

MARLBOROUGH BOARD OF EDUCATION

REGULAR BUSINESS MEETING

Elmer Thienes-Mary Hall Elementary School - Library

Thursday, May 23, 2024

6:00 p.m.

The Marlborough Board of Education is holding its meeting in a hybrid format to allow for greater community awareness and participation. Hybrid meetings and proceedings will be recorded and posted on the District website within seven days of the meeting. The public is welcome to attend Board of Education meetings in-person, but also can view the Board meeting live via Google Meet Link: <https://meet.google.com/wie-cchs-txx?hs=122&authuser=1>

Persons requiring interpreters or related services are advised to call 860-295-6236 at least three (3) business days before the meeting.

Copies of the agenda enclosures are available for examination in the Superintendent's Office at 25 School Drive, Marlborough, CT during business hours: 8:00 a.m. to 4:00 p.m., Monday through Friday and are posted on the district website: <https://www.marlbrough.k12.ct.us>

NOTE TO BOARD MEMBERS:

Attendance - If you are unable to attend this meeting either in-person or remotely please call the Superintendent's Office at 860-295-6236 at least 24 hours prior to the meeting. If you plan to attend remotely, please notify the Superintendent's office 24 hours in advance of the meeting.

In a partnership of family, school and community, our mission is to educate, challenge and inspire each individual to excel and become a contributing member of society.

AGENDA

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|---|---------|
| 1. Call to Order and Roll Call by Chairperson | 6:00/05 |
| 2. Pledge of Allegiance | |
| 3. Celebrations | 6:05/05 |
| • CAPSS Student Awards | |
| 4. Public Comments | 6:10/05 |

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlbrough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking

5. Additions to the Agenda 6:15/05

Additional business may be considered at a regular meeting upon a 2/3 vote of those members of the board present and voting, per state statute.

6. Consent Agenda 6:20/05

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

MOTION: That the Board approve the following Consent Agenda items:

- 6.1 Minutes of 04/25/24 Regular Business Meeting (Encl. 6.1A) and 5/14/2024 Special Meeting (Encl. 6.1B);
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following documents: May monthly enrollment report (Encl. 6.3);
- 6.4 Approval of Policies, (REFERENCE: April 25, 2024 Agenda, Encl. 9.2) (Encl. 6.4)

7. Oral Reports

- 7.1 Advisory Groups 6:25/10
 - PTO – Dan White
 - SAC – Dan White
 - Operations, Wellness & Safety – Dan White/John Mercier
 - Board of Finance Liaison – Linda Earley
 - AHM – Chip Morris
- 7.2 Subcommittees 6:35/05
 - Policy
 - Personnel
 - Communications
- 7.3 Chairperson 6:40/10
- 7.4 Superintendent and Administrative Team 6:50/10

8. Unfinished Business 7:00/05

9. New Business

- 9.1 Review May Financial Report (Encl. 9.1) 7:05/05
- 9.2 Review Process and Timeline for Annual Superintendent Evaluation 7:10/05
- 9.3 Review Process and Timeline for Annual Board Self-Evaluation 7:15/05
- 9.4 Review of Confidential Document relative to Collective Bargaining with Marlborough Board of Education and the UPSEU (Paraeducators) 7:20/10

MOTION: That the Board of Education enter into Executive Session to Discuss Confidential Documents relative to Collective Bargaining between the Marlborough Board of Education and the UPSEU

- 9.5 Reconvene for the Discussion and Possible Action to Approve the agreement between the Marlborough Board of Education and the UPSEU 7:30/10

MOTION: That the Board of Education approve the negotiated agreement with the UPSEU.

10. Public Comments

7:40/05

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlborough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking

11. Communications

7:45/05

11.1 May Staff Vacancy Summary (Encl. 11.1)

12. Future Meetings & Topics

7:50/05

- Grade 6 Promotion Ceremony, Thursday, June 13, 2024, 10:00 a.m..
- Next regular business meeting, Thursday, June 13, 2024, 6:00 p.m.
- Last day of school for students, Friday, June 14, 2024, 1:00 p.m. dismissal

13. Executive Session – Personnel – Superintendent Evaluation

7:55/20

14. Adjournment

8:15

REMINDER: Agenda suggestions for the next business meeting are due to the Chairperson or Superintendent by 12:00 noon on Tuesday, June 4, 2024.

The Marlborough Board of Education does not discriminate in its programs, activities, and employment practices based on an individual's race, color, religion, creed, sex, sexual orientation, gender identity/expression, national origin, ancestry, disability, (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, marital status, age, or status as a Veteran.

**MARLBOROUGH BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
Elmer Thienes-Mary Hall Elementary School - Library
Thursday, April 25, 2024 @ 6:00 p.m.**

1. Call to Order and Roll Call by Chairperson

Kerri Barella, Chairperson, called the meeting to order at 6:00 pm

BOE Members Present: Kerri Barella, Angela Colantonio, Linda Earley, Chip Morris, Amy Kuhrt, and Jean Wilson

Administration Present: Dr. Holly Hageman, Superintendent
 Dan White, Principal
 Kim Kelley, Assistant Principal

2. Pledge of Allegiance

3. Celebrations

- CAPSS Student Awards – K. Barella informed the Board that one of the award winners had a conflict with their schedule and therefore the celebration has been rescheduled to next month's BOE meeting.

