

## May 2024 Attachments

Item #	Description	Status
I-C	Resolution Authorizing Closed Session	Complete
V-A	April 24, 2024 Board Meeting Minutes	Complete
V-B	April 24, 2024 Closed Session Minutes	Complete
VI-A-1	Monthly Wellness Report	Complete
VI-A-2	Fire/Security Drill Log	Complete
VII-A-1	CCCESC General Services Contract	Complete
VII-A-2	Wade, Long, Wood & Long, LLC-Solicitor	Complete
VII-A-3	Wade, Long, Wood & Long, LLC- Negotiator	Complete
VII-D	Bid and Quote Threshold	Complete
VII-F	Tax Requisition	Complete
VII-M	Summary of Contracts Awarded	Complete
VII-P	2024-2025 Organizational Chart	Complete
A-4-a	Policy #5410- Promotion and Retention	Complete
A-7	Title I School Parent Compact and District-Wide School Parent and Family Engagement Policies	Complete
A-8	Home and School Fundraiser	Complete
B-1	Renewal Support Staff Members for the 2024-2025 School Year	Complete
B-2	Renewal/Approval of On-Call Staff for the 2024-2025 School Year	Complete
B-3	Substitute List for the 2024-2025 School Year	Complete
B-4	Renewal of Non- Affiliated Staff Contracts for the 2024-2025 School Year	Complete
B-11	Non-Affiliated Staff Compensation Plan	Complete
B-12	Employment Contract for Daniel J. Fox, Assistant Superintendent for Business	Complete
B-15-a	Regulation#: 3413- Overtime Compensation- Teaching Staff	Complete
B-15-b	Regulation#: 4413- Overtime Compensation- Support Staff	Complete
C-1	Board Secretary's Certifications for March 2024	Complete
C-3	Financial Reports for March 2024	Complete
C-5	Bills Lists	Complete
C-5-a	NJ Schools Insurance Group Grant	Complete
C-5-b	Southern Coastal Grant	Complete
C-6-b	Contract with Archway Schools (School-age Childcare Program) for the 2024-2025 School Year	Complete
C-6-c	Tuition Contract for the 2023-2024 School Year	Complete

**WATERFORD TOWNSHIP BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES – April 24, 2024  
WATERFORD ELEMENTARY SCHOOL**

**V-A**

**DRAFT**

**I. MEETING CALLED TO ORDER 6:00 P.M.**

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted on the district website, wtsd.org.

**A. ROLL CALL OF ATTENDANCE**

Members Present: Matthew DeNafo, Benjamin De Vuyst, Daniel Hoover, Rosemarie Hunter, Thomas Leach, Barbara Libak Fanz, Michael McClintock

Members absent: Jason Galante, Ehren O'Donnell

Others present: Dr. Michael A. Nolan, Superintendent, Daniel J. Fox, Assistant Superintendent for Business /Board Secretary, Howard Long, Solicitor.

**B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY**

A motion was made by Ms. Hunter, seconded by Mr. De Vuyst and carried by unanimous voice consent to approve the amendment to the agenda.

**C. MOTION TO APPROVE THE RETURN TO OPEN SESSION**

A motion was made by, Ms. Libak Fanz, seconded by Mr. De Vuyst, and carried by unanimous voice consent to return to open session at 7:07 p.m.

**D. FLAG SALUTE**

Mr. DeNafo led the Pledge of Allegiance.

**E. MISSION STATEMENT**

Ms. Libak Fanz read the Mission Statement.

**F. STATEMENT TO THE PUBLIC**

Mr. DeNafo read the statement to the public.

**II. COMMITTEE REPORTS**

**A. EDUCATION -** Ms. Hunter gave an oral report.

**B. PERSONNEL -** Mr. McClintock gave an oral report.

**C. BUSINESS -** Mr. Hoover gave an oral report.

**III. PRESENTATIONS**

**A. "DREAMS" Presentation- Patrick Davidson**

**B. Public Hearing Budget**

**IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY**

**A.** A motion was made by Ms. Hunter. seconded by Ms. Libak Fanz, and carried by unanimous voice consent to open the meeting to the public.

**B.** A motion was made by Mr. Leach, seconded by Mr. McClintock, and carried by unanimous voice consent to close the meeting to the public.

**V. MINUTES**

A motion was made by Ms. Libak Fanz, seconded by Ms. Hunter, and carried by unanimous voice consent to approve the minutes for the following meeting as submitted by the Assistant Superintendent for Business/Board Secretary: Mr. McClintock abstained.

**A.** Board Meeting                      March 20, 2024

**WATERFORD TOWNSHIP BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES April 24, 2024**

**VI. SUPERINTENDENT'S REPORT**

A motion was made by Mr. De Vuyst, seconded by Ms. Hunter, and carried by a unanimous roll call vote to approve the following items.

**A. Monthly District Reports-**

1. Monthly Wellness Report
2. Fire/Security Drill Log

**B. Enrollment:**

Grade	2022-2023 # of Students	2023-2024 # of Students
PK (3 yr. old)	73	54
PK (4 yr. old)	92	93
PK (5 yr. old)	0	1
K	104	106
1 <sup>st</sup>	97	108
2 <sup>nd</sup>	108	95
3 <sup>rd</sup>	114	106
4 <sup>th</sup>	110	114
5 <sup>th</sup>	132	113
6 <sup>th</sup>	114	133
<b>Total:</b>	<b>944</b>	<b>923</b>

**C. Suspension Report:**

SID#	Date	Incident	School	Location	Reported by	Resolution
9916619169	3/11/24	Racial Slur	WES	Classroom	Student	• 2 Day Out of School Suspension
3655423830	3/11/24	Racial Slur	WES	Classroom	Student	• 2 Day Out of School Suspension
3431823441	3/19/24	Racial Slur	WES	Playground	Staff	• 2 Day Out of School Suspension
3286124475	3/12/24	HIB	WES	School	Staff	• 2 Day Out of School Suspension
3405160827	3/22/24	Fighting	WES	Soccer Field	Staff	• 1 Day Out of School Suspension
8691911633	3/22/24	Fighting	WES	Soccer Field	Staff	• 1 Day Out of School Suspension
1927306338	3/26/24	Physical Behavior/5 <sup>th</sup> Offense	WES	Cafeteria	Staff	• 1 Day Out of School Suspension
3680167427	4/8/24	HIB	WES	School	Staff	• 1 Day Out of School Suspension
1792012391	4/8/24	HIB	WES	School	Staff	• 1 Day Out of School Suspension
1132129907	4/10/24	Disruptive Behavior	WES	Bus	Staff	• 1 Day In School Suspension
2016037804	4/10/24	Fighting	WES	Bus	Staff	• 2 Day Out of School Suspension
4178734680	4/10/24	Fighting	WES	Bus	Staff	• 2 Day Out of School Suspension

**WATERFORD TOWNSHIP BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES April 24, 2024**

**VIII. SUPERINTENDENT'S RECOMMENDATIONS**

**A. EDUCATION**

Upon the recommendation of the Superintendent, a motion was made by Ms. Libak-Fanz, seconded by Mr. Mc Clintock, and carried by a roll call vote to approve the items 1 through 8 and 10 & 11. Item 9 was not approved.

**1. Harassment, Intimidation and Bullying (HIB) Report:**

Acknowledge Receipt of HIB Investigations as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB-Yes/No	Action Taken
3000718234	3286124475	Classroom, Restroom, Playground	3/12/24	3/18/24	Yes	<ul style="list-style-type: none"> <li>• 2 Day Out of School Suspension</li> <li>• Restorative Justice Assignment</li> </ul>
3513255305	3680167427 1792012391	School Property	3/20/24	3/25/24	Yes	<ul style="list-style-type: none"> <li>• 1 Day Out of School Suspension</li> <li>• Restorative Justice Assignment</li> </ul>
3513255305	5652809889 9344390159 9629001046	School Property	3/20/24	3/25/24	Yes	<ul style="list-style-type: none"> <li>• Administrative Detention</li> <li>• Restorative Justice Agreement</li> </ul>

**2. Harassment, Intimidation and Bullying (HIB) Report:**

Affirm the Harassment, Intimidation & Bullying Report as follows:

Alleged Target(s)	Alleged Aggressor(s)	Location	Report Received Date	Investigation Completed Date	Investigation Outcome HIB-Yes/No	Action Taken
96290011046	9735744984	Playground	2/27/24	3/11/24	No	<ul style="list-style-type: none"> <li>• 1 Day Out of School Suspension</li> <li>• Restorative Circle w/Target</li> <li>• Loss of Kickball Privilege until 4/28/24</li> </ul>

**3. Approve the following policy for the first reading:**

a. Policy #5111- Eligibility of Resident/Non-Resident Students

**4. Approve the following policy for the second reading:**

a. Policy# 5410- Promotion and Retention

**5. Acknowledge receipt of the following regulations:**

n/a

**WATERFORD TOWNSHIP BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES April 24, 2024**

6. **Disposal of Curriculum Materials:**  
Approve the disposal of curriculum materials that are 10 years or older. (See Attachment A-6).

7. **Title I Summer Learning Academy Program 2023-2024 Revised:**  
Approve Title I Summer Learning Academy Program for the 2023-2024 school year to support students in English Language Arts and Mathematics as follows:

Grades	Dates	Hours	Location
PK-1	7/1/24-8/1/24 (M,T,W,Th, off 7/4/24)	9:20am-12:20pm	TR
2-5	7/1/24-8/1/24 (M,T,W,Th, off 7/4/24)	8:40am-11:40am	WES

8. **Special Education Extended School Year 2023-2024 Revised:**  
Approve Extended School Year for the 2023-2024 school year as follows:

Grades	Dates	Hours	Location
PK-1	7/1/24-8/1/24 (M,T,W,Th, off 7/4/24)	9:20am-12:20pm	TR
2-6	7/1/24-8/1/24 (M,T,W,Th, off 7/4/24)	8:40am-11:40am	WES

~~9. Approve to un-enroll student # 1773967815 due to residence investigation.~~

10. Approve to un-enroll student # 1387084393 due to residence investigation.

11. Approve to un-enroll student # 8985326854 due to residence investigation.

**B. PERSONNEL**

A motion was made by Ms. Libak Fanz, seconded by Mr. De Vuyst, and carried by a roll call vote to ratify the Resolution on invoking the Doctrine of Necessity for item 11 & 19.

Upon the recommendation of the Superintendent, a motion was made by Mr. De Vuyst, seconded by Ms. Hunter, and carried by a roll call vote to approve items 1 through 6, addendum item 7, item 8, addendum item 9, items 10 & 11, addendum item 12, delete items 13 & 14, approve items 15 through 18, and addendum items 19 through 22. (Ms. Libak Fanz and Mr. DeNafo abstained from item 1, and Mr. Leach abstained from item 1 & 20.)

1. **Approve the Revised Principal/Supervisor Contracts for the 2023-2024 School Year:**  
Approve the Principal/Supervisor Contracts July 1, 2023 – February 29, 2024 and March 1, 2024- June 30, 2024. (See Attachment B-1).

2. **Retirement of Support Staff Member(s):**  
Approve the retirement of Lucille Principato, Non-Instructional Aide, with gratitude and appreciation for her 35 years of service, effective May 1, 2024.

3. **Resignation of Certified Staff Member(s):**  
Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Glatz, P.	WES	Teacher - BD	30-50-S3 / AZN	6/30/24
Scotti, M.	WES	Teacher	30-50-G3 / ACG	6/30/24

**WATERFORD TOWNSHIP BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES April 24, 2024**

**4. Resignation of Non-Certified Staff Member(s):**  
Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Iulucci, C.	WES	HQ Paraprofessional	20-50-L1 / APA	6/30/24
McMichael, C.	District	Permanent Teacher Substitute	28-80-Pt / BAT	4/26/24

**5. Leave-of-Absence Request:**  
Approve the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification	Approve/Acknowledge
4751	8/27/24-6/18/25 (full school year)	Extended Leave	Approve
4392	4/18/14-6/30/24	FMLA	Acknowledge

**6. Appointment of Substitutes for the 2023-2024 School Year:**  
Approve the following Substitutes for the remainder of the 2023-2024 school year,  
pending receipt of the required documents:

Name	Substitute Position	Rate (Gr. 1-6)	Rate (Gr. PreK - K)
Cappuccio, L.	Teacher	\$125.15 / day	\$137.67 / day
McMichael, C.	Teacher Paraprofessional	\$125.15 / day 17.51 / hr	\$137.67 day 19.26 / hr
Purvis, S.	Teacher Paraprofessional	\$125.15 / day 17.51 / hr	\$137.67 / day 19.26 / hr
Troike, A.	Substitute Nurse	\$283.25 / day	\$283.25 / day
Walker, E.	Teacher	\$125.15 / day	\$137.67 / day
Wheelis, A.	Paraprofessional Non-Instructional Aide	\$17.51 / hr 16.48 / hr	\$19.26 / hr 18.13 / hr

**7. Transfer of Support Staff for the 2023-2024 School Year:**  
Approve the transfer of the following Support Staff member for the 2023-2024 school  
year:

Name	Curr Assignment	Curr Loc	Current UPC / Account Number	New Assignment	Curr FTE	New Loc	New UPC / Account Number
Frazier, K.	Paraprofessional	TR	20-45-P2 / AZW 11-000-217-106- 00-00-060	Paraprofessional	.58	WES	20-50-L1 / BAK 11-213-100-106- 00-00-100

**WATERFORD TOWNSHIP BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES April 24, 2024**

8. **Approval of Job Description:**  
Approve the job description of the Summer Attendance-Completion Coordinator.  
(See Attachment B-8).

9. **Abolish Non-Certified Staff Positions:**  
Approve the request to abolish non-certified staff positions:

Position	Location	UPC	FTE	Account Number	Create/Abolish	Effective Date
Paraprofessional	WES	20-50-EX / AQN	1.0	11-000-217-106-00-00-100	Abolish	4.01.24
Paraprofessional	WES	20-50-EX / AKZ	1.0	11-000-217-106-00-00-100	Abolish	6.30.24
Paraprofessional	WES	20-50-EX / BAL	1.0	11-000-217-106-00-00-100	Abolish	6.30.24
Paraprofessional	WES	20-50-EX / AKX	1.0	11-000-217-106-00-00-100	Abolish	6.30.24
Paraprofessional	TR	20-45-P2 / AZW	.58	11-000-217-106-00-00-060	Abolish	4.22.24
Paraprofessional	TR	20-45-EX / BAX	1.0	11-000-217-106-00-00-060	Create	4.22.24

10. **Perfect Attendance Award -- March 2024:**  
Acknowledge and congratulate the recipient of March's Perfect Attendance Award, Belinda Saunders. Mrs. Saunders is a Permanent Paraprofessional Substitute and works with students in all three of the schools in our district. Mrs. Saunders will be receiving a \$50.00 Amazon gift card as our attendance winner this month.
11. **Renewal of Certified Staff Members for the 2024-2025 School Year:**  
Approve Renewal Recommendations for the 2024-2025 school year of certified staff members.  
(See Attachment B-11).
12. **District 2024-2025 Curriculum Revisions:**  
Approve the following certified staff to write revisions for the curriculum content areas necessary to meet New Jersey Student Learning Standards for the 2024-2025 school year. (See Attachment B-12).

13. ~~**Title I Summer Learning Academy Program 2023-2024:**~~  
~~Approve Title I Summer Learning Academy Program for the 2023-2024 school year to support students in English Language Arts and Mathematics as follows:~~

Grades	Dates	Hours	Location
PK-1	7/1/24-8/1/24 (M,T,W,Th, off 7/4/24)	9:20am-12:20pm	TR
2-5	7/1/24-8/1/24 (M,T,W,Th, off 7/4/24)	8:40am-11:40am	WES

14. ~~**Special Education Extended School Year 2023-2024:**~~  
~~Approve Extended School Year for the 2023-2024 school year as follows:~~

Grades	Dates	Hours	Location
PK-1	7/1/24-8/1/24 (M,T,W,Th, off 7/4/24)	9:20am-12:20pm	TR
2-6	7/1/24-8/1/24 (M,T,W,Th, off 7/4/24)	8:40am-11:40am	WES

**WATERFORD TOWNSHIP BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES April 24, 2024**

15. **Special Education Extended School Year (ESY) 2023-2024 Staff:**  
Approve the certified and support staff members to provide ESY services to students. (See Attachment B-15).
16. **Approve the following policy for the first reading:**  
n/a
17. **Approve the following policy for the second reading:**  
n/a
18. **Acknowledge receipt of the following regulations:**  
n/a
19. **Renewal of Principals and Supervisors for the 2024-2025 School Year:**  
Approve the renewal of Principals and Supervisors for the 2024-2025 school year. (See Attachment B-19).
20. **Summer 2024 Student Screening:**  
Approve the following certified staff members for new students:

Name	Rate	Account Number
Brown, C.	18 hrs. @ \$55.00 = \$990	11-000-218-104-01-02-000
Campanella, M.	18 hrs. @ \$55.00 = \$990	11-000-218-104-01-02-000
Leach	18 hrs. @ \$55.00 = \$990	11-000-218-104-01-02-000
Raso	18 hrs. @ \$55.00 = \$990	11-000-218-104-01-02-000

21. **Summer Attendance-Completion Coordinator:**  
Approve Candice Michelini as the Summer Attendance-Completion Coordinator and the stipend amount of \$3500.
22. **Special Education Extended School Year (ESY) & Title I Learning Academy 2023-2024 Staff:**  
Approve the certified and support staff members to provide ESY services to students. (See Attachment B-22).

**C. BUSINESS**

Upon the recommendation of the Superintendent, a motion was made by Mr. Leach, seconded by Mr. De Vuyst, and carried by a roll call vote to approve items 1 through 12 (agenda missing #4-renumbered to correct). (Mr. Leach abstained from item 1.)

1. **Board Secretary's Certifications for the month February 2024 (See Attachment C-1):**  
In accordance with 18A:17-9 for the month of February 2024, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of February 2024, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.
2. **Board of Education Monthly Financial Certification:**  
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of January 2024 and after review of the Secretary's Monthly Financial

**WATERFORD TOWNSHIP BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES April 24, 2024**

Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**3. Financial Reports for the month February 2024 (as per attached):**

- a. Investment report.
- b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- c. Student Activity Fund General Ledger.
- d. Nutri-Serve Food Management/Waterford Township School District Financial Statement. N/A

**4. Approval of Expenditures (as per attached):**

Approve the payment of bills and claims:

- Bills List #1- \$1,903,800.15
- Bills List #2- \$47,270.06
- Bills List #3- \$34,750.37

**5. Tuition Contracts for the 2023-2024 School Year:**

Approve the tuition contracts for the 2023-2024 school year:

SID #	School	From	To	Amount	Send/Receive	Attachment
6798681832	Folsom	9/1/24	6/30/25	\$38,887	Receive	N/A

**6. Contracts:**

- a. Resolution approving a Board of Education Architect of Record. (See Attachment C-7-a).
- b. Approve a revised contract with New Jersey Tutoring Corps Inc. to provide 13 tutors and 2 dual role Site Coordinator/Instructional coaches for the Title I Summer Learning Academy Program for grades K-5 in the amount of \$68,242 to be funded with federal Title I and High Impact Tutoring Funds.

**7. Budget:**

- a. Resolution to approve the 2023-2024 School District Budget. (See Attachment C-8-b).

**8. Facilities:**

**9. Transportation:**

- a. Approve a Joint Transportation Agreement for the 2023-2024 school year with Union Township Board of Education in the amount of 3,093.50. (See Attachment C-10-a).

**10. Out of District Professional Development:**

Approve the following Out of District Professional Development for the 2023-2024 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Kondas, H.	04/08/2024	05/09/2024	New Brunswick, NJ	NJ PBSIS Leadership Forum	\$29.00	11-000-223-580-58-01-040
Richardson, C.	04/08/2024	05/21/2024 05/22/2024	Atlantic City, NJ	School Climate & Anti-Bullying	\$299.00	11-000-223-580-58-06-100

**WATERFORD TOWNSHIP BOARD OF EDUCATION  
REGULAR BOARD MEETING MINUTES April 24, 2024**

Kin-Leavey, S.	04/11/2024	05/09/2024	West Windsor, NJ	NJ PBSIS Leadership Forum	\$29.00	11-000-223-580-58-01-040
Leach, C.	04/11/2024	05/09/2024	West Windsor, NJ	NJ PBSIS Leadership Forum	\$29.00	11-000-223-580-58-01-040

**11. Finance-Related Policies:**

- a. Approve the following policies for the first reading:  
n/a
- b. Approve the following policies for the second reading:  
n/a
- c. Acknowledge receipt of the following regulations:  
n/a

**D. BYLAWS--Barbara Libak Fanz**

- 1. Approve the following policy for the first reading:  
n/a
- 2. Approve the following policy for the second reading :  
n/a
- 3. Acknowledge receipt of the following regulations:  
n/a

**VIII. REPORTS**

- A. **Legislation-** Mr. Leach gave an oral report.
- B. **Camden County School Boards Association-** No report.
- C. **New Jersey School Boards Association-** No report.
- D. **Camden County Educational Services Commission-** No report.
- E. **Hammonton-** Ms. Hunter gave an oral report.
- F. **Board President's Report-** Mr. DeNafo gave an oral report.

**IX. BOARD OF EDUCATION BUSINESS**

- A. **OLD BUSINESS-**None
- B. **NEW BUSINESS-**None

**X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS**

- A. A motion was made by Mr. Mc Clintock, seconded by Ms. Libak Fanz, and carried by unanimous voice consent to open the meeting to the public.  
  
none
- B. A motion was made by Mr. Leach, seconded by Ms. Libak Fanz, and carried by unanimous voice consent to close the meeting to the public.

**XI. MEETING ADJOURNMENT at 8:23 p.m.**

A motion was made by Ms. Hunter, seconded by Mr. Hoover and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



Daniel J. Fox

Assistant Superintendent for Business/Board Secretary

APRIL MONTHLY WELLNESS REPORT

Date	Description	School	Class(es) Involved	Menu	Celebration/Curricular	CCS
4/8	Solar Eclipse	TR	PK - Litchko	Sun Chips	Solar Eclipse Day	
4/12	Ants on Log Insect Study	TR	PK - McGowan	Raisins, celery, peanut butter	Ants on a log-Insect Study	
4/25	Make smoothies	TR	PK - Oleson	smoothies	Curriculum	

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved	Brief Summary of Drill:
TR	4/9/24	9:50 AM	62 Degrees Sunny	Fire Drill	237	68	Drill completed in 2 minutes 17 seconds. No issues.
WES	4/9/24	14:26	75 Degrees Sunny	Fire Drill	441	96	Drill completed in 2 minutes 7 seconds. No issues.
TR	4/17/2024	9:20 AM	61 Degrees, Sunny	Bus Evacuations	234	15	Duration of drill 20 minutes. Available staff and WTSD transportation dept. assisted. Conducted upon arrival. No issues reported. Included Thomas Richard's Route #: TR1, TR2, TR3, TR7, TR9, TR18, TR21, TRA & TRC, and Inquiring Minds. All students in attendance participated.
Atco	4.15.2024	2:15 PM	80 Degrees and Sunny	Fire Drill	200	45	Drill completed in 2 minutes and 31 seconds. No issues reported.
Atco	4.17.2024	10:08 AM	58 Degrees and Sunny	Shelter-in-Place	193	45	Drill completed in 3 minutes and 2 seconds. Available staff assisted. No issues reported
Atco	4.23.2024	9:20am and 3:15pm	70 Degrees and Sunny	Bus Evacuations	195	40	Duration of drill 15 minutes. Available staff assisted. No issues reported
WES	4/15/2024	9:55 AM	N/A	Shelter in Place	441	93	Drill completed in 2 minutes 57 seconds. No issues.
WES	4/16/24			Bus Evacuations	441	9	Drill completed in 13 minutes. Available staff and transportation dept assisted.
TR	4/30/24	9:49 AM	n/a	Shelter in Place	232	65	Drill completed in 3 minutes. Blackboard sent. No issues reported.
Atco	4/23/24	9:40am / 3:30pm		Bus Evacuations	190	9	Drill completed in 4 minutes. No issues reported

# 2024-2025 General Services Contract

## CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION GENERAL SERVICES CONTRACT

**THIS CONTRACT** is made and effective on July 1, 2024 by and between the Camden County Educational Services Commission, with offices located at 225 White Horse Avenue, Clementon, New Jersey 08021, (hereinafter referred to as the "Commission") and the executing Local Education Agency / BOE (hereinafter referred to as "Board").

### WITNESSETH:

**WHEREAS**, the Commission, a New Jersey Local Education Agency (LEA), was established pursuant to NJSA 18A:6-51 et al., as a shared services school district with a charter to provide academic and academic support to public, charter, renaissance, nonpublic, private schools for the disabled, and residents at the Camden County Juvenile Detention Center; and

**WHEREAS**, the Commission employs paraprofessionals, instructional and educational professionals, and administrative professionals that possess the appropriate New Jersey Department of Education (NJ-DOE) certificates and endorsements required for all federal, state, and local instruction, services, grants, etc.; and

**WHEREAS**, the Commission is responsible for all NJ-DOE data reporting requirements for its employees (ie: criminal background clearance, physical examinations, NJ SMART, etc.); and

**WHEREAS**, the Commission may contract with third-party agencies for student transportation, paraprofessional and professional staff that possess the appropriate NJ-DOE certificates and endorsements required for all federal, state and local instruction, services, grants, etc.; and

**WHEREAS**, the aforementioned third-party agencies contracted through the Commission are responsible for all NJ-DOE data reporting requirements for their employees (ie: criminal background clearance, physical examinations, etc.); and

**WHEREAS**, the Board desires to engage the Commission to provide requested services; set forth in the Price List for Fiscal Year 2024-2025 and incorporated herein as the "Services"; and

**WHEREAS**, the Commission is willing to provide the Services to the Board; and

**WHEREAS**, the Board has approved a resolution authorizing the assistance of the Commission to provide the Services;

**NOW THEREFORE**, the Commission and the Board, for the considerations herein specified, agree as follows:

1. The term of this contract shall be from July 1, 2024 to June 30, 2025.
2. The Board is solely responsible for the administration, management, reporting, compliance, and any and all obligations of its funds relative to the provision of the Services rendered pursuant to this Contract.
3. Services, if selected by the Board, will be provided by the Commission in accordance with the price list associated with this contract. Except for student transportation and contracted services by third-party agencies, prices include, and the Board understands and agrees, that neither services nor substitutes are provided on days when Commission employed personnel utilize time off for professional development, sick time, personal time, bereavement, and other time away approved by the Commission's Superintendent or designee.
4. For the Services for Student Transportation rendered by the Commission under this contract, the Board shall pay to the Commission a sum of the districts portion of the cost of the route plus a 6 % (six percent) administration fee.
5. The Commission shall bill the Board for the Services rendered on a monthly basis. The Board shall remit all amounts payable to the Commission within thirty (30) days following the receipt of each such invoice.

