

WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, AUGUST 7, 2023  
6:00 PM

**Members Present**  
Janine Lynch  
Peter Kemler  
Alisa Brewer  
Jessica Bartlett  
Sara Northup-Lynch  
Ed Schatzel

**Others Present**  
D.J. Shepardson, Superintendent  
Glenn Broadbent, MS/HS Principal  
Felix Ray-Transportation Supervisor  
Ed Dougherty, Director of Special Programs/Athletics  
Karen Sheets, District Clerk  
Kelley Crossett, Business Manager

**Members Absent**  
Shauna Michael

**THIS MEETING WAS LIVE-STREAMED THROUGH WEST CANADA VALLEY WEBSITE**

**CALL TO ORDER**

Board President Jessica Bartlett called the meeting to order at 6:00 PM

**PLEDGE OF ALLEGIANCE**

The Pledge was recited by all present.  
  
Mrs. Northup-Lynch read her Oath of Office for the 2023-24 school year.

**APPROVAL OF CONSENT AGENDA**

A motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following resolution:  
  
RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes Regular Meeting July 10, 2023, warrant report, CSE/CPSE report, treasurer’s report, budget report, claims audit report, administrative reports (the administrative reports are given in person rather than written reports).  
  
All voted in favor; motion carried 6:0

**EXECUTIVE SESSION**

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to enter executive session for appointment of personnel matters including review and appointment of employees and contract negotiations.  
  
All voted in favor; motion carried 6:0 Entered: 6:19PM Exit: 6:41PM

**ACTION ITEM: PERSONNEL**

Upon recommendation of the Superintendent, motion was made by Mrs. Brewer and seconded by Mrs. Northup Lynch to approve the following resolution,  
RESOLVED, to accept resignation;

**Name:** Rachel Waseleski  
**Position:** Elementary Teacher  
**Effective:** August 31, 2023

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,  
RESOLVED, to accept with regret resignation;

**Name:** Andrew DeJesus  
**Position:** Vocal/Classroom 7-12  
**Effective:** August 31, 2023

6 yes 0 no; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Kemler and seconded by Ms. Lynch to accept the following resolution,  
RESOLVED, to accept with regret resignation for purpose of retirement;

**Name:** Karen Sheets  
**Position:** Confidential Secretary to the Superintendent/District Clerk  
**Effective:** November 24, 2023

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to accept resignation with regret;

**Name:** Benjamin Russo  
**Position:** Health/Physical Education Teacher  
**Effective:** August 31, 2023

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to accept the following resolution,  
RESOLVED, to rescind;

**Name:** Benjamin Russo  
**Position:** Head Coach, Modified Football  
**Effective:** August 8, 2023

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup- Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Ashleigh Fee  
**Position:** 1:1 Aide  
**Salary:** per the negotiated hourly rate per the CSEA bargaining agreement  
**Effective:** September 1, 2023

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Ms. Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Tracy Taylor  
**Position:** Bus Driver, 6-month probationary appointment  
**Salary:** per the negotiated hourly rate of the CSEA bargaining agreement  
**Effective:** September 1, 2023

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Brewer and seconded by Ms. Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Jamie Farrington  
**Position:** Assistant Coach, Modified Football  
**Salary:** Step 1 of the extra-curricular index of the WCVTA bargaining agreement  
**Effective:** 2023-24 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Ms. Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Corey Youngs  
**Position:** Coach, Boys JV Soccer  
**Salary:** Step 5 of the extra-curricular index of the WCVTA bargaining agreement  
**Effective:** 2023-24 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Sarah Mayville  
**Position:** Coach, Boys Modified Soccer  
**Salary:** Step 1 of the extra-curricular index of the WCVTA bargaining agreement  
**Effective:** 2023-24 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Brewer and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Greta Edwards  
**Position:** Coach, Girls Varsity Soccer  
**Salary:** Step 1 of the extra-curricular index of the WCVTA bargaining agreement  
**Effective:** 2023-24 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Brewer to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Amy Dommer  
**Position:** Coach, Girls Modified Soccer  
**Salary:** Step 5 of the extra-curricular index of the WCVTA bargaining agreement  
**Effective:** 2023-24 school year