K. Barella made a motion to push the CAPSS award ceremony to next month, second by L. Earley. Unanimously approved. MOTION CARRIED

4. Public Comments - None

5. Additions to the Agenda - None

6. Consent Agenda

- 6.1 Minutes of 03/28/24 regular business meeting and 3/28/24 policy subcommittee meeting
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report;

A. Colantonio made a motion that the Board approve the following Consent Agenda items 6.1 – 6.3, seconded by L. Earley. Unanimously approved. MOTION CARRIED

UNAPPROVED DRAFT

7. Oral Reports

7.1 Advisory Groups

- PTO – D. White reported that the Fun Run Fundraiser raised \$34,000; Staff Appreciation Week is coming up 5/6-5/10 and the Spring Book Fair from 5/28-5/31, and the Yard Goats Game on 6/14.
- SAC – D. White stated there will be a SAC meeting on May 23rd at 3:30pm.
- Operations, Wellness & Safety – D. White informed the Board that the committee met on April 1st and discussed the addition of external wall signs to help first responders identify building locations. Also examined were tentative summer projects such as the continuation of brick sealing, door replacements and concrete repairs; Marlborough Fire Department was at MES to run a weekend fire drill to familiarize themselves with the school; the gym boiler room project was completed; MES received 2 new AED's (three total in school).
- Board of Finance Liaison – L. Earley reviewed the information that was discussed at the last two BOF meetings which covered; community member concerns regarding the tax increase, the May 6th Public Hearing which will include presentations by the BOS, MBOE and RHAM, the loss of hospital taxes and the impact on revenue, unfunded mandates, and the approval of the CLA contract for 2023 audit services.
- AHM – C. Morris relayed that AHM in collaboration with Hebron Green Committee held an Earth Day Clean-Up Walk on April 21st. AHM thanked all that participated in the Kids vs Cop basketball game. AHM was represented at the Youth Service Day held at the State Capital on April 24th. The Spring Take Back Event is on April 27th at RHAM High School from 10am-2pm. Spring Concert fundraiser will be held on May 18th. Project Grad Signs will be sold until May 31st to support the Safe Grad event. AHMs 21st Annual Golf Tournament is on July 19th at Blackledge Country Club.

7.2 Subcommittees

- **Policy** - None
- **Personnel** – Dr. Hageman informed the Board there are negotiations underway for the Paraeducator and Custodian bargaining units.
- **Communications** - None

7.3 Chairperson

- Budget Process Update – K. Barella reviewed where community members can find information on the BOE Budget. The MES Website has a Budget tab with 2024-25 Budget Development documents making it easy for community members to access the information.

7.4 Superintendent and Administrative Team

- Projected last day of school for students and staff: Friday, June 14th

UNAPPROVED DRAFT

8. Unfinished Business - None

9. New Business

9.1 Review April Financial Report – Submitted

9.2 First Reading of Proposed Policy Revisions:

The Board will review and discuss on a first read basis the proposed policy revisions as presented by the Policy Subcommittee -

P#: 4111.3/4211.3 Minority Recruitment Plan : Accept as is

P#: 5141.213 Opioid Overdose Prevention (Emergency Administration of Naloxone): L. Earley felt that AED should be defined as an Automated External Defibrillator somewhere in the document. It was also decided that the language “The School Operations, Wellness, and Safety Committee, in reference to AED placement guidelines,” will replace “The District” in the first paragraph of the policy.

P#: 9325 Citizen Participation at Board of Education Meetings: L. Earley recommended changing the word 'boisterous' to 'disruptive' in order to maintain consistency in the language used in point #3 of the document. Additionally, J. Wilson requested further research on the processes followed by RHAM and Hebron when restricting time, along with an explanation of why they attributed the authority to the Board rather than the Chairperson. It was also noted that the second paragraph of the policy should use either 'necessary' or 'required,' but not both, to avoid redundancy.

9.3 Discussion and Possible Action Re: Participation in Healthy Food Certification Program

A.Colantonio made a motion that the Board approve the motion in its entirety as stated: Implementing the healthy food option of C.G.S. Section 10-215f

Pursuant to C.G.S. Section 10-215f, the Marlborough Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of **July 1, 2024, through June 30, 2025**. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.

UNAPPROVED DRAFT

L. Earley made a motion that the Board approve the motion in its entirety as stated:

The Marlborough Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

Seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.

10. Public Comments

Hal Whitney, 20 Ogden Lord Rd – stated he does not have an issue with the BOE budget, but he intends to vote “no” due to the Town’s portion of the budget and would like the Town to come back with a better deal.

11. Communications

11.1 Staff Vacancy Summary - Submitted

12. Future Meetings & Topics

- Staff Appreciation Week: Monday, May 6, 2024 – Friday, May 10, 2024
- Town Budget Public Hearing, Monday, May 6, 2024, 7:00 pm
- Town Budget Referendum, Tuesday, May 7, 2024
- Tentative Policy Subcommittee Meeting, Thursday, May 23, 2024, 5:30 pm
- Next Regular Business Meeting, Thursday, May 23, 2024 6:00 p.m.

13. Adjournment

A. Colantonio made a motion to adjourn the meeting at 7:17 pm. Seconded by L. Earley. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,
Carmela Monte

MAY 23 2024

**MARLBOROUGH BOARD OF EDUCATION
SPECIAL MEETING
Elmer Thienes-Mary Hall Elementary School – Library
Tuesday, May 14, 2024 @ 8:00 PM**

1. Call to Order & Roll Call:

Kerri Barella, Chairperson, called the meeting to order at 8:00 pm

BOE Members Present: Kerri Barella, Sue Stolfi, Angela Colantonio, Linda Earley, Chip Morris, Amy Kuhrt, and Jean Wilson

Administration Present: Dr. Holly Hageman, Superintendent
Dan White, Principal
Kim Kelley, Assistant Principal

2. Public Comments: None

3. FY 2024-25 Budget discussion in response to the Board of Finance requested reduction:

Board Chair K. Barella asked Superintendent Hageman for her suggestions of how to approach the reduction. Dr. Hageman proposed reducing the original proposed Capital Request of \$75,000 down to \$40,000 by postponing the sidewalk/concrete repair project (\$35,000), and reducing \$10,000 from the external door replacement project. H. Hageman also proposed reducing the Operating Budget by \$10,000 due to a reduction in running the school finance office next year due to the restructuring plan that went into motion in late March after the Budget was proposed and approved. The updated Operating Budget would reduce from a 2.72% increase down to a 2.6% increase.

