



**Minutes from the Regular Meeting of the Board of Directors  
Monday, May 6, 2024**

---

The Board of Directors held a Regular Board Meeting on Monday, May 6, 2024. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. Directors Cannon, Gray, Burchard, Nolan and Killman were present. Also attending were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

**I. Pledge of Allegiance**

The meeting began with President Cannon asking all to rise for the Pledge of Allegiance.

**II. Approval of Agenda**

Director Burchard made a motion to approve the meeting agenda, as presented. Director Gray seconded the motion. The motion carried unanimously.

**III. Approval of Minutes**

Director Nolan made a motion to approve the minutes of the April 8, 2024 Regular Board Meeting, April 11, 2024 Special Board Meeting and April 22, 2024 Work Session. Director Killman seconded the motion. The motion carried unanimously.

**IV. Remarks for the Good of the Schools – Public Comment on Agenda Items**

President Cannon first opened the floor for school updates. This was followed by board/staff comments and then comments from individuals who signed up to speak on agenda items.

*Mt. Spokane High School Report*

ASB President Jayson Bonnett presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School. Prior to Prom, which took place on May 4<sup>th</sup>, to help bring awareness to the dangers/consequences of driving while intoxicated, the school sponsored a *Mock Crash* event. Regarding Spring Sports, Baseball tied for this year's GSL championship and joins many other Mt. Spokane teams moving forward into playoffs. May 6-10 is *Teacher Appreciation Week*, AP testing runs through May 17<sup>th</sup> and the Drama Department is in the midst of presenting several opportunities for the community to see their performance of *Cinderella*. Mt. Spokane DLC students will be participants on May 17<sup>th</sup> at the district sponsored *DLC Olympics* taking place at Union Stadium.

*Mead High School Report*

Two of Mead High School's ASB officers were in attendance (Jaeland Leman - Public Relations and Sophia Ji - Treasurer) and presented a brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mead High School. The recent *Spring Fling* dance was a huge success, Mead High students are also in the midst of taking AP exams and plans are underway for the school's end-of-the-year assembly. A list of the numerous awards earned by yearbook staff was shared. Regarding Spring Sports, both track teams (boys and girls) are GSL champions. Mead students are also engaged in *Teacher Appreciation Week* activities and eleven DECA students just returned from Nationals where one of the competitors, Parker Thams, finished in the top 10 in the world.

## *MLO - Outdoor School Report*

Erin Glasser, Katie Semko and Kristen Erickson, who are *Outdoor School* teachers, shared information on how the program came about and the growth that has taken place in the past three years. *Outdoor School* students attend two full days each week. All classes are held outdoors at Camp Dartlo located adjacent to the Little Spokane River. The program started three years ago with 36 students and has grown to 122 students. There are 50 students on a wait list. The school received a \$400,000 grant from OSPI to help with start-up costs. The school has a strong PTO group and partners with several local colleges. Teachers noted they have learned a great deal since the school's inception and expressed sincere appreciation to all who have helped make this learning opportunity a reality for students.

### *Board/Staff Comments*

Director Nolan noted the upcoming May 9<sup>th</sup> opportunity for parents and staff to attend the *Hidden in Plain Sight* interactive workshop the district, in collaboration with Spokane Regional Health District, is hosting at Mead High School where information will be shared on the topic of vaping and substance misuse. Start time is 6 pm.

Director Gray, regarding *Teacher Appreciation Week*, extended her personal thanks to Mead School District teachers and staff for the outstanding work they do in providing excellent educational opportunities for students.

