

County Auditor's form No. 32 (Rev. 11-92) Form Prescribed by the Auditor of State  
Prepare in Triplicate

5/7/2024 9:29:32 AM

Office of the Board of Trustees of Delphos Public Library, Allen County, OH

To the County Auditor:

The Board of Trustees of said Library hereby submits its Annual Budget for the year  
commencing January 1st, 2025 for consideration of the County Budget Commission  
pursuant of Section 5705.30 of the Revised Code.



Kelly Rist  
Library Fiscal Officer

SCHEDULE A  
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION  
AND COUNTY AUDITOR'S ESTIMATED TAX RATES

|                  |                  | Amount Approved<br>by Budget<br>Commission | Amount to be<br>Derived from<br>Levies | County Auditor's<br>Estimate of Tax<br>Rate to be Levied |                          |
|------------------|------------------|--------------------------------------------|----------------------------------------|----------------------------------------------------------|--------------------------|
|                  |                  | Inside 10 Mill<br>Limitation               | Outside 10 Mill<br>Limitation          | Inside 10 Mill<br>Limit                                  | Outside 10 Mill<br>Limit |
| Fund Description | Levy Description | Column I                                   | Column II                              | Column III                                               | Column IV                |
| 1000 - General   | CURRENT EXPENSES |                                            | \$0.60                                 |                                                          |                          |
| TOTAL            |                  |                                            | \$0.60                                 |                                                          |                          |

DELPHOS PUBLIC LIBRARY, ALLEN COUNTY

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

| Fund                                                                     | Levy Description | Maximum Rate<br>Authorized<br>To Be Levied | County Auditor's<br>Est. of Yield of Levy<br>(carry to Schedule A<br>Column II) |
|--------------------------------------------------------------------------|------------------|--------------------------------------------|---------------------------------------------------------------------------------|
| 1000-General<br>authorized by voters on 05/03/2022 not to exceed 5 years | CURRENT EXPENSES | 0.600                                      |                                                                                 |

DELPHOS PUBLIC LIBRARY, ALLEN COUNTY

**STATEMENT OF PERMANENT IMPROVEMENTS**

(Do not include expense to be paid from bond issues)

(Section 5705.29, Revised Code)

| Description       | Project Number | Estimated Cost of<br>Permanent Improvement | Name of Paying Fund |
|-------------------|----------------|--------------------------------------------|---------------------|
| HVAC upgrades     |                | \$25,000.00                                | 1000 - General      |
| FOUNDATION REPAIR |                | \$20,000.00                                | 1000 - General      |
| TOTAL             |                | \$45,000.00                                |                     |

For the ensuing year, list each contemplated disbursement for permanent improvements, exclusive of any expense to be paid from bond issues, by the fund from which the expenditures are to be made.

**Financial Worksheet - Budget**

UAN v2024.2

2025

Year 2024

Fund Classification: 1000 General

Fund Name: General

| Description                                | 2022         | 2023         | Current<br>2024 | 2025         |
|--------------------------------------------|--------------|--------------|-----------------|--------------|
| Fund Balance 1/1                           | \$560,073.28 | \$640,843.19 | \$708,346.18    | \$210,152.18 |
| Fund Balance Adjustments                   | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Revenues                                   |              |              |                 |              |
| Property and Other Local Taxes             |              |              |                 |              |
| Real Estate Tax                            | \$39,751.70  | \$40,091.81  | \$40,500.00     | \$40,500.00  |
| Personal Property Tax                      | \$13,586.61  | \$11,826.55  | \$11,826.00     | \$12,000.00  |
| Other - Local Taxes                        | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Intergovernmental                          |              |              |                 |              |
| Grants - In - Aid                          | \$4,918.74   | \$4,761.47   | \$4,780.00      | \$5,000.00   |
| Public Library Fund - State                | \$479,816.55 | \$487,413.67 | \$360,000.00    | \$400,000.00 |
| Property Tax Allocation                    | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Patron Fines and Fees                      | \$739.07     | \$845.69     | \$1,000.00      | \$1,100.00   |
| Services Provided to Other Entities        | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Contributions, Gifts and Donations         | \$13,465.45  | \$13,444.56  | \$10,000.00     | \$10,000.00  |
| Earnings on Investments                    | \$4,208.57   | \$8,103.82   | \$5,000.00      | \$5,000.00   |
| Miscellaneous                              | \$3,986.86   | \$2,348.45   | \$7,000.00      | \$7,000.00   |
| Total Revenue                              | \$560,473.55 | \$568,836.02 | \$440,106.00    | \$480,600.00 |
| Expenditures                               |              |              |                 |              |
| Library Service - Salaries                 | \$249,733.91 | \$1,300.62   | \$0.00          | \$0.00       |
| Library Service - Other                    | \$229,969.73 | \$977.36     | \$0.00          | \$0.00       |
| Public Service and Programs - Salaries     | \$0.00       | \$77,750.32  | \$100,000.00    | \$100,000.00 |
| Public Service and Programs - Other        | \$0.00       | \$102,160.02 | \$103,535.00    | \$74,535.00  |
| Collection Development and Processing - C  | \$0.00       | \$95,435.37  | \$105,000.00    | \$95,000.00  |
| Collection Development and Processing - C  | \$0.00       | \$24,692.58  | \$120,720.00    | \$105,220.00 |
| Facilities Operation and Maintenance - Sal | \$0.00       | \$10,506.84  | \$15,500.00     | \$15,000.00  |
| Facilities Operation and Maintenance - Oth | \$0.00       | \$53,743.12  | \$173,985.00    | \$92,485.00  |
| Information Services - Other               | \$0.00       | \$7,197.29   | \$52,000.00     | \$24,000.00  |
| Business Administration - Salaries         | \$0.00       | \$91,692.84  | \$100,000.00    | \$100,000.00 |
| Business Administration - Other            | \$0.00       | \$35,876.67  | \$67,560.00     | \$43,560.00  |
| Total Expenditures                         | \$479,703.64 | \$501,333.03 | \$838,300.00    | \$649,800.00 |
| Other Financing Sources & Uses             |              |              |                 |              |
| Sources                                    |              |              |                 |              |
| Sale of Bonds                              | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Sale of Notes                              | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Other Debt Proceeds                        | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Sale of Fixed Assets                       | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Transfers - In                             | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Advances - In                              | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Special Items                              | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Extraordinary Items                        | \$0.00       | \$0.00       | \$0.00          | \$0.00       |
| Other - Other Financing Sources            | \$0.00       | \$0.00       | \$0.00          | \$0.00       |

