

Fox Chapel Area School Authority  
Business Meeting Minutes  
April 29, 2024

A meeting of the Fox Chapel Area School Authority was held in the Administrative Staff Development Room on Monday, April 29, 2024. The meeting was called to order at 8:00 a.m.

Roll Call

Members were present as follows: Keith Fenton, Richard Ranii, Bob Saunders and Bryan Thomas. Additionally, Warner Macklin was present via telephone.

Others present at the meeting were: Mary Catherine Reljac, David McCommons, Daniel Breitreutz, Paul Giuffre, Marybeth Dadd, Ron Frank (departed the meeting at 8:46), Adam Goode, Ariel Zych, Jon Thomas, and Kathleen Anuszek.

Public Comments

There were no public comments.

Business Items Update

A. Dorseyville Middle School Window Project

Mr. Breitreutz reported that all of the windows have been installed. A walkthrough with the contractor was performed last week. There are a few items on the punch list to be completed as well as the change order for the blinds is still in progress.

B. Hartwood Elementary School HVAC Project

Mr. Thomas stated that the bids were received for the HVAC project. All bids were competitive, with the exception of the electrical bid. Mr. Thomas's recommendation is to hold the bids for the general contractor, plumbing contractor and HVAC contractor and reject the electrical contractor bid. In addition, Mr. Thomas suggested to rebid the electrical contract, and extend the installation schedule. The new bids for electrical contract will be opened on 5/14/24.

The date for the May Authority meeting will be moved to 5/16/24. This new date will allow the Authority to make a recommendation to the School Board to approve all contractors in a timely manner.

## Action Items

- A. Approval of Minutes  
On a motion made by Mr. Macklin and seconded by Mr. Thomas, the business minutes from March 18, 2024 were unanimously approved.
- B. Approval of the March 18, 2024 Disbursements  
On a motion made by Mr. Fenton and seconded by Mr. Ranii, the disbursements from Fund 10 and Fund 31 totaling \$134,176.58 were unanimously approved.
- C. On motion by Mr. Fenton and seconded by Mr. Ranii, a recommendation was made to accept the change order in the amount of \$13,915.00, from MacBracey Corporation for additional blocking required for the Dorseyville Middle School Window Project.
- D. On motion by Mr. Ranii and seconded by Mr. Fenton, a recommendation was made to accept the proposal of \$118,725.00, from Cyclone Energy to complete the Facility Assessment/Energy Audit, to include Kerr Elementary.
- E. Solicitor's Report  
No report was given.

## Other Business

No other business was reported.

## Adjournment

On motion by Mr. Ranii and seconded by Mr. Fenton, it was unanimously resolved to adjourn the meeting at 8:59 a.m.

Respectfully submitted,



Bryan Thomas

Secretary