President Cannon shared the following upcoming events and student accomplishments:

- On May 21<sup>st</sup> the district, in collaboration with ESD 101, is showing *Screenagers* at Mead High School. The showing of the documentary, that focuses on students growing up in the digital age, will be followed by an expert panel discussion. Topics covered will include screen time, social media and navigating the digital world.
- The Mt. Spokane High School Sports Medicine team won the state competition for the first time in school history.
- Eleven qualifying Mead High School students just returned from DECA Nationals where they competed against competitors from all over the world. Of particular note is the top ten finish of Parker Thams in the *Professional Selling* category.
- Eleven Mead School District students were honored at the recent Spokane Scholars Banquet with five of those nominees earning scholarships (**English** - Harley Swendyk \$1,000; **Fine Arts** - Ella Melin \$1,000; **Mathematics** - Savithri Bhat, \$2,000; **Social Studies** - Autumn Kern, \$3,000; **World Languages** - Noah Leland \$2,000).

President Cannon additionally extended his appreciation to teachers noting the district has a well-earned reputation for having an excellent teaching staff.

### *Public Comment on Agenda Items*

**Makena Busch** (Mead HS Yearbook Advisor) and **Susan Best** (Mt. Spokane HS Yearbook Advisor), on behalf of all yearbook advisors in the district, requested the school board reject the current yearbook bid by adopting Resolution 24-03 thereby allowing the reopening of the RFP process with the hope of attracting more companies to submit bids. The primary concern expressed was the substantial increase in cost, which would necessitate raising the price charged to students for a yearbook.

**Jake Lee**, who is currently employed by Walsworth Publishing (26 years), noted Walsworth submitted a timely, qualified bid to provide yearbook services to the Mead School District. If the current bid is rejected and the bidding process is reopened it will put Walsworth at a disadvantage as the information in their current bid is now public. He expressed frustration

regarding the potential rejection of the bid noting that Walsworth “checked all the boxes.” He shared the Walsworth bid compares very favorably to the current yearbook services bid and that there is no minimum order associated with the quoted book price. Regarding the competitiveness of the submitted bid, he shared this is the same pricing that Spokane Schools just approved. He additionally noted Walsworth is prepared to reduce the per book price by \$5. (This reduction was previously shared with Business Services.) In conclusion, it is his opinion there is not sufficient rationale to reopen the RFP.

**Aubrey Nelson**, the Walsworth rep for Spokane, noted she currently works with several local schools. She believes she would receive glowing references from all of them. She referenced the inclusive nature of the Walsworth bid and contended that no school would have to raise the cost of yearbooks for students. She additionally noted the yearbook workshop she facilitates at GU in the summer that costs \$100 less than workshops offered by competitors.

**Tim Benton**, former Herff Jones rep and father of four Mead School District students, including two who are on the Mead High School yearbook staff, shared the family moved to Mead because of the strong reputation of its schools. He expressed concern about the cost of yearbooks and noted he would like yearbook staff to have access to current publishing programs. He encouraged the board to reopen the bid.

**V. Continuing Business - none**

**VI. New Business**

**A. Consent Agenda**

President Cannon directed attention to donations listed on the Consent Agenda. After reading the name and donation amount from each community partner, he expressed thanks and appreciation for their generosity.

Director Nolan made a motion to approve the Consent Agenda, as presented. Director Burchard seconded the motion. The motion carried unanimously.

**Consent Agenda**

**1. Hired Certificated Personnel:**

Lucy Mordue	Special Services	Cert	.5 FTE Non-Continuing Home Based Teacher effective 4/8/24 - 6/14/24
Jessi Barnes	Special Services	Cert	1.0 FTE Non-Continuing Home Based Teacher effective 3/28/24 - 6/14/24
Marin Cummings	Special Services (PV)	Cert	.4 FTE Non-Continuing Resource Room Teacher effective 4/12/24 - 6/14/24
Rick Geissler	Shiloh Hills	Cert	1.0 FTE Leave Replacement K Teacher effective 4/16/24 - 6/14/24
Jeffrey Roberts	Mountainside	Cert	1.0 FTE Continuing Assistant Principal effective 7/1/24

