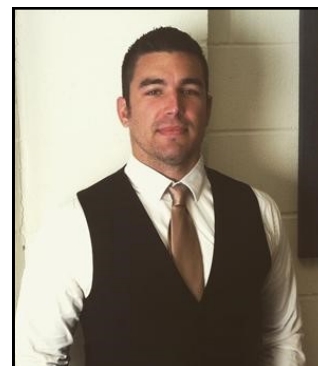
As many of you know by now, this will be my first year as the MS/HS Principal here at West Canada Valley. To say I am looking forward to this year would be an understatement. The team that has surrounded me in the first months here at WCV have been extremely welcoming and helpful. I am very grateful for their support and consider myself very fortunate to be able to build upon the hard work of those who came before me.

I was honored this past June when I was asked to deliver the 6th grade graduation speech. In that speech I discussed the parallels that exist between the incoming 7th graders and myself as a first year principal. As uncomfortable as change can be, it often ignites our growth. This growth, however, is not limited to just myself and the newest class in the middle school. Each student and staff member walking through the doors at WCV this fall have the same opportunity to grow as students, professionals, and individuals.

As the new school year approaches, I hope that every student and staff member will take advantage of the opportunity to write a new chapter in their life here in the West Canada Valley Middle School/High School. Our goal should be to build upon our past success, learn from our failures, and most importantly, improve and move forward.

I am looking forward to working with the families and community members of West Canada Valley in the continued pursuit of a positive and distinguished educational setting for our students. I have heard amazing things about the West Canada Valley School District and I am truly honored to be a part of it.

Sincerely,  
Jeremy A. Kozak, MS/HS Principal, [jkozak@westcanada.org](mailto:jkozak@westcanada.org)



#### WCV Fall Play

11/10-11/12

7pm  
Auditorium

More information will be forthcoming on the fall play. Stay tuned to the WCV website!

#### Music Program Seeking Instruments

The WCV music program is looking for used instrument donations. Check your attics, garages, and basements and help make a child's dream of playing an instrument come true.



Donations can be dropped off to the high school main office. Email Mr. Bonney at [SCBonner@westcanada.org](mailto:SCBonner@westcanada.org).

#### Parking on School Property

In order to comply with policy 3290 (Parking), all student vehicles are to be registered with the High School Principal and parked in authorized areas only. Each student must register the vehicle they are driving with Mrs. Borden in the High School Office.

#### Seventh Grade Orientation

WCV 7th grade orientation night is **Tuesday, August 30, 2016**, at 6:30pm in the auditorium.

Information presented includes middle school requirements, schedule information, and testing information. Students will also have the opportunity to tour the middle/high school. 7th grade students and their parents are encouraged to attend.

#### Student Personal Property

It is important that students do not leave items such as MP3 players, cell phones, wallets, money, pocketbooks, etc. unattended. Students should keep such items **locked** in their lockers (assuming they have not given out the combination to others) or better yet, on their person at all times.

School is a microcosm of society; as such, there are thefts of items that are left lying around or in other non-secure settings, such as bookshelves, etc.

During PE class, items may be **locked** in the PE locker (again, assuming that students have not given out the combination to others) or given to the gym teacher for safe keeping.

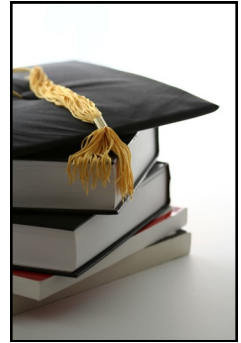


### College Now Information and Registration Sessions

Representatives from Herkimer College will be here Wednesday, September 14, 2016, at 9AM in the auditorium for a mandatory information session for students taking College Now courses for the fall 2016 semester.

Representatives will return on Thursday, September 22, 2016, 9AM in the WCV library for College Now course registration/tuition payment.

WCV courses offered for college credit through the College now program include Literature & Composition, Spanish IV, Precalculus, Calculus, and Sociology.



### Notice to Parents– Release of Information

Recent federal legislation requires the school district to give United States Armed Forces recruiters the same access to secondary students, as we generally provide to post-secondary schools and prospective employers. The law also requires that we give military recruiters the names, addresses, and telephone listings of secondary students upon request, unless the student or parent/guardian has requested that such information not be released without prior written parental consent.

The purpose of this notice is to inform you that you have the right to request that the school district not release the name, address and telephone listing of your child to military recruiters without your prior written consent. If this is your desire, please request a form in the main office.