[Skip To Main Content](#)

- 6. The Board shall defend, indemnify and hold harmless the Commission, its agents, officials, representatives and employees from and against all claims, damages, or losses for which the Board is legally liable, including, but not limited to, reasonable attorney’s fees, that arise as a result, in whole or in part, from any intentional or negligent act or omission by the Board relative to the Services provided under this Agreement. This obligation shall be limited to claims, damages or losses covered by applicable insurance maintained by the Board. The Board will maintain general liability, auto liability and school board legal liability insurance throughout the term of this agreement. Such limit for each line of insurance shall not be less than \$1,000,000 per occurrence / \$1,000,000 annual aggregate. In addition, the Board will maintain workers’ compensation coverage in accordance with the statues of the State of New Jersey, including employer’s liability insurance with minimum limits of \$1,000,000 each accident for bodily injury by accident; \$1,000,000 each employee for bodily injury by disease; and \$1,000,000 policy limit for bodily injury by disease. The Commission shall be added as additional insured on the general liability policy with respect to work performed under this contract. Upon request, evidence of such insurance will be made available to the Commission.
  
- 7. The Commission shall defend, indemnify and hold harmless the Board, its agents, officials, representatives and employees from and against all claims, damages, or losses for which the Commission is legally liable, including, but not limited to, reasonable attorney’s fees, that arise as a result, in whole or in part, from any intentional or negligent act or omission by the Commission in rendering services under this Agreement. This obligation shall be limited to claims, damages or losses covered by applicable insurance maintained by the Commission, and shall exclude any claims, damages or losses in due process matters or proceedings. The Commission will maintain general liability, auto liability and school board legal liability insurance throughout the term of this agreement. Such limit for each line of insurance shall not be less than \$1,000,000 per occurrence / \$1,000,000 annual aggregate. In addition, the Commission will maintain workers’ compensation coverage in accordance with the statues of the State of New Jersey, including employer’s liability insurance with minimum limits of \$1,000,000 each accident for bodily injury by accident; \$1,000,000 each employee for bodily injury by disease; and \$1,000,000 policy limit for bodily injury by disease. The Board shall be added as additional insured on the general liability policy with respect to work performed under this contract. Upon request, evidence of such insurance will be made available to the Board.
  
- 8. This contract shall terminate at the expiration of June 30, 2025. No Services shall be performed by the Commission thereafter in the absence of appropriate prior authorization from the Board to do so, including a guarantee that the Commission shall be paid for all of the Services performed and costs incurred after the date of expiration. Notwithstanding the expiration date, either party may terminate this agreement prior to the expiration date of June 30, 2025 by giving sixty (60) days written notice to the other of its intent to terminate. This sixty (60) day termination provision also applies to placement of specific service providers. Termination shall become effective at the end of the notice period unless the Commission requests or agrees to an earlier termination date. Early termination shall not relieve the Board of the obligation to pay for any Services provided by the Commission through the end of the notice period. Any notice of termination shall be sent by certified mail. The notice period shall commence upon receipt of the certified mail. During the sixty (60) day period after such notice is received, the parties shall continue to act towards each other in good faith. Notice of termination to the Board shall be addressed to the Board at their address listed on their website. Notice of termination to the Commission shall be directed to the address set forth on page one (1) of this agreement.

**SIGNATURES BELOW**

In witness whereof, and intending to be legally bound, the parties hereby set their hand and seals.

**Name of executing LEA \***

[Skip To Main Content](#)

**By (Authorized Signature) \***

x

---

draw type

**Name \***

**Date \***

5/10/2024 

**Title \***

**Confirmation Email Address \***

Camden County Educational Services Commission

**BY:**

*W P M madden*

W. Patrick Madden  
Business Administrator & Board Secretary

**DATE:** 4/25/2024

Submit

Camden County  
 Educational Services Commission  
 Fiscal Year 2024-2025 Price List

**Transportation Services**

Contracted Routes	Vendor cost plus 6%	
Aid in Lieu	State limit plus 6%	

**Nonpublic School Services**

Compensatory Education	<b>Cost not to exceed state funding</b>	
ELL		
Home Instruction		
Supplemental Instruction		
Speech-Language Services		
Examination and Classification		
Instruction (Title I ~ IDEA)	<b>Teacher (6.5 hour day)</b>	<b>Assistant (5.5 hour day)</b>
Regular School Day	\$468/diem (6.5 hrs)	\$148/diem
After Hours Services	\$45/hour	\$27/hour

**Child Study Team & Professional Services (Subject to staff availability)**

**Evaluations**

Psychological/Educational/Social	\$360	\$505 Bilingual
Three Evaluation Bundle	\$975	\$1,450 Bilingual
Psychoeducational	\$710	\$985 Bilingual (no bundle)
Speech/OT/PT	\$360	

**Transition Services**

Program Consultation	\$150/hour	
SLE Consultation	\$75/hour	
Job Coaches (Part-Time Staffing)	\$27/hour	
Transportation	Vendor Cost plus 6%	

**Other Services**

Additional Services	\$72/hour	One-hour minimum
Administrative Consultation / Staffing	\$150/hour	\$1,050/diem

**NJ DOE Public School Certificated Professional Staff Services (7 hour day)**

**Preschool Services**

Program Consultation	\$1,050/diem	
Instructional Coach (PIC) Per Classroom	\$6,151/year	
Intervention & Referral Specialist (PIRS) Per Classroom	\$6,151/year	
Collaborative Meeting (Non Members Only)	\$995 (5 sessions)	

**Pre-K-12 Services**

Teacher		
Speech ~ Occupational ~ Physical Therapist	\$504/diem	
LDT/C ~ School Psychologist ~ Social Worker		
AAC Evaluation	\$995	
AAC Consultation	\$95/hour	

**Related Services - Contracted 3<sup>rd</sup> Party Providers**

Therapy, Consultations, Evaluations, Meetings	Vendor Cost plus 6%	
---	---------------------	--

**Compassion ~ Commitment ~ Equity ~ Service ~ Compliance**

**“Resolution Awarding a Contract for Board of Education Solicitor”**

Whereas, the Waterford Board of Education, pursuant to N.J.S.A. 18A:18A-5a (10) may by resolution and without advertising for bids, purchase the services of a Board of Education Solicitor; and

Whereas, the Waterford Board of Education has the need to purchase these services for the 2024-2025 school year; and

Whereas, the Waterford Board of Education intends to enter into a contract with Wade, Long, Wood & Long, LLC; and

Whereas, the amount of said contract is a \$5,000 retainer for meeting attendance and \$160 per hour; and

Whereas, the Waterford Board of Education believes that procuring services of a Board of Education Solicitor is in the best interest of the district; and

Resolved, the Waterford Board of Education authorizes the Business Administrator to procure services of a Board of Education Solicitor from Wade, Long, Wood & Long, LLC; and, be it further resolved, that the duration of the contract be from July 1, 2024 through June 30, 2025.

## PROFESSIONAL SERVICES CONTRACT

This Professional Service Contract is made and entered into between the WATERFORD TOWNSHIP BOARD OF EDUCATION (hereinafter referred to as the "Board") and HOWARD C. LONG, JR., and the firm of WADE, LONG, WOOD & LONG, LLC (hereinafter referred to as "Solicitor").

It is mutually agreed between the parties to this contract that for and in consideration of the work to be done and services rendered and furnished as hereinafter set forth, the Board has engaged and employed HOWARD C. LONG, JR., and the firm of WADE, LONG, WOOD & LONG, LLC. to serve as Solicitor to the Waterford Township Board of Education upon the condition that Howard C. Long, Jr., Esquire shall be the attorney primarily responsible for performing the work and services required pursuant to the within agreement.

It is further agreed that the Solicitor shall attend all regularly scheduled Board of Education meetings and receive a retainer of \$5,000.00.

It is further agreed that the Solicitor shall represent the Board in such matters of litigation and document preparation as may be required by the Board. The Solicitor shall be available for advice and consultation concerning legal matters pertaining to the Board, and at the direction of the Board. All representation by the Solicitor shall be performed as an attorney under the supervision and direction of the Board. It is agreed that the Solicitor shall receive remuneration for said representation and consultation in the amount of \$160.00 per hour during the term of this contract. The Solicitor shall also be reimbursed for all out-of-pocket expenses such as duplicating, postage, court costs, courier/Federal Express fees and telephone expenses.

The term of this contract shall be for one (1) year commencing on July 1, 2024 and ending

on June 30, 2025. It is understood and agreed that the Board and Solicitor may, by mutual consent, extend the Solicitor's employment at the end of this term if the Board so desires and in compliance with all applicable laws and regulations.

The Solicitor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The Solicitor will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Solicitor agrees to post in conspicuous places available to employees and applicants for employment notices to be provided by the public agency compliance officer setting forth provisions of this non-discrimination clause.

The Solicitor, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of the Solicitor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex.

The Solicitor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the public agency compliance officer advising the labor union or workers= representative of the Solicitor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Solicitor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The Solicitor agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by section N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to Section N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 175, C.127 as amended and supplemented from time to time.

The Solicitor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Solicitor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principals of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions.

The Solicitor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status or sex and confirm with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable federal

law and applicable federal court decisions.

It is hereby agreed by the parties hereto that this agreement may at any time be terminated by either party giving to the other thirty (30) days notice in writing of intention to terminate the same, but that in the absence of any provision herein for a definite number of days notice the agreement shall run for the full term above.

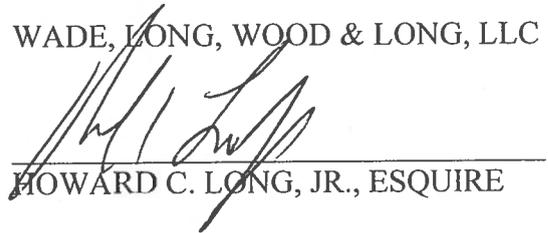
IN WITNESS WHEREOF, the parties hereto have set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

WITNESS:

  
\_\_\_\_\_

WADE, LONG, WOOD & LONG, LLC

BY:

  
\_\_\_\_\_

HOWARD C. LONG, JR., ESQUIRE

WATERFORD TOWNSHIP BOARD  
OF EDUCATION

BY:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

**“Resolution Awarding a Contract to Wade, Long, Wood & Long  
for Negotiator/Labor Consultant”**

Whereas, the Waterford Board of Education, pursuant to N.J.S.A. 18A:18A-5a (10) may by resolution and without advertising for bids, purchase the services of a Negotiator/Labor Consultant; and

Whereas, the Waterford Board of Education has the need to purchase negotiation services for the 2024-2025 school year; and

Whereas, the Waterford Board of Education believes that procuring services of a Negotiator/Labor Consultant is in the best interest of the district; and

Whereas, the Waterford Board of Education intends to enter into a contract with Wade, Long, Wood and Long; and

Whereas, the amount of said contract is \$160 per hour; now

Therefore, Be It Resolved, the Waterford Board of Education authorizes the Business Administrator to execute a contract with Wade, Long, Wood & Long for Negotiator Services; and, be it further resolved, that the duration of the contract be from July 1, 2024 through June 30, 2025.

## PROFESSIONAL SERVICES CONTRACT

This Professional Service Contract is made and entered into between the WATERFORD TOWNSHIP BOARD OF EDUCATION (hereinafter referred to as the "Board") and HOWARD C. LONG, JR., and the firm of WADE, LONG, WOOD & LONG, LLC (hereinafter referred to as "Negotiator").

It is mutually agreed between the parties to this contract that for and in consideration of the work to be done and services rendered and furnished as hereinafter set forth, the Board has engaged and employed HOWARD C. LONG, JR., and the firm of WADE, LONG, WOOD & LONG, LLC to serve as Negotiator/Labor Consultant to the Waterford Township Board of Education upon the condition that Howard C. Long, Jr., Esquire shall be the attorney primarily responsible for performing the work and services required pursuant to the within agreement.

It is further agreed that the Negotiator shall represent the Board in such matters of litigation and document preparation as may be required by the Board. The Negotiator shall be available for advice and consultation concerning legal matters pertaining to the Board, and at the direction of the Board. All representation by the Negotiator shall be performed as an attorney under the supervision and direction of the Board. It is agreed that the Negotiator shall receive remuneration for said representation and consultation in the amount of \$160.00 per hour during the term of this contract. The Negotiator shall also be reimbursed for all out-of-pocket expenses such as duplicating, postage, court costs, courier/Federal Express fees and telephone expenses.

The term of this contract shall be for one (1) year commencing on July 1, 2024 and ending on June 30, 2025. It is understood and agreed that the Board and Negotiator may, by mutual consent, extend the Negotiator's employment at the end of this term if the Board so desires and in compliance with all applicable laws and regulations.

The Negotiator, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The Negotiator will take affirmative action to ensure that such applicants are recruited and employed and that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Negotiator agrees to post in conspicuous places available to employees and applicants for employment notices to be provided by the public agency compliance officer setting forth provisions of this non-discrimination clause.

The Negotiator, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of the Negotiator, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex.

The Negotiator, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the public agency compliance officer advising the labor union or workers= representative of the Negotiator's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Negotiator, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The Negotiator agrees to attempt in good faith to employ minority and female workers

consistent with the applicable county employment goals prescribed by section N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to Section N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 175, C.127 as amended and supplemented from time to time.

The Negotiator agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Negotiator agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principals of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions.

The Negotiator agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status or sex and confirm with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable federal law and applicable federal court decisions.

It is hereby agreed by the parties hereto that this agreement may at any time be terminated by either party giving to the other thirty (30) days notice in writing of intention to terminate the same, but that in the absence of any provision herein for a definite number of days notice the agreement shall run for the full term above.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

WITNESS:

*Rhonda Allen*

\_\_\_\_\_  
Secretary

WADE, LONG, WOOD & LONG, LLC

BY: *Howard C. Long, Jr.*  
HOWARD C. LONG, JR., ESQUIRE

WATERFORD TOWNSHIP BOARD  
OF EDUCATION

BY: \_\_\_\_\_  
President

“Resolution Establishing the Bid and Quote Threshold”

Whereas, the Waterford Board of Education, pursuant to N.J.S.A. 18A:18A-3 and 18A:18A-4.3 may by resolution take advantage of the supplemental authority authorize the amount of a higher bid threshold for the contracting unit if it has a Qualified Purchasing Agent, and

Whereas, the Purchasing Agent, Daniel J. Fox, is a Qualified Purchasing Agent; now, therefore, be it

Resolved, the Waterford Board of Education authorizes the increase of the bid threshold to \$44,000, be it further

Resolved, that the quote threshold be increased to \$6,600, and, be it further

Resolved, that the Qualifying Purchasing Agent, be authorized to make purchases without board approval for amounts less than \$17,500.

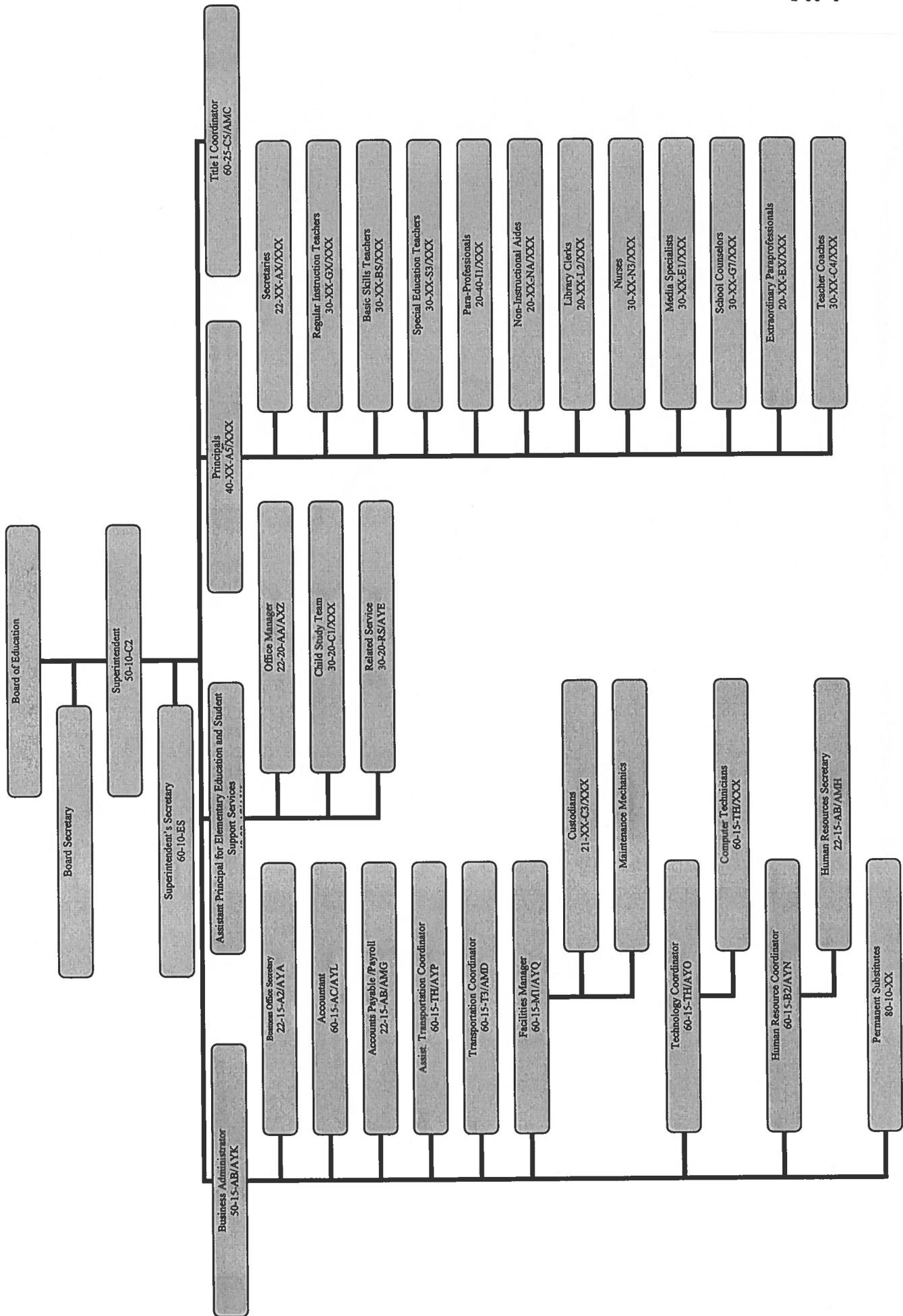
WATERFORD TOWNSHIP SCHOOL DISTRICT  
TAX REQUISITION  
FOR THE 2024/2025 SCHOOL YEAR

<u>Due Date</u>	<u>General Fund</u>
7/10/2024	\$ 1,280,730.87
8/10/2024	\$ 1,280,730.83
9/10/2024	\$ 1,280,730.83
10/10/2024	\$ 1,280,730.83
11/10/2024	\$ 1,280,730.83
12/10/2024	\$ 1,280,730.83
1/10/2025	\$ 1,280,730.83
2/10/2025	\$ 1,280,730.83
3/10/2025	\$ 1,280,730.83
4/10/2025	\$ 1,280,730.83
5/10/2025	\$ 1,280,730.83
6/10/2025	\$ 1,280,730.83
	<u>\$ 15,368,770.00</u>

**WATERFORD TOWNSHIP SCHOOL DISTRICT  
SUMMARY OF CONTRACTS AWARDED**

Garrison Architects	Architects	Renewal
Cornerstone Insurance	Health Benefits	Renewal
Hardenbergh Insurance	Property & Casualty	Renewal
Wade, Long, Wood & Long	Solicitor	Renewal
Wade, Long, Wood & Long	Negotiator	Renewal
Delta Dental	Dental Insurance	Renewal
Southern Coastal	Health Insurance	Renewal
Camden County Educational Services Commission	Various	Renewal
NJ Schools Insurance Group	Insurance	renewal

# WATERFOR TOWNSHIP SCHOOL DISTRICT ORGANIZATIONAL CHART



# POLICY

## WATERFORD TOWNSHIP BOARD OF EDUCATION

Students

5111/Page 5 of 6

### ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)

#### 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)

The Waterford Township Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education.

#### Eligibility to Attend School – N.J.A.C. 6A:22-3.1, 3.2, and 3.3

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1 and Regulation 5111 – Section B.

The Board shall also admit any student that is kept in the home of a person other than the student's parent or guardian, and where the person is domiciled in the school district and is supporting the student without remuneration as if the student were their own child in accordance with N.J.A.C. 6A:22-3.2 and Regulation 5111 – Section C.

Pursuant to N.J.S.A. 18A:38-1.c., any person who fraudulently allows a child of another person to use their residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of their child to a person in another district commits a disorderly persons offense.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.d. if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere pursuant to N.J.A.C. 6A:22-3.1(a)4. and Regulation 5111 – Section B.

A student is eligible to attend this school district free of charge in accordance with N.J.A.C. 6A:22-3.2 and Regulation 5111 – Section C.

Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other law, rule, or regulation to the contrary, a student who moves out of the school district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the school district for the remainder of the school year pursuant to N.J.S.A. 18A:38-1.1 and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h) and Regulation 5111 – Section C.

Except as set forth in N.J.A.C. 6A:22-3.3(b)1., immigration/visa status shall not affect eligibility to attend school. Any student who is domiciled in the school district or otherwise eligible to attend school in the school district pursuant to N.J.A.C. 6A:22-3.2 shall be enrolled without regard to, or inquiry concerning, immigration status. A



## ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)

student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111 – Section D.

### Proof of Eligibility

The Board of Education shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.A.C. 6A:22-3.4 and Regulation 5111 – Section E.

In the case of a dispute between the school district and the parent of a student in regard to the student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission (NJMVC) the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.S.A. 18A:38-1.3.

### Registration Forms and Procedures for Initial Assessment – N.J.A.C. 6A:22-4.1

Registration and procedures for initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1 and Regulation 5111 – Section F.

Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2 and Regulation 5111 – Section F.

When a student appears ineligible based on the information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education in accordance with N.J.A.C. 6A:22-4.1(c)2. and Regulation 5111 – Section F.

When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws in accordance with N.J.A.C. 6A:22-4.1(d) and Regulation 5111 – Section F.

Enrollment or attendance at the school shall not be conditioned or denied pursuant to N.J.A.C. 6A:22-4.1(e) through (i) and Regulation 5111 – Section F.



#### Notices of Ineligibility – N.J.A.C. 6A:22-4.2

When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22 or the student's initial application is found to be deficient upon subsequent review or investigation, the school district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample form(s) and meets requirements of N.J.A.C. 6A:22-4.2 and Regulation 5111 – Section G.

#### Removal of Currently Enrolled Students – N.J.A.C. 6A:22-4.3

Nothing in N.J.A.C. 6A:22-4, this Policy, and Regulation 5111 shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information pursuant to N.J.A.C. 6A:22-4.3 and Regulation 5111 – Section H.

When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board for the student's removal in accordance with the provisions of N.J.A.C. 6A:22-4.3 and Regulation 5111 – Section H.

#### Appeal to the Commissioner – N.J.A.C. 6A:22-5.1

An applicant may appeal to the Commissioner of Education the school district's determination that a student is ineligible to attend its schools in accordance with N.J.A.C. 6A:22-5.1 and Regulation 5111 – Section I.

#### Assessment and Calculation of Tuition

If no appeal to the Commissioner is filed by the parent, guardian, adult student, or district resident keeping an affidavit student following notice of an ineligibility determination, the Board of Education may assess tuition for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner in accordance with N.J.A.C. 6A:22-6.1 and Regulation 5111 – Section J. Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 and Regulation 5111 – Section J.

If an appeal to the Commissioner is filed by the parent, guardian, adult student, or district resident keeping an affidavit student and the petitioner does not sustain the burden of



## ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)

demonstrating the student's right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a) and Regulation 5111 – Section J. Upon the Commissioner's finding that an appeal has been abandoned, the Board may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2(a)1. and Regulation 5111 – Section J.

### Nonresident Students

Any person not resident in the school district, if eligible except for residence, may be admitted to the schools of the district with the consent of the Board of Education upon such terms, and with payment of tuition, as the Board prescribes. The Board of Education, with the approval of the Executive County Superintendent, shall establish a uniform tuition amount for any nonresident student admitted to the schools of the district pursuant to N.J.S.A. 18A:38-3.a. The continued enrollment of any nonresident student shall be contingent upon the student's maintenance of good standards of citizenship, discipline, attendance, and payment of tuition.

### Children Who Anticipate Moving to or from the District

A nonresident whose parent/guardian anticipates school district residency and has entered a contract to buy, build, or rent a residence in this school district may be enrolled for a period of time not greater than four weeks prior to the anticipated date of residency. **The Board may require with** payment of a tuition rate approved by the Executive County Superintendent ~~for a period of time not greater than four weeks prior to the anticipated date of residency.~~

Students whose parent or guardian have moved away from the school district on or after the first day of the third trimester and sixth grade students whose parent or guardian have moved away will be permitted to finish the school year in this school district. **The board may require with** payment of a tuition rate approved by the Executive County Superintendent.

### Children of District Employees

A child of a Board of Education employee who does not reside in this school district may be admitted to school in this district with or without the payment of tuition for the child if the child's educational program can be provided in a school in the district. If the Board requires the payment of tuition, the Board shall establish and approve a tuition rate for the child of a Board employee upon a request from the employee for their child to attend a



## ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS (M)

school in the district. The tuition amount for the student is not required to follow the amount established in the uniform tuition amount charged pursuant to N.J.S.A. 18A:38-3, if applicable. This provision shall not supersede a provision included in any collective bargaining agreement.

### F-1 Visa Students

The school district is not required to, but may permit the attendance of F-1 Visa students into the school district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. A F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving school district exhibiting the receiving school district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving school district for the academic year. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a F-1 Visa must be approved by the Board for attendance in the school district. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.

### J-1 Visa Students

The school district is not required to, but may permit the attendance of J-1 Visa students into the school district. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the school district and shall not pay tuition. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.

N.J.S.A. 18A:38-1; 18A:38-1.1; 18A:38-1.3; 18A:38-3; 18A:38-3.1;  
N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22

Adopted: 25 June 2014

Revised: 18 May 2016

Revised: 17 March 2021

Revised: 15 December 2021

Revised: 15 November 2023



# POLICY

## WATERFORD TOWNSHIP BOARD OF EDUCATION

Students  
5410/Page 1 of 2  
PROMOTION AND RETENTION (M)

### 5410 PROMOTION AND RETENTION (M)

The Board of Education recognizes that each child develops and grows in a unique pattern and that ~~pupils~~ **students** should be placed in the educational setting most appropriate to their social, physical, and educational needs. Each ~~pupil~~ **student** enrolled in this district shall be moved forward in a continuous program of learning in harmony with his/her own development.

Standards for ~~pupil~~ **student** promotion shall be related to the New Jersey Core Curriculum Content Standards and district goals and objectives and to the accomplishments of ~~pupils~~ **students**. A ~~pupil~~ **student** in the elementary grades will be promoted to the next succeeding grade level when he/she has completed the course requirements at the presently assigned grade; has achieved the instructional objectives set for the present grade; has demonstrated the proficiencies required for movement into the educational program of the next grade; and has demonstrated the degree of social, emotional, and physical maturation necessary for a successful learning experience in the next grade.