**Financial Worksheet - Budget**

UAN v2024.2

2025

Year 2024

Fund Classification: 1000 General

Fund Name: General

| Description                          | 2022         | 2023         | Current<br>2024 | 2025        |
|--------------------------------------|--------------|--------------|-----------------|-------------|
| Uses                                 |              |              |                 |             |
| Transfers - Out                      | \$0.00       | \$0.00       | \$0.00          | \$0.00      |
| Advances - Out                       | \$0.00       | \$0.00       | \$0.00          | \$0.00      |
| Contingencies                        | \$0.00       | \$0.00       | -\$100,000.00   | \$0.00      |
| Other - Other Financing Uses         | \$0.00       | \$0.00       | \$0.00          | \$0.00      |
| Total Other Financing Sources & Uses | \$0.00       | \$0.00       | -\$100,000.00   | \$0.00      |
| Fund Balance 12/31                   | \$640,843.19 | \$708,346.18 | \$210,152.18    | \$40,952.18 |
| Less: Encumbrances 12/31             | \$2,277.98   | \$2,442.41   | \$0.00          | \$0.00      |
| Less: Reserve Balance 12/31          | \$0.00       | \$0.00       | \$0.00          | \$0.00      |
| Unencumbered Undesignated 12/31      | \$638,565.21 | \$705,903.77 | \$210,152.18    | \$40,952.18 |

Each Fund Balance 1/1 reflects the prior year's Fund Balance 12/31, not its Unencumbered Undesignated 12/31.  
 Encumbrances 12/31 and Reserve Balance 12/31 should become expenditures in subsequent years.

## CERTIFICATE OF THE COUNTY BUDGET COMMISSION

The Budget Commission of Allen County, Ohio, hereby makes the following Official Certificate of Estimated Resources for the Library of Delphos Public for the fiscal year beginning January 1, 2025.

| Fund Number and Description |         | Unencumbered<br>Balance<br>Jan. 1, 2025 | Property<br>Tax | Other<br>Sources | Total        |
|-----------------------------|---------|-----------------------------------------|-----------------|------------------|--------------|
| 1000                        | General | \$210,152.18                            | \$57,500.00     | \$423,000.00     | \$690,652.18 |
| Totals                      |         | \$210,152.18                            | \$57,500.00     | \$423,000.00     | \$690,652.18 |

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation is set forth in the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of appropriation from such fund.

Date \_\_\_\_\_

\_\_\_\_\_  
Budget

\_\_\_\_\_  
Commission

ALLEN  
COUNTY

BUDGET -  
OF -  
DELPHOS PUBLIC  
LIBRARY

FOR FISCAL YEAR  
BEGINNING JANUARY 01, 2025

Filed \_\_\_\_\_,

County Auditor

Deputy Auditor

COUNTY AUDITOR'S ESTIMATE

TAX LEVIES AND RATES FOR \_\_\_\_\_. IN DELPHOS PUBLIC LIBRARY.

TAX VALUATION \$ \_\_\_\_\_

|                                               | County Auditor's<br>Estimate of<br>Rate in Mills |
|-----------------------------------------------|--------------------------------------------------|
| <b>LEVIES WITHIN 10 MILL LIMITATION -</b>     |                                                  |
| County                                        |                                                  |
| Township                                      |                                                  |
| School                                        |                                                  |
| Municipality                                  |                                                  |
| <b>TOTAL</b>                                  |                                                  |
| <b>LEVIES OUTSIDE OF 10 MILL LIMITATION -</b> |                                                  |
| County                                        |                                                  |
| Township                                      |                                                  |
| School                                        |                                                  |
| Municipality                                  |                                                  |
| <b>TOTAL</b>                                  |                                                  |
| <b>TOTAL LEVY FOR ALL PURPOSES</b>            |                                                  |