**2. Hired Classified Personnel:**

Sarah Bowers	Colbert	Class	5.7 hrs/day Para Ed effective 4/11/24
Nancy Fuller	Mead HS	Class	6.15 hrs/day Para Ed effective 4/11/24
Jason Keen	Transportation	Class	4 hrs/day Bus Driver effective 4/11/24
Shaniah Kincaid	Colbert	Class	6.2 hrs/day Para Ed effective 4/11/24
Nicole Sim	Mead HS	Class	8 hrs/day Bookkeeper effective 4/11/24

**3. Hired Certificated Substitutes:**

Madison Zwiefelhofer | Faith Tobiason | Terri Brown-Hanan | Gina Schell

**4. Hired Classified Substitutes:**

Ariella Schick | Jenny Heater | Kim Hopkins |

**5. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.**

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has

been made available to the Board. As of this day, **May 6, 2024**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 116153 to 116583** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 2,323,435.07
General Fund - PR	11,525,768.95
ASB Fund	212,222.63
Capital Projects Fund	88,697.72

**6. Approved Supplemental & Extra-Curricular contracts.**

**7. Accepted the Following Donation:**

- \$500 from Birdy's Sports Bar to Mead HS Softball Program (banner)
- \$500 from Kerner Insurance to Mead HS Softball Program (banner)
- \$500 from Vinyl Products, Inc. to Mead HS Softball Program (banner)
- \$500 from McDonald's to Mead HS Softball Program (banner)
- \$500 from Little Caesar's Pizza to Mead HS Softball Program (banner)
- \$7,300 from Highland Parent Pack to Highland Band, Choir, Orchestra & PE Programs
- \$1000 from West World LLC (DBA Zips) to Transportation Department PBIS Program
- \$1000 from Zips #21 LLC to Transportation Department PBIS Program
- \$1000 from ALC Foods LLC (DBA Zips) to Transportation Department PBIS Program
- \$500 from Journalism Education Association to Mead HS Yearbook
- \$1251.33 from Daines Capital to Mead HS Football Program
- \$1560 from Washington DECA to Mead HS DECA Program
- \$891 from Northern Quest Casino & Resort to Midway 5<sup>th</sup> Grade STEM Science to purchase rockets
- \$4,500 from Mt. Spokane Athletic Boosters to Boys/Girls Track Program
- \$500 from Pro Mechanical Services, Inc. to Special Services/DLC Olympics
- \$1,000 from Center for Pediatric Therapy to Special Services/DLC Olympics
- \$500 from R&R Heating & Air Conditioning to Special Services/DLC Olympics
- \$1,000 from Center for Pediatric Therapy to Special Services/DLC Olympics

**8. Approved Mead School District STEM Summer Camp Fees.**

**9. Approved 2024/25 Athletic Participation Fees.**

**10. Approved Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):**

Rachel Raab	Mead HS	Class	.25 hrs, 2-3 days/week 4/1/24 - 6/14/24
Anna Nikulenko	Highland	Class	6/7/24 - 6/11/24 (correcting April 8, 2024 Consent Agenda)
Kayleigh Sliman	Evergreen	Class	9/3/24 - 2/14/25
Hayley Calhoun	Special Services	Cert	24/25 school year
Toby Doolittle	Mead HS	Cert	24/25 school year (Association Leave)

**11. Approved Requests to Rescind Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):**

Kaylen Kociela	Skyline	Cert	Rescinding .4 FTE 24/25 school year (Will work .6 FTE)
Marcella Lybbert	MLO	Cert	Rescinding 2 <sup>nd</sup> semester leave
Kaprina Reed	Mt. Spokane HS	Cert	Rescinding 2 <sup>nd</sup> semester leave

