

FRANKLIN PIERCE HIGH SCHOOL



STUDENT HANDBOOK 2023-2024

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Franklin Pierce Schools

Mission

To provide students with an engaging education environment, built upon proven academics and high standards, resulting in successful and contributing citizens.

Vision

Every student graduates from high school prepared to succeed in whatever post-secondary path they choose.

Core Business

Engage all students in rigorous, relevant, high-quality work.

Beliefs

- ✓ Every student can learn to think, reason, and achieve at high levels.
- ✓ Every student can learn more every day.
- ✓ Every student has potential for education and economic success beyond high school.
- ✓ Every teacher is a “leader of Learning” whose primary job is to engage students in meaningful experiences that result in desired learning.
- ✓ Every staff member has the ability to build positive relationships with students that contribute to learning.
- ✓ Every school principal is a “leader of leaders.”
- ✓ Every staff member has the responsibility to support the core business.

Goals

- ✓ Increase academic achievement of all students.
- ✓ Prepare students for success beyond high school.
- ✓ Maintain safe and caring schools.
- ✓ Promote family and community involvement in our schools.

Franklin Pierce Schools does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

Questions and complaints of alleged discrimination should be directed to James Hester, Compliance Coordinator for State and Civil Rights Laws; Wendy Malich, Title IX Officer; or John Sander, 504/ADA Coordinator at 315 129th St S, Tacoma WA 98444-5099 or at (253) 298-3000.

MESSAGE FROM PRINCIPAL MARZANO



Hey there, awesome Franklin Pierce High School students!

I'm beyond thrilled and super grateful to step into the role of Principal at our incredible school. You might already know me since I've been part of this awesome community for quite a while as the Assistant Principal. My journey at Franklin Pierce High School started back in 2003 as a teacher at our sister school, Washington High School. Then I moved here and taught Social Studies before becoming the Dean of Students in 2011 and Assistant Principal in 2014. This place holds a special spot in my heart, and I'm truly honored and proud to keep

being here for all of you.

As we get ready for the 2023-24 school year, I'm blown away by how diverse and talented our school is. Each one of you brings unique strengths and viewpoints, and together, we're like a colorful tapestry made up of different cultures and experiences. I'm totally committed to making sure every single one of you feels valued, safe, and empowered to be your very best.

This year, we're focusing on two super important things:

1. Making Things Run Smoothly: Our big goal is to create a safe, positive space for learning. We're making our Behavior and Attendance stuff simpler, which means we're helping you take charge of your choices and succeed in your studies. If you need some extra help, we've got your back with special support. And guess what? We're going to have awesome celebrations to highlight your achievements and the great work our staff does, so we all feel proud and united.

2. Clear Learning Goals: We're totally dedicated to giving you the best learning experience ever. How? We're going to focus on something called Standards-Based Instruction, where we set clear learning goals and make expectations really clear. And we're making sure that all of you can learn in ways that work best for you through something called Universal Design for Learning. Also, we're celebrating all the cool backgrounds you come from and bringing that into our lessons.

I really believe that when our school, parents, and community work together, we can achieve amazing things. Let's create an environment that helps you rock at academics, grow personally, and be awesome citizens.

Oh, and remember, I'm always here for a chat. Feel free to share your thoughts, worries, and ideas with me. Together, we're going to make Franklin Pierce High School an incredible place where you can all shine super bright.

Thanks a ton for your awesome support and hard work. I'm seriously excited about what's coming next. Get ready for an unforgettable 2023-24 school year!

GENERAL INFORMATION

FPHS AC/DC

Academic Excellence
Campus Safety
Determination
Community



Mission Statement

At FPHS, we believe in empowering every student on their educational journey from graduation and beyond, while fostering a culture of BELONGING through streamlined systems and inspiring instruction.

Administration

Main Office 298-3800

| | | |
|-----------------------|--|----------|
| Brixey Marzano | Principal | 298-3801 |
| | bmarzano@fpschools.org | |
| Marie Laban..... | Assistant Principal..... | 298-3981 |
| | mlaban@fpschools.org | |
| Jaci Washam | Assistant Principal..... | 298-3930 |
| | jwasham@fpschools.org | |
| Brian Dyson..... | Assistant Principal..... | 298-3802 |
| | bdyson@fpschools.org | |
| Michael Andrews..... | Athletic Coordinator | 298-3915 |
| | mandrews@fpschools.org | |
| Lynn Cawthra | Office Manager | 298-3805 |
| | lcawthra@fpschools.org | |
| Stephane Disney | Attendance Coordinator | 298-3813 |
| | sdisney@fpschools.org | |
| Stephanie Davis | Administrators' Assistant..... | 298-3952 |
| | stdavis@fpschools.org | |
| Richenda Schenk | Financial Coordinator | 298-3811 |
| | rschenk@fpschools.org | |
| Rhea Goodrum..... | Library/Media Tech | 298-3978 |
| | agoodrum@fpschools.org | |

Attendance Office298-3813

Health Room298-3823

Counseling Center

Career Counseling Center..... 298-3834

| | | |
|--------------------------------|--|----------|
| Jaime Fineman-McKinney | Counselor (A-E)..... | 298-3902 |
| | jfineman@fpschools.org | |
| Letysha Plaskett-Rosario | Counselor (F-L) | 298-3953 |
| | lplaskett@fpschools.org | |
| Aly Nelko | Counselor (M-R) & Admin Intern | 298-3820 |
| | anelko@fpschools.org | |
| JulieAnn Detweiler | Counselor (S-Z) | 298-3901 |
| | jdetweiler@fpschools.org | |
| Ashley Rosier | Graduation/Transition Specialist | 298-3835 |
| | arosier@fpschools.org | |
| Sharon Gold..... | CCC Registration Coordinator | 298-3834 |
| | sgold@fpschools.org | |
| Aimee Bruinsma | Career Center Specialist..... | 298-3934 |
| | abruinsma@fpschools.org | |
| La-Keeshia Thomas..... | Student Data Manager (registrar) | 298-3977 |
| | lthomas@fpschools.org | |

FACULTY

| Teacher | Department/Position | Email |
|------------------------|-------------------------------|--|
| Philip Anderson | <i>Engineering (CTE)</i> | panderson@fpschools.org |
| Jesse Bartlett | <i>C3R (CTE)</i> | jbartlett@fpschools.org |
| Alanna Bates-Carector | <i>Special Education (RR)</i> | abates-carector@fpschools.org |
| Donnielle Baumer | <i>Mathematics</i> | dbaumer@fpschools.org |
| Tobi Bernth | <i>ASL (CTE)</i> | tbernth@fpschools.org |
| Dan Call | <i>World Languages</i> | dcall@fpschools.org |
| Amy Clark | <i>Physical Education</i> | aclark@fpschools.org |
| Jeremy Coleman | <i>Social Studies</i> | jcoleman@fpschools.org |
| James Commander | <i>Photography (CTE)</i> | jcommander@fpschools.org |
| David Conant | <i>Special Education (RR)</i> | dconant@fpschools.org |
| Tara Dietzen | <i>World Languages</i> | tdietzen@fpschools.org |
| JoDee Disney | <i>CTE Business</i> | jdisney@fpschools.org |
| Marcus Disney | <i>Physical Education</i> | mdisney@fpschools.org |
| Tiffany Disney | <i>Medical Careers (CTE)</i> | tdisney@fpschools.org |
| Dakota Egbert | <i>ELA</i> | degbert@fpschools.org |
| Jeffrey Evans | <i>Social Studies</i> | jevans@fpschools.org |
| Kyle Fagan | <i>ELA</i> | kfagan@fpschools.org |
| Janelle Gard | <i>Mathematics</i> | jgard@fpschools.org |
| Siri Gese | <i>PE</i> | sgese@fpschools.org |
| Canae Gray | <i>Business (CTE)</i> | cgray@fpschools.org |
| Kim Halsey | <i>Science</i> | khalsey@fpschools.org |
| Brittany Hemicker | <i>Mathematics</i> | bhemicker@fpschools.org |
| Brandon Henry | <i>Science</i> | bhenry@fpschools.org |
| Peyton Hill | <i>Family Health (CTE)</i> | phill@fpschools.org |
| Tiara (Violet) Hill | <i>ELA</i> | tihill@fpschools.org |
| Marcisa Johnson | <i>Mathematics</i> | majohnson@fpschools.org |
| Robert (Fletch) Joyner | <i>ELA</i> | rjoyner@fpschools.org |
| James Korn | <i>Mathematics</i> | jkorn@fpschools.org |

| Teacher | Department/Position | Email |
|---------------------|-------------------------------|--|
| Morgan Kullman | <i>MTSS Coordinator</i> | mkullman@fpschools.org |
| Aimee Marubayashi | <i>PLTW Biomed (CTE)</i> | amarubayashi@fpschools.org |
| Michael McCormick | <i>Science</i> | mmccormick@fpschools.org |
| Tyler McMahan | <i>ELA</i> | tmcmahan@fpschools.org |
| Jeffrey Melvard | <i>Mathematics</i> | jmelvard@fpschools.org |
| McKenna Miller | <i>Culinary Arts (CTE)</i> | mcmiller@fpschools.org |
| Jennie Movrich | <i>MLL</i> | jmovrich@fpschools.org |
| David Mullen | <i>Visual Arts</i> | dmullen@fpschools.org |
| Amanda Norris | <i>Special Education (SC)</i> | anorris@fpschools.org |
| Khoa Nguyen | <i>Physical Education</i> | knguyen@fpschools.org |
| Richard O'Flaherty | <i>Social Studies</i> | roflaherty@fpschools.org |
| Kate Pascal | <i>Visual Art</i> | kpascal@fpschools.org |
| Laura Patten | <i>Science</i> | lpatten@fpschools.org |
| Jeremy Pearce | <i>Mathematics</i> | jpearce@fpschools.org |
| Matthew Pelandini | <i>Instrumental Music</i> | mpelandini@fpschools.org |
| Dakota Quill | <i>Social Studies</i> | dquill@fpschools.org |
| Haylee Rice | <i>Business (CTE)</i> | hrice@fpschools.org |
| Robert Richardson | <i>Social Studies</i> | rrichardson@fpschools.org |
| Jodie Rouse | <i>Special Education (RR)</i> | jrouse@fpschools.org |
| Astrid Sanchez Diaz | <i>World Languages</i> | asanchezdiaz@fpschools.org |
| Ariel Saylor | <i>Special Education (RR)</i> | asaylor@fpschools.org |
| Natasha Shodd | <i>Business (CTE)</i> | nshodd@fpschools.org |
| Monica Shoopman | <i>Mathematics</i> | mshoopman@fpschools.org |
| Jon Soule | <i>Science</i> | jsoule@fpschools.org |
| Morgan Stewart | <i>MLL</i> | mstewart@fpschools.org |
| Robert Swardz | <i>Mathematics</i> | rswardz@fpschools.org |
| Amy Thoburn | <i>ELA</i> | athoburn@fpschools.org |
| Elizabeth Thomas | <i>Special Education (SC)</i> | ethomas@fpschools.org |
| Marylin Trujillo | <i>World Languages</i> | mtrujillo@fpschools.org |
| Amy Utecht | <i>Mathematics</i> | autecht@fpschools.org |

| Teacher | Department/Position | Email |
|-------------------------|-------------------------------|--|
| Andy Vanderpool | <i>Social Studies</i> | avanderpool@fpschools.org |
| Garlyn Wacker | <i>ELA</i> | gwacker@fpschools.org |
| Amy Walsh | <i>Special Education (RR)</i> | awalsh@fpschools.org |
| Nicholas Watkins | <i>Science</i> | nwatkins@fpschools.org |
| Kate Wheeldon | <i>Special Education (RR)</i> | kwheeldon@fpschools.org |
| Bryan Zagar | <i>Social Studies</i> | bzagar@fpschools.org |
| Ulises Zavaleta Berdeja | <i>Vocal Music</i> | uzavaletaberdeja@fpschools.org |