S. Stolfi made a motion that the Board reduce its Capital request by \$35,000 for a total revised Capital request of \$40,000 and reduce its Operating Budget by \$10,000 for a revised Operating Budget of \$8,654,081, a 2.6% increase. Seconded by L. Earley. Unanimously approved. MOTION CARRIED.

4. Adjournment

A. Colantonio made a motion to adjourn the meeting at 8:36 pm, seconded by K. Barella. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Carmela Monte

May 1, 2024

Grade	Enrollment Local Classrooms				Grade Total	Change	# of Rooms	Class Size Avg./Room
	AM 1	AM 2	PM 1	PM 2				
PS	8	8	10	10	36	0	2	9.0/9.0
K	18	17	18		53	0	3	17.7
1	15	14	14	14	57	0	4	14.3
2	18	15	18	19	70	0	4	17.5
3	19	19	19		57	+1	3	19.0
4	17	16	16	18	67	0	4	16.8
5	19	19	19		57	0	3	19.0
6	17	19	19		55	0	3	18.3
					Total Change +1			
Total					452			
Special Education Full Time Outplaced								
1/3/2017							1	
Special Education Part time Services Provided								
GRAND TOTAL							453	

First Read on 4/25/24

Marlborough Public Schools BOE Policy Subcommittee 3.28.24

Policy Number(s) & Bylaw	Policy Topic	Current MES Policy	Optional, Recommended or Mandated	Action: *Add policy not in place *Replace/Update existing policy with updates
4111.3/4211.3	Minority Recruitment Plan - To: Increasing Educator Diversity	YES	Required	Replace/Update existing policy
5141.213	Opioid Overdose Prevention (Emergency Administration of Naloxone)	NO	Required	Add policy not in place
9325	Citizen Participation at Board of Education Meetings	YES	Optional	Replace/Update existing policy

A sample policy to consider.

Personnel -- Certified

Increasing Educator Diversity

The Marlborough Board of Education recognizes the importance of diversity among its educators. It is committed to ensuring effective strategies are implemented to recruit and retain a diverse pool of highly qualified and effective educators who reflect the demographics of our student population and those diverse communities extending beyond our schools' walls.

In accordance with Public Act 23-167, Section 10, the Board directs the Superintendent to develop and submit an Increasing Educator Diversity Plan (the Plan) to the Connecticut State Department of Education (CSDE) on or before March 15, 2024, and comply with all CSDE procedures related to the Public Act. Upon completion of the Plan and prior to its submission, the Board shall approve it. The day, month, and year on which the Plan receives Board approval is required to complete the application.

The Board recognizes the complexity of sustaining the critical efforts to increase educator diversity. To that end, the Board will work within its authority to support planning and implementation tasks, including but not limited to planning team responsibilities, administrator and staff training, recruitment efforts, and data collection.

The Board directs the Superintendent to draft regulations referencing resources available on CSDE's Talent Office Homepage.

(cf. 4111 – Recruitment and Selection)

(cf. 4111.1/4211.1 – Affirmative Action: Equal Employment Opportunity)

Legal Reference: Connecticut General Statutes
 10-4a (3) Educational interests of state identified.
 10-151 Employment of teachers. Notice and hearing on termination of contract.
 10-153 Discrimination on account of marital status.
 10-220(a) Duties of Boards of Education. (as amended by PA 18-34)
 46a-60 Discriminatory employment practices prohibited.
 PA 16-41 An Act Concerning the Recommendations of the Minority Teacher Recruitment Task Force.
 PA 18-34 An Act Concerning Minority Teacher Recruitment and Retention.
 PA 19-74 An Act Concerning Minority Teacher Recruitment and Retention.
 PA 21-2 June Special Session, Sections 378 & 379.
 PA 23-27 An Act Concerning Transparency in Education, Section 10

Policy adopted: August 24, 2000
Policy revised: December 20, 2018
Policy revised: April 23, 2020
Policy revised:

MARLBOROUGH PUBLIC SCHOOLS
Marlborough, Connecticut

*A sample **regulation** to consider.*

Personnel -- Certified

Increasing Educator Diversity

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In accordance with Public Act 23-167, Section 10, the Board directs the Superintendent to develop and submit an Increasing Educator Diversity Plan (the Plan) to the Connecticut State Department of Education (CSDE) on or before March 15, 2024, and comply with all CSDE procedures related to the Public Act. Upon completion of the Plan and prior to its submission, the Board shall approve it. The day, month, and year on which the Plan receives Board approval is required to complete the application.

The materials provided by the CSDE will assist districts in developing comprehensive and sustainable plans to support efforts for diversifying their educator workforce. The following suggestions are referenced in detail in these documents and are meant to provide a broad overview:

1. Convene a team passionate about this work, bringing diverse backgrounds and experiences, having the credibility to lead this work, and devote the time necessary to engage in preplanning and planning activities.
2. Utilize CSDE resources, such as EdSight, to examine your district's data and demographics.
3. Utilize the Toolkit to create an action plan.
4. Utilize the Toolkit to assist your team in creating a Shared Vision, a Theory of Action, SMART Goals, and a Problem Statement and performing a Root Cause Analysis. These tasks and their desirable outcomes are clearly explained and will assist your team's plan development.
5. Use the coaching webinars for training purposes to build your team's capacity to lead this work.
6. While your team's functionality is critical for sustaining your district's efforts up to and beyond the plan submission stage, having one person in the district responsible for recruiting and prioritizing diversity hiring is also identified as a key to reaching your goals.
7. In addition to approving the Plan, the Board's support is critical in ensuring it provides the resources necessary for the plan's development, communicates the plan's importance to the community, and provides time in its meetings for updates.

Regulation Adopted:

An optional policy to consider.