Promotion policies and procedures will be provided to parent(s) or legal guardian(s) as appropriate. Parent(s) or legal guardian(s) and ~~pupils~~ **students** shall be regularly informed during the school year of the ~~pupil's~~ **student's** progress toward meeting promotion standards. A teacher who determines that a ~~pupil's~~ **student's** progress may not be sufficient to meet promotion standards shall notify the parent(s) or legal guardian(s) and the ~~pupil~~ **student** and offer immediate consultation to the ~~pupil's~~ **student's** parent(s) or legal guardian(s). Every effort shall be made to remediate a ~~pupil's~~ **student's** deficiencies before retention is recommended. The parent(s) or legal guardian(s) and, where appropriate, the ~~pupil~~ **student** shall be notified of the possibility of the ~~pupil's~~ **student's** retention at grade level in advance and, whenever feasible, no later than six weeks prior to the end of the school year.

School attendance shall be a factor in the determination of a ~~pupil's~~ **student's** promotion or retention. Only extenuating circumstances should permit the promotion of a ~~pupil~~ **student** who has been in attendance fewer than 160 days during the school year.

Classroom teachers shall recommend to the Building Principal the promotion or retention of each ~~pupil~~ **student**. Parent(s) or legal guardian(s) and adult ~~pupils~~ **students** may appeal a promotion or retention decision to the Superintendent whose decision shall be final.



# POLICY

## WATERFORD TOWNSHIP BOARD OF EDUCATION

Students  
5410/Page 2 of 2  
PROMOTION AND RETENTION (M)

N.J.S.A. 18A:35-4.9

Adopted: 25 June 2014  
Revised: 24 April 2024



[< Prev](#) [Next >](#)[To Regulation](#)[Search District Policies](#)[District Policies TOC](#)

## District Policy

### 2415.04 - TITLE I - DISTRICT-WIDE PARENT AND FAMILY ENGAGEMENT

Section: Program  
Date Created: June 2014  
Date Edited: June 2022

[See POLICY ALERT Nos. 191 and 227]

In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

#### A. General Expectations

The school district agrees to implement the follow statutory requirements:

1. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
- c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.
- d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserved goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with its definition:
  - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
    - (a) That parents play an integral role in assisting their child's learning;
    - (b) That parents are encouraged to be actively involved in their child's education at school;
    - (c) That parents are fully partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
    - (d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.
- h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the state.

#### B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components

1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:
  - a. Open forums for parent's/community members will be conducted by surveys, principal(s), and/or the Title I Director (ongoing).
  - b. Parents/community members serve on committees as needed (ongoing).

2. The district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
  - a. The district website will provide information related to staff, Title I, and which New Jersey Student Learning Standards are targeted at each grade level in the curriculum.
  - b. Presentations to update parents are made at Board of Education meetings, parent interaction meetings, family nights, on the district website, and/or news blasts.
3. The district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
  - a. Annual planning meetings
4. The school district will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: (Insert programs, such as: Head Start, Reading First, Early Reading First, Even Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs), by:
  - a. Home and School Council meetings
  - b. The WTSD Preschool Program
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parental Involvement Policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its Parental Involvement Policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

(List actions, such as describing how the evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents will play):

- a. District Title I stakeholder meetings
- b. Feedback forms and surveys, as needed
  - (1) Title I Stakeholder meetings (Person responsible: Title I director coordinates stakeholder meetings; parent representatives are invited to attend and provide feedback).
  - (2) Feedback from surveys (Administrative team develops and sends out surveys via Blackboard to elicit feedback from all families.
6. The school district will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
  - a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described below:
    - (1) The challenging State academic standards;
    - (2) The New Jersey and local academic assessments including alternate assessments;
    - (3) The requirements of Title I Part A;
    - (4) How to monitor their child's progress; and
    - (5) How to work with educators:
      - (a) Workshops
      - (b) Curriculum Articulation,
      - (c) PLC
      - (d) Parent/family in-district programs
      - (e) State endorsed conferences
  - b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
    - (1) Parent Interaction Meetings
    - (2) Stakeholder Committee
    - (3) Family Nights/Workshops
  - c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, Principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
    - (1) Stakeholder meetings

(2) Supporting attendance at local, state, and national conferences/workshops.

d. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in fully participating in the education of their children, by:

(1) Publicizing talks, workshops and opportunities for educating parents about the importance of literacy and math.

e. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

(1) Providing relevant information on the district website.

(2) Sending hard copies of communications home to families.

(3) Mass communications via Blackboard.

C. Discretionary District-Wide Parent and Family Engagement Policy Components

The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:

a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;

b. Providing necessary literacy training for the parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;

c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;

d. Training parents to enhance the involvement of other parents;

e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;

f. Adopting and implementing model approaches to improving parent and family engagement;

g. Establishing a district-wide parent advisory council to provide advice to all matters related to parent and family engagement in Title I, Part A programs;

h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and

i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.

This District-Wide Parental Involvement Policy has been developed jointly, and agreed on with parents of children participating in Title I, Part A programs. This Policy will be distributed to all parents of participating Title I, Part A children in an understandable and uniform format and, to the extent practicable, in a language the parents understand, at the beginning of each school year or when the child is determined eligible and begins participating in Title I, Part A programs.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2).

Adopted: 25 June 2014

Revised: 29 April 2020

Revised: 15 June 2022



[< Prev](#) [Next >](#)[To Regulation](#)[Search District Policies](#)[District Policies TOC](#)

## District Policy

### 2415.50 - TITLE 1- SCHOOL PARENT AND FAMILY ENGAGEMENT (M)

Section: Program  
Date Created: June 2022  
Date Edited: June 2022

[See POLICY ALERT No. 227]

#### A. District Expectations

1. In accordance with the requirements of Title I, Section 1116(a)(2), ESEA, the Board of Education agrees to implement the following statutory requirements:
  - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
  - b. The school district will work with its schools to ensure the required school-level parent and family engagement policies meet the Title I, Part A requirements, and include, as a component, a school-parent compact.
  - c. The school district will incorporate this School Parent and Family Engagement Policy into its district plan.
  - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
  - e. If the school district plan for Title I, Part A funds is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan upon request by the New Jersey Department of Education (NJDOE).
  - f. The school district will involve the parents of children served in Title I schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserved goes directly to the schools. (Only applicable for districts with Title I, Part A allocations greater than \$500,000.)
  - g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
    - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
      - (a) That parents play an integral role in assisting their child's learning;
      - (b) That parents are encouraged to be actively involved in their child's education at school;
      - (c) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
      - (d) The carrying out of other activities, such as those described in section 1116 of the ESEA.
  - h. The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in New Jersey.

#### B. School Parent and Family Engagement Policy Required Components

1. The school will take the following actions to involve parents in the joint development of its district/school parent and family engagement plan:  
(List actions)
  - a. Involve parents/families in joint development of the plan

- b. Open forums for parents/families
  - c. Families serve on communities as needed
2. The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A, and to explain the requirements of this part and the right of the parents to be involved:
- 1. Meetings held in October (annually) at Waterford Elementary School (evening)
3. The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under Title I, Part A, transportation, child care, or home visits, as such services relate to parent and family engagement:  
*(Describe how flexibility is provided.)*
- 1. Meeting will be recorded for anytime access for those who cannot attend in the evening.
4. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:  
*(List activities)*
- a. Annual planning meetings
5. The school will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
- a. The school will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
    - (1) The challenging, state academic standards;
    - (2) The state and local academic assessments including alternate assessments;
    - (3) The requirements of Title I, Part A;
    - (4) How to monitor their child's progress; and
    - (5) How to work with educators to improve the achievement of their children.  
*(List activities, such as workshops, conferences, classes, both in-state and out-of-state, including any equipment or other materials that may be necessary to ensure success.)*
      - (a) Workshops
      - (b) Curriculum Articulations
      - (c) PLC's
      - (d) State-endorsed conferences
      - (e) Parent/Family in-district programs
6. The school will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
- a. The school will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement, by:  
*(List activities)*
    - (1) Title I Parent/Family Interaction meetings
    - (2) District family nights
    - (3) Stakeholder meetings

b. The school will, with the assistance of its Title I schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners to implement and coordinate parent programs and build ties between parents and schools, by:  
*(List activities)*

- (1) Stakeholder meetings
- (2) Support attendance at local, state, and national conferences/workshops

c. The school will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:  
*(List activities)*

- (1) Publicizing talks, workshops, and opportunities for educating parents/families about the importance of literacy and math
- (2) Preschool program

d. The school will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:  
*(List actions)*

- (1) Provide relevant information on district website
- (2) Sending hard copies of communications home with families
- (3) Mass communications via Blackboard.

7. The school will coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies under the following programs: [Such as: Head Start, Parents as Teachers, Home Instruction Programs for Preschool Youngsters, and state-operated preschool programs], by:  
*(List activities)*

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

8. The school will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise if necessary (and with the involvement of parents) its parent and family engagement policies:

*(List actions, such as describing how the evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents will play.)*

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

9. The school will take the following actions to involve parents in the process of school review and improvement:  
*(List activities)*

- a. \_\_\_\_\_
- b. \_\_\_\_\_

c. \_\_\_\_\_

10. If the Annual School Plan (school-wide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the Annual School Plan (ASP) when the school makes the plan available to the local educational agency:  
*(List actions)*

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

C. Shared Responsibilities for High Student Academic Achievement

1. As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement:  
*(List actions)*

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

D. Discretionary School Parent and Family Engagement Policy Components

1. The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities:

a. Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.

b. Provide necessary literacy training for parents from Title I, Part A funds received, if the school district has exhausted all other reasonably available sources of funding for such training.

c. Pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.

d. Train parents to enhance the involvement of other parents.

e. In order to maximize parent and family engagement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school.

f. Adopt and implement model approaches to improve parent and family engagement.

g. Establish a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.

h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.

i. Provide other reasonable support for parent and family engagement activities under this section as parents may request:  
*(List actions)*

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

E. Accessibility

1. In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand:

*(List actions)*

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**F. Adoption**

- 1. This School Parent and Family Engagement Policy has been developed jointly with, and agreed on, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes.
- 2. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of the school year. The school district will distribute this Policy to all parents of participating Title I children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Adopted: 15 June 2022





Waterford Township  
School District

TITLE I SCHOOL-PARENT COMPACT  
2024 – 2025

The Waterford Township Public School District and the parents of the students participating in activities, services and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) agree that this compact outlines how the parents, the entire school/district staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the challenging State academic standards.

This school-parent compact is in effect during school year 2024-2025.

**SCHOOL RESPONSIBILITIES**

Waterford Township Public Schools will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the challenging State academic achievement standards.
2. Hold parent-teacher conferences at least annually in elementary schools, during which this compact will be discussed as it relates to the individual child's achievement.
3. Provide parents with frequent reports on their child's progress. Specifically, the district is using a Parent Portal to share student progress with parents.
4. Provide parents access to staff. Parents may schedule appointments through their child's teacher or building principal.
5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities. Activities include celebrations, concerts, American Education Week, and school-wide activities.

**PARENT RESPONSIBILITIES**

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance.
- Making sure that homework is completed when assigned.
- Monitoring amount and content of television watched by my children.
- Volunteering in my child's classroom.
- Participating, as appropriate, in decisions relating to my children's education.
- Promoting positive use of my child's extracurricular time.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district, either received by my child or by mail or email, and responding, as appropriate.
- Serving, to the extent possible, on district-wide committees (such as Technology, Title I Stakeholder, ECAC, Ad-Hoc and focus groups) that have parental involvement.



Waterford Township  
School District

### **ADDITIONAL SCHOOL RESPONSIBILITIES**

The Waterford Township Public Schools will:

1. Involve parents in the planning, review and improvement of the district's parent and family engagement policy in an organized, ongoing and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parent and family engagement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.

### **DISTRICT PARENT INTERACTION MEETINGS**

To help build and develop a partnership with parents to help their children achieve the challenging State academic standards and provide a bond between the school and community, the district holds our Annual Title I Meeting in the fall, along with other regularly scheduled school/community meetings throughout the year such as Read Across America and Summer Slide/Wellness Fair.

ESEA School-Parent Compact 2024-2025  
BOE Approved: May 22, 2024

JOIN US FOR A SPECIAL  
SHOP N' DONATE AT:



WILLOW MOON  
CANDLES

Get your favorite locally made, hand poured candles and support our students!

VISIT WILLOW MOON CANDLES ON ATCO AVE FOR A SHOP N DONATE .

**SUNDAY, JUNE 2ND**

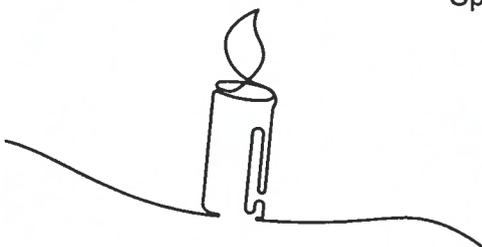
JOIN US SHOPPING AT WILLOW MOON CANDLES at **2209 Atco Ave, Atco.**

STOP BY DURING THEIR NORMAL BUSINESS HOURS ON SUNDAY, JUNE 2nd  
11am-3pm

Willow Moon Candles is donating a percentage of all sales to the WTHSA.

All proceeds donated will go to our students in our school district!

**\*\*Sponsored by WTHSA\*\***



2024-2025 WATERFORD TOWNSHIP SCHOOL DISTRICT							
SUPPORT STAFF RECOMMENDATIONS							
Last Name	First Name	Assignment	Days/ Year	Hours/ Day	Step	Hourly Rate	Other
CHEW	HEATHER	Human Resources Sec.	185	*	1	18.45	* 21 hours per week
CUNNINGHAM	GAIL	Student Pers.Serv.Sec.	240	7	24	29.14	Longevity: \$372./yr
DI GIANIVITTORIO	MARIELENA	Principal's Secretary	240	7	14	25.35	n/a
HABINOWSKI	PATRICIA	Building Secretary	240	7	15	23.04	Longevity: \$372./yr
KOWALSKI	ASHLEY	Principal's Secretary	185	7	9	23.47	n/a
STAFFORD	DAWN	Principal's Secretary	240	7	13	24.99	Fiscal Specialist: \$5.00/hr
WALCZAK	ELIZABETH	Building Secretary	240	7	24	26.06	Longevity: \$372./yr
BAKER	DOUGLAS	Custodian - Night	260	8	22	28.91	Night Differential: \$.37/hr
BOEHM	JEFFREY	Custodian - Day	260	8	7	18.00	n/a
BOEHM	LINDA	Custodian - Day	260	8	7	18.00	n/a
DRAHOS	WALTER	Custodian - Night	260	5	7	18.00	Night Differential: \$.37/hr
GANT	MICHAEL	Custodian - Night	260	8	7	18.00	Night Differential: \$.37/hr
JACKSON	TIFFANY	Custodian - Lead	260	8	8	18.50	Lead Custodian: \$3.00/hr
PIERCE	PAUL	Custodian - Night	260	8	7	18.00	Night Differential: \$.37/hr
STEVENS	DANIELLE	Custodian - Day	260	8	1	15.71	n/a
WRESSIG							
SHARBO	THERESA	Custodian - Night	260	8	6	17.50	Night Differential: \$.37/hr
CRITTENDEN	KAREN	Perm Tchr Substitute	185	6.75	OG1	20.05	n/a
DEANTONELLIS	JUDITH	Perm Tchr Substitute	185	6.75	3	19.73	n/a
HAND	ALLISON	Perm Tchr Substitute	185	6.75	5	20.37	n/a
SETH	ELIZABETH	Media Clerk	185	6	25	24.98	n/a
BAGNELL	DOROTHY	HQ Paraprofessional	185	6	12	18.25	n/a
BANI	ROSA	HQ Paraprofessional	185	6	3	18.25	n/a
BINDER	SHARON	HQ Paraprofessional	185	6	5	18.25	n/a
BROOKS	KELLY	HQ Paraprofessional	185	6	7	18.25	n/a
BUNDICK	STACEY	HQ Paraprofessional	185	6	6	18.25	n/a
CARUSO	HELENE	HQ Paraprofessional	185	6	23	20.37	Longevity: \$372./yr
COULTER	CHRISTINA	HQ Paraprofessional	185	6	10	18.25	n/a
DAVIS	NICOLE	HQ Paraprofessional	185	6	5	18.25	n/a
DOTTOLI	RITA	HQ Paraprofessional	185	6	7	18.25	n/a
FOSTER	LOREAN	HQ Paraprofessional	185	6	23	20.37	Longevity: \$372./yr
FRAZIER	KATHERINE	HQ Paraprofessional	185	4	1	18.15	n/a
GASTON	KARI	HQ Paraprofessional	185	6	4	18.25	n/a
GROCHAL	LINDSAY	HQ Paraprofessional	185	6	3	18.25	n/a
HARRELL	LORA	HQ Paraprofessional	185	6	1	18.15	n/a
HARROLD	JENNA	HQ Paraprofessional	185	6	5	18.25	n/a
LAMINA	TINA	HQ Paraprofessional	185	6	7	18.25	n/a
LUCAS	HOLLY	HQ Paraprofessional	185	6	11	18.25	n/a
MCHALE	JOHN	HQ Paraprofessional	185	6	9	18.25	n/a
MIDDLEMAN	MARGARET	HQ Paraprofessional	185	6	3	18.25	n/a
MILLS	JAMIE	HQ Paraprofessional	185	6	5	18.25	n/a
O'NEILL	FELICETTA	HQ Paraprofessional	185	6	7	18.25	n/a
PETERSON	SHANNON	HQ Paraprofessional	185	6	3	18.25	n/a
PIANTADOSI	JANICE	HQ Paraprofessional	185	6	15	18.25	n/a
REYNOLDS	KELLY	HQ Paraprofessional	185	6	8	18.25	n/a
ROBINSON	SHANA	HQ Paraprofessional	185	6	10	18.25	n/a
SIMPSON	ROXANNE	HQ Paraprofessional	185	6	20	19.58	n/a
SMITH	CAROLE	HQ Paraprofessional	185	6	7	18.25	n/a
SWIERCZYNSKI	JESSICA	HQ Paraprofessional	185	6	9	18.25	n/a
SYLVIA	BRANDI	HQ Paraprofessional	185	6	3	18.25	n/a
THOMAS	MARITERESE	HQ Paraprofessional	185	6	6	18.25	n/a
WEHNER	STEPHANIE	HQ Paraprofessional	185	6	11	18.25	n/a
WOOD	ANTOINETTE	HQ Paraprofessional	185	6	6	18.25	n/a
WORRELL	KATHLEEN	HQ Paraprofessional	185	6	8	18.25	n/a
CONNER	PATRICIA	HQ Paraprofessional	185	6	4	18.25	n/a
FAUNT	LORI	Perm Para Substitute	185	6	1	16.85	n/a
SAUNDERS	BELINDA	Perm Para Substitute	185	6	3	16.95	n/a

ATKINS	LINDA	Paraprofessional	185	6	8	16.95	n/a
CARULLI	MARISA	Paraprofessional	185	6	3	16.95	n/a
HOECHST	BRITTANY	Paraprofessional	185	6	2	16.95	n/a
MARZILI	CHRISTY	Paraprofessional	185	6	5	16.95	n/a
MORALES	JACKELINE	Paraprofessional	185	6	2	16.95	n/a
OEHLER	NANCY	Paraprofessional	185	6	3	16.95	n/a
RENZULLI	ANGELINA	Paraprofessional	185	6	1	16.85	n/a
ABBOTT	REBECCA	Non-Instr. (Café) Aide	185	2.5	2	16.12	n/a
DEYHLE	CAROLYN	Non-Instr. (Café) Aide	185	3.5	7	16.12	n/a
DICO	LOREEN	Non-Instr. (Café) Aide	185	3.5	OG1	18.52	n/a
FISCHER	JENNIFER	Non-Instr. (Café) Aide	185	2.5	2	16.12	n/a
HEATH	KATHLEEN	Non-Instr. (Café) Aide	185	4	4	16.12	n/a
KELLY	SARAH	Non-Instr. (Café) Aide	185	4	3	16.12	n/a
MAJOR	LAUREN	Non-Instr. (Café) Aide	185	4	1	16.12	n/a
NIELUBOWICZ	ELEANOR	Non-Instr. (Café) Aide	185	3.5	3	16.12	n/a
PRINCIPATO	CHRISTINE	Non-Instr. (Café) Aide	185	4	1	16.12	n/a
QUIRK	JANICE	Non-Instr. (Café) Aide	185	4	7	16.12	n/a
RAMIREZ	MARIA	Non-Instr. (Café) Aide	185	2.5	2	16.12	n/a
RYAN	SHERRY	Non-Instr. (Café) Aide	185	3.5	3	16.12	n/a
SCHAEFFER	SALLY	Non-Instr. (Café) Aide	185	2.5	14	16.32	n/a
UMOSELLA	JAIME	Non-Instr. (Café) Aide	185	3.5	4	16.12	n/a
WADE	TRISHA	Non-Instr. (Café) Aide	185	4	4	16.12	n/a

<b>WATERFORD TOWNSHIP SCHOOL DISTRICT</b>						
<b>2024-2025 ON-CALL STAFF</b>						
<b>NAME</b>	<b>RENEW / APPROVE</b>	<b>ASSIGNMENT</b>	<b>CONTRACT</b>	<b>GUIDE</b>	<b>STEP</b>	<b>HOURLY RATE</b>
Agoston, D.	Renew	Mechanic (painter)	WTEA Support	Secretary B	10	\$21.37
Agoston, J.	Renew	Mechanic (painter)	WTEA Support	Secretary B	10	21.37
Chance, P.	Renew	Mechanic (painter)	WTEA Support	Secretary B	10	21.37
Schiller, J.	Renew	Mechanic (maintenance)	n/a	Substitute	n/a	n/a
Seth, E.	Renew	Mechanic (technology)	WTEA Support	Secretary B	3	19.05
Tonczyczyn, H.	Renew	Licensed Professional Counselor	WTEA Certified	MA	6	53.32
Walsh, K.	Renew	Mechanic (painter)	WTEA Support	Secretary B	8	20.69

**WATERFORD TOWNSHIP SCHOOL DISTRICT**  
**2024-2025 SUBSTITUTE LIST**

<u>NAME</u>		<u>CLASSIFICATION(S)</u>
Achey	Michael	Teacher / Paraprofessional
Bienakowski	Rosemarie	Teacher
Bigwood	Marilyn	Paraprofessional / NI/C
Cappuccio	LeeAnn	Teacher
Caromano	Ruth	Teacher
Caterina	Nicole	Secretary
Celli	Giana	Paraprofessional / NI/C
Conner	Patricia	Teacher
Cormaney	Dayna	Nurse
Cormaney	Dayna J.	Teacher / Paraprofessional
DePasquale	Brittany	Paraprofessional / NI/C
Duffin	David	Teacher
Eisele	Melissa	Teacher / Paraprofessional
Fishman	Becky	Teacher / Paraprofessional
Franchetti	Julia	Paraprofessional / NI/C
Franchetti	Karen	Teacher
Galezniak	Michelle	Nurse
George	Rita	Paraprofessional
Harbold-Holland	Nancy	Teacher
Intessimoni	Erin	Nurse
Ladik	Christina	Nurse
Lampman	Danielle	Teacher
McGinnis	Carolyn	Teacher
McMichael	Candace	Teacher
Michelini	JoAnn	NI/Cafeteria
O'Donnell	Lori	Teacher / Paraprofessional
Paretti	Paula	Teacher
Pollock	Tania	Paraprofessional / NI/C
Troike	Ashley	Nurse
Schiller	Jeremy	Paraprofessional / NI/C
Schneider	John	Teacher
Schneider	Patricia	Paraprofessional / NI/C
Sieben	Lorraine	Teacher / Paraprofessional
Stanton	Michael	Teacher / Paraprofessional
Thomas	Kimberly	Paraprofessional
Toussaint	Joy	Paraprofessional / NI/C
Turner	Cory	Paraprofessional
Valentino	Ryan	Custodian
Walker	Emily	Secretary / Teacher / Paraprofessional
Wells	Amanda	Teacher / Paraprofessional / NI/C
Wyld	Maryann	Secretary
Zuzulock	Samantha	Teacher / Paraprofessional / NI/C / Custodian

NON-AFFILIATED STAFF CONTRACTS

Bodine	Michael	Desktop Technician	\$ 71,048.00
Cicchino	Diane	Secretary to the Superintendent	56,817.00
DiRenzo	Lisa	RTI/Title I Coordinator	62,189.00
Gibbins	Nancy	Human Resources Coordinator	64,334.00
Leypoldt	Edward	Technology Director	116,295.00
Poris	Aimee	Transportatio Coordinator	52,050.00
Niedoba	Denise	Accountant	73,569.00
Emmons	Jill	Secretary to the Assistant Superintendent for Business/Board Secretary	40,993.00
Tait	Terri	Curriculum/Maintenance secretary	74,139.00
Weaver	James	Certified Educational Facilities Manager	99,493.00

**WATERFORD TOWNSHIP BOARD OF EDUCATION**  
**COMPENSATION PLAN FOR NON-AFFILIATED STAFF**  
**2024/2025**

1. RECOGNITION

This plan concerns the terms and conditions of employment for the following positions;

Secretary to the Superintendent of Schools

Secretary to the Assistant Superintendent for Business/Board Secretary

Secretary to the Director of Curriculum and Instruction

Certified Educational Facilities Manager

Accountant

Human Resources Coordinator

Title I/Basic Skills Coordinator

Transportation Coordinator

Technology Coordinator

Craft Employees

All others not recognized by Collective Bargaining Agreements

2. COMPENSATION

Salaries for a one-year term for Non-Union staff members will be approved separately by Board of Education approval.

4. SALARY DEDUCTIONS

Salary deductions will be made from the group's paycheck in a manner consistent with other employees of the Board.

5. WORK DAY

The workday for the group will be seven (7) hours per day, five (5) days per week except it is understood that these staff members are employed for specific tasks and are expected to work beyond the regular workday in order to accomplish such tasks when necessary.

Such employment shall be considered part of the contract and no additional remuneration shall be provided.

6. VACATION

- A. The group shall earn twenty (20) vacation days per year. On July 1 of the staff member's first year, a prorated portion of twenty (20) days will be posted to their account. It shall be posted to their account on July 1 after it was earned.
- B. The group may carry over (five) 5 vacation days remaining on June 30. Any additional days shall be lost.
- C. In figuring vacations, Saturdays, Sundays, and legal holidays shall not be counted.
- D. In the case of any year in which the staff member retires or resigns, vacation days earned shall be prorated for that year. Upon separation staff member shall be paid for all accrued and unused vacation days at a daily rate calculated by dividing the annual salary by two hundred sixty (260).

7. HOLIDAYS

The staff member shall be entitled to be off with pay on the following holidays:

Independence Day, Labor Day, Columbus Day, Veterans Day, NJEA Convention, Thanksgiving, Friday after Thanksgiving, Winter Recess, Martin Luther King's Birthday, Presidents Day, Spring Recess, Memorial Day, Juneteenth

Exceptions: If a holiday falls on a Saturday, it shall be celebrated on a Friday; if it falls on a Sunday, it shall be celebrated on a Monday.