* To contact teachers by phone, please call
the Franklin Pierce High School Main Office at 298-3800



2023-2024 Franklin Pierce High School ASB Executive Officers

| | |
|-----------------------|-----------------|
| PRESIDENT | Shivneil Pillay |
| VICE PRESIDENT | Jordan Disney |
| SECRETARY | Ivy Velazquez |
| TREASURER | Alex Amaral |
| SOCIAL CHAIR | Tina Tran |
| ADVISOR | Mrs. T. Disney |

Class of 2024

| | |
|-----------------------|------------------|
| <i>President</i> | Terina Laban |
| <i>Vice President</i> | Kaliyah Clavelle |
| <i>Secretary</i> | Tristan Butler |
| <i>Social Chair</i> | Ezzra Prather |
| <i>Advisor</i> | Ms. S. Disney |

Class of 2025

| | |
|-----------------------|----------------------|
| <i>President</i> | Mason Oleson Borland |
| <i>Vice President</i> | Leila Kennach |
| <i>Secretary</i> | Miya Nguyen |
| <i>Social Chair</i> | Kaden Mills |
| <i>Advisor</i> | Ms. Gard |

Class of 2026

| | |
|-----------------------|----------------|
| <i>President</i> | Lindsay Gade |
| <i>Vice President</i> | Boston Chang |
| <i>Secretary</i> | Hannah Ros |
| <i>Social Chair</i> | Harmoni Blakly |
| <i>Advisor</i> | Mr. Commander |

Class of 2027

| | |
|-----------------------|------------------|
| <i>President</i> | Frances Mosquite |
| <i>Vice President</i> | Madison Houe |
| <i>Secretary</i> | Kiley Sledge |
| <i>Social Chair</i> | Danica Welborn |
| <i>Advisor</i> | Ms. Clark |



Official fight song “Go Cardinals”

Prologue (silence)
 Go Cardinals Go, Fight Cardinals Fight,
 Take the ball and make a touchdown (basket) for FP
 Go Cardinals Go. Fight Cardinals Fight.
 Go Fight Win for Franklin Pierce, Go Cards Go.
 C-A-R-D-S . . . Go . . . Cards . . . Go!
 Go Cardinals Go. Fight Cardinals Fight.
 Go Fight Win for Franklin Pierce. Win Cards Win!

Franklin Pierce High School Activities/Clubs/Athletics

You are encouraged to get involved in the many activities we have available at Franklin Pierce High School. It is a great way to meet new friends and have fun! Although not all clubs are meeting during remote learning, our active clubs include, but are not limited to, the following:

Adventure Club

Advisor: Mr. Evans

Arm Wrestling Club

Advisor: Ms. Gese

Asian Student Association

Advisor: Mr. Watkins

ASL Honor Society

Advisor: Mrs. Bernth

Black Student Union

Advisors: Mrs. Gray and Mrs. Johnson

Boys Volleyball Club

Advisor: Ms. Baumer

Cardinal Coven Wiccan Club

Advisor: Ms. V. Hill

Craft Club

Advisor: Ms. P. Hill

DECA

Advisor: Ms. J. Disney / Mr. Commander

Drama Club

Advisor: Mrs. Gray

FP Power Lifting Club

Advisor: Mr. Quill

GSA (Gender & Sexuality Acceptance)

Advisor: Mr. McCormick

Key Club

Advisor: Mrs. Patten

LARP

Advisor: Mrs. Halsey

Latinos Unidos

Advisor: Mr. Call

Life in Christ Club

Advisors: Mr. Quill

Micronesian Club

Advisor: Mrs. Goodrum

Mural Club

Advisor: Mr. Mullen

National Honor Society

Advisor: Ms. Thoburn

Native Indigenous Cultural Club

Advisor: Ms. Pascal

Pacific Islander Club (PIC)

Advisors: Ms. Tews

Sports Medicine Club

Advisors: Mrs. T. Disney

Table Top Club

Advisor: Mrs. Patten

Tuffy Tribune

Advisor: Ms. Wacker

Ultimate Club (Ultimate Frisbee)

Advisor: Mr. Commander



Athletics

Franklin Pierce High School offers a wide variety of athletic programs that are open to all students. Students are encouraged to become involved. Franklin Pierce High School is a member of the 2A South Puget Sound League.

Fall Sports

Cross Country (girls & boys)..... Mr. James Commander
Football Mr. Trevor Hanson
Golf (girls) Mr. Jeff Melvard
Golf (boys)..... Mr. Bryan Zagar
Soccer (girls) Mr. Sergio Lopez
Swim & Dive (girls—*in cooperation w/ Mt Tahoma*) Mr. Lance Trebilcock
Tennis (boys)..... Mr. Khoa Nguyen
Volleyball Ms. Donnie Baumer

Fall/Winter Sports

Cheer Ms. Amanda Myers

Winter Sports

Basketball (boys)..... Mr. John Barbee
Basketball (girls) Ms. La-Keeshia Thomas
Bowling (girls) Mr. Jeff Melvard
Swim & Dive (*boys—in cooperation w/ Mt. Tahoma*)..... Mr. Lance Trebilcock
Wrestling (boys)..... Mr. Tevyn Tillman
Wrestling (girls) Mr. Roberto Alvarez

Spring Sports

Baseball..... Mr. Nick Aloisio
Softball (Fastpitch) Ms. Nicole Hadley
Soccer (boys)..... Mr. Sammy Taffola
Tennis (girls) Mr. Khoa Nguyen
Track (boys) Mr. Ed Williams
Track (girls) Mrs. Melanie Grant

ASB cards are sold annually to assist in financing student activities and athletics. An ASB card admits the holder to all regular season home athletic events and activities for free or at a reduced cost. All athletes, club members and ASB & class officers are required to purchase ASB cards. The cost of an ASB card is \$40.



Franklin Pierce High School

2023-2024 Primary Bell Schedules

Learning Lab/Cardinal Connections *(M,T,Th,F)*

| | | |
|-----------------------------|-----------------------------|---------------------|
| Period 1/5 | | 8:15 - 9:35 |
| Cardinal Connections | | 9:40 – 10:15 |
| Period 2/6 | | 10:20 – 11:35 |
| Period 3/7 | <i>1st lunch</i> | 11:35 – 12:10 |
| | <i>Class</i> | 12:15 – 1:25 |
| | <i>Class</i> | 11:40 – 12:50 |
| | <i>2nd lunch</i> | 12:50 – 1:25 |
| Period 4/8 | | 1:30 – 2:45 |

2-hr Late Arrival

| | | |
|-------------------|-----------------------------|---------------|
| Period 1/5 | | 10:15 – 11:10 |
| Period 2/6 | <i>1st lunch</i> | 11:10 – 11:45 |
| | <i>Class</i> | 11:50 – 12:55 |
| | <i>Class</i> | 11:15 – 12:20 |
| | <i>2nd lunch</i> | 12:20 – 12:55 |
| Period 3/7 | | 1:00 – 1:50 |
| Period 4/8 | | 1:55 – 2:45 |

Early Release Wednesdays

(Designated Wednesdays – see district calendar)

| | | |
|------------------------------|-----------------------------|--------------------|
| Period 1/5 | | 8:15 - 9:20 |
| Period 2/6 | | 9:25 – 10:25 |
| Period 3/7 | <i>1st lunch</i> | 10:25 – 11:00 |
| | <i>Class</i> | 11:05 – 12:10 |
| | <i>Class</i> | 10:30 – 11:35 |
| | <i>2nd lunch</i> | 11:35 – 12:10 |
| Period 4/8 | | 12:15 – 1:15 |
| Teacher Collaboration | | 1:20 – 2:45 |

3.5-hr Early Release

| | |
|-------------------|---------------|
| Period 1/5 | 8:15 - 8:57 |
| Period 2/6 | 9:02 – 9:43 |
| Period 3/7 | 9:48 – 10:29 |
| Period 4/8 | 10:35 – 11:15 |

School dismisses @ 11:15 / no lunches

A-Day = Periods 1, 2, 3, 4

B-Day = Periods 5, 6, 7, 8

As the year progresses, class meeting schedules may change to accommodate variations in our activities (special assemblies, late arrivals, etc.). These changes and new schedules will always be posted on the FPHS website under General Information > Bell Schedules.



2023-2024 FIRST SEMESTER

| S/S | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--------------|--|--|--|--|--|
| | 28 AUGUST NO SCHOOL | 29 FIRST DAY OF SCHOOL STAGGERED START | 30 A | 31 B | 1 SEPTEMBER NO SCHOOL |
| 2/3 | 4 LABOR DAY NO SCHOOL | 5 A | 6 90-MINUTE E/R B | 7 A | 8 B |
| 9/10 | 11 A | 12 B | 13 90-MINUTE E/R A | 14 B | 15 A |
| 16/17 | 18 B | 19 A | 20 90-MINUTE E/R B | 21 A | 22 B |
| 23/24 | 25 A | 26 B | 27 90-MINUTE E/R A | 28 B | 29 A |
| 30/1 | 2 OCTOBER B | 3 A | 4 90-MINUTE E/R B | 5 A | 6 B |
| 7/8 | 9 PRAD DAY #5 NO STUDENTS | 10 3.5-HR E/R A | 11 3.5-HR E/R B | 12 3.5-HR E/R A | 13 3.5-HR E/R B |
| 14/15 | 16 A | 17 B | 18 90-MINUTE E/R A | 19 B | 20 A |
| 21/22 | 23 B | 24 A | 25 90-MINUTE E/R B | 26 A | 27 B |
| 28/29 | 30 A | 31 B | 1 NOVEMBER 90-MINUTE E/R A | 2 B | 3 QTR 1 ENDS A |
| 4/5 | 6 B | 7 A | 8 90-MINUTE E/R B | 9 A | 10 NO SCHOOL VETERAN'S DAY |
| 11/12 | 13 B | 14 A | 15 90-MINUTE E/R B | 16 A | 17 B |
| 18/19 | 20 A | 21 B | 22 3.5-HR E/R SPECIAL PROGRAM | 23 NO SCHOOL THANKSGIVING | 24 NO SCHOOL NATIVE AMER. HERITAGE DAY |
| 25/26 | 27 A | 28 B | 29 A | 30 B | 1 DECEMBER A |
| 2/3 | 4 B | 5 A | 6 90-MINUTE E/R B | 7 A | 8 B |
| 9/10 | 11 A | 12 B | 13 90-MINUTE E/R A | 14 B | 15 A |
| 16/17 | 18 B | 19 A | 3 JANUARY B | 4 A | 5 B |
| 6/7 | 8 A | 9 B | 10 90-MINUTE E/R A | 11 B | 12 A |
| 13/14 | 15 NO SCHOOL MLK DAY | 16 B | 17 90-MINUTE E/R A | 18 B | 19 A |
| 20/21 | 22 B | 23 A | 24 3.5-HR E/R B | 25 3.5-HR E/R A | 26 PRAD DAY #6 NO STUDENTS |