**12. Accepted Requests for Retirement/Resignation:**

Heidi Boydston	Farwell	Class	Resignation effective 4/22/24 (para ed)
Justin Cole	Maintenance	Class	Resignation effective 5/10/24 (warehouse)
Kelli Craig	Colbert	Cert	Resignation effective 6/14/24 (teacher)
Katie Granado	Warehouse	Class	Resignation effective 6/21/24 (purchasing)
Samantha Hand	Northwood	Cert	Resignation effective 6/14/24 (teacher)
Jack McClary	Mountainside	Class	Resignation effective 5/3/24 (para ed)
Kristal Pride	Mead HS	Cert	Resignation effective 8/30/24 (teacher)
Lorene Santoro	Colbert	Class	Resignation effective 4/19/24 (para ed)
Wade Shaw	Maintenance	Class	Resignation effective 5/10/24 (carpenter)
Molly Ward	Learning Services	Cert	Resignation effective 8/30/24 (teacher)
Lisa Anwar	Mead HS	Class	Retirement effective 8/30/24 (para ed)
Joan Brown	Highland	Cert	Retirement effective 8/30/24 (teacher)
Renee Demand	Northwood	Cert	Retirement effective 8/30/24 (teacher)
Bruce Hagstrom	Creekside	Cert	Retirement effective 8/30/24 (teacher)
Craig Heasley	Transportation	Class	Retirement effective 8/30/24 (bus driver)
Gerald Lahde	Mountainside	Class	Retirement effective 4/30/24 (custodian)
Carla McKinley	Mead HS	Class	Retirement effective 6/28/24 (para ed)
Thomas McNamee	Colbert	Class	Retirement effective 4/30/24 (custodian)
Tami Peterson	Mead HS	Class	Retirement effective 8/30/24 (para ed)
Susan Underwood	Mead HS	Class	Retirement effective 8/30/24 (para ed)

Janette Vigil	Northwood	Cert	Retirement effective 8/30/24 (teacher)
Asia Chapman	Custodial Services	Class	Resignation effective 4/30/24 (int. custodian)
Linda Pachman	Prairie View	Class	Retirement effective 6/30/24 (para ed)
Deanna Prichard	Farwell	Cert	Retirement effective 5/31/24 (teacher)
Steven Wray	Technology	Class	Retirement effective 6/30/24 (computer tech)
Brenda Goehring	Evergreen/Farwell	Cert	Retirement effective 6/30/24 (Asst. Principal)
Sidney Martin	Evergreen	Class	Resignation effective 8/30/24 (para ed)
Melissa Kehr	Special Services	Cert	Resignation effective 6/7/24 (SLP)
Naysha Summers	Mead HS	Class	Resignation effective 4/14/24 (para ed)

## **B. Student Travel Proposal Mead High School Debate Nationals**

Mark St. Clair, Director of Secondary Education, presented a request for four qualifying members of the Mead High School Debate Team, plus Debate Coach/Teacher Michael Stovern and an additional female chaperone (mother of one of the national qualifiers), to travel to Chicago, Illinois, May 23-27, 2024, to participate in Debate Nationals, for board consideration.

The estimated per student cost is \$1,400 with fundraising opportunities available. Debate ASB funds will cover the travel costs for Mr. Stovern. Students will miss one day of school (Thursday, May 23) and Mr. Stovern will need a substitute teacher for that day. There is no school on Friday, May 24 (snow make-up day) and Monday, May 27 is Memorial Day.

Director Gray made a motion to approve the request from Mead High School Debate to travel to Chicago, Illinois, May 23-27, 2024, to compete at Debate Nationals, as presented. Director Killman seconded the motion. The motion carried unanimously.

## **C. 1<sup>st</sup> Reading Policy & Procedure 2410 Revision High School Graduation Requirements**

Mark St. Clair, Director of Secondary Education, presented a revision to Policy & Procedure 2410, High School Graduation Requirements, for first reading consideration. This policy/procedure was adopted on July 18, 1978, and last revised on October 8, 2018. This policy/procedure is considered by WSSDA to be essential.

WSSDA Sample Policy 2410 and Sample Procedure 2410 were used as templates for the presented policy/procedure revision. This is a major update to the district's currently adopted policy and procedure as the state has changed many laws and regulations since the last update in October 2018. In the presented procedure Mr. St. Clair shared that changes to the WSSDA sample document have been highlighted.