All voted in favor; 1 with reservation (Mr. Kemler) motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Carl Dalmata  
**Position:** Coach, Girls Varsity Swim Assistant  
**Salary:** Step 1 of the extra-curricular index of the WCVTA bargaining agreement  
**Effective:** 2023-24 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Emily Ingalls  
**Position:** Substitute Teacher Assistant, monitor/aide K-12  
**Salary:** per the district approved rate sheet  
**Effective:** 2023-24 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Krista Kozma  
**Position:** Substitute Teacher Assistant, monitor/aide K-12  
**Salary:** per the district approved rate sheet  
**Effective:** 2023-24 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Emily Perkins  
**Position:** Substitute Teacher Assistant, monitor/aide K-12  
**Salary:** per the district approved rate sheet  
**Effective:** 2023-24 school year

All voted in favor; motion carried 6:0

**ACTION ITEM: TAX LEVY**

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the tax levy of \$5,242,144 for the 2023-24 school year.

All voted in favor; motion carried 6:0

**DISCUSSION ITEMS: CAPITAL PROJECTS UPDATE**

Mr. Shepardson updated the board on the capital projects to date, and explained the alternates available for the project. The alternates were voted on as follows.

Motion made by Mrs. Brewer and seconded by Mr. Schatzel to approve the capital improvement General Construction Alternate #1: Auditorium Finishes in the amount of \$70,000 to J. Priore Construction Co, Inc.

All voted in favor; motion carried 6:0

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the capital improvement General Construction Alternate #3: Pool Finishes in the amount of \$68,000 to J. Priore Construction Co, Inc.

All voted in favor; motion carried 6:0

Motion made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the capital improvement General Construction Alternate #4: Elementary School Stairwell painting in the amount of \$16,000 to J. Priore Construction Co, Inc.

All voted in favor; motion carried 6:0

Motion made by Ms. Lynch and seconded by Mr. Schatzel to approve the capital improvement Electrical Construction Alternate #4: Bus Garage Lighting Replacement in the amount of \$44,500 to S.C. Spencer Electric, Inc.

All voted in favor; motion carried 6:0

Motion made by Ms. Lynch and seconded by Mrs. Brewer to authorize Superintendent Shepardson to approve, on behalf of the board, proposed repairs to the cafeteria flooring and structural concerns utilizing funding from the current capital project.

All voted in favor; motion carried 6:0

**DISCUSSION ITEMS: MASCOT**

Mr. Shepardson updated the board on mascot information, it was decided by all to begin the process of developing a new mascot, Phase 1 will be to develop a committee to begin discussing ideas. The board will discuss ideas for this committee at a future board meeting.

**DISCUSSION ITEMS: 2023-24 SAFETY PLANS**

Mr. Shepardson discussed the 2023-24 District-Wide Safety Plan, the board will approve the plan at the August 28, 2023 board meeting.

**DISCUSSION ITEM: BOARD OF EDUCATION GOALS**

Mr. Shepardson discussed the Board of Education Goals, if no changes are needed the board will approve the goals at the August 28, 2023 meeting.

**PUBLIC COMMENTS**

No public comment

**ANNOUNCEMENTS**

August 28, 2023: Special Board Meeting: Executive 4:30 with meeting to follow 6PM  
September 11, 2023: Regular Board Meeting 6PM

**RE-ENTER EXECUTIVE SESSION**

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to re-enter executive session for the purpose of to discuss personnel matters and contract review.

All voted in favor; motion carried 6:0

**Entered Executive session: 7:28 PM**  
**Exit Executive session: 8:27 PM**

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to appoint Mr. Shepardson, District Clerk.

All voted in favor; motion carried 6:0

Motion made by Mr. Schatzel and seconded by Ms. Lynch to adjourn meeting.  
All voted in favor; motion carried 6:0

Meeting adjourned: 8:27

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President, Board of Education

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Clerk, Board of Education