2023-2024 SECOND SEMESTER

| S/S | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|-------|---------------------------------|--------------------------------|------------------------------------|--------------------------------|---|
| 27/28 | 29 <i>B</i> | 30 <i>A</i> | 31 90-MINUTE E/R <i>B</i> | 1 FEBRUARY <i>A</i> | 2 <i>B</i> |
| 3/4 | 5 <i>A</i> | 6 <i>B</i> | 7 90-MINUTE E/R <i>A</i> | 8 <i>B</i> | 9 <i>A</i> |
| 10/11 | 12 <i>B</i> | 13 <i>A</i> | 14 90-MINUTE E/R <i>B</i> | 15 <i>A</i> | 16 <i>B</i> |
| 24/25 | 26 <i>A</i> | 27 <i>B</i> | 28 90-MINUTE E/R <i>A</i> | 29 <i>B</i> | 1 MARCH <i>A</i> |
| 2/3 | 4 <i>B</i> | 5 <i>A</i> | 6 90-MINUTE E/R <i>B</i> | 7 <i>A</i> | 8 <i>B</i> |
| 9/10 | 11 <i>A</i> | 12 <i>B</i> | 13 <i>A</i> | 14 <i>B</i> | 15 <i>A</i> |
| 16/17 | 18 <i>B</i> | 19 3.5-HR E/R SLCs <i>A</i> | 20 3.5-HR E/R SLCs <i>B</i> | 21 3.5-HR E/R SLCs <i>A</i> | 22 3.5-HR E/R SLCs <i>B</i> |
| 23/24 | 25 <i>A</i> | 26 <i>B</i> | 27 90-MINUTE E/R <i>A</i> | 28 <i>B</i> | 29 <i>A</i> |
| 30/31 | 1 APRIL <i>B</i> | 2 <i>A</i> | 3 90-MINUTE E/R <i>B</i> | 4 <i>A</i> | 5 QTR 3 ENDS <i>B</i> |
| 13/14 | 15 <i>A</i> | 16 <i>B</i> | 17 90-MINUTE E/R <i>A</i> | 18 <i>B</i> | 19 <i>A</i> |
| 20/21 | 22 <i>B</i> | 23 <i>A</i> | 24 90-MINUTE E/R <i>B</i> | 25 <i>A</i> | 26 SNOW DAY MAKEUP |
| 27/28 | 29 <i>B</i> | 30 <i>A</i> | 1 MAY 90-MINUTE E/R <i>B</i> | 2 <i>A</i> | 3 <i>B</i> |
| 4/5 | 6 <i>A</i> | 7 <i>B</i> | 8 90-MINUTE E/R <i>A</i> | 9 <i>B</i> | 10 <i>A</i> |
| 11/12 | 13 <i>B</i> | 14 <i>A</i> | 15 90-MINUTE E/R <i>B</i> | 16 <i>A</i> | 17 <i>B</i> |
| 18/19 | 20 <i>A</i> | 21 <i>B</i> | 22 <i>A</i> | 23 <i>B</i> | 24 NO SCHOOL TEACHER NON-WORK DAY |
| 25/26 | 27 NO SCHOOL MEMORIAL DAY | 28 <i>A</i> | 29 90-MINUTE E/R <i>B</i> | 30 <i>A</i> | 31 <i>B</i> |
| 1/2 | 3 JUNE <i>A</i> | 4 <i>B</i> | 5 90-MINUTE E/R <i>A</i> | 6 <i>B</i> | 7 <i>A</i> |
| 8/9 | 10 <i>B</i> | 11 <i>A</i> | 12 <i>B</i> | 13 <i>A</i> | 14 <i>B</i> |
| 15/16 | 17 3.5-HR E/R <i>A</i> | 18 3.5-HR E/R <i>B</i> | 19 | 20 | 21 |

GRADING REQUIREMENTS (CREDITS)

Class of 2023 and 2024


| | |
|---|---|
| English 4.0 | Mathematics 3.0 |
| Social Studies 3.0 | Science (2.0 lab science req.) 3.0 |
| Physical Education 1.5 | Health .5 |
| Career & Technical 1.0 | Fine Arts 2.0 or 1.0 Fine Arts & 1.0 Personal Pathway |
| Electives 4.0 | World Language or Personal Pathway 2.0 |
| Total Number of Credits for Graduation = 24.0 | |

Class of 2025

| | |
|---|---|
| English 4.0 | Mathematics 3.0 |
| Social Studies 3.0 | Science (2.0 lab science req.) 3.0 |
| Physical Education 1.5 | Health .5 |
| Career & Technical 1.0 | Fine Arts 2.0 or 1.0 Fine Arts & 1.0 Personal Pathway |
| Electives 8.0 | World Language or Personal Pathway 2.0 |
| Total Number of Credits for Graduation = 28.0 | |

Class of 2026 and beyond

| | |
|---|---|
| English 4.0 | Mathematics 3.0 |
| Social Studies 3.0 | Science (2.0 lab science req.) 3.0 |
| Physical Education 1.5 | Health .5 |
| Career & Technical 1.0 | Fine Arts 2.0 or 1.0 Fine Arts & 1.0 Personal Pathway |
| Electives 10.0 | World Language or Personal Pathway 2.0 |
| Total Number of Credits for Graduation = 30.0 | |

| TE* | Skyward Marks | |
|------|---|--|
| 4 | Teachers use the FPS TeacherEase-to-Skyward conversion chart to assign a letter grade of C- or higher to the student. | <i>See Chart on next page</i> |
| 3 | | |
| 2 | | |
| INC+ | An INC+ is defined as an overall course grade of 2.0 or higher in TeacherEase, but with one or two standards below a 2 (approaching standard). Teacher may award credit with a letter grade of C- or higher where gaps contributing to the INC+ grade are not in critical standards or areas impactful to students' progression in coursework, OR Teacher assigns an F. Teachers may provide the opportunity for the student to participate in Extended Semester opportunities (up to 5 weeks) demonstrate proficiency by targeting learning of critical standards, important to ongoing progression of learning in the content area.  | At the close of Extended Semester (5 weeks), the F can be changed to a passing letter grade of C- or higher based on student evidence of learning. If the student did not participate in Extended Semester or did not meet the requirements, the F will remain as the earned grade for the course. |
| INC | Student assigned a grade of F, communicating clearly the student is not earning credit. Students may retake the course or participate in a targeted credit retrieval opportunity, if available. | |

Grading Reports:

| 1 st Semester | Grading Periods | 2 nd Semester |
|--------------------------|------------------------|--------------------------|
| November 3, 2023 | <i>End of Quarter</i> | April 5, 2024 |
| January 25, 2024 | <i>End of Semester</i> | June 18, 2024 |

Letter Grade Conversion for Transcripts

| SBG Grade | Letter Grade | SBG Grade | Letter Grade |
|-----------|--------------|-----------|--------------|
| 4.0 – 3.8 | A | 2.7 – 2.5 | C+ |
| 3.7 – 3.6 | A- | 2.4 – 2.2 | C |
| 3.5 – 3.3 | B+ | 2.1 – 2.0 | C- |
| 3.2 – 3.0 | B | INC/INC+ | F |
| 2.9 – 2.8 | B- | | |

INC+

Students with a numeric score of 2.0 or higher and an INC+ are at teacher's discretion to award credit based on student performance.

Grading and Withdrawal from a Class: If a student is earning an "NC" grade and withdraws from a course after the first twelve days of the semester, it will result in a grade of "NC" and will not be calculated into the cumulative GPA. We will also be calculating partial credit for students leaving our school who were passing their classes at the time of their withdrawal.

Grades from off Campus Programs: Grades issued through institutions not on the campus of Franklin Pierce High School will be included on Franklin Pierce High School transcripts and calculated into the GPA of students enrolled in these institutions. These institutions include but are not limited to Running Start, high school completion, vocational classes, and correspondence courses.

Online Grades: By going to the [student grades](#) link under the Families dropdown menu on the district website, students and parents can access our online gradebook platform TeacherEase.

Retaking a Failed Class: The transcript of a student who retakes and passes a previously failed class will include the F grade as well as the new passing grade. Only the new passing grade will be calculated into the cumulative GPA.

Retaking a Passed Class: A student may choose to retake a class that was passed once before. Both grades will be included in the student's transcript and the second class will be counted as a credit attempted, but not as a credit earned.

Transfer Student Grades: When a student transfers in after the first twelve days of a semester, the counseling center will distribute that student's withdrawal grades to the new teachers as soon as they are available from the previous school. Students who transfer in with a letter grade and no percentage will be assigned a percentage for the work the student missed in the class prior to enrolling. Percentages will be assigned as follows for withdrawal grades with no percentage:

NC= 50%, D = 65%, C = 75%, B = 85% A = 95%

Mastery/Competency-Based Credits: Students may obtain mastery-based credit in the content areas of the Arts, English Language Arts, Mathematics, Health and Physical Education, Science, Social Studies, and World Language in accordance with Board Policies 2402 – 2409.

AP COURSES/TESTING

Students earn regular high school credit upon successful completion of the course and may gain college credit if they earn a qualifying score on the corresponding AP exam. University credit is generally granted for test scores of 3 and above on a five-point scale, however, each university has their own standards for accepting credit for AP exams. For more information on the AP program, go to www.collegeboard.com/ap. Students enrolling in three or more concurrent AP classes must have prior approval from their counselor. Students who enroll in year-long AP courses are expected to remain in those courses for the entire year. AP testing is required in all AP courses.

COLLEGE IN THE HIGH SCHOOL

In association with Washington universities, high school students may earn college credit for completing these classes on the high school campus. College credit earned may count as elective or academic credit depending on the receiving college's transfer credit policies.

There is no fee for students to enroll in a CHS or co-delivered dual credit course that includes CHS to earn only high school credit. Fees apply for students who choose to enroll in a CHS course to earn both high school and college credit. College credit fees are as follows:

- Central WA University: \$60/credit
- Eastern WA University: \$65/credit
- University of WA: \$66/credit, plus a \$45 registration fee

Courses typically run five credits. Fees are collected by the University at the beginning of the fall semester. Tuition assistance is available to students who qualify for free and reduced lunch services. Students should note that paying for the college credit automatically starts an official college transcript with the institution offering the course that will include the student's performance.

ATTENDANCE

Franklin Pierce High School will accept parent/guardian phone calls for student absences.

Parent(s)/Guardian(s) who contact the school by phone on the day(s) of student's absence will not be required to submit a note upon student's return to school.

If parent(s)/guardian(s) writes a note to notify the school of student's absence(s), this note should be submitted on the day of student's return to school to have the absence not be classified as unexcused/truant absence.

Notes must contain the date(s) of absence, reason for absence, signature of the parent/guardian and a telephone number where the parent/guardian can be contacted.

REQUEST TO BE ABSENT (SCHOOL SPONSORED EVENTS)

Extra-Curricular Activities: club or after school trips

- ★ Requires Planned Absence Form for each student attending the activity. Forms must be returned to the Attendance Office prior to the event. If forms are not received prior, the absences will not be excused as school related. Please communicate this to the students attending the activity.
- ★ Teacher/advisor will need to provide the Attendance Office with a list of students attending before the trip.

Academic/Athletic Activities

- ★ Please check with your teacher/advisor if this is an extra-curricular activity field trip.
- ★ You will need to provide the Attendance Office with a list of students attending the event.