A team consisting of principals and the college counselor from each traditional high school reviewed draft language. The proposed revisions were then vetted by principal and counseling teams at all three high schools where particular attention was paid to the parts of the procedure where language specific to the Mead School District had been added. The draft procedure presented for board consideration incorporates feedback from these individuals.

Discussion included homeschool credits with President Cannon referencing the procedure language that states the acceptance or non-acceptance of homeschool coursework for the purpose of meeting a graduation requirement is the prerogative of the Mead School District. Mr. St. Clair shared this is the current practice of the Mead School District and that, as a general rule, all homeschool coursework is accepted.

The determination of "school of record" was also discussed. The district's current practice, as set forth in the presented procedure, states that the high school where a student earns the majority of their credits throughout their final year is the school of record that will approve and issue a diploma.

Director Nolan referenced the RCW that requires the teaching of patriotism. Mr. St.Clair will talk with the Social Studies department and report back with specifics on how the teaching of patriotism is incorporated into course work.

This was the first reading of a policy/procedure revision. No action was taken. The proposed revisions will be discussed further at an upcoming Work Session.

**D. 1<sup>st</sup> Reading Policy & Procedure 6101 Adoption  
Federal Cash and Financial Management**

Chief Financial Officer Heather Ellingson presented the adoption of Policy & Procedure 6101, Federal Cash and Financial Management, for first reading consideration. This would be a new policy/procedure for the Mead School District. This policy/procedure is considered by WSSDA to be essential.

WSSDA Sample Policy 6101 and Sample Procedure 6101 were used as the templates for the presented policy/procedure adoption.

The policy assures the district's financial management system and records will be sufficient for preparing required reports and for tracing expenditures to a level that establishes funds have been used according to federal statutes, regulations, and the terms and conditions of the federal award. The procedure includes sections that address: *Reimbursement Payment Method, Advance Payment Method* and *Interest Earned*.

In response to a question from Director Gray, Ms. Ellingson confirmed the presented policy/procedure complies with state and federal law and current district practice. It does not change anything that the district is already doing.

This was the first reading of a policy/procedure adoption. No action was taken.

**E. 1<sup>st</sup> Reading Policy & Procedure 6106 Adoption  
Allowable Costs for Federal Programs**

Chief Financial Officer Heather Ellingson presented the adoption of Policy & Procedure 6106, Allowable Costs for Federal Programs, for first reading consideration. This would be a new policy/procedure for the Mead School District. This policy/procedure is considered by WSSDA to be essential.

WSSDA Sample Policy 6106 and Sample Procedure 6106 were used as the templates for the presented policy/procedure adoption.

The policy sets forth the district's commitment to ensuring that costs claimed under Federal awards follow appropriate Federal Cost principles, as well as any special terms and conditions contained in the award. The policy additionally sets forth the system of internal controls that will be maintained to reasonably assure that Federal awards are expended only for allowable activities and that the costs of goods and services charged to Federal awards are allowable and in accordance with cost principles. The procedure includes sections that address: *Period of Performance, Direct Costs* and *Indirect Costs*.

In response to a question from Director Gray, Ms. Ellingson confirmed the presented policy/procedure complies with state and federal law and current district practice. It does not change anything that the district is already doing.

This was the first reading of a policy/procedure adoption. No action was taken.

**F. Resolution 24-03  
Rejecting All Bids Submitted in Response to the Bid Specifications and  
General Requirements for Yearbook Services**

Chief Financial Officer Heather Ellingson presented Resolution 24-03, Rejecting All Bids Submitted in Response to the Bid Specifications and General Requirements for Yearbook Services, for board consideration.