Students

Administering Medication

Opioid Overdose Prevention (Emergency Administration of Naloxone)

~~The Board of Education (Board) recognizes that many factors, including the use and misuse of prescription painkillers, can lead to the dependence on and addiction to opioids, and that such dependence and addiction can lead to overdose and death among the general public, including District students and staff. The Board wants to minimize these deaths by the use of opioid overdose prevention measures.~~

Alternate Language:

The Board of Education (Board) is committed to enhancing the health and safety of individuals within the school environment. The District **school's Operations, Wellness and Safety Committee in reference to AED placement guidelines**, will identify specific locations for the storage of Naloxone and protocols for its administration in emergency situations to assist individuals suspected to be experiencing an opioid overdose.

Definitions

AED, or an automated external defibrillator

Drug overdose means an acute medical condition, including, but not limited to, severe physical illness, coma, mania, hysteria or death, which is the result of consumption or use of one or more controlled substances causing an adverse reaction. The signs of opioid overdose include unresponsiveness; nonconsciousness; shallow breathing with rate less than 10 breaths per minute or not breathing at all; blue or gray face, especially fingernails and lips; and loud, uneven snoring or gurgling noises.

Naloxone (Narcan) means a medication that can reverse an overdose caused by an opioid drug. As a narcotic antagonist, Naloxone displaces opiates from receptor sites in the brain and reverses respiratory depression that usually is the cause of overdose deaths.

Opioid means illegal drugs such as heroin, as well as prescription medications used to treat pain such as morphine, codeine, methadone, oxycodone (OxyContin, Percodan, Percocet), hydrocodone (Vicodin), fentanyl, hydromorphone (Dilaudid), and buprenorphine.

Delegation of Responsibility

~~The Superintendent or his/her designee, in consultation with the school nurse(s) and the school physician/School Medical Advisor shall establish appropriate internal procedures for the acquisition, stocking and administration of Naloxone (Narcan) and related emergency response procedures pursuant to this policy.~~

~~The school physician/School Medical Advisor shall be the prescribing and supervising medical professional for the District's stocking and use of Naloxone (Narcan). The Superintendent or his/her designee shall obtain a standing order from the school physician/School Medical Advisor for the administration of Naloxone (Narcan).~~

Students

Administering Medication

Opioid Overdose Prevention (Emergency Administration of Naloxone)

Delegation of Responsibility (continued)

Alternate Language:

The school physician/School Medical Advisor shall provide and annually renew a standing order for the administration of Naloxone to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose on school grounds or at a school-sponsored activity. The standing order shall include at least the following information:

1. Type of Naloxone (intranasal and auto-injector)
2. Date of issuance
3. Dosage
4. Signature of the school physician/School Medical Advisor

The standing order shall be maintained in the Superintendent's office and copies of the standing order shall be kept in each location where Naloxone is stored.

The school nurse shall be responsible for building-level administration and management of Naloxone and management of Naloxone stocks. Each school nurse and any other individual(s) authorized by the Superintendent shall be trained in the administration of Naloxone.

Naloxone shall be safely stored in the school nurse's office or other location designated by the school nurse in accordance with the drug manufacturer's instructions.

Alternate Language:

~~The Board directs the school physician/School Medical Advisor to issue a non-patient specific order to District school nurses to administer (select as per the medical order: intranasal or intramuscular) Naloxone (also known as Narcan, among other names) for the purpose of emergency first aid to students or staff who do not have a prior written order from a qualified medical professional for the administration of Naloxone. The non-patient specific order shall include a written protocol containing the elements required by the regulations of the Department of Consumer Protection.~~

The Board permits school nurses to administer Naloxone to any person at school or a school event displaying symptoms of an opioid overdose. The District will store the Naloxone kits in a secure but accessible location consistent with the district's emergency response plan, such as the nurse's office. Naloxone shall be accessible during school hours and during on-site school-sponsored activities.

Students

Administering Medication

Opioid Overdose Prevention (Emergency Administration of Naloxone) (continued)

Acquisition, Storage and Disposal

Naloxone shall be safely stored in the school nurse's office or other location designated by the school nurse in accordance with the drug manufacturer's instructions.

The school nurse shall obtain sufficient supplies of Naloxone pursuant to the standing order in the same manner as other medical supplies acquired for the school health program. The school nurse or designee shall regularly inventory and refresh Naloxone stocks, and maintain records thereof. In accordance with internal procedures, manufacturer's recommendations and any applicable Department of Public Health guidelines.

(cf. 5141.21 – Administering Medications)

Legal Reference: Connecticut General Statutes
10-212 School nurses and nurse practitioners. Administration of medications by parents or guardians on school grounds. Criminal history; records check.
10-212a Administration of medications in schools. ~~(as amended by PA 99-2, and June Special Session and PA 03-211, PA 04-181, PA 07-241, PA 07-252, PA 09-155, PA 12-198, PA 14-176 and PA 15-215)~~
17a-714 Immunity for prescribing, dispensing or administering an opioid antagonist to treat or prevent a drug overdose.
21a-279(g) Penalty for illegal possession. Alternate sentences. Immunity.
52-557b Immunity from liability for emergency medical assistance first aid or medication by injection. School personnel not required to administer or render. ~~(as amended by PA 05-144, An Act Concerning the Emergency Use of Cartridge Injectors)~~
Connecticut Regulations of State Agencies 10-212a-1 through 10-212a-10, inclusive, as amended.
~~PA 15-198: An Act Concerning Substance Abuse and Opioid Overdose Prevention~~
~~PA 16-43: An Act Concerning Opioids and Access to Overdose Reversal Drugs~~
PA 22-80 An Act Concerning Childhood Mental and Physical Health Services in School.

Policy adopted:

cps 11/16
rev 7/22

Students

Administering Medication

Opioid Overdose Prevention (Emergency Administration of Naloxone)

The District's opioid overdose prevention program shall establish and follow appropriate procedures for the use of Naloxone (Narcan), regarding placement, storage, inventory, reordering, documenting and reporting incidents of usage and training.