PLANNED ABSENCES

- During the planning for a pre-arranged absence, parents and students should understand that teachers cannot possibly, in all cases, pre-teach the lessons nor provide make-up assignments to cover all the material that will be missed. However, occasions arise where extended absences are necessary. When this occurs, teachers will do their best to provide accommodations.
- Franklin Pierce High School strongly discourages students taking extended vacations during the semester or leaving school prior to the normal closing date. Students missing class lose essential instruction and place increased demands on classroom teachers in the areas of record keeping and administering make-up work.
- In order that students and parents may not be misled and suffer possible disappointment, it must be clearly understood that:
 - A letter of request outlining reasons for the absence, expected duration and departure date, must be written and turned in to the Attendance Office. Official documentation will be required for any absences exceeding three consecutive days.
 - A "REQUEST TO BE ABSENT" form will be issued from the Attendance Office to be presented by the student to his/her teachers at least three days before the absence.
 - Teachers have been asked to outline to the student possible consequences that could result from the extended absence and alternatives that would help minimize the potential harm to the student's final grade. An indication of willingness on the part of the teacher to assist the student is not to be construed as a promise that the student will receive full credit. The responsibility for completion of all make-up requirements rests with the student.
 - Final clearance must be completed in the office by returning the completed "REQUEST TO BE ABSENT" form to the Attendance Office.
- Pre-arranged absences will be classified as an absence (except for school sponsored events).
- To protect the integrity of cumulative final exams, students may not be allowed to take final exams early.
- The school principal (or designee) has the authority to determine if an absence meets the criteria for an excused absence. (FPSD Policy 3122 and 3122 P).

WAC 392-121-108 states if a student is absent for more than 20 consecutive school days, they must be unenrolled by the school, unless (a) a written agreement between the school and

parent/guardian deems the absence will not cause a serious adverse effect upon the student's educational progress, or (b) the student is receiving home and/or hospital services.

TRUANCY AND ELOPEMENT

Students shall be expected to be in school each day except in the case of personal illness. (See Policy 3122 and Procedure 3122P.) Students are considered truant when they are:

- Absent from school or class without the knowledge and consent of the parent(s) or guardians.
- Absent from the school or class once arriving on the campus without the knowledge and consent of school administrators.

Elopement is defined for students as being out of class with or without a pass. This includes getting a tardy pass and not going directly to class. Students transition from being tardy to elopement (skipping) when they are missing from class for 10 minutes or more with or without a pass.

EARLY DISMISSAL

- If a student must leave school prior to the end of the school day, he/she is to check into the Attendance Office before school and get an early dismissal slip.
- The student needs to bring a note from a parent or guardian stating the reason for the early dismissal. Notes must contain the date, reason for absence, signature of the parent/guardian and a telephone number where the parent/guardian can be contacted. Notes written in pencil will not be accepted because pencil writing fades over time.
- Students are required to check out with the Attendance Office immediately before leaving campus. Failure to do so will automatically convert the absence to unexcused/truant.
- Franklin Pierce High School is a CLOSED campus: students leaving campus without approval from the Attendance Office will be considered unexcused/truant.

LATE ARRIVAL/EARLY DISMISSAL (PERMANENT)

- Students who are needed by their parents or employer during school hours on a regular basis can apply for a permanent late arrival or early dismissal for the school year.
- This privilege is permitted to those students who are progressing satisfactorily toward graduation and who have a parent permission slip on file in the student's cumulative records folder located in the counseling center.
- Students requesting a permanent late arrival or early dismissal can get the permission slip from their counselor.
- It is the student's responsibility to be aware of schedule changes that will change arrival time on campus.
- Students are not to be on campus until their first classes begins and or must leave after their last class.
- Students who abuse this privilege by loitering around campus will have it revoked.

TARDIES

A student is tardy to class when they arrive to class after the scheduled start time. Students are considered tardy after the final bell rings to start each period and the student is not in the classroom. With our Start on Time Policy, teachers will close the door to the classroom at the end of the final bell ringing. Tardy students are to report to the main office to receive a tardy pass. Once a student receives a tardy ticket/pass, students are to return to their class promptly. If a student takes more than five (5) minutes after their tardy is processed to return to class. It is considered elopement from class when a student is sent to the main office for a tardy pass and is gone for more than ten (10) minutes. All tardies will be monitored by the attendance office and will not be excused without third party documentation (staff member, doctor, or dentist).

LAPTOP CHECK-OUT/TECHNOLOGY SUPPORT

Contact Rhea Goodrum at (253)298-3978 or by email at agoodrum@fpschools.org for:

- ★ Login — Password Reset
- ★ New Student — Device/Charger Checkout
- ★ Connectivity (or battery/power) Troubleshooting — Laptop Update (or exchange device)
- ★ Home Internet Connection Need — Hotspot Request/Fulfillment/Checkout
- ★ Withdrawn Students — Device Returns
- ★ Loaner Laptop for students who left theirs at home

For other tech issues, call the IT Help Desk at (253) 298-4647.

SCHOOL TO PARENT COMMUNICATIONS: STAY CONNECTED

We encourage parents and students to take advantage of the many communication methods available to learn about upcoming events.

- | | |
|--|---|
| ★ Remind app | ★ Skyward Family Access |
| ★ Social Media | ★ School Messenger (automated phone calls/emails) |
| ★ Translation Options | ★ TeacherEase (Get information from website or direct to website) |
| ★ Website | |
| ★ Newsletter (posted on website and emailed to families) | |

Note: If you need to update or add your email to your Qmlativ account so that you can access TeacherEase, or if you need to update your primary telephone number to receive autodialer messages, etc., please email our registrar, La-Keesha Thomas, at lthomas@fpschools.org with the following information: your name, the information you wish to update, the names of all your students who attend FPHS, and each of their birthdates. Please include a phone number where you can be reached as well, in case Ms. Thomas has questions or needs additional information.

DISCIPLINE: STUDENT CONDUCT EXPECTATIONS AND REASONABLE SANCTIONS

Student Conduct Expectations

As authorized by chapter 28A.600 RCW, the following procedure sets forth rights and conduct expectations for students, along with the sanctions that may be imposed for violations of such expectations. At all times, this procedure will be read consistent with federal statutes and regulations, state statutes, common law, and rules promulgated by the Washington Office of the Superintendent of Public Instruction. For procedures and legal requirements related to imposition of suspension and expulsion, see Policy and Procedure 3241, Classroom Management, Discipline and Corrective Action.

Respect for the Law and the Rights of Others

The student is responsible as a citizen to observe the laws of the United States, the state of Washington, and local ordinances and laws. The student will respect the rights of others while in

school, on school property, at all school activities, on district provided transportation or otherwise under school authority.

Compliance with Rules

All students will obey the written rules and regulations established for the orderly operations of the district and the reasonable requests, instructions, and directives of district personnel. For purposes of Policy 3240 and this procedure, the term "district personnel" includes all adults, including contractors and volunteers, authorized to supervise student activities. Failure to do so will be cause for disciplinary action. All students will submit to reasonable discipline by the school district and its representatives for violations of policies, regulations and rules.

Student Rights

In addition to individual rights established by law and district policies, students served by or on behalf of the district will have the right to:

- High educational standards in a safe and sanitary building;
- Education consistent with stated district goals;
- Equal educational opportunity and in all aspects of the educational process freedom from discrimination based on economic status, pregnancy, marital status, sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental or physical disability, or the use of trained dog guide or service animal by a person with a disability;
- Access to their own education records at reasonable school times upon request;
- Fair and just treatment from school authorities and freedom from mistreatment and physical abuse;
- Freedom from unlawful interference in their pursuit of an education while in the custody of the district;
- Security against unreasonable searches and seizures;
- The substantive constitutional rights listed in WAC 392-400-215, subject to reasonable limitations upon the time, place, and manner of exercising such rights consistent with the maintenance of an orderly and efficient educational process within limitations set by law, including the right to:
 - Freedom of speech and press;
 - Peaceably assemble;
 - Petition the government and its representatives for a redress of grievances,
 - The free exercise of religion and to have their schools free from sectarian control or influence, and
- Participate in the development of rules and regulations to which they are subject and to be instructed on rules and regulations that affect them, including the periodic review and update of discipline rules, policies, and procedures;
- Establish appropriate channels to voice their opinions in the development of curriculum;
- Representation on advisory committees affecting students and student rights;

- Present petitions, complaints, or grievances to school authorities and the right to prompt replies;
- Consult with teachers, counselors, administrators and other school personnel at reasonable times;
- Be involved in school activities, provided they meet the reasonable qualifications of the sponsoring organization;
- Free election of their peers in student government and the right to hold office;
- Know the requirements of the course of study, be informed about and know upon what basis grades will be determined;
- Citizenship privileges as determined by the United States and Washington State Constitution and its amendments; and
- Annual information pertaining to the district's rules and regulations regarding students, discipline and rights.

Scope of District Authority

Students who involve themselves in acts that have a detrimental effect on the maintenance and operation of the school or the school district; criminal acts; and/or violations of school rules and regulations, may be subject to disciplinary action by the school and prosecution under the law. The rules will be enforced by school officials:

- On school grounds during and immediately before or immediately after school hours;
- On school grounds at any other time when school is being used by a school group(s) or for a school activity;
- Off school grounds at a school activity, function, or event;
- Off the school grounds if the actions of the student materially or substantially affect or interfere with the educational process; or
- In school-provided transportation, or any other place while under the authority of school personnel.

Prohibited Items

To ensure an optimum learning atmosphere, students should not bring items prohibited by district rules to school or to school events. All such items are subject to confiscation by school personnel. An item that has been confiscated will only be returned to a student's parent or guardian, or to an adult student from whom the item was confiscated after the conclusion of the school day or event if the adult student was in lawful possession of the item. Items that have no personal value, such as tobacco products or alcohol, may be disposed of within 72 hours of notice to a parent or guardian that the item has been confiscated. Items left unclaimed at the end of the school year will be donated to charity or disposed of. Illegal items and items possessed illegally will be handed over to law enforcement or disposed of.

