

TITLE: ESL Instructional Coach

QUALIFICATIONS:

1. Valid New Jersey Teaching Certificate: ESL and General Education
2. Demonstrated knowledge of New Jersey State Standards, WIDA ELD Standards, and research-based instructional practices for English Learners
3. Strong interpersonal, communication, and organizational skills
4. Ability to maintain a positive learning environment
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: Director of Bilingual/ESL

SUPERVISES: Students, and when assigned, student teachers

JOB GOAL:

1. To support the ESL instructional program
2. To support ESL students in need of foundational language and academic skills
3. To support teaching staff and classroom aides in effective implementation of ESL strategies
4. 4. To make effective use of community resources to enhance the instructional program
5. 5. To participate in district and school-level planning, faculty meetings/committees and other school system groups

PERFORMANCE RESPONSIBILITIES:

Administrator Support

- Assist in continual examination and implementation of ESL Curricula
- Assist in coordinating instructional materials and resources for the ESL Program
- Assist in coordinating and/or providing school level professional development sessions
- Assist with school level testing coordinating duties such as ACCESS, iReady, Benchmark Assessments, NJSLS-Assessments
- Assist in identifying and developing course of action to service at-risk ESL students through programs such as Basic Skills, I&RS, and RTI
- Assist in compiling appropriate ESL data to gauge program effectiveness
- Assist in planning and implementing community outreach for English learner families

Teacher Support

- Provide training, coaching, and on-going in-classroom support to staff in the following areas:
 - Implementing effective SEI (Sheltered English Instruction) and Newcomer instructional

- strategies in content areas as required for at-risk, special education and mainstream ESL students
- Using data to inform instruction such as ACCESS, WIDA Can Do Descriptors, iReady, Benchmark, and other formative assessments appropriate to grade level
- Additional strategies for Newcomer/SLIFE (students with limited or interrupted formal education) or at risk ESL students

Student Support (minimum 30% of weekly schedule)

- Provide intensive ESL support to Newcomer/SLIFE (students with limited or interrupted formal education) and other linguistically low performing ESL students in need of intervention

Other

- Upholds and enforces school rules, administrative regulations and board policy
- Performs other duties within the scope of his/her employment and certification as may be assigned

TERMS OF EMPLOYMENT: Work year and salary to be determined by the board.

ANNUAL EVALUATION: Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.