

TITLE: Middle School Bilingual/ESL Teacher/Coach

QUALIFICATIONS:

1. At minimum, valid Elementary standard certificate, ESL, and Bilingual/Bicultural certificate
2. Demonstrated knowledge of English as a Second Language: state standards and research-based practices
3. Strong interpersonal and communication skills
4. Ability to maintain a positive learning environment
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: Principal and Supervisor of Bilingual/ESL

SUPERVISES: Students, and when assigned, student teachers

JOB GOAL:

1. To support ESL students in need of foundational language and academic skills
2. To support the school's ESL instructional program
3. To support teaching staff and classroom aides in effective implementation of ESL strategies

PERFORMANCE RESPONSIBILITIES:

Student Support

- Provide intensive bilingual/ESL support to SIFE (students with interrupted formal education) and other linguistically low performing ESL students in need of intervention

Administrator Support

- Assist in continual examination and implementation of ESL Curricula
- Assist in coordinating instructional materials and resources for the ESL Program
- Assist in coordinating and/or providing school level professional development sessions
- Assist with school level testing coordinating duties such as ACCESS, iReady, Benchmark Assessments, NJSL-Assessments
- Assist in identifying and developing course of action to service at-risk ESL students through programs such as Basic Skills, I&RS, and RTI
- Assist in compiling appropriate ESL data to gauge program effectiveness

Teacher Support

- Provide training, coaching, and on-going in-classroom support to staff in the following areas:
 - Implementing effective SEI (Sheltered English Instruction) and Newcomer instructional strategies in content areas as required for at-risk, special education and mainstream ESL students
 - Using data to inform instruction such as ACCESS, WIDA Can Do Descriptors, iReady, Benchmark, and other formative assessments appropriate to grade level

Other

- Upholds and enforces school rules, administrative regulations and board policy
- Performs other duties within the scope of his/her employment and certification as may be assigned