Communication

Each school stocking Naloxone (Narcan) will have the school nurse, along with the District administration, plan for annually informing all parents/guardians and staff about the policy pertaining to its use and specifically:

- The availability of Naloxone to treat opioid overdoses and what it does;
- The symptoms of opioid drug overdoses;
- The manner in which individuals should report suspected overdoses;
- The protection from criminal prosecution provided by law for persons who report a suspected overdose using their name and remaining with the overdosing person until emergency medical services (EMS) or law enforcement arrive;
- The protection from civil liability provided by law for persons who report overdoses or administer Naloxone (Narcan) in overdose emergencies.

Standing Order from the School Physician/School Medical Advisor

The school physician/School Medical Advisor shall provide and annually renew a standing order for administration of Naloxone (Narcan) to students or staff suspected of experiencing an opioid overdose. The standing order shall be maintained in the Superintendent's office and copies of the standing order shall be kept in each location where Naloxone (Narcan) is stored.

Training

School nurses having custody of Naloxone shall be trained in its use by the EMT Department, school physician/School Medical Advisor, or Department of Public Health (DPH) approved training or from the appropriate division of the Connecticut State Department of Education. Such training program shall include overdose risk factors, recognizing opioid-related overdoses, calling 911, rescue breathing administering Naloxone (Narcan), recovery position and promptly seeking medical attention for drug overdoses.

The following signs may indicate an overdose situation:

- The person is unresponsive or limp.
- The person is awake but unable to talk.
- The person's breathing is slow or erratic or the individual is not breathing.

- The person's pulse is slow or erratic or there is no pulse.
- The person's skin is pale gray or blue, especially around the fingernails and lips.
- The person is making deep, slow snoring, choking or gurgling sounds.
- The person is vomiting.

A list of District individuals who successfully completed such training shall be maintained, updated and kept in the school nurse's office and the District's Central Office.

Acquisition, Storage, and Disposal

The school physician/School Medical Advisor shall order for each school site Naloxone (Narcan) from a properly credentialed wholesaler of drugs, cosmetics and medical devices: ~~or from the Regional Behavioral Health Action Organization (RBHAOs).~~

Naloxone (Narcan) will be clearly marked and stored ~~in the nurse's office~~ **with each school AED per Regional Behavioral Health Action Organization (RBHAO) directions.** It will be stored in accordance with the manufacturer's instructions to avoid extreme cold, heat and direct sunlight. It is to be stored in moderate temperatures, out of direct sunlight, and not in a refrigerator.

Inspection of the Naloxone is to be conducted regularly by the school nurse. The expiration date is to be checked. Expiration is generally ~~12 to 24~~ **36 to 48** months.

There should always be ~~one backup naloxone kit for each kit that is ready to be used~~ **(suggested alternate text: one backup Naloxone kit per building OR one backup Naloxone kit for the District).** When a Naloxone kit is used, another backup kit is to be ordered. Naloxone that is nearing its expiration date should be replaced. The school nurse is to maintain a log of Naloxone supplies containing the following information: lot number, date of receipt, expiration date, and location. The school nurse shall perform an inventory check on a monthly basis.

Administration of Naloxone (Narcan)

When responding to a suspected drug overdose, the school nurse shall:

1. Call for medical help immediately (Dial 911).
2. Check for signs of opioid overdose.
3. Perform initial rescue breathing (or CPR if needed), as instructed in training.
4. Prepare and administer Naloxone (Narcan), as instructed in training.
5. Continue the rescue breathing (or CPR if needed), as instructed in training.
6. Administer second dose of Naloxone (Narcan) in 3 minutes if no response or minimal breathing or responsiveness.
7. Place in recovery position, as instructed in training.
8. Stay with the individual until emergency medical help arrives.

9. Cooperate with EMS personnel responding to the incident.
10. Notify the building administrator or designee of the incident.

Follow-Up

After the administration of Naloxone (Narcan) the school nurse will follow the District's reporting protocols.

The school nurse, or other staff, is also to notify appropriate student services and provide substance abuse prevention resources to the overdose victim and family, as appropriate.

School nurses are to document all administration of Naloxone (Narcan) in the same manner as the administration of other medications under non-patient specific orders. The school nurse must report all administration of Naloxone (Narcan) to the school physician/School Medical Advisor, Building Principal, and Superintendent.

The Superintendent or his/her designee will immediately report incidents involving the use of controlled substances on school property, at any school-sponsored activity or on a school bus to the local police department in accordance with state law and regulations, the procedure set forth in the memorandum of understanding with local law enforcement and Board policies.

The Superintendent or his/her designee will notify the parent/guardian of any student involved in an incident involving the use of controlled substances as soon as practicable. All attempts made to reach the parent/guardian will be documented.

Any student who experiences a drug overdose is to be referred to the District's Student Assistance Program.

Regulation approved:

Bylaws of the Board

Citizen Participation at Board of Education Meetings

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The Board may permit any individual or group to address the Board concerning any subject that lies within its jurisdiction during a portion of the Board's regular [or special] meetings so designated for such purpose. The Chairperson may, if necessary ~~or required~~, restrict the amount of time allowed for citizen presentation. Visitor participation in Board of Education meetings shall only be at the designated place on the agenda or upon Board of Education request.

- (1) Three (3) minutes may be allotted to each speaker and a maximum of Fifteen (15) minutes to each subject matter. The Board may modify these limitations at the beginning of a meeting if the number of persons wishing to speak makes it advisable to do so.
- (2) A Board member shall be appointed by the Chairperson prior to the meeting to act as timekeeper for the meeting, if deemed necessary by the Chairperson.
- (3) No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.
 - (a) In the event that a Board meeting is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meetings, the Chairperson may order the room cleared and continue in session.
- (4) All speakers must identify themselves by name and address.

Adequate Information to Precede Action

In deciding upon any question before it, the Board of Education shall examine and evaluate all available information which they consider essential. The Superintendent of Schools shall be given an opportunity to examine and to evaluate all such information and to recommend action before the Board of Education attempts to make a decision.