CONSEQUENCES

Severity of consequences may vary based on mitigating/aggravating circumstances

| | | |
|---|--|--|
| Academic dishonesty (cheating / plagiarism) | 1 st Offense | Make-up/re-do assignment or assessment + After School Detention |
| Assault w/o major injury | 1 st Offense | Emergency Expulsion (up to 10 days out of school) + School based threat assessment completed before return + referral to Pierce County Sherriff |
| | 2 nd Offense | Short Term suspension (10 days) + referral to Pierce County Sherriff |
| Assault w/ major injury | 1 st Offense | Long term Suspension (minimum 11 days out of school) + school-based threat assessment completed before return + referral to Pierce County Sherriff |
| | 2 nd Offense | Long term Suspension for remainder of semester + referral to Pierce County Sherriff |
| Cell Phone — misuse | | See Cell Phone Policy on page 26-27 |
| Closed Campus | 1 st Offense | After School Suspension |
| | 2 nd Offense | In-school suspension (1 day) |
| | 3 rd Offense | In-school suspension (2+ days) |
| | 4 th /+ Offense | Short term suspension (3 days) |
| Classroom Disruption (Inappropriate Language/Unsafe Behavior) | 1 st Offense | Lunch Detention + Support Team referral |
| | 2 nd /3 rd Offense | After School Detention |
| | 4 th /+ Offense | ISS |
| | 6 th /+ Offense | Short Term Suspension |
| Classroom Disruption (Refusal to Follow Reasonable Request) | 1 st Offense | Lunch Detention |
| | 2 nd Offense | After School Detention |
| | 3 rd /+ Offense | ISS for the class period only until student/teacher conference occurs |
| Destruction of Property | | Restitution and school discipline ranging from lunch detention (littering) to long-term suspension. |

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| Deliveries from outside vendors (DoorDash, UberEats, etc.) | 1 st Offense | Delivery is refused/confiscated, student warning |
| | 2 nd Offense | Delivery is refused/confiscated, student/administrator meeting, parent notification |
| | 3 rd Offense | Delivery is refused/confiscated, After School detention, parent notification |
| | 4 th /+ Offense | Delivery is refused/confiscated, 1-day In School Suspension, parent notification |
| Dress and appearance - Drugs/alcohol, gang related paraphernalia, guns/weapons, or hate speech | 1 st Offense | Dress Code conversation with administrator and change into appropriate clothing |
| | 2 nd Offense | Dress Code Contract and change into appropriate clothing |
| | 3 rd Offense | Lunch Detention |
| | 4 th /+ Offense | Call home, After School Detention |
| Driving — misconduct, unsafe, without a license, without a permit | 1 st Offense | Written warning, student conference, parent notification, referral to Pierce County Sherriff if illegal/unsafe act |
| | 2 nd Offense | Official school ticket with fine, student conference, parent notification, referral to Pierce County Sherriff if illegal/unsafe act |
| | 3 rd Offense | Vehicle is towed at owners expense |
| Drug (tobacco and/or vapes) paraphernalia possession and/or use | 1 st Offense | Assigned Tobacco School as alternative to suspension OR Emergency Expulsion (3 days) |
| | 2 nd Offense | Short Term Suspension (3 days) |
| | 3 rd Offense | Short Term Suspension (10 days) |
| Drug (non-tobacco) Dab pens/alcohol/paraphernalia possession, use, or under the influence | 1 st Offense | Long term suspension (minimum 11 days) + referral to Pierce County Sherriff |
| | 2 nd Offense | Long term suspension (rest of semester) + referral to Pierce County Sherriff |
| | 3 rd Offense | Exclusion (not applicable to alcohol) |
| Drug/alcohol/paraphernalia, sale, distribution, trade or transfer | 1 st Offense | Long-term suspension of 20 days, Pierce County Sheriff notified |
| | 2 nd Offense | Long-term suspension for up to 90 days + Pierce County Sheriff referral |
| Electronic Devices – Misuse of District Laptops | 1 st Offense | After School Detention |
| | 2 nd /+ Offense | Consultation with District IT for monitoring of Electronic Device use |
| Elopement (skipping or being | 1 st Offense | Parent Notification/Student Conference |
| | 2 nd Offense | After School Detention |

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| out of class for more than 10 minutes w/o hall pass) | 3 rd Offense 4 th Offense 5 th Offense 6 th /+ Offense | In School Suspension (minimum 1 day) (safety issue) In School Suspension (minimum 3 days) (safety issue) + parent meeting 3 day short term suspension Emergency Expulsion (up to 10 days) |
| Failure to attend detention (Lunch or afterschool combined) | 1 st Offense 2 nd Offense 3 rd Offense 4 th /+ Offense | Parent Notification and detention re-scheduled 1-day In School Suspension 1-day short term suspension 2-day short term suspension |
| Fighting, instigation of a fight, or causing physical injury | 1 st Offense 2 nd Offense 3 rd Offense | Emergency Exclusion (minimum 3 days) + no conflict agreement Short term suspension (minimum 10 days) + no conflict agreement and parent meeting before return Long-term suspension or expulsion (11+ days) + Threat Assessment |
| Fighting – supporting, adding energy, promoting (including video recording) | 1 st Offense 2 nd Offense 3 rd Offense | After School Detention In school Suspension (minimum 2 days) Short term suspension (minimum 3 days) |
| Gang activity | 1 st Offense 2 nd Offense 3 rd /+ Offense | School Discipline ranging from student conference to short-term suspension, referral to Pierce County Sheriff Long-term suspension, referral to Pierce County Sheriff Expulsion, referral to Pierce County Sheriff |
| Harassment, intimidation bullying — towards other students | 1 st Offense 2 nd Offense 3 rd /+ Offense | Student/Administrator interview form, conference, no conflict agreement, mediation, separate, parent notification – severity may move discipline up to the 2nd offense level Student/Administrator interview form, mediation, in school suspension/short-term suspension – depending upon severity Student/Administrator interview form, ranging from long-term to expulsion – depending upon severity, referral to Pierce County Sheriff |
| Harassment, intimidation bullying, or threats — towards staff members | 1 st Offense 2 nd Offense | Emergency Expulsion (up to 10 days) Long-term suspension / expulsion – depending upon severity, referral to Pierce County Sheriff |
| Out of Bounds | 1 st Offense 2 nd -10 th 11 th | Student Conference Lunch Detention Parent Conference and ISS |
| Physical Aggression and/or Horseplay | | |

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| Requirement to identify self | 1 st Offense 2 nd Offense 3 rd Offense 4 th /+ Offense | Student/administrator conference School discipline (Lunch Detention, Friday School, In-school Suspension) Short-term suspension Long-term suspension |
| Refusal to Attend Class | 1 st Offense 2 nd Offense 3 rd Offense | Student Conference + Parent Notification After School Detention + Planned discussion with student, administrator, and teacher + Parent Notification In school Suspension for specific class being missed + Team meeting (parent/student/teacher/counselor/admin) |
| Refusal to Respond to School Administration Request | 1 st /+ Offense | Emergency Expulsion to Long Term Suspension |
| Sexual harassment | 1 st Offense 2 nd Offense 3 rd Offense | Referral to Title IX Coordinator and investigation, School discipline depending upon severity, harassment form completed, conference, no-conflict agreement with possible schedule change, parent notification Referral to Title IX Coordinator and investigation, Minimum 3-day short-term suspension, harassment form completed, parent notification, Pierce County Sheriff referral Referral to Title IX Coordinator and investigation, 10-day short-term/long-term suspension depending upon severity, Pierce County Sheriff referral |
| Sexual misconduct | 1 st Offense | School discipline (Lunch detention, After School detention, In-school Suspension) to long-term suspension (depending on severity & type of offense)* |
| Slurs, Lewd, Obscene, or Profane Language, Gestures or Materials | 1 st /+ Offense | School discipline (Lunch detention, After School Detention, In-school Suspension) to long-term suspension (depending on severity & type of offense)* *When profanity or vulgarity are directed at another person, they may be considered acts of verbal aggression or sexual harassment that will result in a minimum consequence of a After School Detention. Slurs (hate language) directed at another person will result in an out-of-school suspension. |
| Tardies | 7-10 11-13 14 15 16+ | Lunch Detention with different reflection activities After School Detention, Parent conference, and student attendance plan 1-day In School Suspension 3-day In School Suspension 3-day Short Term Suspension |
| Theft /possession of stolen property | 1 st Offense 2 nd /+ Offense | Restitution, emergency exclusion and a referral to the Pierce County Sheriff, may not be able to return until restitution is paid in full Restitution, emergency exclusion and a referral to the Pierce County Sheriff, progressive, may not be able to return until restitution is paid in full |
| Verbal Aggression | | |
| Weapons & instruments | 1 st Offense 2 nd Offense | Emergency Exclusion, a District based threat assessment completed, and a referral to the Pierce County Sheriff |

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| | | Long-term to Expulsion depending upon the severity and type of weapon, a District based threat assessment completed, referral to Pierce County Sheriff |
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PERSONAL ELECTRONIC DEVICE (CELL PHONE) POLICY

Teachers set expectations for the use of cell phones in the classroom each day. Teachers will use Electronic Device Expectations Chart to indicate if a student can use their device, headphones or neither in class. Should a teacher have the expectation that devices should not be allowed in the classroom, students will be told to put their devices away. Should the student continue to use their cell phone in class, the teacher will give the student an individual reminder of the expectations. If a student refuses to put the device (cell phone) away when requested, the teacher will send a Office Discipline Referral for administration follow up and discipline.

Progressive discipline will apply for cell phone infractions as follows:

- 1st offense – Student/Administrator conference and review of expectations
- 2nd offense – Cell phone contract and parent contact
- 3rd offense – Turn phone into office for remainder of contract period and parent contact
- 4th offense – 2 week cell phone contract and parent contact
- 5th offense – Turn phone into office daily for 2 weeks and parent meeting
- 6th offense – Short Term Suspension (1 day)
- 7th offense – Short Term Suspension (3 day)

EXCEPTIONAL MISCONDUCT

Exceptional misconduct is a violation of rules so serious in nature and/or so disruptive as to warrant an immediate emergency expulsion, short-term or long-term suspension. After consultation with an ad hoc citizens committee, the district has determined exceptional misconduct includes the following offenses:

- Arson;
- Assault, if the assault involves
- Injury to another;
- Bodily fluids; or
- A weapon;
- Commission of any crime on school grounds, or the commission of a crime or other dangerous conduct anywhere that indicates the student's presence on school grounds poses a danger to other students or staff;
- Cumulative violations;*
- Causing intentional, substantial damage or destruction to school property or the property of another on school grounds or at school activities;
- Dangerous use of motor vehicles on school grounds or at school activities, or endangering students on a school bus;
- Disruption of the school program by bomb scares, false fire alarms, firecrackers, etc.;*
- Extortion;*

- Fighting: Fighting and instigating, promoting, or escalating a fight, as well as failure to disperse. Engaging in any form of fighting where physical blows are exchanged is prohibited, regardless of who initiated the fight. This prohibition includes hitting, slapping, pulling hair, biting, kicking, choking, and scratching or any other acts in which a student intentionally inflicts or attempts to inflict injury on another;*
- Harassment/intimidation/bullying of others;*
- Knowingly possessing stolen property;*
- Possession, use, sale, or delivery of illegal or controlled chemical substances, including marijuana or substances containing marijuana and alcoholic beverages, as well as possession of items reasonably determined to be drug paraphernalia as used or possessed;
- Presence on school property or at a school activity following the consumption or use elsewhere of an alcoholic beverage or a controlled substance, including marijuana;
- Sexual misconduct on school grounds, at school activities, or on school provided transportation;*
- Theft on school grounds, at school activities, on school provided transportation, or of school property at any time;*
- Threats of violence to other students or staff;
- Use or possession of dangerous weapons, including firearms, air guns, knives, nun-chu-ka sticks, throwing stars, stun guns, explosives and other weapons prohibited by state law and Policy 4210.

*Note: While these marked offenses are “exceptional misconduct” and an immediate imposition of short-term suspension is permissible, each offense may be a “discretionary discipline offense” for which long-term suspension and expulsion/emergency expulsion cannot be imposed. If the school is considering imposition of long-term suspension, emergency expulsion, or expulsion for any offense marked with an asterisk, the behavior must also be explicitly listed in procedure 3241P under the section entitled “Suspensions, Expulsions, and Discretionary Offenses.”

SANCTIONS (GUIDELINES FOR SANCTIONS)

Chapter 392-400 WAC contains the following restrictions for suspensions:

Kindergarten through grade four - No student in grades kindergarten through four shall be subject to short-term suspensions for more than a total of ten school days during any single semester or trimester as the case may be, and no loss of academic grades or credit shall be imposed by reason of the suspension of such a student.

Grades five and above - No student in grade five and above shall be subjected to short-term suspension for more than a total of fifteen school days during any single semester or ten school days during any single trimester, as the case may be.