8. PERSONAL LEAVE

The staff member will be entitled to four (4) personal days with pay. Unused personal days shall be converted to sick days. The group member may convert holidays to Floating Holidays if not taken.

9. DEATH IN FAMILY

- A. Group members will be excused from duty with pay for a maximum of three (3) days in the event of the death of a grandparent, a grandchild, an aunt or uncle, brother-in-law, sister-in-law, cousin, niece, or nephew. Said days to be used within fifteen (15) days of death.
- B. Group members will be excused from duty for a maximum of five (5) days in the event of the death of a husband, wife, domestic partner, civil union partner, child, stepchild, parent or stepparent, father-in-law, mother-in-law, or a brother or sister by blood relationship. Said days to be used within fifteen (15) days of death.

10. SICK LEAVE

- A. Sick leave is hereby defined by the laws of the State of NJ.
- B. The staff member shall be entitled to thirteen (13) sick days per year with pay.
- C. Unused sick days and personal days converted to sick shall be carried forward, and pursuant to NJSA 18A:30-7, no person shall be allowed to increase their total sick day accumulation by more than 15 days in any one year. Unused sick days shall be accumulative to a maximum of two hundred (200) days.
- D. Upon retirement, the staff member shall be paid for any unused sick days calculated by multiplying the annual salary divided by 260 times the number of unused sick days to a maximum of \$15,000.00.
- E. The staff member will not be entitled to additional family sick time.

11. INSURANCE

- A. The staff member shall be entitled to the following benefits:
  - 1. Enrollment in the health plan with single or family coverage which shall include the prescription insurance equal to or better than the offered by New Jersey Educators Health Benefits Plan, and employee contributions

shall be calculated pursuant to PL 2020, Chapter 44 or Tier 4 of PL 2011, Chapter 78, dependent upon the plan selected.

2. Enrollment in a dental plan with the option of single or full family coverage. Employee contributions for single coverage shall be calculated pursuant to Tier 4 of PL 2011, Chapter 78. Employee contributions for full family coverage shall be calculated pursuant to Tier 4 of PL 2011, Chapter 78, with the exception of Premiere/Preferred plans in which case the employee contributions will be calculated at 75% of the monthly premium.
3. Enrollment in a vision plan with single or family coverage, and employee contributions shall be calculated pursuant to Tier 4 of PL 2011, Chapter 78.

B. The staff member otherwise entitled to insurance coverage shall have the option to withdraw from any such coverage and to be paid in accordance with the district's IRS Section 125 plan. All withdrawals from insurance coverage shall be for a minimum of one (1) year. The cash payment shall be in the form of a stipend payable semi-annually on December 15 and June 15.

12. TUITION REIMBURSEMENT

The Board agrees to reimburse the cost of up to two (2) classes per year at the Camden County tuition rate.

13. TRAVEL

The Board shall reimburse the staff member for use of his personal automobile for school business at the rate in accordance with board policy and pursuant to applicable law and regulation and is reimbursed at a rate per mile and/or "in accordance with OMB-Circular 16-11 plus the cost of parking and tolls."

14. TERMINATION

This Employment Contract may be terminated by:

- A. Mutual agreement by the parties
- B. Unilateral termination by the staff member upon 60 days' written notice to the Board and 6 months' notice of intent to retire; or
- C. Termination by the Board for inefficiency, incapacity, misbehavior, conduct unbecoming or other just cause.

15. PROFESSIONAL ASSOCIATIONS

The Board agrees to pay dues and fees on behalf of the staff member to organizations up to \$1,000 per year.

16. PROFESSIONAL DEVELOPMENT

The Board agrees to pay the full cost of registration and other reasonable expenses incurred in order for the staff member to attend educational conferences, seminars, workshops and other professional meetings, visit other school systems and use other means to keep abreast of modern educational thoughts and practices in accordance with Board policy, NJAC 6A:23A-3.1 (e) 3, NJSA 18A:11-12 and applicable OMB Circulars.

17. PROFESSIONAL LIABILITY

- A. The Board agrees that it shall defend, hold harmless and indemnify the group member from any and all demands, claims, suits, actions and legal proceedings brought against the staff member in their individual capacity or in their official capacity as agent and/or employee of the Board provided the incident arose while the staff member was acting within the scope of their employment and as such, liability coverage is within the authority of the Board to provide under state law.

B. The Board will provide the staff members with professional liability insurance in an amount equal to that provided to Board members. The premium is to be paid by the Board.

18. CONFLICTS

In the event of any conflict between the terms, conditions and provisions of this Plan and the provisions of the Board's policies or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Plan shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the contract.

19. SAVINGS CLAUSE

If, during the term of the Plan, it is found that a specific clause of the Plan is illegal in federal or state law, the remainder of the Plan not affected by such a ruling shall remain in force.

20. RELEASE OF PERSONNEL INFORMATION/PERSONNEL RECORDS

The staff member shall have the right, upon request, to review the contents of their personnel file and to receive copies at the Board's expense for any documents contained therein. They shall be entitled to have a representative accompany them during such review. The staff member shall have the right to indicate those documents and/or other materials in the file that they believe to be obsolete or otherwise inappropriate to retain; and, upon consideration and final approval of the board, such documents identified shall be destroyed. No material derogatory to the staff member's conduct, service, character or personality shall be placed in the file unless they have had an opportunity to review the material. The staff member shall also have the right to submit a written answer to such material.

Approved by the Waterford Township Board of Education May 22, 2024.

**WATERFORD TOWNSHIP  
BOARD OF EDUCATION**

---

**Daniel J. Fox**  
Assistant Superintendent for Business/  
Board Secretary

---

**Date**

**WATERFORD TOWNSHIP BOARD OF EDUCATION**  
**EMPLOYMENT CONTRACT**

The Board of Education of the Waterford Township School District in the County of Camden (hereinafter “Board”) and Daniel J. Fox (hereinafter “Assistant Superintendent for Business/Board Secretary”), who resides at 120 Newport Road, Sicklerville, NJ 08081, hereby enter into this Employment Contract for the school year effective July 1, 2024.

1. COMPENSATION

The Board of Education shall pay the Assistant Superintendent for Business/Board Secretary a yearly salary of \$171,430. Said salary shall be for the time period commencing on July 1, 2024, and ending on June 30, 2025.

2. SALARY DEDUCTIONS

Salary deductions will be made from the Assistant Superintendent for Business/Board Secretary’s paycheck in a manner consistent with other employees of the Board.

3. WORK DAY

The workday for the Assistant Superintendent for Business/Board Secretary shall be similar to other administrative personnel except is understood that the Assistant Superintendent for Business/Board Secretary is employed for specific tasks and is expected to work beyond the regular workday in order to accomplish such tasks when necessary. Such employment shall be considered part of the contract and no additional remuneration shall be provided.

4. PERFORMANCE

The Assistant Superintendent for Business/Board Secretary agrees to faithfully perform the duties of the position as set forth in the job description for the position and in accordance with all

applicable laws, regulations, policies and directives. The Assistant Superintendent for Business/Board Secretary shall maintain his license as a certified public accountant.

In the event that the Assistant Superintendent for Business/Board Secretary shall lose his certification as a school administrator, then this contract shall become null and void.

5. VACATION

A. The Assistant Superintendent for Business/Board Secretary shall be entitled to twenty (20) vacation days per school year.

B. Any vacation days remaining on June 30 shall be lost. The Superintendent may grant permission to carry over up to five (5) days which must be used in the next year or those days will be forfeited.

C. In figuring vacations, Saturdays, Sundays and legal holidays shall not be counted.

D. In case of any year in which the Assistant Superintendent for Business/Board Secretary retires or resigns, vacation days earned shall be prorated for that year. Upon separation the Assistant Superintendent for Business/Board Secretary shall be paid for all accrued and unused vacation days at a daily rate calculated by dividing the annual salary by 260.

6. HOLIDAYS

A. The Assistant Superintendent for Business/Board Secretary shall be entitled to be off with pay on the following holidays:

Independence Day

Labor Day

Columbus Day

General Election Day

NJEA Convention

Veterans Day  
Thanksgiving  
Friday after Thanksgiving  
Winter Recess  
Martin Luther King's Birthday  
Presidents Day  
Lincoln's Birthday\*  
Spring Recess  
Memorial Day

\* May be celebrated as part of Spring Recess.

Exceptions: If a holiday falls on a Saturday, it shall be celebrated on a Friday; if it falls on a Sunday, it shall be celebrated on a Monday. The School Business Administrator may convert holidays to Floating Holidays if not taken.

7. PERSONAL LEAVE

The Assistant Superintendent for Business/Board Secretary shall be entitled to four (4) personal days with pay. Unused personal days shall be converted to sick days except, pursuant to NJSA 18A:30-7, no person shall be allowed to increase her total sick day accumulation by more than 15 days in any one year.

8. SICK LEAVE

A. Sick leave is hereby defined to mean absence from the Assistant Superintendent for Business/Board Secretary's post of duty because of personal or family member's disability due to illness, injury or because the Assistant Superintendent for Business/Board Secretary has been

excluded from school by the school's medical authorities on account of a contagious disease or of being quarantined for such a disease.

B. The Assistant Superintendent for Business/Board Secretary shall be entitled to twelve (12) sick days per year with pay.

C. Unused sick days and personal days converted to sick shall be carried forward, and pursuant to NJSA 18A:30-7, no person shall be allowed to increase their total sick day accumulation by more than 15 days in any one year. Unused sick days shall be accumulative to a maximum of two hundred (200) days.

D. Upon retirement, the Assistant Superintendent for Business/Board Secretary shall be paid for any unused sick days calculated by multiplying the annual salary divided by 260 times the number of unused sick days to a maximum of \$15,000.00.

## 9. INSURANCE

The Assistant Superintendent for Business/Board Secretary shall be entitled to the following benefits:

A. Enrollment in a health plan with family coverage which shall include the prescription insurance equal to or better than the Direct 10 plan offered by New Jersey State Health Benefits Plan, full family dental insurance coverage through Delta Dental and enrollment in the VSP vision plan.

The Assistant Superintendent for Business/Board Secretary shall contribute toward the cost of his health care in accordance with N.J.A.C. 6A:23A-3.1(e)4. In no case shall the Assistant Superintendent for Business/Board Secretary pay less than 1.5% of base salary in accordance with N.J.S.A. 18A:16-17 (P.L. 1979, c. 391)."

The Assistant Superintendent for Business/Board Secretary otherwise entitled to insurance coverage shall have the option to withdraw from any such coverage and to be paid in accordance with the district's IRS Section 125 plan. All withdrawals from insurance coverage shall be for a minimum of one (1) year. The cash payment shall be in the form of a stipend payable semi-annually on December 15 and June 15.

B. Enrollment in a disability insurance policy that will provide a monthly benefit not to exceed 66 2/3% of the salary after 30 days of disability of the School Business Administrator/Board Secretary. The Assistant Superintendent for Business/Board Secretary otherwise entitled to disability insurance coverage shall have the option to withdraw from any such coverage and to be paid a sum equal to 50% of the board share of the premium. This Disability Insurance benefit is not a duplication of benefits and is not otherwise provided to the employee pursuant to law or contract.

10. TRAVEL

The Board shall reimburse the Assistant Superintendent for Business/Board Secretary for use of his personal automobile for school business at the rate in accordance with board policy and pursuant to applicable law and regulation and is reimbursed at a rate "in accordance with OMB-Circular 16-11 plus the cost of parking and tolls."

11. TERMINATION

This Employment Contract may be terminated by:

- A. Mutual agreement by the parties
- B. Unilateral termination by the Assistant Superintendent for Business/Board Secretary upon 60 days' written notice to the Board; or

- C. Termination by the Board for inefficiency, incapacity, misbehavior, conduct unbecoming an Assistant Superintendent for Business/Board Secretary or other just cause and only the manner mandated by New Jersey Tenure Hearing Law.

12. PROFESSIONAL ASSOCIATIONS

The Board agrees to pay full dues and fees of the Assistant Superintendent for Business/Board Secretary to the CCASBO, NJASBO and ASBO International.

13. PROFESSIONAL DEVELOPMENT

A. The Assistant Superintendent for Business/Board Secretary shall be entitled to attend the annual workshop of the NJASBO, one other in-state conference of his choice and one out-of-state conference of his choice. Registration, travel, lodging and meal expenses shall be paid by the Board in accordance with Board policy, NJAC 6A:23A-3.1 (e) 3, NJS 18A:11-12 and applicable OMB Circulars.

B. The Board agrees to pay the full cost of registration and other reasonable expenses incurred in order for the Assistant Superintendent for Business/Board Secretary to attend educational conferences, seminars, workshops and other professional meetings, visit other school systems and use other means to keep abreast of modern educational thoughts and practices in accordance with Board policy, NJAC 6A:23A-3.1 (e) 3, NJS 18A:11-12 and applicable OMB Circulars. Prior Board approval is needed for any sum over Fifty Dollars (\$50.00). Mileage allowance shall be as specified by the Board.

C. Graduate Courses

(1) The Board agrees to pay the cost of two graduate courses per calendar year for the Assistant Superintendent for Business/Board Secretary. No tuition aid will be provided

unless it culminates in acquisition of a graduate degree from an accredited institution. Receipts and satisfactory completion of the course are required (grade report or transcript if requested).

(2) Approval for courses shall be by the Superintendent.

D. Continuing Education

In lieu of graduate courses, the Assistant Superintendent for Business/Board Secretary may substitute educational conferences, seminars, workshops and other professional meetings needed to maintain his license as a certified public accountant. In no case shall the cost of the graduate courses plus the Continuing Professional Education (CPE) courses exceed the cost of two graduate courses at State of New Jersey rates. Workshops in sections A and B of Section 13 shall not be included in this cap.

14. PROFESSIONAL LIABILITY

A. The Board agrees that it shall defend, hold harmless and indemnify the Assistant Superintendent for Business/Board Secretary from any and all demands, claims, suits, actions and legal proceedings brought against the School Business Administrator/Board Secretary in his individual capacity or in his official capacity as agent and/or employee of the Board provided the incident arose while the Assistant Superintendent for Business/Board Secretary was acting within the scope of his employment and as such, liability coverage is within the authority of the Board to provide under state law.

B. The Board will provide the Assistant Superintendent for Business/Board Secretary with professional liability insurance in an amount equal to that provided to Board members. The premium is to be paid by the Board.

15. PROVISIONS

The provisions of this contract shall continue in effect beyond the termination date as the

policy of the Board, unless and until any provisions are modified by formal action of the Board.

16. COMPLETE AGREEMENT

This Employment Contract embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties.

17. CONFLICTS

In the event of any conflict between the terms, conditions and provisions of this Employment Contract and the provisions of the Board's policies or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Employment Contract shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the contract.

18. SAVINGS CLAUSE

If, during the term of the Employment Contract, it is found that a specific clause of the Employment Contract is illegal in federal or state law, the remainder of the Employment Contract not affected by such a ruling shall remain in force.

19. INCORPORATION BY REFERENCE

To the extent not in direct conflict with the express provisions set forth herein, this Employment Contract incorporates by reference all terms, duties, benefits, emoluments and other provisions as set forth in the Agreement between the Waterford Township Board of Education and Waterford Township Education Association Support Staff Contract effective from 2020 through 2023 as if fully set forth herein.

**WATERFORD TOWNSHIP  
BOARD OF EDUCATION**

---

**Matthew DeNafo**  
**Board President**

---

**Date**

---

**Daniel J. Fox**  
**Assistant Superintendent for Business/  
Board Secretary**

---

**Date**

# REGULATION

WATERFORD TOWNSHIP  
**BOARD OF EDUCATION**

TEACHING STAFF MEMBERS  
 R 3413/Page 1 of 1  
 OVERTIME COMPENSATION

## R 3413 OVERTIME COMPENSATION

### Certified Staff

In accordance with the Fair Labor Standards Act, certified staff are exempt from receiving extra time or overtime. However, extra time may be paid for certain activities in accordance with contractual agreements.

### Procedures

**No extra time may be worked without the express advanced approval of the immediate supervisor, School Business Administrator or the superintendent. The immediate supervisor must inform the School Business Administrator, who will relay to administrator the proper Pay Type. The administrator will inform the staff member that the payment is authorized and the Pay Type.**

**In order to be paid, a time sheet must be submitted within 1 pay period of the hours worked.**

~~In order to receive payment over their base salary, the employee must complete an Extra Time Form. The form should be delivered to the employee's immediate supervisor in a standard green interoffice envelope for approval within one (1) day of the end of the pay period, which is noted on the back of the Extra Time Form. The supervisor should review the form to make sure that the time was necessary and authorized prior to the work being completed. It is the immediate supervisor's responsibility to budget for and to minimize the amount of extra/overtime. Within one (1) day, the immediate supervisor should deliver the form to the next administrator in line for his/her initials. The administrator will forward it to the accountant for payment within one (1) day.~~

**In order to submit a timesheet, the staff member must enter it into the payroll portal. Instructions may be found at [wtsd.org](http://wtsd.org)> staff>payroll.**

**The administrator will approve the timesheet within one (1) week of the end of the time period.**

Adopted: 18 February 2015  
 Amended: 22 May 2024



# REGULATION

## WATERFORD TOWNSHIP BOARD OF EDUCATION

SUPPORT STAFF  
R 4413/Page 1 of 1  
OVERTIME COMPENSATION

### R 4413 OVERTIME COMPENSATION

#### Non-Certified Staff

In accordance with the Fair Labor Standards Act, non-certified staff are hourly employees and must be paid straight time for each hour worked over their scheduled hours, and time and one-half for any hours over 40 in one week.

#### Procedures

No extra time may be worked without the express advanced approval of the immediate supervisor, School Business Administrator or the superintendent. The immediate supervisor must inform the School Business Administrator, who will relay to administrator the proper Pay Type. The administrator will inform the staff member that the payment is authorized and the Pay Type.

In order to be paid, a time sheet must be submitted within 1 pay period of the hours worked.

~~In order to receive payment over their base salary, the employee must complete an Extra Time Form. The form should be delivered to the employee's immediate supervisor in a standard green interoffice envelope for approval within one (1) day of the end of the pay period, which is noted on the back of the Extra Time Form. The supervisor should review the form to make sure that the time was necessary and authorized prior to the work being completed. It is the immediate supervisor's responsibility to budget for and to minimize the amount of extra/overtime. Within one (1) day, the immediate supervisor should deliver the form to the next administrator in line for his/her initials. The administrator will forward it to the accountant for payment within one (1) day.~~

In order to submit a timesheet, the staff member must enter it into the payroll portal. Instructions may be found at [wtsd.org](http://wtsd.org)> staff>payroll.

The administrator will approve the timesheet within one (1) week of the end of the time period.

Adopted: 18 February 2015  
Amended: 22 May 2024



**BOARD SECRETARY'S CERTIFICATIONS  
FOR THE MONTH OF MARCH 2024**

In accordance with 18A:17-9 for the month of March, 2024, the Cash Reconciliation report and the Board Secretary's report are in agreement.

In accordance with 18A:17-9 for the month of March, 2024, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10c.3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10.2 certifies that the following changes in anticipated revenue amounts and revenue sources:

Code	Source	Amount
1320	Tuition – In State	(578.00)
1420	Transportation Fees	(14,899)
1510	Interest on Investment	
	Interest on Capital reserve	64,895
	Interest on Maintenance Reserve	14,037
1980	Extraordinary Aid	35,932
4200	Medicaid Reimbursement	(13,938)
1990	Unrestricted Misc. revenue	294,231
Total		379,680

/s/ Daniel J. Fox

Daniel J. Fox, Board Secretary

**BOARD SECRETARY'S CERTIFICATIONS  
FOR THE MONTH OF MARCH 2024**

In accordance with 18A:17-9 for the month of March, 2024, the Cash Reconciliation report and the Board Secretary's report are in agreement.

In accordance with 18A:17-9 for the month of March, 2024, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10c.3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10.2 certifies that the following changes in anticipated revenue amounts and revenue sources:

Code	Source	Amount
1320	Tuition – In State	(578.00)
1420	Transportation Fees	(14,899)
1510	Interest on Investment	
	Interest on Capital reserve	64,895
	Interest on Maintenance Reserve	14,037
1980	Extraordinary Aid	35,932
4200	Medicaid Reimbursement	(13,938)
1990	Unrestricted Misc. revenue	294,231
Total		379,680

/s/ Daniel J. Fox

Daniel J. Fox, Board Secretary

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Assets and Resources

**Assets:**

101	Cash in bank		\$5,219,570.37
102-106	Cash Equivalents		\$5,250.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$1,195,894.51
117	Maintenance Reserve Account		\$366,860.38
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$180,400.15	
141	Intergovernmental - State	\$231,227.89	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$33.25	\$411,661.29

Loans Receivable:

131	Interfund	\$24,042.22	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$24,042.22
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

**Resources:**

301	Estimated Revenues	\$29,537,764.00	
302	Less Revenues	(\$21,451,330.04)	\$8,086,433.96

**Total assets and resources**

**\$15,309,712.73**

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

---

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$45,229.96
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$1,277,777.88
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$8,748.05
<b>Total liabilities</b>		<b>\$1,331,755.89</b>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Fund Balance:

	Appropriated:		
753,754	Reserve for Encumbrances		\$7,846,110.03
	Reserved Fund Balance:		
761	Capital Reserve Account - July 1	\$1,130,499.90	
604	Add: Increase in Capital Reserve	\$500.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	(\$64,572.00)	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$1,066,427.90
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$552,573.30	
606	Add: Increase in Maintenance Reserve	\$250.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$552,823.30
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$31,391,932.90	
602	Less: Expenditures	(\$23,037,930.98)	
	Less: Encumbrances	(\$7,783,206.13)	(\$30,821,137.11)
	Total appropriated		\$10,036,157.02
	Unappropriated:		
770	Fund balance, July 1		\$871,142.59
771	Designated fund balance		\$4,861,004.13
303	Budgeted fund balance		(\$1,790,346.90)
	Total fund balance		\$13,977,956.84
	Total liabilities and fund equity		<u>\$15,309,712.73</u>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$31,391,932.90	\$30,821,137.11	\$570,795.79
Revenues	(\$29,537,764.00)	(\$21,451,330.04)	(\$8,086,433.96)
Subtotal	<u>\$1,854,168.90</u>	<u>\$9,369,807.07</u>	<u>(\$7,515,638.17)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$500.00	\$65,394.61	(\$64,894.61)
Less - Withdrawal from reserve	(\$64,572.00)	(\$64,572.00)	\$0.00
Subtotal	<u>\$1,790,096.90</u>	<u>\$9,370,629.68</u>	<u>(\$7,580,532.78)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,790,096.90</u>	<u>\$9,370,629.68</u>	<u>(\$7,580,532.78)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$250.00	(\$185,712.92)	\$185,962.92
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,790,346.90</u>	<u>\$9,184,916.76</u>	<u>(\$7,394,569.86)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,790,346.90</u>	<u>\$9,184,916.76</u>	<u>(\$7,394,569.86)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,790,346.90</u>	<u>\$9,184,916.76</u>	<u>(\$7,394,569.86)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,790,346.90</u>	<u>\$9,184,916.76</u>	<u>(\$7,394,569.86)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,790,346.90</u>	<u>\$9,184,916.76</u>	<u>(\$7,394,569.86)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,790,346.90</u>	<u>\$9,184,916.76</u>	<u>(\$7,394,569.86)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,790,346.90</u>	<u>\$9,184,916.76</u>	<u>(\$7,394,569.86)</u>

Prepared and submitted by :