Legal Reference: Connecticut General Statutes
 1-200 Definitions
 1-210 Access to public records
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BOARD POLICY

No. 9314

9000 INTERNAL BOARD OPERATIONS AND BY-LAWS OF BOARD

9314 Meeting Conduct

1. Definitions

For purposes of this policy:

- A. “Electronic equipment” means any technology that facilitates real-time public access to meetings, including, but not limited to, telephonic, video, or other conferencing platforms.
- B. “Electronic transmission” means any form or process of communication not directly involving the physical transfer of paper or another tangible medium, which (A) is capable of being retained, retrieved and reproduced by the recipient, and (B) is retrievable in paper form by the recipient.

2. Meeting Conduct

- A. Meetings of the Regional School District No. 8 Board of Education (the “Board”) shall be conducted by the Chairperson in a manner consistent with the adopted bylaws of the Board and the provisions of law, including the Freedom of Information Act.
- B. All Board meetings shall commence at, or as close as practicable to, the stated time, provided there is a quorum.
- C. All regular and special Board meetings shall be guided by an agenda that will have been prepared and delivered in advance to all Board members and other designated persons and made available to the public in accordance with the Freedom of Information Act.
- D. Robert's Rules of Order shall govern the proceedings of the Board except as otherwise provided by these bylaws.
- E. In the event that a Board meeting is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meetings, the Chairperson may order the room cleared and continue in session.

5. The minutes of the meeting shall record a list of Board members who attended the meeting in person and a list of Board members who attended the meeting by means of electronic equipment.

Any Board member who participates orally in a meeting conducted by means of electronic equipment shall make a good faith effort to state such member's name and title, if applicable, at the outset of each occasion that such member participates orally during an uninterrupted dialogue or series of questions and answers.

- B. When a Board member is participating in a meeting by means of electronic equipment, the Chairperson shall take the necessary steps to ensure that the conditions enumerated above are met. In addition, the Chairperson shall take the necessary steps to ensure that a Board member participating by means of electronic equipment has adequate opportunity for participation in Board discussion, including the opportunity to take the floor and make motions.

5. Procedures for Public Participation By Means of Electronic Equipment

The Board may hold a public meeting that is accessible to the public by means of electronic equipment or by means of electronic equipment in conjunction with an in-person meeting. If the Board allows for the public to participate by means of electronic equipment, it shall do so in accordance with the following procedures:

- A. Not less than forty-eight (48) hours before the Board conducts a regular meeting by means of electronic equipment, the Board shall provide direct notification in writing or by electronic transmission to each member of the Board, and post a notice that the Board intends to conduct the meeting solely or in part by means of electronic equipment, (a) in the Board's Administrative Offices; (b) in the office of the Town Clerk of each municipal member of the school district; and (c) on the Board's web site.
- B. Not less than twenty-four (24) hours prior to any such meeting, the Board shall post the agenda for any such meeting in the same manner as the notice of the meeting as set forth in Section 5.A.
- C. Such notice and agenda shall include instructions for the public to attend and provide comment or otherwise participate in the meeting, by means of electronic equipment or in person, as applicable and permitted by law. Any such notice and agenda shall be posted in accordance with the provisions of Connecticut General Statutes § 1-225.
- D. If the Board holds a meeting, other than an executive session or special meeting, solely by means of electronic equipment:

1. The Board shall provide any member of the public

- a. upon a written request submitted not less than twenty-four (24) hours prior to such meeting, with a physical location and any electronic equipment necessary to attend such meeting in real-time, and
 - b. the same opportunities to provide comment or testimony and otherwise participate in such meeting that such member of the public would be accorded if such meeting were held in person, except that the Board is not required (i) to adjourn or postpone a meeting if a member of the public loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, or (ii) to offer members of the public who attend a meeting by means of electronic equipment the opportunity for public comment, testimony, or other participation if the provision of such opportunity is not required by law for members of the public who attend such meeting in person.
 2. The Board shall not be required to adjourn or postpone the meeting if a member of the public loses the ability to participate because of an interruption, failure, or degradation of such person's connection to the meeting by means of electronic equipment.
 3. The Board shall ensure that such meeting is recorded or transcribed, excluding any portion of the meeting that is conducted in executive session. Such transcription or recording shall be posted on the Board's Internet web site and made available to the public to view, listen to, and copy in the Board's Administrative Offices not later than seven (7) days after the meeting and for not less than forty-five (45) days thereafter.
 4. If a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.
- E. If the Board holds a special meeting and any portion of such meeting is to be conducted by means of electronic equipment, it must include in the notice of such meeting if the meeting will be conducted solely or in part by means of electronic equipment.
1. Not less than twenty-four (24) hours prior to such meeting, the Board shall post such notice and an agenda of the meeting in accordance with applicable law.
 2. If such meeting is to be conducted by means of electronic equipment, such notice and agenda shall include instructions for the public, by means of

- (2) A Board member shall be appointed by the Chairperson prior to the meeting to act as timekeeper for the meeting, if deemed necessary by the Chairperson.
- (3) No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.
- (4) All speakers must identify themselves by name and address.

Legal References:

Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

1-200	Definitions
1-206	Denial of access to public records or meetings. Appeals. Notice. Orders. Civil penalty. Petition for relief from vexatious requester. Service of process upon commission. Frivolous appeals. Appeal re state hazardous waste program records
1-225	Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions
1-232	Conduct of meetings
19a-342	Smoking prohibited. Exceptions. Signs required. Penalties

Freedom of Information Commission Advisory Opinion #41 (April 9, 1980)

ADOPTED:	February, 2008
REVISED:	January, 2009
REVISED:	August, 2011
REVISED:	August, 2013
REVISED:	January, 2016
REVISED:	March, 2024

Bylaws of the Board

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 19a-342 Smoking prohibited in certain places. Signed required. Penalty
 1-231 Executive sessions
 1-232 Conduct of meetings (re disturbances)
 1-206 Denial of access of public records or meetings. Notice. Appeal
 10-224 Duties of the Secretary