You should know that the school district's procedure on the Family Educational Rights and Privacy Act (FERPA) policy classifies a student's name, address, phone number, date of birth, photograph, participation in officially recognized sports and activities, weights and heights of athletes, awards received, and similar information. Under this law, the information may be released without prior parental consent to third parties, including military recruiters, upon request. To prevent this information from being provided to third parties, you will need to submit a separate request to the school district that information regarding your child not be included in the school district's directory information. If you make such a request, no directory information will be released with respect to your child unless you provide specific consent for the same.

### Student Absenteeism

Please remember to call the school when your child will be absent. Also, please remember to send a written notice if your child is to be excused early from school or picked up by someone else including relatives. Excuses for absences and/or tardiness are to be brought into the office immediately or as soon as possible after returning or arriving. Absences and/or tardiness unaccompanied by an excuse are recorded as unexcused absences on a student's permanent record. **Students are expected to be in full day attendance from 7:30-2:23; students are not to leave and return during the day** except for the legal reasons for absence as identified by the State Education Department.

### Regional Program for Excellence (RPE)

The Regional Program for Excellence participants for the 2016-17 school year are:

*Olivia Bolton*  
*Shania Camardello*  
*Bailey Chapin*  
*Nicole Hebert*  
*Michael Jacobs-Mijolovic*  
*Olivia McNeil*  
*Chloe Smith*  
*Nicole Snyder*  
*Victoria Tasovac*  
*Jenna Yager*

The Newport Volunteer Fire Department and West Canada Valley American Legion Post # 1524 will hold their **15th Annual Patriots Day / September 11th Remembrance Ceremony** at the Newport Volunteer Fire Station at 7 pm on Sunday September 11, 2016. Refreshments will be available for everyone after the ceremony.

Participating in the ceremony will be local fire departments, area veterans groups, EMS providers, and law enforcement agencies, municipal officers, elected officials, school students, and members of our community.

Anyone with questions contact Leslie Crossett at 360-2082 magoo33LFS@msn.com or Mark Farrell 717-2262 markfarrell263@gmail.com.



### Guidance Office

**Joe Cantarano**

jcantarano@westcanada.org

**Kady Conklin**

kconklin@westcanada.org

The most up-to-date information regarding scholarships, tests, and more can be found on the Guidance Office website.

### NCAA Student Athletes

Any students planning on playing a Division I or II sport in college **MUST** qualify in order to be eligible. Students are urged to check with intended colleges as well as check out all information at [www.ncaa.org](http://www.ncaa.org). Students must register online through the Eligibility Center at this site as well.

It is highly recommended that this eligibility registration process be handled **PRIOR** to entering a student's senior year in high school. NCAA Initial Eligibility Academic Requirements are changing for college bound student-athletes enrolling full-time at a NCAA Division I or II college or university on or after August 1, 2016. It is important to check the new guidelines ASAP.

### Fall PSAT

The PSAT will take place Saturday, October 15, 2016 at WCV. Students preregistered in the spring and registration fees will be collected sometime in September, at which time students will receive guides.



### SAT Deadlines

<u>Test Date</u>	<u>Registration Deadline</u>
October 1, 2016	September 1, 2016
November 5, 2016	October 7, 2016
December 3, 2016	November 3, 2016
January 21, 2017	December 21, 2016
March 11, 2017	February 10, 2017
May 6, 2017	April 7, 2016
June 3, 2017	May 9, 2017

[www.collegeboard.com](http://www.collegeboard.com)

### ACT Deadlines

<u>Test Date</u>	<u>Registration Deadline</u>
September 10, 2016	August 7, 2016
October 22, 2016	September 16, 2016
December 10, 2016	November 4, 2016
February 11, 2017	January 13, 2017
April 8, 2017	March 3, 2017
June 10, 2017	May 4, 2017

[www.act.org](http://www.act.org)

### Financial Aid

Seniors applying to colleges this fall for enrollment in 2017-18 can complete a FAFSA (Free Application for Federal Student Aid) beginning October 1, 2016 ([www.fafsa.ed.gov](http://www.fafsa.ed.gov)) Some seniors may be required to complete a second financial aid form called a CSS Profile. Check with intended colleges to see if this form is required. This can be completed beginning October 1, 2016 at [www.collegeboard.org](http://www.collegeboard.org)

### ASVAB

The Armed Services Vocational Aptitude Battery (ASVAB) will be given on October 26, 2016 in the WCV library. Signups will be announced through the Guidance Office.

This is a required test for those who are entering the Armed Services. For those not planning a career in the military, this test is a valuable tool to help explore different vocational and career interests.

The test takes about three hours to complete and is available to students age 16 and older. For students entering the military, this test must be taken within two years of the time of admission.