The current Mead School District middle school and high school yearbook bid expires at the end of the 2023/2024 school year. Therefore, the district solicited bids for Yearbook Services for the 2024-25 school year, with four one-year renewal options, in the spring of 2024. The Request for Proposals was advertised in the Spokesman on March 20, 2024 and March 27, 2024, with a submission deadline of April 12, 2024 at 11 am.

Of the two bids received only one was from a responsible bidder. This bid for the 2024/25 school year, when compared to the current 2023/24 bid, represents a substantial increase in cost across the board (60% for Mead High School, 69% for Mt. Spokane High School, 54% for Northwood Middle School and 62% for Mountainside Middle School - Highland Middle School was not open five years ago when the current yearbook bid was awarded). Because of this substantial cost increase that would result in a significant increase in the cost of yearbooks to students, Resolution 24-03 authorizing the rejection of all bids/proposals received for Yearbook Services for the 2024/25 school year, with four one-year renewal options, that would authorize the district to reopen the bidding process, is being presented for board consideration.

In response to a question from Director Nolan, Ms. Ellingson shared the bid committee, besides herself, included Adina Grimsley (Business Services Director), Katie Granado (Warehouse Manager) and Carla Scott (Business Services Executive Assistant).

In response to questions from Director Burchard and Director Gray, Ms. Ellingson reported current year invoices were pulled to make the comparison between 23/24 pricing and the bid submitted for 24/25. When it comes to yearbooks, because of add-ons, it is rare for the actual cost to be in line with the base pricing. Should the board adopt Resolution 24-03 and allow the bid to be reopened, the district will make sure there is more clarity around what the actual cost is for add-ons. Ms. Ellingson noted that, while the district does not typically solicit bidders, in this case, should the bid be reopened, the district would proactively work to assure a larger pool of responsible bidders. Ideally the district would like to have 3-4 responsible bidders. Current bidders are able to resubmit a bid.

Director Nolan made a motion to adopt Resolution 24-03, Rejecting All Bids Submitted in Response to the Bid Specifications and General Requirements for Yearbook Services, as presented. Director Killman seconded the motion. Further discussion included President Cannon acknowledging no one likes going through the bidding process for a second time. Director Nolan noted the importance of having yearbooks be affordable for students. Director Burchard, while expressing his appreciation for the time and effort that went into the Walsworth bid, noted, even with inflation, the increase in price from 2023/24 to 2024/25 seems particularly large. The motion passed unanimously. A copy of the resolution is attached.

**G. Resolution 24-04  
WIAA Enrollment for 2024-2025**

Mark St. Clair, Director of Secondary Education, presented Resolution 24-04, WIAA Enrollment for 2024-2025, for board consideration. The Mead School District has been a participating member of the Washington Interscholastic Activities Association (WIAA) for many years. This annual resolution confirms the district's participation and support for the rules and regulations of the WIAA.

In response to a question from Director Gray, Mr. St. Clair shared the Mead School District is a member of the GSL, which is a part of District 8. It is primarily through those two organizations that the district interacts with the WIAA.

Director Gray, to address a concern she often hears from parents and to express support for female athletes, directed attention to current WIAA regulations that, because of opportunities afforded to transgender students, strip away opportunities for young female athletes to compete on a level playing field. She believes reaching out to the WIAA in support of female athletes is important and that this is a topic she would like the board to have discussion on at some point in the future.

Director Nolan, referencing the WIAA Handbook, noted that each member school district is to have WIAA representation. Mr. St. Clair shared it is his understanding the Mead School District is represented via its association with the GSL and District 8. Mr. St. Clair will ask the Mt. Spokane High School Athletic Director to provide Director Nolan with clarity on the process for providing input from the district to the WIAA.

Director Nolan additionally referenced Appendix 2 of the Handbook (pages 82 & 83) that references team sports for boys and team sports for girls.

Director Gray noted there is a difference between team sports and individual sports, such as individual track and field events, and once again noted the importance of a level playing field for female athletes.