  
Board Secretary

  
Date

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	15,153,179	0	15,153,179	11,744,009	Under	3,409,170
00520	SUBTOTAL – Revenues from State Sources	13,430,858	150,000	13,580,858	9,677,532	Under	3,903,326
00570	SUBTOTAL – Revenues from Federal Sources	43,727	0	43,727	29,789	Under	13,938
0071A	Other	760,000	0	760,000	0	Under	760,000
	<b>Total</b>	<b>29,387,764</b>	<b>150,000</b>	<b>29,537,764</b>	<b>21,451,330</b>		<b>8,086,434</b>
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	4,355,263	(136,429)	4,218,834	2,946,515	1,113,037	159,283
10300	Total Special Education - Instruction	1,804,008	(41,844)	1,762,164	1,186,715	533,535	41,913
11160	Total Basic Skills/Remedial – Instruct.	828,231	167,310	995,541	669,740	282,680	43,121
17100	Total School-Sponsored Co/Extra Curricul	13,000	0	13,000	0	13,000	0
20620	Total Summer School	95,164	11,196	106,360	103,800	1,620	940
29180	Total Undistributed Expenditures - Instr	12,346,910	(190,660)	12,156,250	9,385,193	2,770,801	256
29680	Total Undistributed Expenditures – Atten	120,204	(5,485)	114,719	88,482	24,080	2,157
30620	Total Undistributed Expenditures – Healt	188,614	364	188,978	131,144	49,163	8,671
40580	Total Undistributed Expend – Speech, OT,	355,978	(3,106)	352,872	227,038	121,083	4,751
41080	Total Undist. Expend. – Other Supp. Serv	477,995	55,245	533,240	369,789	161,582	1,870
41660	Total Undist. Expend. – Guidance	157,717	4,136	161,853	109,069	45,115	7,669
42200	Total Undist. Expend. – Child Study Team	416,673	(6,057)	410,617	291,641	116,080	2,896
43200	Total Undist. Expend. – Improvement of I	288,203	(62,961)	225,242	144,545	46,830	33,868
43620	Total Undist. Expend. – Edu. Media Serv.	440,657	(39,453)	401,204	312,120	74,287	14,797
44180	Total Undist. Expend. – Instructional St	123,693	(10,041)	113,652	40,347	7,642	65,663
45300	Support Serv. - General Admin	453,603	(3,860)	449,743	336,786	98,519	14,438
46160	Support Serv. - School Admin	506,654	32,825	539,479	389,022	133,131	17,327
47200	Total Undist. Expend. – Central Services	497,911	(8,284)	489,627	377,948	99,405	12,274
51120	Total Undist. Expend. – Oper. & Maint. O	1,601,579	(3,662)	1,597,917	1,167,794	376,734	53,389
52480	Total Undist. Expend. – Student Transpor	2,708,700	185,959	2,894,659	1,787,038	1,089,459	18,161
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	3,277,869	185,064	3,462,933	2,793,805	614,841	54,287
75880	TOTAL EQUIPMENT	52,500	65,919	118,419	102,741	2,612	13,066
76260	Total Facilities Acquisition and Constr	67,903	3,216	71,119	63,240	7,879	0
84000	Transfer of Funds to Charter Schools	0	13,512	13,512	13,421	91	0
	<b>Total</b>	<b>31,179,029</b>	<b>212,904</b>	<b>31,391,933</b>	<b>23,037,931</b>	<b>7,783,206</b>	<b>570,796</b>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy	15,067,422	0	15,067,422	11,300,567	Under	3,766,856
00150	10-1320	Tuition from LEAs Within State	45,321	0	45,321	44,743	Under	578
00250	10-14[2-4]0	Transportation Fees from Other LEAs	15,000	0	15,000	101	Under	14,899
00300	10-1__	Unrestricted Miscellaneous Revenues	24,686	0	24,686	318,917		(294,231)
00330	10-1__	Interest Earned on Maintenance Reserve	250	0	250	14,287		(14,037)
00340	10-1__	Interest Earned on Capital Reserve Funds	500	0	500	65,395		(64,895)
00410	10-3116	School Choice Aid	396,417	0	396,417	277,492	Under	118,925
00420	10-3121	Categorical Transportation Aid	834,550	0	834,550	584,185	Under	250,365
00430	10-3131	Extraordinary Aid	300,000	150,000	450,000	485,932		(35,932)
00440	10-3132	Categorical Special Education Aid	1,561,084	0	1,561,084	1,092,759	Under	468,325
00460	10-3176	Equalization Aid	10,113,702	0	10,113,702	7,079,591	Under	3,034,111
00470	10-3177	Categorical Security Aid	225,105	0	225,105	157,574	Under	67,532
00540	10-4200	Medicaid Reimbursement	43,727	0	43,727	29,789	Under	13,938
00680	10-5200	Transfers from Other Funds	760,000	0	760,000	0	Under	760,000
Total			29,387,764	150,000	29,537,764	21,451,330		8,086,434
Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02060	11-105-100-936	Local Contribution – Transfer to Special	287,900	0	287,900	287,900	0	0
02080	11-110-__-101	Kindergarten – Salaries of Teachers	543,960	(59,087)	484,873	322,872	161,720	281
02100	11-120-__-101	Grades 1-5 – Salaries of Teachers	2,487,303	(54,194)	2,433,109	1,655,248	735,892	41,969
02120	11-130-__-101	Grades 6-8 – Salaries of Teachers	468,024	67,929	535,953	364,270	160,413	11,269
02500	11-150-100-101	Salaries of Teachers	1,750	0	1,750	0	0	1,750
02540	11-150-100-320	Purchased Professional – Educational Ser	8,250	0	8,250	6,325	0	1,925
03000	11-190-1__-106	Other Salaries for Instruction	213,078	(88,276)	124,802	56,602	37,974	30,227
03020	11-190-1__-320	Purchased Professional – Educational Ser	40,170	(5,882)	34,288	10,649	1,339	22,300
03040	11-190-1__-340	Purchased Technical Services	13,750	2,565	16,315	16,315	0	1
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series	20,700	(2,733)	17,967	10,684	6,570	714
03080	11-190-1__-610	General Supplies	256,528	(13,735)	242,793	193,415	4,840	44,538
03100	11-190-1__-640	Textbooks	0	17,850	17,850	17,610	234	6
03120	11-190-1__-8__	Other Objects	13,850	(866)	12,984	4,626	4,056	4,302
04500	11-204-100-101	Salaries of Teachers	265,333	(122,968)	142,365	87,857	40,330	14,178
04520	11-204-100-106	Other Salaries for Instruction	1,600	20,571	22,171	980	19,591	1,600
04600	11-204-100-610	General Supplies	800	0	800	584	3	213
06000	11-209-100-101	Salaries of Teachers	99,175	62,617	161,792	112,318	46,747	2,728
06020	11-209-100-106	Other Salaries for Instruction	600	0	600	0	0	600
06100	11-209-100-610	General Supplies	2,150	(500)	1,650	413	0	1,237
06500	11-212-100-101	Salaries of Teachers	0	66,417	66,417	46,342	20,075	0
06600	11-212-100-610	General Supplies	0	150	150	150	0	0
07000	11-213-100-101	Salaries of Teachers	1,333,427	(79,877)	1,253,550	875,352	372,778	5,420
07020	11-213-100-106	Other Salaries for Instruction	5,000	2,626	7,626	158	2,625	4,843
07100	11-213-100-610	General Supplies	10,200	(175)	10,025	9,672	4	348
08500	11-216-100-101	Salaries of Teachers	65,923	1,362	67,285	46,311	19,693	1,281

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08520	11-216-100-106	Other Salaries for Instruction	300	9,683	9,983	0	6,387	3,596
08600	11-216-100-6__	General Supplies	2,500	0	2,500	477	30	1,993
09260	11-219-100-101	Salaries of Teachers	2,000	0	2,000	0	0	2,000
09300	11-219-100-320	Purchased Professional-Educational Servi	15,000	(1,750)	13,250	6,103	5,272	1,875
11000	11-230-100-101	Salaries of Teachers	814,731	167,944	982,675	659,164	282,679	40,832
11060	11-230-100-340	Purchased Technical Services	10,000	366	10,366	8,970	0	1,396
11100	11-230-100-610	General Supplies	3,500	(1,000)	2,500	1,606	1	893
17000	11-401-100-1__	Salaries	13,000	0	13,000	0	13,000	0
20000	11-422-100-101	Salaries of Teachers	23,625	7,201	30,826	30,825	0	1
20020	11-422-100-106	Other Salaries of Instruction	11,125	3,595	14,720	14,697	0	23
20500	11-422-200-1__	Salaries	18,064	(7,487)	10,577	9,774	0	803
20520	11-422-200-3__	Purchased Professional and Technical Ser	9,250	(6,257)	2,993	1,260	1,620	113
20540	11-422-200-[4-5]	Purchased Services (400-500 series)	32,600	14,644	47,244	47,244	0	0
20560	11-422-200-6__	Supplies and Materials	500	(500)	0	0	0	0
29000	11-000-100-561	Tuition to Other LEAs within the State -	9,824,351	13,184	9,837,535	7,859,481	1,978,039	16
29020	11-000-100-562	Tuition to Other LEAs within the State -	909,347	(265,000)	644,347	613,478	30,869	0
29040	11-000-100-563	Tuition to County Voc. School District-R	66,437	0	66,437	39,859	26,572	6
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	71,610	111,286	182,896	124,681	58,215	0
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,475,165	(50,130)	1,425,035	747,695	677,106	234
29500	11-000-211-1__	Salaries	95,804	(5,485)	90,319	64,782	23,924	1,613
29600	11-000-211-3__	Purchased Professional and Technical Ser	23,400	0	23,400	23,400	0	0
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	500	0	500	250	156	94
29640	11-000-211-6__	Supplies and Materials	500	0	500	50	0	450
30500	11-000-213-1__	Salaries	168,914	2,148	171,062	119,008	49,033	3,021
30540	11-000-213-3__	Purchased Professional and Technical Ser	16,850	(2,994)	13,856	8,610	0	5,246
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series	250	(60)	190	0	0	190
30580	11-000-213-6__	Supplies and Materials	2,600	1,270	3,870	3,526	130	214
40500	11-000-216-1__	Salaries	205,628	(611)	205,017	143,502	59,913	1,603
40520	11-000-216-320	Purchased Professional – Educational Ser	148,550	(3,705)	144,845	81,648	61,032	2,165
40540	11-000-216-6__	Supplies and Materials	1,500	910	2,410	1,827	0	583
40560	11-000-216-8__	Other Objects	300	300	600	61	139	400
41000	11-000-217-1__	Salaries	471,495	52,845	524,340	362,081	160,459	1,800
41020	11-000-217-320	Purchased Professional – Educational Ser	0	3,675	3,675	2,573	1,103	0
41040	11-000-217-6__	Supplies and Materials	6,500	(1,275)	5,225	5,135	20	70
41500	11-000-218-104	Salaries of Other Professional Staff	153,467	5,069	158,536	108,941	45,115	4,480
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	1,000	0	1,000	0	0	1,000
41580	11-000-218-390	Other Purchased Professional & Technical	1,500	(1,000)	500	62	0	439
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series	50	0	50	0	0	50
41620	11-000-218-6__	Supplies and Materials	1,700	67	1,767	66	0	1,700
42000	11-000-219-104	Salaries of Other Professional Staff	328,371	(385)	327,987	238,838	87,760	1,388
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	48,202	0	48,202	36,013	12,004	185

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
42080	11-000-219-390	Other Purchased Professional & Technical	28,250	(6,200)	22,050	7,850	14,100	100
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	6,620	1,025	7,645	5,617	1,690	337
42160	11-000-219-6__	Supplies and Materials	4,230	(847)	3,383	2,463	75	845
42180	11-000-219-8__	Other Objects	1,000	350	1,350	860	450	40
43000	11-000-221-102	Salaries of Supervisor of Instruction	110,573	(100,319)	10,254	(303)	303	10,254
43020	11-000-221-104	Salaries of Other Professional Staff	28,150	(3,720)	24,430	638	9,928	13,864
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	71,013	(2,635)	68,378	48,758	13,581	6,040
43065	11-000-221-199	Unused Vac Pay to Term/Retired Staff	0	12,109	12,109	12,109	0	0
43080	11-000-221-176	Salaries of Facilitators, Math & Literac	37,073	38,969	76,042	53,229	22,813	0
43100	11-000-221-320	Purchased Prof. – Educational Services	32,200	(6,645)	25,555	23,305	0	2,250
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	1,900	(1,120)	780	0	0	780
43160	11-000-221-6__	Supplies and Materials	3,100	90	3,190	2,930	6	254
43180	11-000-221-8__	Other Objects	4,194	310	4,504	3,879	200	425
43500	11-000-222-1__	Salaries	124,877	640	125,517	85,741	31,161	8,616
43520	11-000-222-177	Salaries of Technology Coordinators	112,040	(325)	111,715	83,786	27,929	0
43540	11-000-222-3__	Purchased Professional and Technical Ser	171,990	(39,621)	132,369	116,457	14,792	1,120
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	1,000	0	1,000	0	0	1,000
43580	11-000-222-6__	Supplies and Materials	30,750	(147)	30,603	26,137	406	4,061
44020	11-000-223-104	Salaries of Other Professional Staff	30,950	(275)	30,675	1,164	0	29,511
44040	11-000-223-105	Salaries of Secretarial & Clerical Assis	25,769	(3,691)	22,078	17,362	4,715	1
44060	11-000-223-110	Other Salaries	12,850	1,000	13,850	7,785	2,579	3,486
44080	11-000-223-320	Purchased Professional – Educational Ser	41,450	(3,075)	38,375	13,266	1	25,108
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	11,774	(4,000)	7,774	569	347	6,858
44140	11-000-223-6__	Supplies and Materials	900	0	900	200	0	700
45000	11-000-230-1__	Salaries	225,662	165	225,827	168,327	55,863	1,638
45040	11-000-230-331	Legal Services	52,000	(16,688)	35,312	21,490	13,510	312
45060	11-000-230-332	Audit Fees	34,500	11,750	46,250	40,250	6,000	0
45080	11-000-230-334	Architectural/Engineering Services	9,000	(6,775)	2,225	0	0	2,225
45100	11-000-230-339	Other Purchased Professional Services	15,000	875	15,875	10,810	1,605	3,460
45120	11-000-230-340	Purchased Technical Services	2,000	5,500	7,500	6,305	795	400
45140	11-000-230-530	Communications/Telephone	57,400	(6,500)	50,900	32,020	13,795	5,086
45160	11-000-230-585	BOE Other Purchased Services	2,250	0	2,250	2,200	0	50
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	38,916	1,313	40,229	34,892	4,791	546
45200	11-000-230-610	General Supplies	2,500	1,825	4,325	2,907	1,415	3
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	1,400	(127)	1,273	496	745	32
45260	11-000-230-890	Miscellaneous Expenditures	750	4,650	5,400	4,788	0	612
45280	11-000-230-895	BOE Membership Dues and Fees	12,225	152	12,377	12,301	0	76
46000	11-000-240-103	Salaries of Principals/Assistant Princip	276,864	69,033	345,897	251,219	87,594	7,084
46020	11-000-240-104	Salaries of Other Professional Staff	48,088	(45,823)	2,265	0	0	2,265
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	155,557	5,766	161,323	118,424	40,171	2,728
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	16,050	255	16,305	10,053	5,182	1,070

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
46120	11-000-240-6__	Supplies and Materials	5,465	94	5,559	3,044	184	2,331
46140	11-000-240-8__	Other Objects	4,630	3,500	8,130	6,282	0	1,848
47000	11-000-251-1__	Salaries	403,030	(11,900)	391,130	284,786	94,779	11,565
47005	11-000-251-199	Unused Vac Pay to Term/Retired Staff	0	2,178	2,178	2,178	0	0
47040	11-000-251-340	Purchased Technical Services	54,250	1,822	56,072	54,581	1,305	186
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	26,225	(2,425)	23,800	21,832	1,886	82
47100	11-000-251-6__	Supplies and Materials	4,025	4,541	8,566	7,108	1,300	158
47140	11-000-251-832	Interest on Lease Purchase Agreements	8,281	(2,000)	6,281	5,872	134	274
47180	11-000-251-890	Other Objects	2,100	(500)	1,600	1,591	0	9
48500	11-000-261-1__	Salaries	81,476	0	81,476	60,928	20,309	238
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	226,253	(8,285)	217,968	152,124	65,557	287
48540	11-000-261-610	General Supplies	2,500	(2,500)	0	0	0	0
49000	11-000-262-1__	Salaries	349,491	1,725	351,216	259,547	82,551	9,118
49020	11-000-262-107	Salaries of Non-Instructional Aides	180,330	(5,803)	174,527	111,917	46,539	16,070
49025	11-000-262-199	Unused Vac Pay to Term/Retired Staff	0	750	750	711	0	39
49040	11-000-262-3__	Purchased Professional and Technical Ser	10,000	480	10,480	480	9,792	208
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	61,102	(12,400)	48,702	37,573	10,876	253
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	9,825	0	9,825	3,751	6,074	0
49120	11-000-262-490	Other Purchased Property Services	20,400	0	20,400	11,736	8,664	0
49140	11-000-262-520	Insurance	76,031	14,510	90,541	90,535	1	5
49160	11-000-262-590	Miscellaneous Purchased Services	3,308	(305)	3,003	1,206	1,046	751
49180	11-000-262-610	General Supplies	59,486	64,443	123,929	100,059	16,363	7,507
49200	11-000-262-621	Energy (Natural Gas)	85,200	(22,950)	62,250	51,567	9,527	1,156
49220	11-000-262-622	Energy (Electricity)	268,076	(12,300)	255,776	178,773	69,375	7,628
49260	11-000-262-626	Energy (Gasoline)	2,500	(500)	2,000	899	76	1,025
49280	11-000-262-8__	Other Objects	1,653	(1,200)	453	435	0	18
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	30,734	(6,233)	24,501	7,645	8,625	8,231
50060	11-000-263-610	General Supplies	2,314	(2,200)	114	0	0	114
51020	11-000-266-3__	Purchased Professional and Technical Ser	108,400	(8,617)	99,783	78,696	21,029	58
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	2,500	(1,000)	1,500	1,170	0	330
51060	11-000-266-610	General Supplies	20,000	(1,277)	18,723	18,041	330	353
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	87,372	(3,200)	84,172	71,240	12,500	432
52100	11-000-270-350	Management Fee – ESC & CTSA Trans. Prog	45,000	(11,000)	34,000	25,036	8,951	13
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	6,000	2,400	8,400	7,689	668	43
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	175	0	175	52	0	123
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	60,000	25,000	85,000	35,513	49,487	0
52220	11-000-270-504	Contract Serv.–Aid in Lieu Pymts–Charter	1,200	(1,200)	0	0	0	0
52240	11-000-270-505	Contract Serv.–Aid in Lieu Pymts–Choice S	7,625	(635)	6,990	4,078	2,913	0
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven	1,525,813	60,227	1,586,040	961,710	624,330	0
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	31,740	4,843	36,583	15,224	17,396	3,963
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	500	(300)	200	0	0	200

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52320	11-000-270-514	Contract Serv. (Sp Ed Stds) - Vendors	367,250	68,530	435,780	250,526	185,254	0
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agree	70,000	(9,330)	60,670	60,210	0	460
52360	11-000-270-517	Contract Serv. (Reg. Students) – ESCs &	91,000	(16,000)	75,000	46,918	28,082	0
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	408,500	66,324	474,824	306,690	159,404	8,730
52400	11-000-270-593	Misc. Purchased Services - Transportatio	4,100	365	4,465	887	475	3,103
52420	11-000-270-610	General Supplies	2,250	(520)	1,730	660	0	1,070
52460	11-000-270-8__	Other objects	175	455	630	605	0	25
53020	11-1__-100-220	Social Security Contribution	42,421	(42,421)	0	0	0	0
53060	11-1__-100-241	Other Retirement Contributions - PERS	26,175	(26,175)	0	0	0	0
53120	11-1__-100-249	Other Retirement Contribution - Regular	9,775	(9,775)	0	0	0	0
53180	11-1__-100-270	Health Benefits	1,037,008	(21,921)	1,015,087	848,610	165,323	1,155
53200	11-1__-100-280	Tuition Reimbursement	20,000	5,000	25,000	670	22,935	1,395
53220	11-1__-100-290	Other Employee Benefits	63,500	(63,500)	0	0	0	0
54020	11-2__-100-220	Social Security Contributions	5,485	(5,485)	0	0	0	0
54120	11-2__-100-249	Other Retirement Contribution - Regular	1,575	(1,575)	0	0	0	0
54180	11-2__-100-270	Health Benefits	585,215	146,000	731,215	608,228	122,674	313
54220	11-2__-100-290	Other Employee Benefits	33,500	(33,500)	0	0	0	0
54225	11-2__-100-299	Unused Sick Pay to Term/Retired Staff	15,000	(15,000)	0	0	0	0
56020	11-4__-100-220	Social Security Contributions	4,729	(4,729)	0	(12)	0	12
59020	11-000-211-220	Social Security Contributions	2,305	(2,305)	0	0	0	0
59180	11-000-211-270	Health Benefits	326	5,114	5,440	2,870	753	1,816
59220	11-000-211-290	Other Employee Benefits	5,450	(5,450)	0	0	0	0
59520	11-000-213-220	Social Security Contributions	360	(360)	0	0	0	0
59620	11-000-213-249	Other Retirement Contributions - Regular	200	(200)	0	0	0	0
59680	11-000-213-270	Health Benefits	93,771	1,540	95,311	78,747	15,993	572
60020	11-000-216-220	Social Security Contributions	291	(291)	0	0	0	0
60120	11-000-216-249	Other Retirement Contributions - Regular	1,804	(1,804)	0	0	0	0
60180	11-000-216-270	Health Benefits	34,247	890	35,137	28,707	6,428	2
60520	11-000-217-220	Social Security Contributions	39,244	(39,244)	0	0	0	0
60560	11-000-217-241	Other Retirement Contributions - PERS	13,000	(13,000)	0	0	0	0
60620	11-000-217-249	Other Retirement Contributions - Regular	11,775	(11,775)	0	0	0	0
60668	11-000-217-270	Health Benefits	27,854	(2,551)	25,303	17,809	3,863	3,630
60720	11-000-217-290	Other Employee Benefits	41,500	(41,500)	0	0	0	0
61020	11-000-218-220	Social Security Contributions	486	(486)	0	0	0	0
61180	11-000-218-270	Health Benefits	42,902	1,375	44,277	36,665	7,533	78
61500	11-000-219-210	Group Insurance	2,000	(265)	1,735	1,201	515	19
61520	11-000-219-220	Social Security Contributions	1,253	(1,253)	0	0	0	0
61560	11-000-219-241	Other Retirement Contributions - PERS	8,000	(8,000)	0	0	0	0
61680	11-000-219-270	Health Benefits	63,508	205	63,713	53,923	9,748	42
61720	11-000-219-290	Other Employee Benefits	5,875	(5,875)	0	0	0	0
62500	11-000-221-210	Group Insurance	2,000	0	2,000	382	1,265	353

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
62520	11-000-221-220	Social Security Contributions	7,943	(7,943)	0	0	0	0
62560	11-000-221-241	Other Retirement Contributions - PERS	21,400	(21,400)	0	0	0	0
62680	11-000-221-270	Health Benefits	26,479	22,415	48,894	39,677	9,193	24
62700	11-000-221-280	Tuition Reimbursement	3,000	(3,000)	0	0	0	0
62720	11-000-221-290	Other Employee Benefits	4,420	(4,420)	0	0	0	0
63020	11-000-222-220	Social Security Contributions	19,548	(19,548)	0	0	0	0
63060	11-000-222-241	Other Retirement Contributions - PERS	41,650	(41,650)	0	0	0	0
63180	11-000-222-270	Health Benefits	21,387	7,639	29,026	23,058	5,963	5
63220	11-000-222-290	Other Employee Benefits	5,875	(5,875)	0	0	0	0
63520	11-000-223-220	Social Security Contributions	5,322	(5,322)	0	0	0	0
63680	11-000-223-270	Health Benefits	8,539	(2,750)	5,789	4,850	783	157
64500	11-000-230-210	Group Insurance	1,500	0	1,500	913	391	196
64520	11-000-230-220	Social Security Contributions	4,369	(4,369)	0	0	0	0
64680	11-000-230-270	Health Benefits	24,211	20,555	44,766	33,138	6,533	5,095
64720	11-000-230-290	Other Employee Benefits	5,000	(5,000)	0	0	0	0
65500	11-000-240-210	Group Insurance	4,650	(1,600)	3,050	2,519	0	531
65520	11-000-240-220	Social Security Contributions	13,626	(13,626)	0	0	0	0
65560	11-000-240-241	Other Retirement Contributions - PERS	38,670	(38,670)	0	0	0	0
65620	11-000-240-249	Other Retirement Contributions - Regular	310	(310)	0	0	0	0
65680	11-000-240-270	Health Benefits	142,520	26,990	169,510	124,607	25,619	19,284
65720	11-000-240-290	Other Employee Benefits	11,300	(11,300)	0	0	0	0
66500	11-000-251-210	Group Insurance	1,750	0	1,750	0	0	1,750
66520	11-000-251-220	Social Security Contributions	18,780	(18,780)	0	0	0	0
66560	11-000-251-241	Other Retirement Contributions - PERS	33,750	(33,750)	0	0	0	0
66620	11-000-251-249	Other Retirement Contributions - Regular	525	(525)	0	0	0	0
66680	11-000-251-270	Health Benefits	156,024	(16,076)	139,948	113,134	24,073	2,741
66720	11-000-251-290	Other Employee Benefits	6,900	(6,900)	0	0	0	0
68305	11-000-261-220	Social Security Contributions	6,233	(6,233)	0	0	0	0
68345	11-000-261-270	Health Benefits	7,504	17	7,521	6,865	655	0
68405	11-000-262-220	Social Security Contributions	37,992	(37,992)	0	0	0	0
68415	11-000-262-241	Other Retirement Contributions - PERS	63,844	(63,844)	0	0	0	0
68430	11-000-262-249	Other Retirement Contributions - Regular	3,375	(3,375)	0	0	0	0
68445	11-000-262-270	Health Benefits	65,803	(8,242)	57,561	51,419	6,027	115
68455	11-000-262-290	Other Employee Benefits	5,425	(5,425)	0	0	0	0
69020	11-000-270-220	Social Security Contributions	6,952	(6,952)	0	0	0	0
69060	11-000-270-241	Other Retirement Contributions - PERS	17,450	(17,450)	0	0	0	0
69180	11-000-270-270	Health Benefits	22,861	10,835	33,696	28,358	5,328	10
69220	11-000-270-290	Other Employee Benefits	3,500	(3,500)	0	0	0	0
69225	11-000-270-299	Unused Sick Pay to Term/Retired Staff	0	15,000	15,000	15,000	0	0
71020	11-000-291-220	Social Security Contributions	1,625	218,854	220,479	153,508	66,884	87
71060	11-000-291-241	Other Retirement Contributions - PERS	0	272,692	272,692	272,684	0	8

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
71120	11-000-291-249	Other Retirement Contributions - Regular	0	27,755	27,755	19,923	7,812	20
71160	11-000-291-260	Workmen's Compensation	133,328	1,909	135,237	105,984	29,253	0
71220	11-000-291-290	Other Employee Benefits	22,495	181,696	204,191	120,368	69,297	14,527
71227	11-000-291-299	Unused Sick Pay to Term/Retired Staff	7,500	(7,150)	350	0	0	350
73040	12-120-100-73_	Grades 1-5	52,500	(3,658)	48,842	39,411	0	9,431
75560	12-000-21_-73_	Undist. Expend. - Supp Serv. - Related &	0	3,000	3,000	0	0	3,000
75600	12-000-220-73_	Undist. Expend. - Support Serv. - Inst.	0	3,061	3,061	0	2,612	450
75700	12-000-261-73_	Undist. Expend. -Required Maint. For Sch	0	63,516	63,516	63,331	0	185
76140	12-000-400-721	Lease Purchase Agreements - Principal	64,572	3,216	67,788	60,908	6,880	0
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	3,331	0	3,331	2,332	999	0
84000	10-000-100-56_	Transfer of Funds to Charter Schools	0	13,512	13,512	13,421	91	0
<b>Total</b>			<b>31,179,029</b>	<b>212,904</b>	<b>31,391,933</b>	<b>23,037,931</b>	<b>7,783,206</b>	<b>570,796</b>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Assets and Resources

**Assets:**

101	Cash in bank		(\$696,725.24)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$638,484.26	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$6,524.11	\$645,008.37

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

**Resources:**

301	Estimated Revenues	\$4,792,456.43	
302	Less Revenues	(\$2,237,364.99)	\$2,555,091.44

**Total assets and resources**

**\$2,503,374.57**

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$696,725.24)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$71,163.89
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$302,490.92
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
<b>Total liabilities</b>		<b>\$373,654.81</b>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Fund Balance:

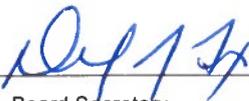
	Appropriated:		
753,754	Reserve for Encumbrances		\$1,628,801.26
	Reserved Fund Balance:		
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$4,792,456.43	
602	Less: Expenditures	(\$2,941,342.06)	
	Less: Encumbrances	(\$1,350,195.87)	(\$4,291,537.93)
	Total appropriated		\$2,129,719.76
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$2,129,719.76
	<b>Total liabilities and fund equity</b>		<b><u>\$2,503,374.57</u></b>

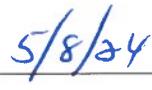
Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$4,792,456.43	\$4,291,537.93	\$500,918.50
Revenues	(\$4,792,456.43)	(\$2,237,364.99)	(\$2,555,091.44)
Subtotal	<u>\$0.00</u>	<u>\$2,054,172.94</u>	<u>(\$2,054,172.94)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,054,172.94</u>	<u>(\$2,054,172.94)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,054,172.94</u>	<u>(\$2,054,172.94)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,054,172.94</u>	<u>(\$2,054,172.94)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,054,172.94</u>	<u>(\$2,054,172.94)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,054,172.94</u>	<u>(\$2,054,172.94)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,054,172.94</u>	<u>(\$2,054,172.94)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,054,172.94</u>	<u>(\$2,054,172.94)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$2,054,172.94</u>	<u>(\$2,054,172.94)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$2,054,172.94</u>	<u>(\$2,054,172.94)</u>

Prepared and submitted by :