Bylaw adopted by the Board: May 27, 1999
 Policy Revised:

MARLBOROUGH PUBLIC SCHOOLS
 Marlborough, Connecticut

Bylaws of the Board

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Bylaw adopted by the Board: May 27, 1999

MARLBOROUGH PUBLIC SCHOOLS
 Marlborough, Connecticut

		May 2023-2024 AS OF	5/13/2024				
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE	May-24 PROJECTED
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2023-2024	5/13/2024	5/13/2024	5/13/2024	5/13/2024
111	51111	DISTRICT ADMINISTRATION	\$ 409,702.13	\$ 337,527.30	\$ 61,368.60	\$ 10,806.23	\$ 10,806.23
111	51112/51116	TEACHERS	\$ 4,019,440.32	\$ 3,047,872.10	\$ 1,002,556.44	\$ (30,988.22)	\$ (55,476.94)
111	51113	STIPENDS	\$ 6,594.00	\$ -	\$ -	\$ 6,594.00	\$ -
111	51114	CURRICULUM REVISION	\$ 5,250.00	\$ 2,390.00	\$ -	\$ 2,860.00	\$ 2,860.00
111	51118	SUMMER SPED PROGRAMS	\$ 10,371.80	\$ 13,192.75	\$ -	\$ (2,820.95)	\$ 390.69
112	51115 29	SUBSTITUTES	\$ 104,000.00	\$ 110,827.25	\$ -	\$ (6,827.25)	\$ (29,492.79)
112	120 23 26 27 90	OFFICE/TECH/NURSE/OT/PT/SRO	\$ 625,181.29	\$ 530,880.13	\$ 96,174.22	\$ (1,873.06)	\$ (58,141.25)
112	51124 28	PARAEDUCATORS	\$ 484,634.37	\$ 384,938.96	\$ 102,207.60	\$ (2,512.19)	\$ 14,631.31
112	51125	CUSTODIANS	\$ 293,646.16	\$ 248,717.64	\$ 43,449.46	\$ 1,479.06	\$ (511.42)
		TOTAL SALARIES	\$ 5,958,820.07	\$ 4,676,346.13	\$ 1,305,756.32	\$ (23,282.38)	\$ (114,934.17)
200	52005	SOCIAL SECURITY	\$ 159,267.68	\$ 137,016.66	\$ -	\$ 22,251.02	\$ (0.03)
200	52012	RETIREMENT CONTRIBUTION	\$ 78,360.42	\$ 54,373.46	\$ -	\$ 23,986.96	\$ 11,836.96
200	52015-27	GROUP INSURANCE	\$ 823,208.17	\$ 668,622.62	\$ -	\$ 154,585.55	\$ 99,861.68
200	52035	UNEMPLOYMENT	\$ 9,600.00	\$ 50.00	\$ -	\$ 9,550.00	\$ 7,600.00
200	52040	WORKERS' COMPENSATION	\$ 41,083.56	\$ 34,209.12	\$ -	\$ 6,874.44	\$ 6,874.44
200	52060	TUITION REIMBURSEMENT	\$ 8,000.00	\$ 2,179.50	\$ -	\$ 5,820.50	\$ -
		TOTAL BENEFITS	\$ 1,119,519.83	\$ 896,451.36	\$ -	\$ 223,068.47	\$ 126,173.05
340	53140	AUDITING	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -
340	53180	SCHOOL PHYSICIAN	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -
340	53190	OCCUP/PHYS THERAPY	\$ 57,375.00	\$ 36,166.23	\$ -	\$ 21,208.77	\$ -
340	53200	OTHER CONSULTANTS	\$ 16,650.00	\$ 12,360.08	\$ 850.00	\$ 3,439.92	\$ (5,297.92)
310	53210	BOARD LEGAL SERVICE	\$ 14,400.00	\$ 5,964.00	\$ -	\$ 8,436.00	\$ 4,781.00
340	53220	BOARD CLERK	\$ -	\$ -	\$ -	\$ -	\$ -
330	53240	STAFF DEVELOPMENT	\$ 9,675.00	\$ 8,975.67	\$ -	\$ 699.33	\$ 699.33
320	53260	AHM YOUTH SERVICE	\$ 45,008.78	\$ 45,228.33	\$ -	\$ (219.55)	\$ (219.55)
		TOTAL PROF/TECH SERVICES	\$ 160,108.78	\$ 108,694.31	\$ 850.00	\$ 50,564.47	\$ (37.14)
410	54160-70, 54325-40	UTILITY SERVICES	\$ 174,239.06	\$ 139,037.33	\$ -	\$ 35,201.73	\$ 12,364.61
420	54XXX	CONTRACTED REPAIR SERVICE	\$ 144,615.56	\$ 91,118.17	\$ 12,898.76	\$ 40,598.63	\$ (26,652.82)
		TOTAL PROPERTY SERVICES	\$ 318,854.62	\$ 230,155.50	\$ 12,898.76	\$ 75,800.36	\$ (14,288.21)