### Lead Contamination Control Act

The Lead Contamination Control Act (LCCA) of 1988 passed on October 31, 1988, requires local educational agencies to test for and remedy lead contamination in drinking water from water coolers and other sources of lead in the school setting.

In cooperation with the mandates of the LCCA, the West Canada Valley Central School District has initiated a testing program of the water coolers and other drinking water source locations in the school. The analysis of the samples and any remediation measures necessary to bring the recommended lead level to less than 20 pp/b is complete and the results are available for your review at the following location:

West Canada Valley Middle-High School  
5447 State Route 28, Newport, N. Y.

If you have any questions regarding the testing program instituted by our school and the results of the analysis of the samples, please contact Ken Smith at 845-6800, extension 385.

### Asbestos Management Plan

Federal regulations require that schools be inspected for the presence of asbestos, a toxic material that has been used in the construction industry for a number of years. Our District schools have been inspected for asbestos containing materials and the results of the inspections are contained in the Asbestos Management Plan.

The Asbestos Management Plan is available for review during regular business hours at the school district office. A copy of the Asbestos Management Plan will be made available upon request for a nominal fee to cover the cost of copying and handling.

For more details regarding the Asbestos Management Plan and the specific abatement decisions, please contact Ken Smith at 845-6800, extension 385.

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Clip and return



### Pesticides Application

Dear Parent/Guardian:

During the school year, we are no longer allowed to spray pesticides on playgrounds or ball fields unless the school board declares an emergency situation. In the unlikely event that this should happen, schools are required to maintain a list of staff and parents who wish to receive notification on any pesticide application, 48 hours prior to the application. If you are interested in being on the list, please fill out the form below and return it to your child's teacher. You will be asked at the beginning of each school year as to whether you would like to be included on this list. If you have any questions, please contact Shelly Maxwell at 845-6800, ext. 404.

#### PESTICIDE APPLICATION NOTIFICATION LIST

Child's Name \_\_\_\_\_ Grade \_\_\_\_\_

Teacher or Homeroom Number: \_\_\_\_\_

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

## Cafeteria Corner

Welcome back to school! We look forward to another fun year serving our students.....

Your Child Nutrition Program's primary goal is to offer our student(s) healthy meals at a reasonable price. The 2016-17 prices for a full priced breakfast will be \$1.35 and full priced lunch will be \$2.40. Milk will remain \$.60. The increases are due to a federally mandated policy and rising costs.

I can't stress enough the value in Free/Reduced meals. This is an option more families in our district are eligible for than actually apply. Please consider it. The price for reduced breakfast and lunch is \$ .25 each for eligible families. The application and how to apply instructions are in this newsletter and on our website. The Free and Reduced Meals may help ease a burden for your family. A new application MUST be filled out each year. Please send this in by the end of September to ensure no lapse of benefits if you were free or reduced last year and have no financial changes.

Remember to take advantage of the on-line payment option that we have available through Nutrikids. Even if you do NOT use the payment part, once you set up your household you will have access to the daily activity in your student(s) meal account. Just go to [myschoolbucks.com](http://myschoolbucks.com) and follow the steps. You will need your child (ren)'s 9 digit account number. Please email or call me if you need it.

Please take note that per board policy, a student will only be allowed to charge 2 lunches on their account. No second meals, milk, ice cream or ala carte items can be charged at all. The Child Nutrition Program is self-sufficient and is not supported by local taxes. Thank you in advance for understanding the need for the charging limits. If you have a question about an account, please call or email me.

When you send money for your child(ren), please note if the money is for meals only, milk break or on account. This will help us put the money in the appropriate location. When sending in milk break money, please keep it separate from lunch money as the teachers handle that. When the money is placed "on account" it means the student can use the money for snacks, second meals, etc. Also, put the student's name on the check or envelope. You can imagine how hard it is when that is not done! We can also put restrictions on the account if you feel that is needed. Please call and we can talk about it.

I am thrilled for another wonderful year with your child(ren) and welcome your questions, concerns and suggestions any time throughout the year.

Mrs. Joanne VanAernam  
Food Service Manager  
315-845-6800 ext. 360  
[jvanaernam@westcanada.org](mailto:jvanaernam@westcanada.org)



West Canada Valley CSD SIGN IN

HOME ABOUT US ACADEMICS DEPARTMENTS SCHOOLS FOR STAFF FOR STUDENTS & PARENTS ATHLETICS COMMUNITY CALENDAR

### Back to School

First day of classes is Wednesday, September 7th.