In all cases where sanctions are imposed, a reasonable effort to contact parents or guardians will occur prior to, or contemporaneous with, the imposition of the sanction, in addition to any written notice required by law. When a school administrator has good and sufficient reason to believe that a student's presence poses an immediate and continuing danger to the student, other students or school staff, or an immediate and continuing threat of substantial disruption of the educational process, immediate emergency removal or emergency expulsion may be appropriate. (See Policy 3241, Classroom Management, Discipline and Corrective Action)

In conjunction with the following sanction guidelines, administrators may also consider any alternative form of corrective action—including programs intended to lessen the time of exclusion

from class attendance—which has been approved by the Board of Directors and/or Superintendent. The district encourages the use of alternative forms of corrective action when possible and practicable in light of the duty to maintain safe and orderly school environments conducive to student learning.

In addition to school sanctions, administrators should determine whether restitution for damage or injury should be considered.

Implementing the Guidelines for Sanctions

It is presumed that school administrators will sanction a student for the following offenses within each listed standard range, beginning at the presumptive sanction and determining whether mitigating or aggravating factors warrant a sanction higher or lower within the standard range. School administrators are expected to use their professional judgment and experience when assigning students sanctions and will, to the best of their abilities, attempt to apply these sanctions to all similarly situated students in a fair and equitable manner. The administrator's judgment and discretion will carefully balance the duty to maintain order and discipline in a safe school environment, the appropriate corrective action needed to address the student's misconduct, and the student's long-term educational success.

The sanctions below do not prohibit administrators from considering approved alternatives to out-of-school suspension or expulsion, including in-school suspension. The standard range for each offense does not prohibit a school administrator from exceeding the range, up to and including expulsion, if sufficient aggravating factors warrant such corrective action or if the threat of danger or substantial disruption supports an emergency expulsion under WAC 392-400-295.

ARSON

For purposes of school discipline, "arson" means any intentional or reckless setting of a fire or other burning of personal or public property. "Reckless" means that the student understood, but acted with disregard for, the consequences of his or her conduct.

STANDARD RANGE: 0-20 Day Suspension

PRESUMPTIVE STANDARD SANCTION

Secondary: Short-Term Suspension of 5 Days

MITIGATING FACTORS

- No prior documented misconduct
- Minimal damage
- Little potential of harm
- Student's intent or purpose
- Student's age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Student attempted, but failed to or was prevented from, carrying out the conduct

AGGRAVATING FACTORS

- Significant damage
- Potential of serious harm
- Intent or purpose in setting fire
- Previous discipline record of student warranting progressive sanctions
- The student's presence on campus is determined to be a threat to the safety of others.

ASSAULT

For purposes of school discipline, "assault" means actual or attempted hitting, striking or other wrongful physical contact inflicted on another either directly or indirectly through an object. For verbal threats, see Harassment, Intimidation, and Bullying.

STANDARD RANGE: 0-10 Day Suspension

PRESUMPTIVE STANDARD SANCTION:

Secondary: Short-Term Suspension of 5 Days

MITIGATING FACTORS

- No prior documented misconduct
- Minimal injury or damage
- Student was primarily acting defensively, but facts do not support a conclusion that the student's conduct was clearly reasonable self-defense as set forth below
- Student's age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct

AGGRAVATING FACTORS

- Serious actual or potential injury
- Use of an object or weapon
- Premeditated conduct
- Multiple students assaulting a single student
- Prior assault(s), threat(s), harassment, or bullying by the student against the same victim
- Exceptional severity or cruelty
- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of the victim
- Conduct is motivated by actual or perceived gang rivalry or affiliation
- Previous discipline record of student warranting progressive sanctions

REASONABLE SELF-DEFENSE

It is expected that a student must always first retreat from any threat of harm and/or contact an adult staff member for assistance before engaging in any type of physical response to an assault. However, an administrator may decide not to subject a student to discipline if, following a reasonable investigation, the administrator determines that all of the following are true:

- A student who is being assaulted or witnesses another student being assaulted acts only in a manner that is defensive and protective of himself/herself or others;
- The student is acting in a manner that a building administrator determines is reasonable and necessary in light of the circumstances; and
- The student did not instigate, provoke, or promote the violence by his or her words or conduct immediately prior to the assault.
- A reasonable physical response to an assault may include holding the assailant's hands or arms to prevent the assault or pulling two fighting students apart and holding them until adult staff can arrive and intervene.

DEFACING OR DESTRUCTION OF PROPERTY

For school discipline purposes, means the unauthorized, intentional damage to district property or the property of others (other than arson, above).

STANDARD RANGE: 0-10 Day Suspension

PRESUMPTIVE STANDARD SANCTION

Secondary: Short-Term Suspension of 3 Days

Restitution will usually be required.

MITIGATING FACTORS

- No prior documented misconduct
- Minimal damage
- Student's age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Subsequent remedial steps, including restitution to district or victim of misconduct

AGGRAVATING FACTORS

- Significant damage in extent or cost
- Similar previous conduct
- Previous discipline record of student warranting progressive sanctions
- Property defaced with:
- Lewd or obscene words or imagery
- Words or imagery containing slurs or negative reference to the race, color, national origin, gender, sexual orientation, gender expression, or disability of others
- Gang words or imagery

Note: Under RCW 28A.635.060 (1), the school district may withhold the grades, diploma, and transcripts of a pupil responsible for intentional damage or loss to the property of the district, a contractor of the district, an employee, or another student until the pupil or the pupil's parent or guardian has paid for the damages. If a student has been suspended or expelled, the student may not be readmitted until the student or parents or legal guardian has made payment in full, or until the superintendent directs otherwise. If the property damaged is a school bus owned and operated by the district, a student suspended for the damage may not be permitted to enter or ride any school bus until the student or parent or legal guardian has made payment in full or until directed otherwise by the superintendent.

When the pupil and parent or guardian are unable to pay for the damages, the school district will provide a program of voluntary work for the pupil in lieu of the payment of monetary damages. Upon completion of the voluntary work the grades, diploma, and transcripts of the pupil shall be released. The parent or guardian of the pupil is liable for damages as otherwise provided by Washington state law.

DEFIANCE OF SCHOOL AUTHORITY

Refusal to obey reasonable requests, instructions, and directives of any school personnel, including volunteers or contractors working for the school. Defiance includes dress or appearance in violation of Policy 3224 that the student either refuses to correct at the directive of a school administrator, or that is a persistent and repeated violation of Policy 3224. Defiance of school authority can also include intentional disruptive behavior.

STANDARD RANGE: 0-10 Day Suspension

(Note: Defiance of school authority is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

PRESUMPTIVE STANDARD SANCTION

Secondary: Discipline other than Suspension

MITIGATING FACTORS

- No prior documented misconduct
- Student's age and/or inability to understand potential consequences of the conduct
- Subsequent action taken by student to make amends for misconduct with school personnel

AGGRAVATING FACTORS

- Part of a pattern of similar misconduct
- Previous discipline record of student warranting progressive sanctions
- Substantial disruption to learning of others caused by student's defiance
- Student attempts to solicit or incite others to engage in defiant behavior
- Use of lewd, obscene, or profane language directed towards supervising school personnel
- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of school personnel

DISRUPTIVE CONDUCT

A student will not intentionally cause substantial and/or material disruption of any school operations. The following illustrate the kinds of offenses that are prohibited (Specific WHS guidelines for those infractions identified with a "*" are defined separately at the end of this section):

- Intentionally obstructing normal pedestrian or vehicular traffic on a school campus;
- Intentionally obstructing the entrance or exit of any school building or room in order to deprive others of passing through;
- Causing a disturbance or disruption on school grounds, at school activities, or on district-provided transportation, including substantially interfering with any class or activity;
- *Cheating/disclosure of exams or academic dishonesty;
- Defiance of school personnel by:
 - Disobedience of reasonable requests, instruction, and directives of school personnel;
 - Refusal to leave an area when instructed to do so by school personnel;
 - Refusing a reasonable request to identify oneself to district personnel (including law enforcement officers) while under the supervision of the school; and
- Refusal to cease prohibited behavior;
- Disruptive and/or dangerous use of motor vehicles or conduct on a school bus that endangers students;
- Extortion, theft, forgery; (see also THEFT/STEALING below);

- Fighting: Fighting and instigating, promoting, or escalating a fight, as well as failure to disperse. Engaging in any form of fighting where blows are exchanged is prohibited, regardless of who initiated the fight. This prohibition includes hitting, slapping, pulling hair, biting, kicking, and scratching or any other acts in which a student intentionally inflicts or attempts to inflict injury on another; (see also FIGHTING OR FIGHTING INVOLVEMENT below);
- Gambling or encouraging other students to gamble;
- Gang-related behavior, association, and/or affiliation;
- Harassment of others; (see also HARASSMENT, INTIMIDATION, AND BULLYING below, and Policy 3207 and 3207P);
- *Inappropriate dress or appearance (see Policy 3224);
- *Leaving school campus without permission during scheduled time of instruction or organized activity;
- Trespassing on school property or school transportation at a time or place the student's presence is not permitted;
- Occupying a school building or school grounds in order to deprive others of its use;
- Preventing students from attending class or school activities;
- Using or possessing tobacco or delivery devices (see TOBACCO/NICOTINE PRODUCTS/DELIVERY DEVICES - USE OR POSSESSION below, and Policy 4215);
- *Using, possessing, or displaying unauthorized personal protection spray device (see Policy 4210);
- Publishing or distributing unauthorized materials (see Policy 3220 and 3220P);
- Using or possessing unauthorized electronic devices such as radios, tape or CD players, i-Pods or MP3 players, headphones, televisions, or laser pointers at school without prior approval from school administration; loss of such items will not be investigated by school personnel;
- Possessing electronic communication devices at school is discouraged, including beepers, pagers, and cellular phones. While possession of such devices will not constitute an offense, substantial disruption caused by the device buzzing, beeping, ringing, or other interference within the classroom, or learning environment will result in confiscation of the device; subsequent similar infractions will result in progressive sanctions;
- Using any object in a dangerous manner;

Intentionally defacing or destroying the property of another (see DEFACING OR DESTROYING PROPERTY above).

STANDARD RANGE Secondary: 0-20 Day Suspension

Note: Disruptive conduct not specifically defined in Policy 3241P as eligible for long-term suspension or expulsion is considered discretionary discipline. Schools may not impose long-term suspension or expulsion as a form of discretionary discipline but may impose other sanctions up to and including short-term suspension in a manner consistent with this procedure and 3241P.

PRESUMPTIVE STANDARD SANCTION

Secondary: Discipline other than Suspension

MITIGATING FACTORS

- No prior documented misconduct
- Student's age and/or inability to understand potential consequences of the conduct
- Subsequent action taken by student to make amends for misconduct

AGGRAVATING FACTORS

- Part of a pattern of similar misconduct
- Previous discipline record of student warranting progressive sanctions
- Substantial disruption to learning of others caused by student's defiance
- Student attempts to solicit or incite others to engage in behavior
- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of school personnel

Any conduct under this section that could constitute a criminal act will be reported to law enforcement. Any conduct under this section that involves the use of district resources or equipment may result in the loss or restriction of a student's use of district systems, resources, or equipment.