  
Board Secretary

  
Date

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	27,951	0	27,951	18,167	Under	9,784
00770	Total Revenues from State Sources	2,634,093	59,209	2,693,302	2,051,288	Under	642,014
00830	Total Revenues from Federal Sources	1,563,907	219,397	1,783,304	167,910	Under	1,615,393
0083A	Other	287,900	0	287,900	0	Under	287,900
	<b>Total</b>	<b>4,513,851</b>	<b>278,605</b>	<b>4,792,456</b>	<b>2,237,365</b>		<b>2,555,091</b>

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	75	75	102	0	(27)
84100	Local Projects	26,951	0	26,951	5,697	9,699	11,555
84200	Student Activity Fund	1,000	0	1,000	0	0	1,000
85120	Total Instruction	1,382,415	38,017	1,420,432	904,298	405,680	110,453
86380	Total Support Services	1,459,349	(75)	1,459,274	948,277	338,172	172,824
87040	Total Facilities Acquisition and Constru	80,229	0	80,229	0	80,017	212
88136	SDA Emergent Needs & Capital Maint.	0	21,192	21,192	21,192	0	0
88740	Total Federal Projects	1,563,907	219,397	1,783,304	1,061,775	516,627	204,902
	<b>Total</b>	<b>4,513,851</b>	<b>278,605</b>	<b>4,792,456</b>	<b>2,941,342</b>	<b>1,350,196</b>	<b>500,918</b>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737	20-1760	Student Activity Fund Revenue	1,000	0	1,000	0	Under	1,000
00740	20-1__	Other Revenue from Local Sources	26,951	0	26,951	18,167	Under	8,784
00755	20-3218	Preschool Education Aid – Prior Year Car	114,968	38,017	152,985	0	Under	152,985
00760	20-3218	Preschool Education Aid	2,519,125	0	2,519,125	2,051,288	Under	467,838
00761	20-3257	SDA Emergent Needs & Capital Maint.	0	21,192	21,192	0	Under	21,192
00775	20-441[1-6]	Title I	266,062	68,296	334,358	84,657	Under	249,701
00780	20-445[1-5]	Title II	43,217	0	43,217	4,000	Under	39,217
00790	20-447[1-4]	Title IV	17,158	0	17,158	0	Under	17,158
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)	274,577	0	274,577	0	Under	274,577
00806	20-4541	ARP ESSER Accel. Learning Coaching Supt	8,945	18,746	27,691	1,655	Under	26,036
00807	20-4542	ARP ESSER Evidence Based Summer Enrich	7,414	0	7,414	3,056	Under	4,358
00808	20-4543	ARP ESSER Evidence Based Bynd Sch Day	26,561	0	26,561	0	Under	26,561
00809	20-4544	ARP ESSER NJTSS Mental Health Support	400	0	400	0	Under	400
00814	20-4540	ARP - ESSER	495,958	132,355	628,313	0	Under	628,313
00824	20-4535	CRRSA Act - Learning Acceleration Grant	1,655	0	1,655	0	Under	1,655
00825	20-4__	Other	97,000	0	97,000	653	Under	96,347
00827	20-4537	ACSERS - Special Education	324,960	0	324,960	73,889	Under	251,071
00835	20-5200	Transfers from Operating Budget – Presch	287,900	0	287,900	0	Under	287,900
<b>Total</b>			<b>4,513,851</b>	<b>278,605</b>	<b>4,792,456</b>	<b>2,237,365</b>		<b>2,555,091</b>

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
			0	75	75	102	0	(27)
84100	20-___-___-___	Local Projects	26,951	0	26,951	5,697	9,699	11,555
84200	20-475-___-___	Student Activity Fund	1,000	0	1,000	0	0	1,000
85000	20-218-100-101	Salaries of Teachers	997,505	(11,402)	986,103	630,993	295,382	59,728
85020	20-218-100-106	Other Salaries for Instruction	305,795	11,402	317,197	190,209	105,140	21,848
85030	20-218-100-321	Purch Prof-Ed Services	32,000	0	32,000	26,707	3,261	2,032
85080	20-218-100-6__	General Supplies	32,115	38,017	70,132	54,079	397	15,656
85100	20-218-100-8__	Other Objects	15,000	0	15,000	2,310	1,501	11,189
86000	20-218-200-102	Salaries of Supervisors of Instruction	19,513	0	19,513	14,106	4,610	797
86020	20-218-200-103	Salaries of Program Directors	76,201	0	76,201	44,311	15,368	16,522
86040	20-218-200-104	Salaries of Other Professional Staff	113,680	770	114,450	57,322	21,200	35,929
86060	20-218-200-105	Salaries of Secr. And Clerical Assistant	49,917	(250)	49,667	29,689	9,285	10,693
86080	20-218-200-110	Other Salaries	78,845	(5,500)	73,345	56,070	16,443	833
86100	20-218-200-173	Salaries of Community Parent Involvement	31,348	70,960	102,308	71,615	30,692	0
86120	20-218-200-176	Salaries of Master Teachers	95,492	(1,105)	94,387	44,067	20,075	30,245
86140	20-218-200-200	Personnel Services – Employee Benefits	567,272	(875)	566,397	393,687	111,143	61,568
86200	20-218-200-329	Purchased Professional – Educational Ser	124,000	(78,705)	45,295	28,073	10,683	6,539
86220	20-218-200-330	Other Purchased Professional Services	27,100	2,121	29,221	20,861	8,359	0
86240	20-218-200-420	Cleaning, Repair & Maintenance Services	53,747	(11,570)	42,177	26,002	12,032	4,143
86280	20-218-200-511	Contr. Trans. Serv. (Bet. Home & Sch)	120,000	0	120,000	72,010	47,990	0
86300	20-218-200-516	Contr. Trans. Serv. (Field Trips)	5,000	0	5,000	1,100	1,200	2,700

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
86320	20-218-200-580	Travel	500	700	1,200	1,049	0	151
86340	20-218-200-6__	Supplies and Materials	96,734	23,379	120,113	88,315	29,092	2,706
87000	20-218-400-731	Instructional Equipment	80,229	0	80,229	0	80,017	212
88136	20-492-___-___	SDA Emergent Needs & Capital Maint.	0	21,192	21,192	21,192	0	0
88500	20-___-___-___	Title I	266,062	68,296	334,358	170,100	101,843	62,414
88520	20-___-___-___	Title II	43,217	0	43,217	18,812	0	24,405
88560	20-___-___-___	Title IV	17,158	0	17,158	0	17,158	0
88620	20-___-___-___	I.D.E.A. Part B (Handicapped)	274,577	0	274,577	267,752	13,055	(6,230)
88700	20-___-___-___	Other	97,000	0	97,000	24,500	72,247	253
88710	20-484-___-___	CRRSA Act - Learning Acceleration Grant	1,655	0	1,655	1,655	0	0
88712	20-486-___-___	ACSERS - Special Education	324,960	0	324,960	142,357	90,859	91,745
88713	20-487-___-___	ARP-ESSER Grant Program	495,958	132,355	628,313	378,391	221,465	28,456
88714	20-488-___-___	ARP ESSER Accel. Learning Coaching Supt	8,945	18,746	27,691	24,388	0	3,303
88715	20-489-___-___	ARP ESSER Evidence Based Summer Enricl	7,414	0	7,414	7,259	0	155
88716	20-490-___-___	ARP ESSER Evidence Based Bynd Sch Day	26,561	0	26,561	26,561	0	0
88717	20-491-___-___	ARP ESSER NJTSS Mental Health Support	400	0	400	0	0	400
<b>Total</b>			<b>4,513,851</b>	<b>278,605</b>	<b>4,792,456</b>	<b>2,941,342</b>	<b>1,350,196</b>	<b>500,918</b>

**INVESTMENT REPORT  
March 2024**

**INVESTMENTS PRESENTLY IN EFFECT - N.J.S.A. 40A-5.2**

General Account .....	\$646,596.41
NJ Cash Management Fund ~ Current ACC.....	\$3,879,577.57
NJ Cash Management Fund ~ Capital Reserve.....	\$1,195,894.51
NJ Cash Management Fund ~ Maintenance	\$366,860.38
Payroll.....	\$979.86
Agency .....	\$680,296.46
Flexible Spending Account.....	\$5,087.62
UCC Trust.....	\$46,897.35
TOTAL	\$6,822,190.16

<b><u>INTEREST EARNED FROM INVESTMENTS</u></b>	<b>AVERAGE INTEREST RATE</b>
--	----------------------------------

General Account .....	\$1,218.65	1.36%
NJ Cash Management Fund ~ Current ACC.....	\$17,368.08	5.27%
NJ Cash Management Fund ~ Capital Reserve.....	\$7,266.38	5.27%
NJ Cash Management Fund ~ Maintenance	\$1,642.34	5.27%
Payroll.....	\$51.39	1.36%
Agency.....	\$458.50	1.36%
Flexible Spending Account.....	\$5.95	1.36%
UCC Trust.....	\$50.25	1.36%
TOTAL INTEREST FOR Mach 2024	\$28,061.54	
Amount Previously Reported	\$232,477.64	
TOTAL JULY 1ST TO DATE	\$260,539.18	

**DETAILED BREAKDOWN NJSA 40A:5-15.2**

Certificates of Deposit:

<u>Date Invested</u>	<u>Bank</u>	<u>Term</u>	<u>Number</u>	<u>Amount</u>	<u>Rate</u>	<u>Matures</u>
----------------------	-------------	-------------	---------------	---------------	-------------	----------------

**CERTIFICATION**

*I, Daniel J. Fox, Investment Officer of the Waterford Township Board of Education, hereby certify that the above is a true and correct report of the status of investments of the monies held by the Waterford Township Board of Education.*

  
 \_\_\_\_\_  
 Signature Business Administrator

5/8/23  
 \_\_\_\_\_  
 Date

**CASH RECEIPTS AND DISBURSEMENTS REPORT  
WATERFORD TOWNSHIP BOARD OF EDUCATION  
ALL FUNDS  
March 2024**

FUNDS	BEGINNING CASH	CASH RECEIPTS	CASH	ENDING CASH
<b>GOVERNMENT FUNDS</b>				
1 General Fund [Fund 10]	\$ 4,879,278.92	\$ 3,157,083.77	\$ 2,816,792.32	\$ 5,219,570.37
1b Capital Reserve [10-116]	\$ 1,678,913.13	\$ 7,266.38	\$ 490,285.00	\$ 1,195,894.51
1b Maintenance Reserve [10-117]	\$ 365,218.04	\$ 1,642.34	\$ -	\$ 366,860.38
2 Special Revenue [Fund 20]	\$ (617,853.71)	\$ 252,565.89	\$ 331,437.42	\$ (696,725.24)
1b Internal Services [Fund 71]	\$ 6,908.63	\$ 2,093.13	\$ 14,973.81	\$ (5,972.05)
<b>Total Government Funds [General]</b>	<b>\$ 6,312,465.01</b>	<b>\$ 3,420,651.51</b>	<b>\$ 3,653,488.55</b>	<b>\$ 6,079,627.97</b>
5 Cafeteria Account [Fund 61]	\$ 233,007.61	\$ 65,469.11	\$ 16,947.67	\$ 281,529.05
<b>Total Enterprise Funds [61-64]</b>	<b>\$ 233,007.61</b>	<b>\$ 65,469.11</b>	<b>\$ 16,947.67</b>	<b>\$ 281,529.05</b>
<b>TOTAL GOVERNMENT &amp; ENTERPRISE</b>	<b>\$ 6,545,472.62</b>	<b>\$ 3,486,120.62</b>	<b>\$ 3,670,436.22</b>	<b>\$ 6,361,157.02</b>
<b>TRUST &amp; AGENCY FUNDS</b>				
6a Agency [Fund 90]	\$ 295,545.07	\$ 715,867.84	\$ 634,333.61	\$ 377,079.30
7 Payroll [Fund 91]	\$ 4,000.00	\$ 1,000.00	\$ -	\$ 5,000.00
8 Unemployment Trust [Fund 92]	\$ 46,847.10	\$ 50.25	\$ -	\$ 46,897.35
6b Flexible Spending Acct [Fund 93]	\$ 5,420.52	\$ 920.00	\$ 1,260.92	\$ 5,079.60
9 Student Activity Fund [Fund 95]	\$ 2,623.12	\$ -	\$ -	\$ 2,623.12
<b>Total Trust &amp; Agency Funds</b>	<b>\$ 354,435.81</b>	<b>\$ 717,838.09</b>	<b>\$ 635,594.53</b>	<b>\$ 436,679.37</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 6,899,908.43</b>	<b>\$ 4,203,958.71</b>	<b>\$ 4,306,030.75</b>	<b>\$ 6,797,836.39</b>

*Denise Niedoba*

Denise Niedoba, Accountant

*5-7-24*

Date

10/12.

**STUDENT ACTIVITY REPORT**  
**March 2024**

Account #	Account Description	Advisor Name	Opening Balance 7/1/2023	Deposits	Withdrawals	Ending Balance 3/31/2024
95-499-BA	Book Fines ~ Atco	Meredith Vitarelli	\$319.56	\$0.00	\$0.00	\$319.56
95-499-BT	Book Fines ~ TR	Meredith Vitarelli	\$153.70	\$0.00	\$86.05	\$67.65
95-499-SC	WES Student Council	Meaghan Knoll	\$95.36	\$0.00	\$0.00	\$95.36
95-499-WE	Field Day ~ WES	Meaghan Knoll	\$11.60	\$0.00	\$0.00	\$11.60
95-499-BW	Book Fines ~ WES	Liz Seth	\$132.00	\$6.00	\$82.00	\$56.00
95-499-C	Community Relief Fund	Erica Ravenkamp	\$302.65	\$1,205.81	\$0.00	\$1,508.46
95-499-FW	School Fund Raisers ~ WES	Ryan Ciavaglia	\$30.82	\$0.00	\$0.00	\$30.82
95-499-WM	Wildcat Mentor Program	Ryan Ciavaglia	\$28.97	\$0.00	\$0.00	\$28.97
95-499-HS	Home & School	Christina Leach	\$0.00	\$69.70	\$0.00	\$69.70
95-499-ST	Staff Activity Account	Mike Nolan	\$435.00	\$0.00	\$0.00	\$435.00
95-101	Cash ~ Student Activity Account		\$2,547.42	\$1,722.35	\$1,646.65	\$2,623.12

Vendor Bill List Waterford BOE

Batch Count = 1

Batch Number 6 Batch 6 \$1,655,320.67 Batch Total

**2160 ACCO BRANDS USA, LLC \$405.00 Vend Total**

P.O. # 401802 PK Laminator Service \$405.00 PO Total

20-218-200-420-00-02-060 PEA - CLEANING, REPAIRS AND MA \$405.00

Inv# 4728458469 \$405.00 05/08/24

**D263 ACTIVE CHEMICAL CORPORATION \$364.00 Vend Total**

P.O. # 401130 Water treatment service \$364.00 P PO Total

11-000-262-420-00-20-000 CLEANING, REPAIR MAINTEN \$364.00 P

Inv# 95612 \$364.00 P 05/08/24

**1898 ARCHBISHOP DAMIANO SCHOOL \$11,891.88 Vend Total**

P.O. # 401203 2023/2024 Tuition \$5,945.94 P PO Total

20-486-100-500-00-00-000 ACSERS - TUITION \$5,945.94 P

Inv# MAY 2024/ADS 40 \$5,945.94 P 05/10/24

P.O. # 401361 Tuition GG 5398557697 \$5,945.94 P PO Total

20-486-100-500-00-00-000 ACSERS - TUITION \$5,945.94 P

Inv# MAY 2024/ADS 40 \$5,945.94 P 05/10/24

**1153 ARCHWAY PROGRAMS, INC \$4,170.56 Vend Total**

P.O. # 401094 Tuition BC \$2,085.28 P PO Total

11-000-100-566-00-15-000 S.E. TUITIONS - PRIVATE \$2,085.28 P

Inv# INV-000082264 JUN BC \$2,085.28 P 05/10/24

P.O. # 401095 Tuition RC \$2,085.28 P PO Total

11-000-100-566-00-15-000 S.E. TUITIONS - PRIVATE \$2,085.28 P

Inv# INV-000082259 JUN RC \$2,085.28 P 05/10/24

**F703 ATLANTIC COUNTY SPECIAL SERVICES SCHOOL \$1,609.50 Vend Total**

P.O. # 401470 out-of-County Fee (VC) \$1,609.50 P PO Total

11-000-100-565-01-15-000 TUITION SSD AIDES ESY \$1,609.50 P

Inv# 24-00610 Mar/Apr VC \$1,609.50 P 05/08/24

**B478 BIG NOISE LLC \$425.00 Vend Total**

P.O. # 401795 Sound Syst.& Eng 6thGR;Mrs.D \$425.00 P PO Total

11-190-100-610-00-06-100 REG PRGM - INST SUPPLIES \$425.00 P

Inv# Sound deposit 6/17 \$425.00 P 05/08/24

**4665 BIGGS; MICHELLE \$4,140.00 Vend Total**

P.O. # 401506 Tuition Reimbursement \$4,140.00 PO Total

11-190-100-280-00-10-000 TUITION REIMBURSEMENT \$4,140.00

Inv# Tuition Reim Spring \$4,140.00 05/08/24

**3910 BORMAN; JESSICA \$600.00 Vend Total**

P.O. # 401784 Reimbursement-Grant;md \$600.00 PO Total

20-001-200-610-00-06-100 H&SC - PBSIS GRANT \$600.00

Inv# PBIS Grant Purchase \$600.00 05/08/24

Batch Number	6	Batch 6		\$1,655,320.67	Batch Total
<b>C282</b>	<b>BRIGHTLY SOFTWARE, INC.</b>			<b>\$9,792.30</b>	<b>Vend Total</b>
P.O. #	401778	SchoolDude Applications		\$9,792.30	<b>PO Total</b>
11-000-262-300-00-20-000		MAINTENANCE SERVICES		\$9,792.30	
Inv#	INV-241210	\$9,792.30	05/10/24		
<b>2060</b>	<b>BROOKFIELD ACADEMY</b>			<b>\$11,475.86</b>	<b>Vend Total</b>
P.O. #	401328	Homebound		\$1,540.00 P	<b>PO Total</b>
11-219-100-320-00-00-000		Homebound INstruction		\$1,540.00 P	
Inv#	INV-25000 MARCH JM	\$990.00 P	05/08/24		
Inv#	INV-25203 FINAL JM	\$550.00 P	05/08/24		
P.O. #	401756	Tuition 23/24		\$9,935.86 P	<b>PO Total</b>
11-000-100-566-30-15-000		Private School Secondary		\$9,935.86 P	
Inv#	INV-25258 MAY TD	\$9,935.86 P	05/08/24		
<b>1896</b>	<b>BURLINGTON COUNTY SPECIAL SERVICES SCHOO</b>			<b>\$1,215.42</b>	<b>Vend Total</b>
P.O. #	401491	One-to-One Teacher Assistant		\$1,215.42 P	<b>PO Total</b>
11-000-100-565-01-15-000		TUITION SSD AIDES ESY		\$1,215.42 P	
Inv#	24-0581 JAN/FEB/MAR	\$1,215.42 P	05/08/24		
<b>2136</b>	<b>CC EDUCATIONAL SERVICES COMMISSION</b>			<b>\$65,633.61</b>	<b>Vend Total</b>
P.O. #	401020	23/24 PK Collaborative		\$2,100.00 P	<b>PO Total</b>
20-218-200-329-00-02-060		PEA SPT EDUCATIONAL SERV		\$2,100.00 P	
Inv#	4V1392	\$2,100.00 P	05/08/24		
P.O. #	401072	Related services; Ashley Power		\$13,608.00 P	<b>PO Total</b>
11-000-216-320-00-53-000		SPEECH SERVICES		\$2,721.60 P	
Inv#	4V1393	\$2,721.60 P	05/08/24		
11-000-216-320-00-83-000		OT SERVICES		\$5,443.20 P	
Inv#	4V1393	\$5,443.20 P	05/08/24		
11-000-216-320-00-93-000		PHYSICAL THERAPY SERVICE		\$5,443.20 P	
Inv#	4V1393	\$5,443.20 P	05/08/24		
P.O. #	401451	Transportation for SY '23-'2		\$49,925.61 P	<b>PO Total</b>
11-000-270-350-00-14-000		ADMIN FEE		\$2,825.98 P	
Inv#	4v1465	\$2,825.98 P	05/08/24		
11-000-270-517-00-14-000		CONTRACTED SERVI - ESC		\$7,116.23 P	
Inv#	4v1465	\$7,116.23 P	05/08/24		
11-000-270-518-00-14-000		CONTRCTD SERV - SP-ESC		\$16,354.14 P	
Inv#	4v1465	\$16,354.14 P	05/08/24		
11-000-270-518-30-14-000		Contracted Serve SPED ESC		\$20,096.78 P	
Inv#	4v1465	\$20,096.78 P	05/08/24		
20-486-270-518-00-00-000		ACSERS TRANSPORTATION		\$3,532.48 P	
Inv#	4v1465	\$3,532.48 P	05/08/24		

Batch Number	6	Batch 6		\$1,655,320.67	Batch Total
<b>2989</b>	<b>CC TECHNICAL SCHOOLS</b>			<b>\$13,286.20</b>	<b>Vend Total</b>
P.O. #	401360	Tuition 23/24		\$13,286.20 P	<b>PO Total</b>
11-000-100-563-00-15-000		TUITION TO COUNTY VOCATI		\$13,286.20 P	
Inv#	APRIL 23-24	\$6,643.10 P	05/08/24		
Inv#	MARCH 23-24	\$6,643.10 P	05/08/24		
<b>2996</b>	<b>CENTER FOR NEUROLOGICAL &amp; NRODEV HEALTH</b>			<b>\$1,500.00</b>	<b>Vend Total</b>
P.O. #	401021	Diag eval; Ashley Power		\$1,500.00 P	<b>PO Total</b>
11-000-219-390-00-03-000		CST OUTSIDE EVAL		\$1,500.00 P	
Inv#	12648769 NS	\$750.00 P	05/08/24		
Inv#	12668837 LR	\$750.00 P	05/08/24		
<b>4678</b>	<b>DC EMBROIDERY</b>			<b>\$3,187.00</b>	<b>Vend Total</b>
P.O. #	401801	Staff Appreciation		\$3,187.00	<b>PO Total</b>
11-000-230-610-00-23-000		SUPERINTENDENT SUPPLIES		\$3,187.00	
Inv#	8971	\$3,187.00	05/08/24		
<b>2780</b>	<b>E2E EXCHANGE LLC</b>			<b>\$725.00</b>	<b>Vend Total</b>
P.O. #	401790	2nd payment of 2 erate consult		\$725.00	<b>PO Total</b>
11-000-222-340-01-19-000		TECHNICAL SERVICES -DIST		\$725.00	
Inv#	C1 2024-2277	\$725.00	05/08/24		
<b>Q968</b>	<b>EDUCATIONAL DATA CONSULTANTS, LLC</b>			<b>\$1,995.00</b>	<b>Vend Total</b>
P.O. #	401213	Data Training		\$1,995.00 P	<b>PO Total</b>
20-487-221-320-00-04-000		ARP-EDUCATIONAL CONSULTANT		\$1,995.00 P	
Inv#	2489004	\$1,995.00 P	05/08/24		
<b>4454</b>	<b>ELECTRONIC VERIFICATION SYSTEMS, LLC</b>			<b>\$118.34</b>	<b>Vend Total</b>
P.O. #	401255	ADDRESS VERIFICATION		\$118.34 P	<b>PO Total</b>
11-000-230-340-00-23-000		PURCHASED TECHNICAL SERV		\$118.34 P	
Inv#	330023705	\$118.34 P	05/08/24		
<b>I389</b>	<b>EMPOWER AAC, LLC</b>			<b>\$120.00</b>	<b>Vend Total</b>
P.O. #	401400	Diag eval; Ashley Power		\$120.00 P	<b>PO Total</b>
11-000-219-390-00-03-000		CST OUTSIDE EVAL		\$120.00 P	
Inv#	187	\$120.00 P	05/09/24		
<b>3474</b>	<b>ENVIRONMENTAL RESOLUTIONS, INC.</b>			<b>\$1,724.00</b>	<b>Vend Total</b>
P.O. #	401275	Sewer Pump Operator Svs 23/24		\$884.00 P	<b>PO Total</b>
11-000-261-420-00-20-100		REQUIRED MAINTENANCE		\$884.00 P	
Inv#	99905	\$884.00 P	05/08/24		
P.O. #	401276	Licensed water operator svs.		\$840.00 P	<b>PO Total</b>
11-000-261-420-00-20-100		REQUIRED MAINTENANCE		\$840.00 P	
Inv#	99904	\$840.00 P	05/08/24		

Batch Number 6 Batch 6 \$1,655,320.67 Batch Total

**R761 FARM FRIENDS, LLC \$500.00 Vend Total**

P.O. # 401643 Rabbit assembly PK & K \$500.00 PO Total

11-190-100-320-00-02-060 PROF ED SERV-ASSEMBLIES \$139.00  
Inv# 2024-5 \$139.00 05/08/24

20-218-100-321-00-02-060 PRESCHOOL EDUCATIONAL SERVICES \$361.00  
Inv# 2024-5 \$361.00 05/08/24

**4359 FIRST CHILDREN SERVICES \$920.00 Vend Total**

P.O. # 401075 LCSW; Ashley Power \$920.00 P PO Total

20-487-211-329-00-03-000 LCSW \$920.00 P  
Inv# INV34042 \$920.00 P 05/08/24

**3075 FIRST STUDENT, INC \$206,362.81 Vend Total**

P.O. # 401215 2023 - 2024 SY Trans \$201,729.32 P PO Total

11-000-270-511-00-14-000 CONTRACTED SERVICES -REG \$147,841.32 P  
Inv# 11968721 \$147,841.32 P 05/08/24

11-000-270-512-00-14-000 CONT SER - LATE RUNS \$2,941.00 P  
Inv# 11968721 \$2,941.00 P 05/08/24

11-000-270-514-00-14-000 CONTRACTED SERV - SP \$25,228.00 P  
Inv# 11968721 \$25,228.00 P 05/08/24

11-000-270-514-30-14-000 Contracted Serve SPED Secondar \$13,719.00 P  
Inv# 11968721 \$13,719.00 P 05/08/24

20-218-200-511-00-14-000 PREK TRANSP \$12,000.00 P  
Inv# 11968721 \$12,000.00 P 05/08/24

P.O. # 401502 Tutoring Transpo \$4,563.00 P PO Total

20-235-200-500-55-04-040 Transportation Atco \$2,366.00 P  
Inv# 11968722 \$2,366.00 P 05/08/24

20-235-200-500-55-04-100 Transportation WES \$2,197.00 P  
Inv# 11968722 \$2,197.00 P 05/08/24

P.O. # 401819 Seat Damage Repair \$70.49 P PO Total

11-000-270-610-00-14-000 SUPPLIES & MATERIALS \$70.49  
Inv# 11939657 \$33.25 P 05/08/24  
Inv# 11966238 \$37.24 P 05/08/24

