

DASA Governing Board Minutes
May 16, 2024
5:30 PM-7:00 PM
Boardroom (Gym Side of Big DaVinci)
[Zoom Link for board meeting](#)

| Attendees/Invitees | | | |
|--------------------|--|---|--|
| | Sarah Steimel, President/ Parent Member | X | |
| | Thomas Gooch/Vice Chair/Parent Member | X | |
| | Alex Crowley, Treasurer/ Parent Member | X | |
| | Rachael Pust, Parent Member | | |
| | Juston Rindlesbach/Parent Member | X | Fred Donaldson, EA |
| | Sally Shigley, Community Member | | Casey Holmes, Business Manager |
| | Charlie Ewert, Secretary/Community Member | | Student-Body President AJ Slee–Student Body President Noemi Pinto-Mendez |
| | Paul Goggi and Mattison Shutt, Faculty Representatives | X | |

*Not in attendance

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AGENDA TOPICS

| | | | |
|----|--|---------------|-------|
| 1. | Welcome Guests | Sarah Steimel | 5 Min |
| 2. | Public Comment | Sarah Steimel | 5 Min |
| 3. | Student Report | Student Gov't | 5 Min |
| 4. | Review and approve <u>April 18, 2024</u> Board Minutes | Charlie Ewert | 5 Min |
| 5. | Review FY24 Budget Financial Duties <ul style="list-style-type: none"> ● FY24 Budget <ul style="list-style-type: none"> ○ <u>Detail Budget</u> ○ <u>Summary Budget</u> ● <u>Fraud Risk Assessment</u> | Alex Crowley | 5 Min |
| 6. | Progress on Charter Goals <ul style="list-style-type: none"> ● Met 3 out of 4 goals <ul style="list-style-type: none"> ○ Met Mission Specific Goal ○ Met Median Growth Goal ○ Met Charter Science and Math goal | Fred | 5 Min |

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|----|--|------|---------|
| | <ul style="list-style-type: none"> ○ Not Met 1 out of 3 Post Secondary Readiness–needed 2 out 3 to satisfy charter goal ● Next year will met the course readiness goal since we will have more CTE pathways and we are requiring students to take an AP class or CTE pathway <p><u>Progress on FY24 TSSA Goals</u></p> | | |
| 7. | <p>Policy updates</p> <ul style="list-style-type: none"> ● <u>Sensitive Materials Review Updates</u> ● <u>Student Privacy and Data Protection</u> ● <u>Student Records and Confidentiality</u> ● <u>Title IX Policy Updates with State HB 257 requirements</u> | Fred | 15 Min |
| 8. | <p>Approvals</p> <ul style="list-style-type: none"> ● <u>UTA 2024-2025 Bus Pass</u> ● <u>Counselor Report</u> ● <u>FY25 TSSA Goals</u> | Fred | 10 Mins |
| 9. | <p>CTE/Certificate Progress</p> <ul style="list-style-type: none"> ● Pathways for next year <ul style="list-style-type: none"> ○ Commercial Art ○ Broadcast and Digital Media ○ Business ○ Finance ○ Marketing* ○ Graphic Design and Communication | Fred | 5 Min |

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| | <ul style="list-style-type: none"> ○ Early Childhood Education ○ K-12 Teaching as a Profession ● <u>Explorer courses to get to OTECH</u> ● Hands-on tools and Storage ● Focused on these efforts and then Marketing them | | |
| 10. | <p>Legislative Updates</p> <ul style="list-style-type: none"> ● HB 84 – School Safety <ul style="list-style-type: none"> ○ School Safety Assessments by Dec ○ Safety Director for LEA <ul style="list-style-type: none"> ■ School Safety Specialist at each school ○ Armed SRO or School Guardian ○ Warning system updates ○ Required to adopt policies against bullying, cyber-bullying, hazing, abusive conduct, and retaliation ● SB 173 Excellence in Education and Leadership Supplement <ul style="list-style-type: none"> ○ Redesigns TSSP (Teacher Salary Supplement Program) ○ Salary Supplement for Highly Needed Educators – Effective 7-1-2025 <ul style="list-style-type: none"> ■ LEA creates Policy to designate 5 high need areas ■ Amount of salary supplement ■ Appeals process ■ Can be part of base salary ○ Excellence in Education supplement <ul style="list-style-type: none"> ■ LEA creates an assessment | Fred | 5 Min |

