

## ADMINISTRATIVE REPORT

**DATE:** May 23, 2024  
**TOPIC:** #6.7 – May 9, 2024 School Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204

### A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

### B. RECOMMENDATION

- a. Approval

### C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

May 9, 2024

1.0 **Call to Order. Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, May 9, 2024. The meeting was called to order by Vice Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Pat Driscoll, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Melinda Dols, Eric Tessmer & Superintendent Nielsen were absent.

2.0 **Pledge of Allegiance**



3.0 **Approval of Agenda:** *It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the agenda. All in favor, none opposed, motion carried.*

4.0 **Workshop Items:**

4.1 *Next Step Update, introduced by Erin McKoy, Director of Special Services. Nicole Loch, Next Step Supervisor shared some highlights and information about the Next Step Program.*

4.2 *Middle School Construction Update, presented by Tyrone Brookins, Assistant Superintendent. Sal Bagley from Wold Architects, Marc DuBois from Koma Inc and Shane Butler from Kraus Anderson, shared information on the planning and progress of the planned changes to the middle schools.*

5.0 **Information Items:**

5.1 *First Reading of Proposed Policy Changes, presented by Kristine Schaefer, Assistant Superintendent. These policies will return on May 23, 2024 for approval. There was no request for comment on the policies.*

6.0 **Reports and Comments:** *Assistant Superintendent, Kristine Schaefer highlighted Teacher Appreciation week, the Employee Recognition Event and end of school year awards and graduations.*

*Melinda Dols emailed the following 916 updates: The 2024 equimetric scores were reported as higher than the national average and higher than the 2023 scores at 916 in all areas. The Leadership team will be looking at the comments/common topics as opportunity areas when establishing strategic action goals for next year. The Career and College Readiness has grown and Metro Heights will have nearly 100 graduates this school year. 916 Graduation Dates are as follows:*

- *Wednesday, May 29, 2024- WELS North Graduation at Quora Education Center at 5:00 p.m.*



- Thursday, May 30, 2024- Quora Graduation at Quora Education Center. Learning Community 7 at 1:00 p.m. and Learning Communities 3,4,5, and 6 at 4:30 p.m.
- Friday, May 31, 2024- Area Learning Centers Graduation at Quora Education Center at 6:00 p.m.
- Monday, June 3, 2024- South Campus Graduation at South Campus Education Center at 12:30 p.m.

*Simi Patnaik emailed the following update: City of Woodbury meeting: We discussed how public safety and the district work together during situations that arise in the community (this meeting was just after the incident at Target). We also discussed the SRO agreement, upcoming work on Central Park, irrigation updates at the fields at Bielenberg Sports Center/East Ridge HS, and water quality updates for the city. The city is currently building a new water treatment facility that will have a short-term traffic impact at some of our schools.*

7.0 **Future Meeting Dates:**

May 23, 2024 – School Board Business Meeting (DSC/6:00 p.m.)

June 6, 2024 – School Board Workshop Meeting (DSC/6:00 p.m.)

8.0 **Adjournment:** The meeting adjourned at 7:01pm.