GOOGLE APPS

DIRECTORY

MENUS

SCHOOLTOOL

District Mission Statement

Through a cooperative effort, parents, community, and the West Canada Valley Central School District are committed to preparing responsible, caring, and productive citizens. With a commitment to excellence, we will provide an atmosphere in which all students can reach

Quick Links

- ▶ Health Services
- ▶ Instructional Technology
- ▶ Library Media Services

*Breakfast & lunch menus can be found on the WCV website.*

Dear Parent/Guardian:

Children need healthy meals to learn. **West Canada Valley CSD** offers healthy meals every school day. Breakfast costs **\$1.35**; lunch costs **\$2.40**. Your children may qualify for free meals or for reduced price meals. Reduced price is **\$0.25** for breakfast and **\$0.25** for lunch.

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Mrs. Joanne VanAernam at school, 315-845-6800 x n360.
2. WHO CAN GET FREE MEALS? All children in households receiving benefits from **SNAP, the Food Distribution Program on Indian Reservations** or **TANF**, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.
3. **Can foster children get free meals? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.**
4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail Mrs. Joanne VanAernam @ 315-845-6800 x 360 to see if they qualify.
5. WHO CAN GET REDUCED PRICE MEALS? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please read the letter you got carefully and follow the instructions. Call the school at 314-845-6800 x 360 if you have questions.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for the first 30 days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: MR. JOHN MCKEOWN, BUSINESS MANAGER.
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for **SNAP** or other assistance benefits, contact your local assistance office or call **1-800-342-3009**.

**2016-2017 INCOME ELIGIBILITY GUIDELINES  
FOR FREE AND REDUCED PRICE MEALS OR FREE MILK  
REDUCED PRICE ELIGIBILITY INCOME CHART**

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 21,978	\$ 1,832	\$ 916	\$ 846	\$ 423
2	\$ 29,637	\$ 2,470	\$ 1,235	\$ 1,140	\$ 570
3	\$ 37,296	\$ 3,108	\$ 1,554	\$ 1,435	\$ 718
4	\$ 44,955	\$ 3,747	\$ 1,874	\$ 1,730	\$ 865
5	\$ 52,614	\$ 4,385	\$ 2,193	\$ 2,024	\$ 1,012
6	\$ 60,273	\$ 5,023	\$ 2,512	\$ 2,319	\$ 1,160
7	\$ 67,951	\$ 5,663	\$ 2,832	\$ 2,614	\$ 1,307
8	\$ 75,647	\$ 6,304	\$ 3,152	\$ 2,910	\$ 1,455
*Each Add'l person add	\$ 7,696	\$ 642	\$ 321	\$ 296	\$ 148

**How to Apply:** To get free or reduced price meals for your children you may submit an Eligibility Letter for Free Meals received from the NYS Education Department, OR carefully complete one application for your household and return it to the designated office. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number for all the children for whom you are applying, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application.

**Reporting Changes:** The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

**Income Exclusions:** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

**Nondiscrimination Statement:** This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

**Meal Service to Children With Disabilities:** Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

**Confidentiality:** The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

**Reapplication:** You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Date Withdrew \_\_\_\_\_

Attachment Va F \_\_\_ R \_\_\_ D \_\_\_

### 2016-2017 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and return it to Joanne VanAernam at WCVCS D PO Box 360, Newport, NY 13416. Call 845-6800 x360, if you need help. Additional names may be listed on a separate paper.

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. Skip to Part 4, and sign the application.

Name: \_\_\_\_\_ CASE # \_\_\_\_\_

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

**All Household Members (including yourself and all children that have income).**

List all Household members not listed in Step 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount / How Often</i>	Child Support, Alimony <i>Amount / How Often</i>	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>

Total Household Members (Children and Adults) \_\_\_\_\_ Last Four Digits of Social Security Number: XXX-XX- \_\_\_\_\_

I do not have a SS#

4. Signature: An adult household member must sign this application and provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before it can be approved.

I certify (promise) that all of the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY**

**Annual Income Conversion (Only convert when multiple income frequencies are reported on application)**  
Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

SNAP/TANF/Foster  
 Income Household: Total Household Income/How Often: \_\_\_\_\_ / \_\_\_\_\_ Household Size: \_\_\_\_\_  
 Free Meals       Reduced Price Meals       Denied/Paid

Signature of Reviewing Official \_\_\_\_\_ Date Notice Sent: \_\_\_\_\_

## FREE AND REDUCED PRICE MEAL APPLICATION FACT SHEET

When filling out the application form, please pay careful attention to these helpful hints.

### **SNAP/TANF/FDPIR case number:**

This must be the complete case number supplied to you by the agency including all numbers and letters, for example, E123456, or whatever combination is used in your county. Refer to a letter you received from your local Department of Social Services for your case number or contact them for your number. All children with the same case number may be listed on the same application. If anyone in your household receives SNAP, all children living in your household are eligible to receive free meals at school.