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| | <p>tool or rubric</p> <ul style="list-style-type: none"> ● Student growth ● Professional evals ● Surveys ● Other valid assessments/evals <ul style="list-style-type: none"> ■ State designates the Center for School of the Future at Utah State Univ. “Center” ■ LEA’s declare intent to participate by Dec 2024 ■ LEA principals/designee attends April training ■ Center approves LEA process for submitting eligible teachers by June 2025 ■ LEA submits list of eligible teachers to Center based on: <ul style="list-style-type: none"> ● Top 5%--\$10,000 ● 6-10% – \$5,000 ● 11-25% – \$2,000 ■ Not part of base pay and amounts may change based on funding | | |
| 11. | <p>Board Elections</p> <ul style="list-style-type: none"> ● <u>Bylaws</u> <ul style="list-style-type: none"> ○ <u>Parent candidate fills out board candidate application</u> due By February 29, 2024 ○ Parent candidates required to obtain 100 signatures by last day in February before being placed on the board ballot in May | | |

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| | <ul style="list-style-type: none"> ○ Board election will start May 1 until May 15, 2024 ● Open parent board positions <ul style="list-style-type: none"> ○ 2 parent position open (Open for discussion and possible vote to expand the number of board openings based on board bylaws and articles of incorporation) ○ 3 new parents running—All met the 100 signature requirement ○ 1 community member open <ul style="list-style-type: none"> ■ <u>Gail Niklason</u>—Needs board vote to appoint her for the 2024-2025 and 2025-2026 School years | | |
| 12. | <p>Good Times:</p> <p>Secondary: TBD</p> <p>Distance: TBD</p> <p>Elementary: TBD</p> | Fred | 5 Min |
| | <p>Training – <u>Board Training Link</u> (done before Sept. 1) BOY</p> <p>Board Governance</p> <ul style="list-style-type: none"> ● <u>Bylaws</u> ● <u>Board Policy</u> ● Employee Management <ul style="list-style-type: none"> ○ School Vision ○ <u>School Goals</u> | As Needed | 10 Min |

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| | <ul style="list-style-type: none">○ EA Goals <p>Board organization:</p> <ul style="list-style-type: none">● <u>The Google Board Folder</u>, website, and calendar● emails● <u>UCAP</u>● <u>Background checks</u> <p>Board Calendaring:</p> <ul style="list-style-type: none">● <u>Board Calendar Reviewed and approved each August</u> <p>Required trainings:</p> <ul style="list-style-type: none">● August ethics training--<u>Annual board commitment to abide by ethical behavior</u>● <u>Open and Public Meeting Training</u>● Land trust Training<ul style="list-style-type: none">○ <u>Video--Land Trust Responsibilities-</u>○ <u>Video--Data-driven decisions</u>○ handouts--<ul style="list-style-type: none">■ <u>Local Board Guidelines</u>■ <u>Appropriate Expenditures</u>● <u>Fraud Training</u>● <u>Audit Training</u> <p>Finance Training:</p> | | |
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| | <ul style="list-style-type: none"> ● Finance Training <ul style="list-style-type: none"> ○ <u>Cash handling process at the schools</u> ○ <u>finance committee</u> ○ <u>Restricted funds and tracking</u> ○ <u>School fees and tracking and policy and calendar</u> ○ <u>Financial, Debt, Risk Management, and Disclosure Policy</u> ○ <u>Financial Policy and Procedures</u> ○ <u>Procurement Policy</u> ○ <u>how to read the budget</u> ○ <u>Fraud hotline and define fraud</u> ○ Board governance on finances ● Use Budget Summary and Detail as the cheat sheet each month with highlighted areas of concern. ● Train on these finance topics: ● <u>Restricted funds and tracking</u> ● School fees and tracking and policy and calendar ● Finance policies and update if needed ● <u>Cash handling process at the schools</u> ● <u>finance committee</u> ● | | |
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Item# Subject

Decision Log

| | |
|----------------------|-----------|
| Decision/Description | Pass/Fail |
|----------------------|-----------|

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Next Meeting Agenda Topics

| ITEM | Subject | Presenter |
|------|---|---------------------------------------|
| 1. | Background checks done and board training | All need to do it before next meeting |
| 2. | | |
| 3. | | |
| 4. | | |

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.