DRUGS/ALCOHOL AND OTHER PROHIBITED CHEMICAL SUBSTANCES

The possession, consumption, use, storage, or distribution of drugs (including marijuana/cannabis), alcohol, and other similar chemical substances on school grounds, at school activities, or on district-provided transportation is prohibited. For purposes of student conduct expectations:

- This section applies to any controlled substance, medication, stimulant, depressant, or mood-altering compound, including simulated compounds intended to produce intoxication or euphoria, whether or not such compounds have been designated a controlled substance by state or federal law;
- This section applies to marijuana or substances containing marijuana;
- This section applies to legally-prescribed drugs which a student is nevertheless not lawfully authorized to possess on school grounds, at school activities, or on district-provided transportation;
- This section applies to students who enter school grounds, school activities, or district-provided transportation following the unlawful use or consumption of drugs, alcohol, and other similar chemical substances, including students who appear to be under the influence of such substances; and
- This section applies equally to the possession or use of paraphernalia or other items used to possess, consume, store, or distribute drugs, alcohol, and/or other illegal chemical substances, including marijuana or substances containing marijuana.

STANDARD RANGE Secondary: 3-20 Day Suspension

PRESUMPTIVE STANDARD SANCTION FOR POSSESSION OR USE (1st) :

Secondary: Short-Term Suspension of 10 Days

PRESUMPTIVE STANDARD SANCTION FOR DISTRIBUTION

Secondary: Long-Term Suspension of 20 Days

MITIGATING FACTORS

- Little or no prior documented misconduct
- A significantly small amount of substance

- Student's age and/or inability to understand potential consequences of the conduct
- Momentary or transient handling of the item
- Admitted or self-reported conduct
- Student believed that he or she was authorized to possess a lawfully-prescribed drug on campus
- Evidence that there was no intent to use, consume, or distribute the substance on school grounds, district-provided transportation, or at school activities.

AGGRAVATING FACTORS

- Previous discipline record of student warranting progressive sanctions
- A relatively large amount of substance that would reasonably exceed anticipated single use
- Evidence of sophistication or pre-planning
- Evidence of distribution or intent to distribute prohibited substances
- The substance is heroin or another similar opiate (including methadone, oxycodone, etc.), cocaine, methamphetamine, or a similar substance designated as a level one or level two controlled substance with the potential for significant harm and addiction
- Distribution has been to multiple students
- Conduct is related to gang affiliation

Generally, a suspension for possession, use, or consumption should not exceed ten (10) days, and a suspension for distribution should not exceed twenty (20) days. A suspension for secondary students in either case should not fall below three (3) days.

An expulsion may be imposed for such conduct when sufficient aggravating circumstances are present and in consultation with the superintendent or the superintendent's designee. Emergency expulsion may be imposed when the student's conduct meets the requirements of WAC 392-400-295.

An administrator may draw up a contract with a student serving a suspension, and a portion of the suspension may be held in abeyance when the student successfully complies with the terms and conditions of the contract.

In all cases in which a student possesses or is distributing on school grounds, at school activities, or on district-provided transportation a substance prohibited under this section that is also a violation of the law, a report will be made by school officials to law enforcement.

EATING AND DRINKING ON CAMPUS

Students are expected to eat food provided by the cafeteria or brought from home. Food deliveries by paid drivers or outside companies are prohibited. School discipline will apply for repeat offenses.

FIGHTING OR FIGHTING INVOLVEMENT

Includes instigating, promoting (including promotion by presence as a spectator), and escalating a fight, as well as the failure to disperse at the scene of a fight.

SANCTIONS: See Assault

(Note: Where assault is not alleged and the school simply imposes discipline under fighting or fighting involvement, such offense is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

GANG CONDUCT

For school discipline purposes includes:

- The creation, display, or communication of gestures, language, imagery, or symbols as defined below commonly associated with gang culture;
- The promotion of gang culture and/or gang violence, and/or the solicitation or recruitment of gang members;
- Gang imagery and symbols include but are not limited to apparel (including shoelaces, bandanas, belts, or hats) which by virtue of color, arrangement, trademark, symbol, or any other attributes indicate or imply gang membership or affiliation;
- Displays of gang affiliation on personal belongings including clothing, school assignments, notebooks, body, etc.

STANDARD RANGE: 0-10 Day Suspension

(Note: If the school does not allege gang activity on school grounds in violation of RCW 28A.600.455 or criminal gang intimidation, some “gang conduct” may be a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

PRESUMPTIVE STANDARD SANCTION

Secondary: Discipline other than Suspension

MITIGATING FACTORS

- No prior documented misconduct
- Student’s age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Subsequent remedial steps, including restitution for property damaged or defaced with gang imagery, symbols, or language

AGGRAVATING FACTORS

- Similar previous conduct
- Concerted action with other students or non-students
- Gang conduct in connection with other misconduct prohibited elsewhere by this procedure, including but not limited to assault, harassment, intimidation, bullying, theft, and the possession of weapons
- Previous discipline record of student warranting progressive sanctions
- Expulsion or long-term suspension for gang conduct alone, absent any other misconduct, may only occur under extraordinary circumstances following consultation with the Superintendent or Superintendent’s designee.

HARASSMENT, INTIMIDATION OR BULLYING

For school discipline purposes, “harassment, intimidation and bullying” includes:

- Intentional hurtful, threatening, or intimidating verbal and/or physical conduct in violation of district policy 3207 and procedure 3207P;
- Unsolicited or unwelcome verbal or physical conduct that is harassing or intimidating that can be of a sexual, religious, racial or ethnic nature, or based on disability;

- A threat to cause bodily injury, property damage, or to cause the physical confinement or restraint of the person threatened, or any other act causing substantial harm to the physical or mental health of the person threatened.

STANDARD RANGE: Secondary: 3-20 Day Suspension*

PRESUMPTIVE STANDARD SANCTION

Secondary: 3 Day Suspension

*(Note: Harassment, intimidation, or bullying that does not constitute criminal “harassment” under chapter 9A.46 RCW (i.e., threats) or any other offense specifically listed in Policy 3241 or procedure 3241P (e.g., assault or malicious mischief) is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

MITIGATING FACTORS

- No prior documented misconduct
- Student’s age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Subsequent action taken by student to make amends for misconduct with the victim

AGGRAVATING FACTORS

- Threat of serious injury
- Use of an object or weapon
- Premeditated conduct
- Part of a pattern of similar misconduct against the same victim
- Prior assault(s) threat(s), harassment, or bullying by the student against the same victim
- Exceptional severity or cruelty
- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of the victim
- Conduct is motivated by actual or perceived gang rivalry or affiliation
- Previous discipline record of student warranting progressive sanctions

LEWD, OBSCENE, OR PROFANE LANGUAGE, GESTURES OR MATERIALS

For purposes of school discipline, this includes, but is not limited to, lewd, obscene or profane language, gestures or materials that are unrelated to authorized school curriculum. Prohibited “materials” includes digital or electronic text, images, or sounds that are possessed, displayed, or transmitted while under the supervision of school authorities.

STANDARD RANGE: 0-10 Day Suspension

(Note: Lewd, obscene, or profane language gesture or materials that do not constitute a “sex offense” as defined in Policy 3241 and procedure 3241P is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

PRESUMPTIVE STANDARD SANCTION

Secondary: Discipline other than Suspension

MITIGATING FACTORS

- No prior documented misconduct
- Student's age and/or inability to understand potential consequences of the conduct
- Subsequent action taken by student to make amends for misconduct

AGGRAVATING FACTORS

- Part of a pattern of similar misconduct
- Previous discipline record of student warranting progressive sanctions
- Substantial disruption to learning of others caused by student's defiance
- Student attempts to solicit or incite others to engage in behavior
- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of school personnel

Any conduct under this section that could constitute a criminal act will be reported to law enforcement. Any conduct under this section that involves the use of district resources or equipment may result in the loss or **restriction of a student's use of district systems, resources, or equipment.**

TARDINESS

Schedule a conference or conferences with the custodial parent or guardian and student, at a time reasonably convenient for all, for the purpose of analyzing the causes of the student's tardiness. Take steps to eliminate the tardiness, including adjusting the student's school program, or school/course assignment. (Note: Tardiness is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

THEFT/STEALING

Possession of another person's or district property, regardless of value, without the person's permission with the intent to deprive the owner of such property. As part of the sanction, restitution will usually be required.

STANDARD RANGE: 0-10 Day Suspension

(Note: Theft and stealing are discretionary discipline offenses under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

PRESUMPTIVE STANDARD SANCTION:

Secondary: Short-Term Suspension of 2 Days

Restitution will usually be required if property is not recovered and returned.

MITIGATING FACTORS

- No prior documented misconduct
- Property returned to victim
- Student's age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Subsequent remedial steps, including restitution to district or victim of misconduct

AGGRAVATING FACTORS

- Significant damage in extent or cost
- Similar previous conduct
- Previous discipline record of student warranting progressive sanctions

- Conduct is motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of the victim
- Conduct is motivated by gang affiliation

Note: Under RCW 28A.635.060 (1), the school district may withhold the grades, diploma, and transcripts of a pupil responsible for intentional damage or loss to the property of the district, a contractor of the district, an employee, or another student until the pupil or the pupil's parent or guardian has paid for the damages. If a student has been suspended or expelled, the student may not be readmitted until the student or parents or legal guardian has made payment in full, or until the superintendent directs otherwise. If the property damaged is a school bus owned and operated by the district, a student suspended for the damage may not be permitted to enter or ride any school bus until the student or parent or legal guardian has made payment in full or until directed otherwise by the superintendent.

When the pupil and parent or guardian are unable to pay for the damages, the school district will provide a program of voluntary work for the pupil in lieu of the payment of monetary damages. Upon completion of the voluntary work the grades, diploma, and transcripts of the pupil shall be released. The parent or guardian of the pupil is liable for damages as otherwise provided by Washington state law.

TOBACCO/NICOTINE PRODUCTS/DELIVERY DEVICES — USE OR POSSESSION

Students may not participate in smoking, use of tobacco products, use of products containing nicotine, use of delivery devices, or possess tobacco products or delivery devices on the school premises or at school-sponsored functions. See Policy 4215.

Secondary Students:

First Offense: Discipline other than suspension, may require completion of tobacco intervention. Refusal or failure to complete required tobacco intervention shall be considered to be a tobacco-related offense for which students may receive school discipline sanctions as set forth in Defiance of School Authorities.

Second and Third Offense: Discipline other than suspension and completion of tobacco intervention or short-term suspension. Refusal to complete tobacco intervention shall be considered to be a tobacco-related offense for which students may receive school discipline that includes short-term suspension with days that may be held in abeyance.

(Note: Use or possession of tobacco, nicotine products, or delivery devices is a discretionary discipline offense under RCW 28A.600.015 that cannot result in long-term suspension or expulsion.)

TRUANCY: See Policy and Procedure 3122

PRESUMPTIVE STANDARD SANCTION:

Secondary: Discipline other than Suspension

WEAPONS

This section addresses the possession or use of actual weapons in violation of district policy 4210, including firearms, dangerous weapons, and other items listed within that policy. This includes when a student acts with malice as defined under RCW 9A.04.110 and displays a device that appears to be a firearm. Objects and conduct that fall outside of Policy 4210 should be addressed under other sections, as appropriate.

