

## **PROFESSIONAL STAFF POSITION**

**TITLE:** LEARNING DISABILITIES TEACHER-CONSULTANT

**QUALIFICATIONS:**

1. Valid New Jersey Educational Services Certificate and LDTC endorsement.
2. Adequate experience as determined by the board.
3. Knowledge of laws and regulations governing special education and demonstrated ability to effectively assess children's learning characteristics, design appropriate instructional strategies and plan educational programs.
4. Strong interpersonal and communication skills.
5. Required criminal history check and proof of U.S. citizenship or resident alien status.

**REPORTS TO:** Director of Special Programs

**JOB GOAL:** To effectively assess pupils' learning characteristics and design appropriate instructional plans in order to enable each pupil to maximize his/her learning potential.

**PERFORMANCE RESPONSIBILITIES:**

1. Participates in the evaluation, classification and placement of all pupils with special needs.
2. Assesses academic proficiency and learning characteristics of each pupil referred to the child study team for evaluation and interprets the findings in written reports and informal conferences.
3. Assists in the development and coordination of an appropriate individualized education program for each pupil requiring special education and/or related services. Participates in the ongoing assessment of academic achievement and educational placement of classified pupils.
4. Consults with classroom teachers, administrators and parents regarding special instructional methods and/or materials necessary to meet the specific needs of individual pupils.
5. Keeps up-to-date in the field of learning disabilities and with current regulations governing the education of pupils with disabilities.

6. Participates in the development and delivery of in-service programs and parent seminars related to learning disabilities.
7. Works to keep the community informed of the special education program and the role of the learning disability teacher-consultant.
8. Serves as a case manager as assigned and maintains appropriate case records.
9. Maintains professional competence through in-service education and other professional growth activities.
10. Performs all duties required as a member of the child study team by administrative code, state and federal laws and board policy.
11. Performs other related duties as may be assigned by the superintendent or his/her designee.

**TERMS OF**

**EMPLOYMENT:** Salary and work year to be determined by the board.

**EVALUATION:** Performance of this job will be evaluated annually in accordance with state law and the provision of the board's policy on evaluation of certified staff.