**4592 FOX, DANIEL J. - PETTY CASH \$110.27 Vend Total**

P.O. # 401831 Supplies \$110.27 PO Total

11-000-230-630-00-23-000 BOARD SUPPLIES \$29.00  
Inv# Board cake \$29.00 05/10/24

11-000-251-610-00-25-000 SUPPLIES CENTRAL SERV \$81.27  
Inv# Office supplies \$81.27 05/10/24

**E506 GANNETT NEW YORK/NEW JERSEY LOCALIQ \$336.00 Vend Total**

P.O. # 401472 LEGAL ADS \$336.00 P PO Total

11-000-230-530-00-23-000 COMMUNICATIONS/POSTAGE \$336.00 P  
Inv# 10082977 \$336.00 P 05/08/24

Batch Number	6	Batch 6		\$1,655,320.67	Batch Total
<b>3835</b>	<b>GARRISON; JASON</b>			<b>\$100.00</b>	<b>Vend Total</b>
P.O. #	401189	Board meeting audio/video		\$100.00 P	<b>PO Total</b>
	11-000-230-339-00-23-000	OTHER PURC PROF SERV		\$100.00 P	
	Inv# 676	\$100.00 P	05/08/24		
<b>4200</b>	<b>GIBBINS; EMMA</b>			<b>\$61.00</b>	<b>Vend Total</b>
P.O. #	401786	Music Reimbursement;MD		\$61.00	<b>PO Total</b>
	11-190-100-610-00-06-100	REG PRGM - INST SUPPLIES		\$61.00	
	Inv# Spring concert purch	\$61.00	05/08/24		
<b>2621</b>	<b>GLOUCESTER COUNTY SPECIAL SERVICES SCHL</b>			<b>\$735.00</b>	<b>Vend Total</b>
P.O. #	401316	TOD; Ashley Power		\$735.00 P	<b>PO Total</b>
	11-000-217-320-00-03-000	EXTRAORDNRY		\$735.00 P	
	Inv# 4V2903 Feb/Mar	\$735.00 P	05/08/24		
<b>Y068</b>	<b>GOUSE; VALERIE</b>			<b>\$600.00</b>	<b>Vend Total</b>
P.O. #	401678	Preschool drum class		\$600.00	<b>PO Total</b>
	20-218-100-321-00-02-060	PRESHOOL EDUCATIONAL SERVICES		\$600.00	
	Inv# 035	\$600.00	05/08/24		
<b>1499</b>	<b>HAMMONTON BOARD OF EDUCATION</b>			<b>\$1,074,380.28</b>	<b>Vend Total</b>
P.O. #	401074	ANNUAL TUITION		\$1,071,369.80 P	<b>PO Total</b>
	11-000-100-561-00-15-000	TUITION TO OTHER LEAS, R		\$982,435.10 P	
	Inv# MAY 23-24	\$982,435.10 P	05/08/24		
	11-000-100-562-00-15-000	TUITION TO OTHER LEAS, S		\$88,934.70 P	
	Inv# MAY 23-24	\$88,934.70 P	05/09/24		
P.O. #	401447	Tuition AD		\$1,505.24 P	<b>PO Total</b>
	71-708-100-560-00-15-000	TUITION-PLAINFIELD-HARRI		\$1,505.24 P	
	Inv# 2024-0017 MAY AD	\$1,505.24 P	05/08/24		
P.O. #	401737	Tuition BH		\$1,505.24 P	<b>PO Total</b>
	71-741-100-500-00-15-000	TUITION ELIZABETH EC		\$1,505.24 P	
	Inv# 2024-0024 MAY BH	\$1,505.24 P	05/08/24		
<b>4396</b>	<b>HEATHER KONDAS</b>			<b>\$215.91</b>	<b>Vend Total</b>
P.O. #	401789	Reimbursement		\$184.93	<b>PO Total</b>
	11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES		\$184.93	
	Inv# Eclipse glasses	\$184.93	05/08/24		
P.O. #	401797	Reimbursement For H.K		\$30.98 P	<b>PO Total</b>
	11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES		\$30.98	
	Inv# Party favors	\$30.98	05/08/24		
<b>2186</b>	<b>HERMAN; KELLY</b>			<b>\$56.73</b>	<b>Vend Total</b>
P.O. #	401032	KH mileage; Ashley Power		\$56.73 P	<b>PO Total</b>
	11-000-211-580-58-13-000	SOCIAL WORK TRAVEL		\$56.73 P	
	Inv# March/April Mileage	\$56.73 P	05/08/24		

Batch Number	6	Batch 6		\$1,655,320.67	Batch Total
<b>2360</b>	<b>HILLMAN'S BUS SERVICE INC.</b>			<b>\$1,170.00</b>	<b>Vend Total</b>
P.O. #	401624	Grade 5 Trip Transportation		\$1,170.00	<b>PO Total</b>
20-001-270-516-01-06-100		H&SC Field Trip Transportation		\$1,170.00	
Inv# 20236		\$1,170.00	05/08/24		
<b>2189</b>	<b>HOME DEPOT CREDIT SERVICE</b>			<b>\$2,369.97</b>	<b>Vend Total</b>
P.O. #	401628	Wellness - H. Kondas		\$2,369.97	<b>PO Total</b>
20-016-200-600-00-00-000		COASTAL WELLNESS SUPPLIE		\$2,369.97	
Inv# 802071449		\$2,369.97	05/08/24		
<b>1650</b>	<b>INSECT LORE PRODUCTS</b>			<b>\$356.87</b>	<b>Vend Total</b>
P.O. #	401646	Caterpillars for K & PK		\$356.87	<b>PO Total</b>
11-190-100-610-00-02-060		REG PRGM - INST SUPPLIES		\$92.43	
Inv# INV2322248		\$92.43	05/08/24		
11-216-100-610-00-02-060		PSD SUPPLIES		\$29.99	
Inv# INV2322248		\$29.99	05/08/24		
20-218-100-600-00-02-060		PEA IN SUPPLS TR		\$234.45	
Inv# INV2322248		\$234.45	05/08/24		
<b>3400</b>	<b>INSINGER</b>			<b>\$336.90</b>	<b>Vend Total</b>
P.O. #	401809	Dishwasher repair - WES		\$336.90	<b>PO Total</b>
11-000-261-420-00-20-100		REQUIRED MAINTENANCE		\$336.90	
Inv# 922508		\$336.90	05/08/24		
<b>2712</b>	<b>INTERACTIVE KIDS EDUCATIONAL SERVICES, L</b>			<b>\$11,602.50</b>	<b>Vend Total</b>
P.O. #	401365	BCBA; Ashley Power		\$11,602.50 P	<b>PO Total</b>
20-487-217-329-00-03-000		BCBA		\$11,602.50 P	
Inv# 1850		\$11,602.50 P	05/08/24		
<b>3318</b>	<b>KINGSWAY LEARNING CENTER / KINGSWAY SVCS</b>			<b>\$26,836.80</b>	<b>Vend Total</b>
P.O. #	401097	Tuition JB		\$5,072.80 P	<b>PO Total</b>
11-000-100-566-30-15-000		Private School Secondary		\$5,072.80 P	
Inv# 1004673 JUNE JB		\$3,272.80 P	05/10/24		
Inv# 1004717 JUNE JB		\$1,800.00 P	05/10/24		
P.O. #	401098	Tuition RH		\$3,272.80 P	<b>PO Total</b>
11-000-100-566-30-15-000		Private School Secondary		\$3,272.80 P	
Inv# 1004673 JUNE RH		\$3,272.80 P	05/10/24		
P.O. #	401099	Tuition JI		\$5,072.80 P	<b>PO Total</b>
20-250-100-500-00-15-000		OTHER PURCHASED SERVICES		\$5,072.80 P	
Inv# 1004673 JUNE JI		\$1,800.00 P	05/10/24		
Inv# 1004673 JUNE JI		\$3,272.80 P	05/10/24		
P.O. #	401100	Tuition MB		\$5,072.80 P	<b>PO Total</b>
11-000-100-566-30-15-000		Private School Secondary		\$5,072.80 P	
Inv# 1004673 JUNE MB		\$1,800.00 P	05/10/24		
Inv# 1004673 JUNE MB		\$3,272.80 P	05/10/24		

Batch Number	6	Batch 6		\$1,655,320.67	Batch Total
<b>3318</b>	<b>KINGSWAY LEARNING CENTER / KINGSWAY SVCS</b>			<b>\$26,836.80</b>	<b>Vend Total</b>
P.O. #	401101	Tuition QW		\$3,272.80 P	<b>PO Total</b>
11-000-100-566-00-15-000		S.E. TUITIONS - PRIVATE		\$3,272.80 P	
Inv#	1004673	JUNE QW	\$3,272.80 P	05/10/24	
P.O. #	401105	Tuition BL		\$5,072.80 P	<b>PO Total</b>
11-000-100-566-30-15-000		Private School Secondary		\$5,072.80 P	
Inv#	1004673	JUNE BL	\$3,272.80 P	05/10/24	
Inv#	1004717	JUNE BL	\$1,800.00 P	05/10/24	
<b>3830</b>	<b>KISTLER O'BRIEN FIRE PROTECTION</b>			<b>\$3,045.38</b>	<b>Vend Total</b>
P.O. #	401764	5 Yr Internal - WES		\$3,045.38	<b>PO Total</b>
11-000-261-420-00-20-100		REQUIRED MAINTENANCE		\$3,045.38	
Inv#	260649		\$3,045.38	05/08/24	
<b>4141</b>	<b>MACAULEY; SCANZANO</b>			<b>\$4,278.00</b>	<b>Vend Total</b>
P.O. #	401148	TUITION REIMBURSEMENT		\$4,278.00	<b>PO Total</b>
11-190-100-280-00-10-000		TUITION REIMBURSEMENT		\$4,278.00	
Inv#	Tuition Reim Fall		\$4,278.00	05/08/24	
<b>4087</b>	<b>MANNA; CHRISTINE</b>			<b>\$75.00</b>	<b>Vend Total</b>
P.O. #	401782	Petty Cash Reimb.;Mrs.D.		\$75.00	<b>PO Total</b>
11-000-213-610-00-06-100		HEALTH SUPPLIES - WES		\$25.00	
Inv#	Amazon gift cards		\$25.00	05/10/24	
11-190-100-610-00-06-100		REG PRGM - INST SUPPLIES		\$50.00	
Inv#	Amazon gift cards		\$50.00	05/10/24	
<b>E397</b>	<b>NEW JERSEY TUTORING CORPS INC.</b>			<b>\$41,314.49</b>	<b>Vend Total</b>
P.O. #	401233	After Tutoring		\$9,368.23 P	<b>PO Total</b>
20-235-100-329-55-04-100		Instructional Consultants WES		\$9,368.23 P	
Inv#	1116		\$9,368.23 P	05/08/24	
P.O. #	401583	WES Tutor		\$1,629.17 P	<b>PO Total</b>
20-235-100-329-55-04-100		Instructional Consultants WES		\$1,629.17 P	
Inv#	1116		\$1,629.17 P	05/08/24	
P.O. #	401658	Embed.Tutoring		\$30,317.09 P	<b>PO Total</b>
20-499-200-300-00-03-000		High Impact Tutoring Services		\$30,317.09 P	
Inv#	1116		\$30,317.09 P	05/08/24	
<b>3614</b>	<b>NIEDOBA; DENISE</b>			<b>\$263.34</b>	<b>Vend Total</b>
P.O. #	401822	Reimbursement for Toner		\$263.34	<b>PO Total</b>
11-000-251-610-00-25-000		SUPPLIES CENTRAL SERV		\$263.34	
Inv#	Toner cartridges		\$263.34	05/10/24	
<b>1008</b>	<b>NJ PRINCIPALS &amp; SUPERVISOR</b>			<b>\$450.00</b>	<b>Vend Total</b>
P.O. #	401805	Membership; Amanda Magenta		\$450.00	<b>PO Total</b>
11-000-219-890-00-03-000		CST OTHER OBJECTS		\$450.00	
Inv#	Order 000047153		\$450.00	05/08/24	

Batch Number 6 Batch 6 \$1,655,320.67 Batch Total

**3841 NORTHEAST PLUMBING SERVICES, LLC**

**\$34,302.84 Vend Total**

P.O. # 401229 Maint/Repairs at TRECC

**\$5,696.39 P PO Total**

11-000-261-420-00-20-060 REQUIRED MAINTENANCE \$2,278.55 P  
 Inv# 14422 \$761.43 P 05/08/24  
 Inv# 14475 \$905.41 P 05/08/24  
 Inv# 14544 \$611.71 P 05/08/24

20-218-261-420-00-20-060 Required Maintenance \$3,417.84 P  
 Inv# 14422 \$1,142.16 P 05/08/24  
 Inv# 14475 \$1,358.16 P 05/08/24  
 Inv# 14544 \$917.52 P 05/08/24

P.O. # 401260 Maint/Repairs 23/24 - Atco

**\$3,848.25 P PO Total**

11-000-261-420-00-20-040 REQUIRED MAINTENANCE \$3,848.25 P  
 Inv# 14401 \$2,074.76 P 05/08/24  
 Inv# 14477 \$432.00 P 05/08/24  
 Inv# 14560 \$1,341.49 P 05/08/24

P.O. # 401261 Maint/Repairs 23/24 WES

**\$9,828.18 P PO Total**

11-000-261-420-00-20-100 REQUIRED MAINTENANCE \$9,828.18 P  
 Inv# 14478 \$399.87 P 05/08/24  
 Inv# 14491 \$4,949.90 P 05/08/24  
 Inv# 14515 \$706.87 P 05/08/24  
 Inv# 14539 \$938.04 P 05/08/24  
 Inv# 14543 \$1,407.50 P 05/08/24  
 Inv# 14554 \$864.00 P 05/08/24  
 Inv# 14578 \$562.00 P 05/08/24

P.O. # 401459 Replace grease trap - TRECC

**\$7,433.02 P PO Total**

11-000-261-420-00-20-060 REQUIRED MAINTENANCE \$2,973.22 P  
 Inv# 14463 \$2,973.22 P 05/08/24  
 20-218-261-420-00-20-060 Required Maintenance \$4,459.80 P  
 Inv# 14463 \$4,459.80 P 05/08/24

P.O. # 401697 Cafe Unit 3 Compressor Repl WE

**\$4,572.57 P PO Total**

11-000-261-420-00-20-100 REQUIRED MAINTENANCE \$4,572.57 P  
 Inv# 14393 \$4,572.57 P 05/08/24

P.O. # 401761 Cafe Unit Expansion

**\$2,924.43 P PO Total**

11-000-261-420-00-20-100 REQUIRED MAINTENANCE \$2,924.43 P  
 Inv# 14506 \$2,924.43 P 05/08/24

**2026 OFFICE BASICS, INC.**

**\$12.60 Vend Total**

P.O. # 401815 Human Res. Sec. name plate

**\$12.60 PO Total**

11-000-251-610-00-25-000 SUPPLIES CENTRAL SERV \$12.60  
 Inv# I-2500018 \$12.60 05/10/24

**1775 OTC BRANDS, INC.**

**\$398.97 Vend Total**

P.O. # 401800 Incentives

**\$398.97 PO Total**

11-190-100-610-00-01-040 REG PRGM - INST SUPPLIES \$398.97  
 Inv# 73085258901 \$398.97 05/08/24

Batch Number	6	Batch 6		\$1,655,320.67	Batch Total
<b>U267</b>	<b>PORIS; AIMEE</b>			<b>\$108.21</b>	<b>Vend Total</b>
P.O. #	401791	Mileage for STS Conference		\$108.21	<b>PO Total</b>
11-000-270-593-58-14-000		TRANS TRAVEL		\$108.21	
Inv#	NJ STS Conf Mileage	\$108.21	05/08/24		
<b>2016</b>	<b>POSITIVE PROMOTIONS INC.</b>			<b>\$346.10</b>	<b>Vend Total</b>
P.O. #	401803	Appreciation Gifts		\$346.10	<b>PO Total</b>
11-000-230-610-00-23-000		SUPERINTENDENT SUPPLIES		\$346.10	
Inv#	07368326	\$346.10	05/09/24		
<b>A673</b>	<b>PREFERRED HOME HEALTH CARE &amp; NURSING SER</b>			<b>\$1,209.50</b>	<b>Vend Total</b>
P.O. #	401091	Nursing Services GG		\$1,209.50 P	<b>PO Total</b>
20-486-200-300-00-03-000		ACSERS SERVICES		\$1,209.50 P	
Inv#	119428ED1175 GG	\$988.25 P	05/08/24		
Inv#	120301ED1116 GG	\$221.25 P	05/08/24		
<b>4662</b>	<b>SCHOOL SPECIALITY, LLC</b>			<b>\$289.98</b>	<b>Vend Total</b>
P.O. #	401794	Grant Classroom Items;Mrs.D		\$289.98	<b>PO Total</b>
20-002-100-610-77-06-100		Wobble stools/laminator/Pouche		\$289.98	
Inv#	208134034831	\$289.98	05/08/24		
<b>4082</b>	<b>STAFFORD; DAWN</b>			<b>\$17.05</b>	<b>Vend Total</b>
P.O. #	401771	Bus tag holders		\$17.05	<b>PO Total</b>
11-190-100-610-00-02-060		REG PRGM - INST SUPPLIES		\$6.82	
Inv#	Passport holders	\$6.82	05/08/24		
20-218-100-600-00-02-060		PEA IN SUPPLS TR		\$10.23	
Inv#	Passport holders	\$10.23	05/08/24		
<b>1846</b>	<b>STAPLES ADVANTAGE</b>			<b>\$111.07</b>	<b>Vend Total</b>
P.O. #	401726	Order; Gail Cunningham		\$18.39 P	<b>PO Total</b>
11-000-219-610-99-03-000		CST OFFICE SUPPLIES		\$18.39 P	
Inv#	3561438985	\$6.72 P	05/08/24		
Inv#	3561438986	\$11.67 P	05/08/24		
P.O. #	401748			\$92.68 P	<b>PO Total</b>
11-000-251-610-00-25-000		SUPPLIES CENTRAL SERV		\$92.68 P	
Inv#	3561947870	\$92.68 P	05/08/24		
<b>4348</b>	<b>STEWART BUSINESS SYSTEMS, LLC</b>			<b>\$213.00</b>	<b>Vend Total</b>
P.O. #	401487	STAPLES FOR COPIERS		\$213.00 P	<b>PO Total</b>
11-000-251-610-00-25-000		SUPPLIES CENTRAL SERV		\$213.00 P	
Inv#	IN2107550	\$213.00 P	05/08/24		
<b>2972</b>	<b>TAB SHREDDING INC.</b>			<b>\$145.92</b>	<b>Vend Total</b>
P.O. #	401799	Shredding		\$145.92	<b>PO Total</b>
11-190-100-610-00-01-040		REG PRGM - INST SUPPLIES		\$145.92	
Inv#	188018	\$145.92	05/08/24		

**Batch Number 6 Batch 6 \$1,655,320.67 Batch Total**

**4552 THE DANCE CONNECTION \$700.00 Vend Total**

P.O. # 401332 PK Dance Classes \$700.00 P **PO Total**

20-218-100-321-00-02-060 PRESCHOOL EDUCATIONAL SERVICES \$700.00 P  
 Inv# March (2) April (2) \$700.00 P 05/08/24

**T985 T-MOBILE \$88.95 Vend Total**

P.O. # 401516 District phone service \$88.95 P **PO Total**

11-000-262-420-00-20-000 CLEANING, REPAIR MAINTEN \$88.95 P  
 Inv# Acct 992461888 \$88.95 P 05/08/24

**V982 UGI ENERGY SERVICES, LLC \$1,838.17 Vend Total**

P.O. # 401179 Energy services for Waterford \$763.42 P **PO Total**

11-000-262-621-00-20-100 NATURAL GAS WES \$763.42 P  
 Inv# G6143936 \$763.42 P 05/08/24

P.O. # 401182 Energy service for TRECC \$496.03 P **PO Total**

11-000-262-621-00-20-060 NATURAL GAS TR \$198.43 P  
 Inv# G6141743 \$198.43 P 05/08/24

20-218-262-621-00-20-060 Gas - TR \$297.60 P  
 Inv# G6141743 \$297.60 P 05/08/24

P.O. # 401202 Energy services for Atco \$578.72 P **PO Total**

11-000-262-621-00-20-040 NATURAL GAS ATCO \$578.72 P  
 Inv# G6142617 \$578.72 P 05/08/24

**3946 UNIVERSITY BEHAVIORAL HEALTH CARE \$1,862.44 Vend Total**

P.O. # 401087 Employee Assistance Plan \$1,862.44 P **PO Total**

11-000-291-290-00-10-000 OTHER EMPLOYEE BENEFITS \$1,862.44 P  
 Inv# FY24-79-Q4 \$1,862.44 P 05/08/24

**F303 VIKING PEST CONTROL \$210.60 Vend Total**

P.O. # 401178 Pest control service 23/24 \$210.60 P **PO Total**

11-000-262-420-00-20-000 CLEANING, REPAIR MAINTEN \$210.60 P  
 Inv# 901525592 \$70.20 P 05/08/24  
 Inv# 901525593 \$70.20 P 05/08/24  
 Inv# 901525594 \$70.20 P 05/08/24

**2015 WADE, LONG & WOOD, LLC \$1,914.16 Vend Total**

P.O. # 401187 SOLICITOR FEES \$1,914.16 P **PO Total**

11-000-230-331-00-23-000 LEGAL SERVICES \$1,914.16 P  
 Inv# 32133 \$1,914.16 P 05/08/24

**3780 WAGEWORKS, INC. \$100.00 Vend Total**

P.O. # 401192 Wageworks \$100.00 P **PO Total**

11-000-251-340-00-25-000 BUSINESS SERVICES \$100.00 P  
 Inv# INV6475329 \$100.00 P 05/08/24

Batch Number 6 Batch 6 \$1,655,320.67 Batch Total

**2485 WATERFORD TWP.B.O.E. CAFETERIA**

**\$186.75 Vend Total**

P.O. # 401342 Birthday Treats

**\$88.75 P PO Total**

11-000-230-610-00-23-000 SUPERINTENDENT SUPPLIES \$88.75 P  
Inv# 11-3-05/06/2024-2 \$88.75 P 05/08/24

P.O. # 401550 Board Meeting Meals

**\$98.00 P PO Total**

11-000-230-630-00-23-000 BOARD SUPPLIES \$98.00 P  
Inv# 11-3-05/06/2024-1 \$98.00 P 05/08/24

**1006 WATERFORD; TOWNSHIP OF**

**\$16,009.50 Vend Total**

P.O. # 401362 School Resource Officers

**\$16,009.50 P PO Total**

11-000-266-300-00-23-000 SECURITY SERVICES \$12,821.22 P  
Inv# 2024-9 \$6,454.47 P 05/08/24  
Inv# 2024-10 \$6,366.75 P 05/10/24

20-218-266-300-00-23-060 Security Services \$3,188.28 P  
Inv# 2024-9 \$1,608.78 P 05/08/24  
Inv# 2024-10 \$1,579.50 P 05/10/24

**4668 WEAVER, JAMES - PETTY CASH**

**\$1,017.04 Vend Total**

P.O. # 401813 Petty cash purchases

**\$613.04 PO Total**

11-000-262-610-00-20-000 MAINTENANCE SUPPLIES \$451.59  
Inv# Petty cash purchases \$451.59 05/08/24

11-000-262-626-01-20-000 GASOLINE \$161.45  
Inv# Petty cash gasoline \$161.45 05/08/24

P.O. # 401828 Petty cash purchases

**\$404.00 P PO Total**

11-000-262-610-00-20-000 MAINTENANCE SUPPLIES \$304.00  
Inv# Petty cash purchases \$304.00 05/10/24

11-000-262-626-01-20-000 GASOLINE \$100.00  
Inv# Petty cash gasoline \$100.00 05/10/24

**3675 WILLIAMS SCOTSMAN, INC**

**\$6,313.30 Vend Total**

P.O. # 401174 Mobile office rental - Atco

**\$6,313.30 P PO Total**

11-000-262-441-00-20-040 Rental of Land & Buildings \$6,313.30 P  
Inv# 9019443530 \$1,023.05 P 05/08/24  
Inv# 9019709811 \$1,058.05 P 05/08/24  
Inv# 9019958291 \$1,058.05 P 05/08/24  
Inv# 9020220415 \$1,058.05 P 05/08/24  
Inv# 9020457982 \$1,058.05 P 05/08/24  
Inv# 9020699871 \$1,058.05 P 05/08/24

**4534 WISE; AMELIA**

**\$8.70 Vend Total**

P.O. # 401024 AW Mileage; Ashley Power

**\$8.70 P PO Total**

11-000-211-580-58-13-000 SOCIAL WORK TRAVEL \$8.70 P  
Inv# April Mileage \$8.70 P 05/08/24

---

Batch Number	6	Batch	6	\$1,655,320.67	Batch Total
--------------	---	-------	---	----------------	-------------

---

**3524 XTEL COMMUNICATIONS**

**\$2,944.22 Vend Total**

P.O. # 401236 Phone Charges for year

\$2,944.22 P **PO Total**

11-000-230-530-00-19-000	TELEPHONE		\$2,944.22 P
Inv# 241212606			05/09/24

**1158 Y.A.L.E. SCHOOL INC. (CHERRY HILL)**

**\$60,700.86 Vend Total**

P.O. # 401418 ANNUAL TUITION CS

\$23,834.36 P **PO Total**

11-000-100-566-30-15-000	Private School Secondary		\$23,834.36 P
Inv# CH/DEC23 70 CS		\$4,400.00 P	05/08/24
Inv# CH/DEC23 70 CS		\$5,635.52 P	05/08/24
Inv# CH/MAY24 70		\$6,050.00 P	05/10/24
Inv# CH/MAY24 70		\$7,748.84 P	05/10/24

P.O. # 401419 ANNUAL TUITION HJ

\$23,834.36 P **PO Total**

11-000-100-566-30-15-000	Private School Secondary		\$23,834.36 P
Inv# CH/DEC23 70 HJ		\$5,635.52 P	05/08/24
Inv# CH/DEC23 70 HJ		\$4,400.00 P	05/08/24
Inv# CH/MAY24 70		\$6,050.00 P	05/10/24
Inv# CH/MAY24 70		\$7,748.84 P	05/10/24

P.O. # 401455 TUITION DR

\$13,032.14 P **PO Total**

11-000-100-566-30-15-000	Private School Secondary		\$13,032.14 P
Inv# CH/DEC23 70 DR		\$5,635.52 P	05/08/24
Inv# CH/MAY24 70		\$7,396.62 P	05/10/24

**4568 Y.A.L.E. SCHOOL, NORTH MEDFORD MEMORIAL**

**\$13,384.36 Vend Total**

P.O. # 401103 Tuition CL

\$13,384.36 P **PO Total**

11-000-100-566-30-15-000	Private School Secondary		\$13,384.36 P
Inv# CH/DEC23 70 CL		\$5,635.52 P	05/08/24
Inv# CH/MAY24 70		\$7,748.84 P	05/10/24