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

		May 2023-2024 AS OF	5/13/2024				
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE	May-24
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2023-2024	5/13/2024	5/13/2024	5/13/2024	PROJECTED
							5/13/2024
590	55000	TELEPHONES	\$ 7,404.00	\$ 8,226.50	\$ -	\$ (822.50)	\$ (1,014.51)
590	55005	WEBHOSTING/EMAIL SERVICE	\$ 8,456.00	\$ 3,754.98	\$ -	\$ 4,701.02	\$ -
590	55030	PRINTING & BINDING	\$ -	\$ 19.13	\$ -	\$ (19.13)	\$ (19.13)
590	55110	ADVERTISING	\$ 1,100.00	\$ 33.33	\$ -	\$ 1,066.67	\$ 966.67
562	55120	OUT OF DISTRICT PLACEMENT	\$ 130,517.43	\$ 231,773.97	\$ -	\$ (101,256.54)	\$ -
561	55125	MAGNET SCHOOL TUITION	\$ 34,374.00	\$ 41,084.11	\$ -	\$ (6,710.11)	\$ (6,710.11)
590	55130	POSTAGE	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ 1,600.00
520	55140	LIABILITY/PROPERTY INS	\$ 37,806.71	\$ 37,651.74	\$ -	\$ 154.97	\$ 154.97
510	55160-70	STUDENT TRANSPORTATION	\$ 348,576.72	\$ 288,449.08	\$ 11,238.00	\$ 48,889.64	\$ 21,737.89
		TOTAL PURCHASED SERVICES	\$ 572,234.86	\$ 610,992.84	\$ 11,238.00	\$ (49,995.98)	\$ 16,715.78
620	56080	HEATING OIL	\$ 79,862.00	\$ 79,850.21	\$ -	\$ 11.79	\$ 11.79
627	56090	DIESEL & GASOLINE	\$ 34,610.00	\$ 20,793.28	\$ -	\$ 13,816.72	\$ (0.00)
621	56095	PROPANE GAS	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -
611	56111-13	INSTRUCTIONAL SUPPLY	\$ 73,250.00	\$ 71,274.85	\$ 17,558.14	\$ (15,582.99)	\$ (18,393.59)
612	56211	INSTRUCTIONAL TECHNOLOGY	\$ 12,105.00	\$ 500.00	\$ -	\$ 11,605.00	\$ -
641	56410	TEXTBOOKS	\$ 30,000.00	\$ 4,334.75	\$ -	\$ 25,665.25	\$ 22,746.40
642	56421	LIBRARY BOOKS	\$ 5,300.00	\$ 5,213.92	\$ 70.60	\$ 15.48	\$ 15.48
690	56901	ADMIN OFFICE SUPPLY	\$ 4,000.00	\$ 3,678.39	\$ 156.36	\$ 165.25	\$ (1,233.20)
690	56902	HEALTH ROOM SUPPLY	\$ 3,500.00	\$ 6,080.65	\$ -	\$ (2,580.65)	\$ (2,580.65)
690	56903	FINANCE OFFICE SUPPLY	\$ 2,500.00	\$ 2,779.27	\$ -	\$ (279.27)	\$ (479.27)
613	56904	MAINTENANCE SUPPLY	\$ 42,000.00	\$ 46,280.84	\$ -	\$ (4,280.84)	\$ (10,000.00)
		TOTAL SUPPLIES/MATERIALS	\$ 288,327.00	\$ 240,786.16	\$ 17,785.10	\$ 29,755.74	\$ (9,913.04)
730	57301	NEW/REP EQUIP-INSTR	\$ -	\$ -	\$ -	\$ -	\$ -
739	57390	NEW/REPL EQUIP-NON INSTR	\$ -	\$ 1,142.97	\$ -	\$ (1,142.97)	\$ (1,142.97)
740	57400	CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -
		TOTAL CAPITAL OUTLAY	\$ -	\$ 1,142.97	\$ -	\$ (1,142.97)	\$ (1,142.97)
810	58901 8902	DISTRICT MEMBERSHIP DUES	\$ 16,820.00	\$ 5,461.72	\$ -	\$ 11,358.28	\$ (1,853.87)
900	59000	OTHER ITEMS	\$ -	\$ -	\$ -	\$ -	\$ -
		TOTAL OTHER OBJECTS	\$ 16,820.00	\$ 5,461.72	\$ -	\$ 11,358.28	\$ (1,853.87)
		GRAND TOTALS	\$ 8,434,685.16	\$ 6,770,030.99	\$ 1,348,528.18	\$ 316,125.99	\$ 719.43

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

		May 2023-2024 AS OF		5/13/2024					
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE		May-24	
ACCOUNT	ACCOUNT DESCRIPTION		FY 2023-2024	5/13/2024	5/13/2024	5/13/2024		PROJECTED	5/13/2024
BOE Report Feedback/ Questions									
Why are Teacher Salaries (51112/51116) forecasted in a deficit position?									
		We hired one additional Pre-K teacher due to increased enrollment.							
		We anticipate higher retirement severance payments than originally budgeted.							
Why are Substitute Salaries (51115) forecasted in a deficit position?									
		We have one long term substitute at this time.							
Why is the Secretarial (51123) account in a deficit position ?									
		We moved one position from part time to full time.							
		We have crossover training for the Business Office.					*		
Why has the Paraeducator Salary (51124/28) account moved from a deficit position to a surplus position ?									
		We have received State funding for two (2) RBT's.							
Why are Group Insurances (52015-27) in a surplus position ?									
		We are forecasting positive trends in enrollment and premium cost share collections.							
Why are Retirement Contributions (52012) in a surplus position ?									
		We are forecasting lower than budgeted contributions.							
Why are Utility Services (54160/70) in a surplus position ?									
		We recently entered into a three year electricity purchase agreement.							
Why are Magnet School Tuitions (55125) in a deficit position ?									
		One additional student attends a magnet school above our estimates.							
Why are Contracted Repair Services (54xx) forecasted over budget?									
		We have incurred significant elevator repair expenses outside of our capital appropriation.							
		We anticipate additional fire alarm/security expenses this year.							
		We have incurred significant HVAC expenses this winter.							
		We have incurred significant roofing repairs this year.							
Why is Student Transportation (55160/70) in a surplus position?									
		A portion of our special education transportation has been funded by grants.							
Why are Instructional Supplies (56111) over budget?									
		We added one Pre-K section.							
		We expanded our BCBA Program.							
		The cost of paper has increased year over year.							
Why are Textbooks (56411) in a surplus Position?									
		We anticipate reimbursement from the Right to Read Grant							
Why are Custodial Supplies (56904) over budget?									
		We anticipate significant investment in plumbing supplies, paint, and door hardware this year.							
		Custodial supply prices increased significantly again this year.							
*	Asterisk indicates the budget explanation was updated as of			5/13/2024		*			

[illegible]