STANDARD RANGE: 0-20 Day Suspension

PRESUMPTIVE STANDARD SANCTION

Secondary: Long-Term Suspension of 11 Days

SANCTION FOR FIREARM AT SCHOOL: Emergency Expulsion (see below)

MITIGATING FACTORS

- No prior documented misconduct
- No injury or damage caused
- No evidence that student intended to display or use the weapon
- The weapon is a small pocketknife with a blade 3 inches or less
- Student's age and/or inability to understand potential consequences of the conduct
- Admitted or self-reported conduct
- Student offers credible evidence that he or she had the weapon for legitimate purposes away from school and unintentionally brought the object to school

AGGRAVATING FACTORS

- Previous discipline record of student warranting progressive sanctions
- Student used the weapon in furtherance of an assault, to intimidate another, cause injury, and/or to cause physical damage to property
- Student displayed, activated, or discharged the weapon in a reckless manner
- Evidence of premeditation
- Display or use of the weapon was motivated by perceived race, color, national origin, gender, sexual orientation, gender expression, disability, or any similar actual or perceived characteristic of a person intimidated or assaulted
- Conduct is motivated by actual or perceived gang rivalry or affiliation
- The weapon is an air gun or firearm.
- The object appears to be a firearm and the student displaying or using the object does so with malice

Any student who is determined to have carried a firearm or to have possessed a firearm on school premises, school-provided transportation, or school sponsored activities at any facility shall be expelled from school for not less than one year (12 months) under RCW 28A.600.420, with notification to parents and law enforcement. The district superintendent or the superintendent's designee is authorized to modify the expulsion of a student on a case-by-case basis.

The school district may also suspend or expel a student for up to one year if the student acts with malice as defined under RCW 9A.04.110 and displays a device that appears to be a firearm.

Expulsion may result based upon the administrator's judgment of the seriousness of the act or circumstances surrounding the act, and/or the previous record of the student.

The following are identified above in general terms. They are further defined below specific to FPHS policy and procedure. Presumptive standard sanctions, as identified, apply.

***ACADEMIC DISHONESTY (Disruptive Conduct)**

Students are not to plagiarize (physically or electronically) by using another person's ideas in words, artwork, computations, projects, models, etc., and indicating it was their own; use notes, texts, electronic devices, or memory aids during tests when instructed otherwise; steal or knowingly use test master copies or teacher answer keys to get information before or during a test; or knowingly allow another person to use their work as if it were the other person's work. "Electronically" refers to the use of the internet or other computer-accessed digital reference source. Any violations of academic dishonesty will be subject to disciplinary action.

***CLOSED CAMPUS (Disruptive Conduct)**

Students shall remain on school grounds from scheduled time of arrival to departure, unless officially excused or dismissed. Students are not to remain at school after the normal dismissal time unless they are participating in a scheduled activity or are under teacher or school supervision.

Washington State Law makes school districts responsible for students from the time they leave their home until they return. In order to abide by this law, students must remain under the supervision of school personnel. Therefore, the Franklin Pierce School District policy regarding closed campus is as follows:

"Students shall remain on school grounds from scheduled time of arrival to departure, unless officially excused or dismissed. Students are not to remain at school after normal dismissal time unless they are participating in a scheduled activity, or under teacher or school supervision."

Any student leaving the high school campus between 8:15 a.m. and 2:45 p.m. must have permission from the principal or assistant principal and must sign out through the main office

During school hours, students are not permitted in the front, staff or student parking lots, behind the gym or 500 building, the railroad track, baseball fields, nursing home property, and transportation bridge.

Students found in an out of bounds location or returning without being accounted for will be subject to a search of their person and property for safety reasons.

***DRESS AND APPEARANCE (Disruptive Conduct)**

Students are to observe modesty, appropriateness, and neatness in clothing and personal appearance. Students may express individuality in their dress and grooming within reasonable bounds. Students are not appropriately dressed or groomed if their appearance causes a disruptive influence either to themselves or to others while in the pursuit of the educational process, or if their appearance presents a health or safety problem.

Social or secret clubs and/or gangs are prohibited in Franklin Pierce Schools. In keeping with this policy, students shall not be permitted to wear clothing, insignia or markings that identify them as

members of such organizations, or any combination of apparel that law enforcement agencies currently consider to be gang related (which is subject to change).

Students are not permitted to wear clothes, belts, hats, pins, buttons, patches, other insignia, or any other article of clothing that is profane, lewd, or would cause disruption or interference with school operation. Students are not allowed to wear clothing displaying the confederate flag, Nazi swastika, or any symbols or language that may be considered to negatively target other individuals or groups.

Students are not allowed to wear clothes, belts, hats, pins, patches, buttons or any other article of clothing that advertises alcohol, tobacco products, weapons and/or illegal drugs.

Students shall not wear anything that bares or exposes underwear/bra, buttocks, breasts, or other private parts.

Students shall be required to wear shoes, except as specified in certain school activities.

Teachers have the right to establish specific dress expectations during class time (i.e., hats, hoods, sunglasses, etc.).

Students are not allowed to wear or display traditional paisley printed bandanas (of any color) to school or to any school event.

Acceptable dress and appearance for students is that which does not endanger their health or safety, is not offensive to others, and is not disruptive or detrimental to the educational process.

Students not complying with the above standards of dress and appearance will be asked to change clothes or remain in the office for the remainder of the school day or shall be sent home from school until the matter is corrected. School discipline will apply to repeat offenders (see Consequence chart for more details). The decision to send a pupil home for such reasons will be made by the principal, assistant principal, or designee.

***PERSONAL PROTECTION SPRAY DEVICE (Disruptive Conduct)**

Possession at school or at school-sponsored activities of a personal protection spray device is permissible by students aged 14 to 17 years of age only if they have permission of their parent or guardian. Students aged 18 or over may possess a personal protection spray device without permission of parent or guardian. Possession of such a device by a student under the age of 14 years of age is not permitted.

A student in possession of a personal protection spray device assumes responsibility for its control. To help minimize the risk of accidental discharge, unauthorized use, theft, and/or disruption, a student is expected to keep the device out of sight (in a purse, book bag, etc.) during the school day.

Unauthorized possession of a personal protection spray device and/or use of such a device for any purpose other than its intent of protection from personal attack is not permitted.

***SEXUAL HARASSMENT (Harassment, Intimidation, or Bullying)**

Any unwanted sexual attention which makes a student uncomfortable, interferes with his or her educational opportunities, or ability to do work. More specifically, sexual harassment includes any unwanted sexual attention, whether written, verbal, electronically transmitted or physical, such as:

- Sexually suggestive looks or gestures
- Sexual teasing or jokes
- Pressure for dates

- Sexually demeaning comments
- Attempts to handle or touch the clothing of others
- Deliberate cornering
- Attempts to kiss or fondle
- Pressure for sex
- Request for sex in exchange for something else
- Sexual harassment may be treated as a criminal act.

Every report of sexual harassment will be investigated in a sensitive manner. In determining whether the alleged conduct constitutes sexual harassment or more severe sexual misconduct, the totality of the circumstances, the nature of the harassment, and the context in which the alleged incidents occurred will be investigated.

***SEXUAL MISCONDUCT (Exceptional Misconduct)**

- Any exploitive act with or to another student including, but not limited to the following:
- Handling or touching the clothing of others to cause an exposure
- Indecent exposure as defined in RCW 9A.88.010
- Sexual contact, i.e., intentional touching of the sexual or other intimate parts of a student
- Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of a sexual nature in electronic or any other form, e.g., “sexting”
- Sexual misconduct will result in a referral to the Pierce County Sheriff.

Sexual misconduct will be investigated in a sensitive manner. In determining whether the alleged conduct constitutes sexual misconduct, the totality of the circumstances, the nature of the conduct, and the context in which the alleged incidents occurred will be investigated.

Some Dates to Remember in 2023-2024

(All dates & activities subject to change should unforeseen circumstances arise.)

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|---------------|--|------------|--|
| Aug. 29 | First Day of School | Jan. 22-25 | 1 st Semester Finals |
| Aug. 31 | Welcome Back Assembly | Jan 25 | Semester 1 Ends |
| Sept. 1-4 | Labor Day Holiday, No School | Jan. 26 | Teacher Inservice, No School |
| Sept. 15 | Picture Day | Feb. 1 | FP Scholarship Application opens |
| Sept. 20 | Back to School Night | Feb. 2 | Black History Month Assembly |
| Sept. 28 | Jostens Senior Meeting (during CC) | Feb. 2-3 | Drama Production |
| Oct. 3 | Senior graduation meeting with counselors (during CC) | Feb. 9-10 | Drama Production |
| Oct. 9 | Teacher Inservice, No School | Feb. 10 | Winter Formal @ FP |
| Oct. 10-13 | 3.5-hr Early Release for Student Conferences | Feb. 19-23 | Mid-Winter Break, No School |
| Oct. 10-11 | Student Conferences, 12 – 7:25 pm | Feb. 16 | Spring Sports begin |
| Oct. 18 | Choir Concert | Mar. 1 | FP Scholarship application window closes @ midnight |
| Oct. 20 | Homecoming Assembly Homecoming Game vs Foss | Mar. 19-22 | 3.5-hr release for student conferences |
| Oct. 21 | Homecoming Dance | Mar. 20-21 | Student conferences, 12-7:25 pm |
| Oct. 27 | Helmet Bowl | Mar. 30 | Tolo |
| Oct. 30 | Bowling begins | Apr. 4 | Distinguished Packets due |
| Nov. 3 | 1st Quarter ends | Apr. 5 | 3 rd Quarter ends |
| Nov. 3-4 | Drama Performance | Apr. 8-12 | Spring Break, No School |
| Nov. 9 | Veteran's Day Assembly | Apr. 22-25 | Distinguished Senior Exit Interviews |
| Nov. 10 | Veteran's Day Holiday, No School | Apr. 26 | Snow Makeup Day #1 <i>(No School)</i> |
| Nov. 13 | Winter Sports begin | May 2-3 | State Testing |
| Nov. 16 | Daffodil Selection | May 7 | AP Tests: Human Geography (am) |
| Nov. 17-18 | Drama Production | May 9 | AP Test: Psychology (pm) |
| Nov. 23-24 | Thanksgiving/Native American Heritage Holiday, No School | May 13-14 | Senior Exit Interviews |
| Dec. 1 | FAFSA & WASFA Open | May 15 | AP Test: World History (am) |
| Dec. 10 | Jostens priority order deadline | May 16 | AP Test: Spanish (am); Biology (pm) |
| Dec. 13 | Choir Concert | | Drama: Musical |
| Dec. 14 | Band Concert | May 17 | MultiCultural Assembly MultiCultural Night |
| Dec. 15 | Winter Wishes @ Harvard | May 18-19 | Drama: Musical |
| Dec. 19 | Winter Wishes Assembly | May 20-21 | Senior Exit Interviews |
| Dec. 20-Jan 2 | Winter Break, No school | May 24-27 | Memorial Day Holiday, No School |
| Jan. 12 | MLK Assembly | May 28 | Graduation tickets available for sale; handicapped seating may be reserved |
| Jan. 15 | MLK Day, No School | May 29 | Choir Concert, 6 pm |

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| May 29 | Band Concert, 7 pm | June 10 | Finals in B5 & B8 |
| May 31 | Last Day for On-Track Seniors | June 11 | Finals in A1 & A4 |
| May 31 | Moving Up Assembly | June 12 | Finals in B6 & B7 |
| June 4 | Grad Parade | June 13 | Finals & A2 & A3 |
| June 5 | Senior Recognition Night | June 14 | Materials & Technology returns |
| June 6 | Black Graduation & Kente Ceremony | June 17 | 3.5-hour early release |
| June 7 | Grad rehearsal, 1 pm | June 18 | 3.5-hour early release |
| June 8 | Graduation @ the Washington State Fair Events Center, 11 am | | Last Day of School |