**3635 ZALESKI; ALMA**

**\$30.46 Vend Total**

P.O. # 401788 March Mileage

\$30.46 **PO Total**

11-190-100-580-58-01-040	MILEAGE INSTRUCTION STAF		\$30.46
Inv# Mileage March 24		\$30.46	05/08/24

---

**Total for Report = \$1,655,320.67**

---

Batch Number	5	Batch 5		\$39,660.67	Batch Total
<b>4411</b>	<b>ATLANTIC CITY ELECTRIC 5500 2154 379</b>			<b>\$447.13</b>	<b>Vend Total</b>
P.O. #	401157	TR Street Lights		\$447.13 P	<b>PO Total</b>
11-000-262-622-01-20-060		ELECTRIC STREET LIGHTS		\$447.13 P	
Inv#	200112277630		\$447.13 P		05/08/24
<b>4409</b>	<b>ATLANTIC CITY ELECTRIC 5500 3210 584</b>			<b>\$13,375.33</b>	<b>Vend Total</b>
P.O. #	401162			\$13,375.33 P	<b>PO Total</b>
11-000-262-622-00-20-100		ELECTRICITY WES		\$13,375.33 P	
Inv#	200242246344		\$13,375.33 P		05/08/24
<b>4410</b>	<b>ATLANTIC CITY ELECTRIC 5500 4710 475</b>			<b>\$6,846.58</b>	<b>Vend Total</b>
P.O. #	401204	Electric Bill - 23/24 - TRECC		\$6,846.58 P	<b>PO Total</b>
11-000-262-622-00-20-060		ELECTRICITY TR		\$6,846.58 P	
Inv#	201030489390		\$6,846.58 P		05/08/24
<b>4407</b>	<b>ATLANTIC CITY ELECTRIC 5500 9762 406</b>			<b>\$27.26</b>	<b>Vend Total</b>
P.O. #	401158	Street lights- Atco		\$27.26 P	<b>PO Total</b>
11-000-262-622-02-20-040		ELECTRIC - STREET LIGHTS		\$27.26 P	
Inv#	200092279064		\$27.26 P		05/08/24
<b>4413</b>	<b>ATLANTIC CITY ELECTRIC 5500 9762 737</b>			<b>\$4,030.67</b>	<b>Vend Total</b>
P.O. #	401161	Electric Bill - Atco School		\$4,030.67 P	<b>PO Total</b>
11-000-262-622-00-20-040		ELECTRICITY ATCO		\$4,030.67 P	
Inv#	200712132795		\$4,030.67 P		05/08/24
<b>4408</b>	<b>ATLANTIC CITY ELECTRIC 5501 2617 118</b>			<b>\$22.68</b>	<b>Vend Total</b>
P.O. #	401155	Electric - Garage - TRECC		\$22.68 P	<b>PO Total</b>
11-000-262-622-02-20-060		ELECTRIC - GARAGE		\$22.68 P	
Inv#	200332230009		\$22.68 P		05/08/24
<b>4296</b>	<b>COMCAST</b>			<b>\$3,301.99</b>	<b>Vend Total</b>
P.O. #	401122	Internet and metro ethernet		\$3,301.99 P	<b>PO Total</b>
11-000-222-340-01-19-000		TECHNICAL SERVICES -DIST		\$3,301.99 P	
Inv#	201191931		\$3,301.99 P		05/10/24
<b>4084</b>	<b>READYREFRESH BY NESTLE</b>			<b>\$444.57</b>	<b>Vend Total</b>
P.O. #	401175	Deliveries/rental for 23/24		\$444.57 P	<b>PO Total</b>
11-000-262-610-00-20-000		MAINTENANCE SUPPLIES		\$177.87 P	
Inv#	04D6703424199		\$68.15 P		05/08/24
Inv#	14D0439300559		\$109.72 P		05/08/24
20-218-262-610-00-20-000		Custodial Supplies		\$266.70 P	
Inv#	04D6703424199		\$102.18 P		05/08/24
Inv#	14D0439300559		\$164.52 P		05/08/24
<b>1121</b>	<b>SOUTH JERSEY GAS CO.</b>			<b>\$7,866.07</b>	<b>Vend Total</b>
P.O. #	401180	Natural Gas Commodity - WES		\$3,459.53 P	<b>PO Total</b>
11-000-262-621-00-20-100		NATURAL GAS WES		\$3,459.53 P	
Inv#	Acct 4487620000 F/M		\$3,459.53 P		05/08/24

<b>Batch Number</b>	<b>5</b>	<b>Batch</b>	<b>5</b>	<b>\$39,660.67</b>	<b>Batch Total</b>
---------------------	----------	--------------	----------	--------------------	--------------------

**1121 SOUTH JERSEY GAS CO.**

**\$7,866.07 Vend Total**

P.O. # 401181 Natural Gas Commodity TRECC

**\$2,028.55 P PO Total**

11-000-262-621-00-20-060	NATURAL GAS TR	\$811.39	P	
Inv# Acct 9444089106 M/A		\$811.39	P	05/08/24

20-218-262-621-00-20-060	Gas - TR	\$1,217.16	P	
Inv# Acct 9444089106 M/A		\$1,217.16	P	05/08/24

P.O. # 401201 Gas bill for Atco School

**\$2,377.99 P PO Total**

11-000-262-621-00-20-040	NATURAL GAS ATCO	\$2,377.99	P	
Inv# ACCT 9559720000 M/A		\$2,377.99	P	05/08/24

**1928 WASTE MANAGEMENT CAMDEN**

**\$3,273.39 Vend Total**

P.O. # 401090 Trash removal svs 2023/2024

**\$3,273.39 P PO Total**

11-000-262-420-00-20-000	CLEANING, REPAIR MAINTEN	\$3,273.39	P	
Inv# 3343374-2498-3		\$3,273.39	P	05/08/24

**4347 XEROX CORPORATION**

**\$25.00 Vend Total**

P.O. # 401040 Copier Renewal BG2958052

**\$25.00 P PO Total**

11-190-100-440-44-23-060	COPIER RENTAL tr	\$25.00	P	
Inv# 590680800		\$25.00	P	05/08/24

**Total for Report =**

**\$39,660.67**

---

Batch Number	7	Batch	7	<b>\$51,095.57</b>	<b>Batch Total</b>
--------------	---	-------	---	--------------------	--------------------

---

<b>3506</b>	<b>NUTRI-SERVE FOOD MANAGEMENT, INC</b>	<b>\$51,095.57</b>	<b>Vend Total</b>
-------------	---	--------------------	-------------------

P.O. #	401427 SCHOOL NUTRITION	\$51,095.57 P	<b>PO Total</b>
--------	-------------------------	---------------	-----------------

61-910-310-100-00-61-000	CAFETERIA SALARIES	\$18,132.75	P	
Inv# SIN000972 JAN 24	\$18,132.75 P			05/08/24
61-910-310-300-02-61-999	MANAGEMENT FEE	\$4,153.52	P	
Inv# SIN000972 JAN 24	\$4,153.52 P			05/08/24
61-910-310-600-00-61-999	SUPPLIES & CLEANING	\$1,909.08	P	
Inv# SIN000972 JAN 24	\$1,909.08 P			05/08/24
61-910-310-870-00-61-999	COST OF SALES	\$23,914.29	P	
Inv# SIN000972 JAN 24	\$23,914.29 P			05/08/24
61-910-310-890-00-61-999	MISCELLANEOUS	\$2,985.93	P	
Inv# SIN000972 JAN 24	\$2,985.93 P			05/08/24

---

<b>Total for Report =</b>	<b>\$51,095.57</b>
---------------------------	--------------------

---



**New Jersey Schools Insurance Group**  
 Safety Grant Program Application – 2024

Safety Grant allotments are a direct result of NJSIG's Underwriting Surplus for the previous program year. Grant disbursements will take place during the Fall of the application year. Grant applications must be completed by 11:59PM EDT on Saturday, June 1, 2024

**Your Allotted Safety Grant is \$3125.00**

**Applicant District**

Waterford Township Board of Education

**Street Address**

1106 Old White Horse Pike

City	County	State	ZIP Code
Waterford	Camden	NJ	08089

**Preferred Email Address**

dfox@wtsd.org

**Business Administrator**

Daniel Fox

**Business Administrator Phone**

(856) 767-8293

**Business Administrator Fax**

(856) 768-8086

**Business Administrator Email Address**

dfox@wtsd.org

**Project Manager**

Daniel Fox

**Project Manager Phone**

(856) 767-8293

**Project Manger Fax**

(856) 768-8086

**Project Manager Email Address**

Project Manager Email

**Sub-fund**

BACCEIC



## **New Jersey Schools Insurance Group** Safety Grant Program Application – 2024

Safety Grant allotments are a direct result of NJSIG's Underwriting Surplus for the previous program year. Grant disbursements will take place during the Fall of the application year. Grant applications must be completed by 11:59PM EDT on Saturday, June 1, 2024

 Please provide an overall outline of your project(s) for conceptualizing the planned use of funds. This narrative should illustrate the intention of the project(s). Be sure to include project goals, project implementations, how your project(s) will enhance safety, and estimated start and completion dates.

### **Project Description**

To offset a portion of the cost of a School Dude preventative maintenance application.



**New Jersey Schools Insurance Group**  
 Safety Grant Program Application – 2024

Safety Grant allotments are a direct result of NJSIG’s Underwriting Surplus for the previous program year. Grant disbursements will take place during the Fall of the application year. Grant applications must be completed by 11:59PM EDT on Saturday, June 1, 2024

<b>Budget Category</b>	<b>Function &amp; Object Code</b>	<b>Grant Funds Requested</b>
<b>Support Services</b>		
Technical & Professional Services	200-300	3125.00
Other Services	200-500	0.00
Supplies & Materials	200-600	0.00
<b>Facilities Acquisition &amp; Construction Services</b>		
Professional & Technical Services	400-390	0.00
Construction Services	400-450	0.00
Noninstructional Equipment	400-732	0.00
<b>Total Budget</b>		<b>3125</b>

**Was the 2023 safety grant used in accordance with the grant application submitted for the 2023 fiscal year?**

No

**If no, please provide the estimated completion date for the project(s).**

July 1st, 2024

**If no, please provide a brief reason.**

Purchase is for the 2024/2025 school year.

**Is a signed board resolution or meeting minutes available at this time?**

No

**If no, please provide the anticipated meeting date when the use of the safety grant funds will be approved.**

April 25th, 2024

 A signed board resolution or meeting minutes that approves the project(s) and use of these funds must be provided before any disbursements can be made. If the requested document was unavailable at the time this application was completed you may upload the document when it becomes available by logging into the NJSIG Safety Grant Portal.



## **New Jersey Schools Insurance Group**

### **Safety Grant Program Application – 2024**

Safety Grant allotments are a direct result of NJSIG's Underwriting Surplus for the previous program year. Grant disbursements will take place during the Fall of the application year. Grant applications must be completed by 11:59PM EDT on Saturday, June 1, 2024

#### **Complete and Accurate Information**

I certify that the information provided in this application is complete and accurate. I understand that failure to provide complete and accurate information could result in a delay or denial of this application at the sole digression of New Jersey Schools Insurance Group.

#### **Applicant Acknowledgments**

I certify that the use of any funds obtained through New Jersey Schools Insurance Group's Safety Grant Program by the applicant named in this application has been approved by the school board or equivalent group of trustees or elected or appointed officials.

I certify that the applicant named in this application has consented to submitting this application electronically with an electronic signature provided by a representative appointed by the school board or equivalent group of trustees or elected or appointed officials.

#### **Disbursement Requirements**

I certify that the applicant named in this application has acknowledged any disbursement of funds will not take place until this application has been approved and the applicant has provided a copy of the signed board resolution or meeting minutes that approves the project(s) and use of the funds.

#### **Signer Acknowledgments**

I certify that I have been authorized to provide an electronic signature on behalf of the applicant named in this application by the school board or equivalent group of trustees or elected or appointed officials.

#### **Representative**

Daniel J Fox

#### **Representative Title**

Business Administrator

#### **Electronic Signature Timestamp**

Monday, April 1, 2024 12:11:12PM EDT

Entity Name: Waterford Township School District

**Detailed description of program:**

The Wellness team in the Waterford Township School District is excited to apply for a grant that will continue to help to fund our "Commit to Be Fit" staff wellness program for the 2022-2023 school year. This is a program that our Wellness Team launched several years ago with the help of district staff members. We surveyed the staff again to gauge what they felt their priorities for healthy living in the workplace were. This information helped us to come up with what we believe is a comprehensive program that will allow ALL staff members to be a part of our healthy living community. We wanted to make sure that everyone from our teacher staff, our secretaries, our custodians and our support staff had the opportunity to "Commit to be Fit" during their workday and this grant will help us to give them the tools that they need in order to do so. There are several components to our program that target everyone in the district but in different ways. We continue to see a need to address not only the physical well-being of our staff but the emotional and mental well-being as well. To address these needs, we will continue our monthly fitness tracker challenge which has been very successful thus far. We would like to begin purchasing new fitness trackers for all new staff members to be able to include them in the challenge. We would like to continue to purchase the gift cards as an incentive for winning the step challenges but would like to incorporate gift cards to local businesses in addition to the Amazon gift cards. We would like to purchase gift cards to healthy-minded businesses. This would be in the form of a monthly prize and a grand prize for each group. This challenge runs from September to May and is available to staff members in all three buildings and includes prizes for administration and central office staff. We would also like to offer wellness activities during our professional development days which occur three times per year. During this time, we would like to provide yoga instruction, guided meditation, hand massages, and a smoothie bar. These opportunities would be spread out over the course of the three PD days.

A new initiative this year would be to purchase healthy snacks and fresh fruit for the staff to enjoy. These snacks will be available to the staff on a bimonthly basis alternating between the fresh fruit and the healthy snack boxes.

*"An Employment Confidence Survey found that employees demonstrate greater enthusiasm for their work and about 79% of respondents stated that additional, thoughtful benefits can be more beneficial to their job satisfaction than a boost to their salary. Another survey indicated that nearly 9 out of every 10 millennials enjoy the massage chair as one of their benefits packages.*

*In fact, a study discovered that sitting in a massage chair for even 15 minutes achieved a measurable enhancement of EEG adult brain activities, which can be translated into better performance. Plus, it also showed that adults were more able to perform quick and accurate mathematical tests after receiving a massage, while groups who did not receive one showed no improvement.*

*Even better, massage is shown to boost white blood cell production for a strong immune system and this can reduce corporate healthcare costs. Massage can also help to improve mental health including*

*boosting dopamine and serotonin while lowering cortisol levels, which has been shown to help relieve stress and promote general feelings of wellbeing.*

*Incorporating massage chairs into the workplace has also been shown to decrease worker's compensation claims by around \$200,000 as reported in Ontario, Canada Company's study. Associated with this is also a 25% reduction in time off required to deal with work-related injuries.*

*They found that the most common areas of workplace strain or injury were chronic back pain and upper extremity strain. As you enjoy massage regularly, studies have shown that you need less medication for pain, can fall asleep faster, and wake up feeling more refreshed. Plus, your employees will also get to experience the following."*

**Location(s) where program will be held:** The "Commit to Be Fit" challenge will be held in all three schools in the Waterford Township School District.

**Implementation timeline:** The Wellness Committee continues to make wellness a priority in the district and has been working hard to promote physical and mental well-being throughout the district. If awarded this grant money, these wellness initiatives will begin in September of the 24/25 school year. The Healthy snacks will be purchased bimonthly alternating between fresh fruit and healthy snack boxes. During staff professional development days, we plan to offer wellness opportunities during the three professional development days for the district (8/29, 12/6, 2/14). fitness tracker will be purchased in the summer to be handed out in September.

**Other requirements:** Time will be dedicated for wellness sessions during certain professional development workshop days over the course of the year. This will be organized with the Director of Curriculum for the district.

**Estimated Cost:**

- Garmin ActivityTracker (10 new staff members) - current price \$79.99 (staples.com)  
= **\$799.99**
- Rewards for monthly fitness tracker challenges include a \$25 prize per month for each staffing category and a \$50 grand prize for each staffing category at the end of the year.  
= **\$1200.00**
- Grant Stipend for Coordinator:  
= **\$1200.00**
- Water drinking Challenge: \$0
- Healthy snacks and fruit- Bimonthly (<https://bunnyjamesboxes.com>)  
= **\$1380.00**
- Smoothie Bar  
= **\$1125.00**
- Guided Meditation/Yoga (Revive and Rise Yoga)  
= **\$900.00**
- Chair Massages- Integrated Massage and Body Work  
= **\$895.00**

**Total Cost = approximately 7,432.00**

**Contact information:**

**Heather Kondas**

**Principal Atco Elementary**

**Wellness Coordinator Waterford Township School District**

**[hkondas@wtsd.org](mailto:hkondas@wtsd.org)**

**856-767-4200 ext 5650**



**Waterford Twp. School District**

**CONTRACT**

THIS AGREEMENT (the "Agreement") is made between the **Waterford Twp. School District** located at **1106 Old White Horse Pike, Waterford, NJ 08089** ("School District") and **Archway Program Inc.** located at **212 Jackson Rd. P.O. Box 668, Atco, New Jersey 08004**, ("Independent Contractor").

WHEREAS, Independent Contractor operates a school-age childcare program, Just kids, (the "Program"), whose mission is to work in collaboration with the hosting school district to provide quality school-based childcare to children enrolled and attending the specific elementary/middle school. This service ensures child safety while providing a relationship building and child enrichment curriculum.

WHEREAS, the Independent Contractor desires to collaborate with School District to offer the program in a mutually agreed upon school(s); and

WHEREAS, Independent Contractor and School District desire to establish a relationship whereby School District provides space for Independent Contractor to operate the program subject to the terms of this Agreement.

NOW, THEREFORE, the School District Board of Education and the Independent Contractor agree as follows:

1. **Term and Termination.** This agreement shall commence on the first day of school for students in 2024 and shall remain in effect until the last day of school for students in 2025. Either party may terminate this Agreement at any time upon at least thirty (30) days' prior written notice. The Agreement may also be terminated at any time by mutual consent of the parties
2. **Responsibilities of Archway Programs, Inc.**
  - a. Provide programming through the program in the following school(s): Waterford Twp. School District with a minimum of 12 equivalent full time children per week. Independent Contractor reserves the right to cease operation of the program if the number of participants falls below this minimum.
  - b. Provide care at a ratio of one adult staff person for approximately every twelve (12) program participants. New Jersey State licensure requires 1:15 ratio

**Atco Elementary School**

**Thomas Richards Elementary School**

**Waterford Elementary School**

Just Kids

856-768-8190 \* Fax 856-753-5884

212 Jackson Road \* PO Box 668 \* Atco, NJ 08004



- c. Operate the program on days when school is open between the hours of 7:00 AM until the start of the school day and the end of the school day until 6 PM and on scheduled early dismissal days. On the occasion of a late opening or and early dismissal determined by the school due to an emergency, i.e., inclement weather, Program will not operate. The Program will follow the School District's own emergency closing policy regarding the student being bused or walking home. The Program will inform parents through the Parent Handbook that parents are responsible to make arrangements under these circumstances. If there is an emergency, i.e., inclement weather, after the Program has begun and has possession of the children, the Program will contact parents/guardian alerting them of an early closing directly.
- d. Recruit, screen (criminal background check), train, employ, and supervise all staff necessary to the program. Independent Contractor shall provide the School District Board of Education with information regarding selected staff.
- e. Provide all promotional literature for parents, process all inquiries, and facilitate all enrollment of children in the program.
- f. Contract with all interested parents and collect all fees directly from parents/guardians or subsidy agencies.
- g. Provide a quality program to enrolled students that meet state licensure requirements. The Program includes a wide variety of enrichment and recreational activities, such as arts & crafts, reading, science, and music, special interest projects, physical indoor/outdoor recreation, free choice of activity centers, community service projects, and supervised quiet time for homework and individual activities
- h. Report the progress of the program during the school year to the Superintendent and School District Board of Education, including names of providers serving each school, curriculum packets, and student enrollment lists upon request. Enrollment lists will be provided weekly directly to each school's office.
- i. Independent Contractor agrees to abide by, maintain, and exceed the New Jersey State Licensing regulations for school-age childcare.

3. **Responsibilities of the Waterford Twp. School District Board of Education.**

a. Facility:

- i. Provide adequate indoor and outdoor space as necessary for the number of children served as required by the state licensure. This includes an approved alternate space that meets all licensing requirements.
- ii. Provide 24 hours' notice to the Program staff if assigned space is altered or unavailable for any reason.
- iii. Provide adequate and accessible space for storage of the Program equipment and supplies.
- iv. Provide current copies of fire and health inspections, water lead and radon testing and certificates of occupancy for each school, upon inspection from the New Jersey State Bureau of Licensure.

b. Equipment:

- i. Make available equipment including but not limited to an adequate number of tables and chairs, TV and DVD player.
- ii. Make available and accessible adequate refrigeration, storage space and water for appropriate sanitation.

c. Communication:

- i. Work together in a cooperative manner for the benefit of the parents/guardians and children.
- ii. Send school calendars and any changes to these calendars to the Program for accurate scheduling.
- iii. Communicate openly with on-site providers and the Director of the Program regarding program successes and concerns.
- iv. Disseminate promotional literature throughout the school(s) and to parents/guardians of children enrolled at the school(s).
- v. Place a link to the Program's website ([www.justkidsprogram.org](http://www.justkidsprogram.org)) on school website for parent/guardian access.
- vi. Provide a mailbox at each agreed upon school site for communication to the Program providers from the schools.

4. **Indemnification.** Each party shall indemnify, defend and hold the other party, their respective trustees, directors, officers, agents, affiliates, and employees harmless from and against any and all liabilities, suits, actions, claims, demands, damages, losses, expenses and costs of every kind and character, including defense costs and legal fees, suffered or incurred by or asserted or imposed against the party seeking indemnification and to the extent resulting from, connected with, or arising out of an negligent or wrongful act or omission of the indemnifying party or any other agent or employee of the indemnifying party occurring at any time during the term of this Agreement. This section shall survive the expiration or termination of this Agreement.



5. **Insurance.** Independent Contractor will provide the School District Board of Education a certificate of insurance showing liability coverage of at least \$2 million. The School District will be named as additional insured on such Certificate.
6. **Relationship of Parties.** The parties are independent contractors and this Agreement shall not establish any relationship of partnership, joint venture, employment, franchise or agency between them. Except as otherwise expressly provided herein, neither party shall have the power to bind another party or incur obligations on their behalf without such party's prior written consent. The School District Board of Education shall have no responsibility whatsoever regarding the employees of the Independent Contractor and all employee-employer relationships exist between Independent Contractor and their employees and not between Independent Contractor employees and the School District.
7. **Amendment.** This Agreement may be amended at any time by mutual consent of the parties, provided that before any amendment shall be operative or valid, it shall be reduced to writing and signed by the authorized representatives of the parties. Such amendments shall be attached to and incorporated into the Agreement and will have the same force as the Agreement itself.
8. **Assignment.** Neither party shall assign any of its rights or obligations under this Agreement without the prior written consent of the other party. Any such assignment is expressly prohibited and shall be deemed null and void.
9. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and all prior discussions, agreements, or understandings whether verbal or in writing, are hereby merged into this Agreement.
10. **Applicable Law.** This Agreement shall be deemed to have been made and shall be construed in accordance with the laws of the State of New Jersey, without regard to its choice of law doctrine.
11. **Notices.** Any notice required to be provided under the terms and provisions of this Agreement shall be in writing, and shall be deemed to be delivered when deposited in the United States mail or national delivery services such as UPS or Federal Express, postage prepaid, certified mail, return-receipt requested, and addressed to the respective party at the address set forth below, or any such address as may be specified by written notice given to the other party in the manner specified herein:



**Archway:** Archway Programs, Inc.  
212 Jackson Rd/PO Box 668  
Atco, NJ 08004  
Attn: George Richards

**District:** Waterford Twp. School District  
1106 Old White Horse Pike  
Waterford, NJ 08039

**IN WITNESS WHEREOF**, the duly authorized representatives of the parties hereto have executed this Agreement effective the date the last signature is obtained.

APPROVED:

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

Date \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
George Richards  
CEO/CFO  
Archway Programs, Inc.

Date \_\_\_\_\_

STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION

ATLANTIC COUNTY SPECIAL SERVICES SCHOOL DISTRICT  
2024-2025 EXTENDED SCHOOL YEAR PROGRAM AGREEMENT

This agreement dated as of the date set forth below by and between Waterford Township Board of Education of Camden County and the State of New Jersey (hereinafter referred to as the "SENDING DISTRICT"), and Atlantic County Special Services School District in the County of Atlantic and the State of New Jersey (hereinafter referred to as the "RECEIVING DISTRICT").

WITNESSETH

NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

1. The SENDING DISTRICT agrees to purchase Educational Services from the Receiving District in accordance with N.J.A.C. 6:28-7.1 in order to provide an academic program for certain students with educational disabilities (the "Educational Services").
2. The Educational Services to be provided hereunder are consistent with the Individualized Education Plan for each participating student.
3. Those participating students receiving Education Services hereunder are listed on the attached Appendix which is made a part hereof.
4. For each participating student, as set forth on the attached Appendix, the Sending District agrees to pay a tuition charge to the Receiving District of \$605.00 per week, and a personal aide charge of \$605.00 per week (ONLY IF REQUIRED BY THE IEP OR THE DISTRICT) which has been calculated as the Receiving District's actual per pupil cost to provide Educational Services over a term of 20 days (the "Extended School Year Program"). The Sending District shall be responsible for the full tuition charge for each participating student as set forth on the attached even if that participating student shall fail to attend all of the school days of the Extended School Year Program, since the fixed costs of the Extended School Year Program have been determined by the Receiving District based upon the Educational Service requirements of all participating students.
5. On or before August 26, 2024, the Receiving District shall provide a bill to the Sending District for tuition charges for all participating students. The Sending District shall pay all bills or submit written requests for billing adjustments within 60 days of the conclusion of Extended School Year Program. If the Sending district is entitled to any tuition reimbursement, payment will be made within 60 days of the conclusion of Extended School Year program.
6. The Extended School Year Program shall commence on 7/8/24 and shall conclude on 8/8/24, unless Receiving District shall determine to reduce the number of school days as provided herein.
7. The Sending District shall be responsible for payment of transportation costs for participating students under terms provided in a separate agreement with the Receiving District.
8. The tuition charges provided herein shall not include certain pupil cost which the Receiving District shall identify as cost for unanticipated and extraordinary student needs, such as, the provision of a "one-on-one" aide for the student. If the Receiving District notifies the Sending District of such an identified unanticipated and extraordinary need, then the Sending District shall be obligated to reimburse the Receiving District for its actual costs in providing for such unanticipated and extraordinary student need.

ATTEST:

\_\_\_\_\_  
President, Sending District (Date)

\_\_\_\_\_  
President, Receiving District (Date)

\_\_\_\_\_  
Secretary, Sending District (Date)

\_\_\_\_\_  
Secretary, Receiving District (Date)