### **Direct Certification:**

If you receive SNAP or TANF, send in the Eligibility Letter from the NYS Education Department instead of completing the application. Make a copy for your records.

### **Foster Child:**

A child who is living with a family but who is under the legal care of the welfare agency or court may be listed on your family application. List the child's "personal use" income. This includes only those funds provided by the agency which are identified for the personal use of the child, such as personal spending allowances, money received by his/her family, or from a job. Funds provided for housing, food and care, medical, and therapeutic needs are not considered income to the foster child. Write "0" if the child has no personal use income.

### **Household:**

A group of related or non-related people who are living in one house and share income and expenses.

### **Adult Family Members:**

All related and non-related people who are 21 years of age and older living in your house.

### **Financially Independent:**

A person is financially independent and a separate economic unit/household when his or her earnings and expenses are not shared by the family/household.

### **Gross Income:**

Is money earned or received by each member of your household before deductions. Examples of deductions are federal tax, State tax, and Social Security deductions.

Examples of gross income are:

Wages, salaries, tips, commissions, or income from self-employment, Net farm income – gross sales minus expenses only – not losses, Pensions, annuities, or other retirement income including Social Security retirement benefits, Unemployment compensation, Welfare payments (does not include value of SNAP), Public Assistance payments, Adoption assistance, Strike benefits, Supplemental Security Income (SSI) or Social Security Survivor's Benefits, Alimony or child support payments, Disability benefits, including workman's compensation, Veteran's subsistence benefits, Interest or dividend income, Cash withdrawn from savings, investments, trusts, and other resources which would be available to pay for a child's meals, Other cash income

If you have more than one job, you must list the income from all jobs.

If you receive income from more than one source (wage, alimony, child support, etc.), you must list the income from all sources.

### **Current Income:**

Your income at the present time before deductions. Only farmers, self-employed workers, migrant workers, and other seasonal employees may use their income for the past 12 months reported from their 1040 Tax Forms.

### **Income Exclusions:**

The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

If you have any questions or need help in filling out the application form, please contact:

Mrs. Joanne VanAernam  
Food Service Manager  
315-845-6800 x 360

## West Canada Valley Central School

5447 State Route 28  
P.O. Box 360  
Newport, NY 13416



Non-Profit  
Organization  
U.S. Postage  
**PAID**  
Newport, NY  
Permit #5

### District Office

Mr. DJ Shepardson  
*Superintendent*

Ms. Kelley Crossett  
*Business Manager*

315-845-6800  
Fax: 315-845-8652

### Middle School/High School

Mr. Jeremy Kozak  
*Principal*

Mr. Joe Cantarano  
Mrs. Kady Conklin  
*Guidance Counselors*

315-845-6802

### Elementary School

Mrs. Correne Holmes  
*Principal*

315-845-6801

## Upcoming Events

**Sept 1 & 6, 2016**

Superintendent's Day

**No School for Students**

**Sept 7, 2016**

First Day of Classes

**Full-Day Session**

**Oct 10, 2016**

Columbus Day

**No School**

### FITNESS CENTER HOURS:

Volunteers needed. Contact  
the district office if interested.

**This and all previous  
newsletters from the  
school year are available  
on the district's website  
located at:**

[www.westcanada.org](http://www.westcanada.org)

## WCV Retirees Lasagna Dinner

On **Wednesday, October 26** the West Canada Valley Retired Personnel will again sponsor their annual, all-you-can-eat pasta dinner and 50-50 raffle. TAKE OUTS will be available for those unable to eat at the school.

Proceeds from this event will be used to support the Retirees' Scholarship Fund. Due to the excellent attendance at past dinners, the Retirees are able to award three or four scholarships. Currently, \$500 awards are presented to three of four West Canada Valley graduating Seniors who plan to further their education.

The dinner cost will again be \$8.00 per person. Reservations may be made by calling the HIGH SCHOOL MAIN OFFICE at 845-6802. WALK-INS are also welcome on the day of the event. The menu will include salad, homemade vegetarian or meat lasagna, bread and butter, beverage, and homemade desserts, as well as ice cream. Children under 5 may eat for free.

HAVE DINNER AT WCV Wednesday, October 26 from 4 – 6:30 p.m. in the high school cafeteria. Come enjoy the meal and contribute to a worthwhile cause... scholarships for West Canada students planning to further their education/training.

The Retirees' 50-50 Raffle drawing will also take place at the dinner. Tickets for the raffle are \$1 each or 6 for \$5, and will also be available from retirees or at the dinner.

***Please come support this important scholarship  
fundraiser on Wednesday, October 26.***