President Cannon, noting the importance of looking for opportunities to advocate for what constituents want, shared he is not in favor of the board taking an action that would limit athletic opportunities for kids. Therefore, he is in favor of approving WIAA enrollment for the upcoming 24-25 school year.

In response to a question from Director Nolan, Mr. St. Clair shared he is aware of one time when a transgender athlete from another school competed and a grandmother voiced her concern.

Director Gray shared that while she has concerns with the WIAA stance on transgender athletes, she is in favor of moving forward and approving enrollment in WIAA for the upcoming school year.

Director Killman made a motion to adopt Resolution 24-04, WIAA Enrollment for 2024-2025, as presented. Director Nolan seconded the motion. Further discussion included notation that while WIAA references boys' teams and girls' teams, individual sexual identity is not referenced. Mr. St. Clair shared that each school determines athletic eligibility. Director Nolan inquired about the competition options if the district were not a WIAA member, to which Mr. St. Clair shared district schools would be like Notre Dame and that there would be no regional or state playoff opportunities. The motion carried unanimously. A copy of the resolution is attached.

#### **H. Superintendent Contract Extension July 1, 2024 – June 30, 2027**

Following comments from board members publicly affirming the excellent job Superintendent Travis Hanson has done since being hired in July of 2023, and acknowledging the many "out of the ordinary" issues he has had to navigate in the past 10 months, Director Gray made a motion to extend Superintendent Hanson's contract to June 30, 2027. Director Burchard seconded the motion. The motion carried unanimously.

President Cannon, affirming the comments made by other board members noted, as a strong advocate for hiring Travis Hanson last year, that his personal support for him continues to be very high.



## VII. Reports

### A. Financial Report for the Months of February & March 2024

Prior to sharing a brief financial report for the months of February 2024 and March 2024, Chief Financial Officer Heather Ellingson, in noting the Audit Exit Conference for the 2022/2023 school year is scheduled for next week, expressed her appreciation and thanks to Business Services Director Adina Grimsley for all of her hard work associated with the audit process.

District enrollment continues to be under budget with April 1<sup>st</sup> enrollment 66.1 FTE below budget. From October 1<sup>st</sup> to April 1<sup>st</sup> enrollment has decreased by 12.46 FTE. While overall enrollment has decreased, Special Education enrollment continues to increase. From October 1<sup>st</sup> to April 1<sup>st</sup> Special Education enrollment has increased by 10% (173 students). Current Special Education spending is at 15.5% . . . slightly over the 15% state funding cap. State funding increases to 16% in the 2024/25 school year.

Ms. Ellingson reported that both Fund Balance and Cash Flow are currently better than anticipated. She additionally noted the possibility of, at some point in the summer, needing to have the board approve a budget extension. Any time the district spends even one dollar more than budgeted the board must authorize the additional spending. Regarding Cash Flow, there are still two large purchases (Chromebooks and Nutrition Services freezer) planned for the current school year.

For those in attendance and listening to the meeting online, President Cannon shared that the board, at Work Sessions, has devoted and will continue to devote considerable time to talking about budget.

### B. Asset Preservation Report

Director of Facilities & Planning Ned Wendle, referencing Resolution 10-14 adopted 14 years ago that authorized the district to participate in the state's Asset Preservation Program, shared building condition information as set forth below:

- Shiloh Hills Elementary School . . . Building Condition Assessment - 99.7%
- Mt. Spokane High School . . . Building Condition Assessment - 90.44%
- Prairie View Elementary School . . . Building Condition Assessment - 91.25%
- Mountainside Middle School . . . Building Condition Assessment - 94.96%
- Midway Elementary School . . . Building Condition Assessment - 99.37%

Mr. Wendle reported that all five schools scored/performed better than expected. All schools accepted after 1994 are a part of the Asset Preservation Program.

### C. Superintendent's Report

Superintendent Hanson shared information on the following topics:

- **Levy Survey** - Approximately 500 community members responded to the district's survey soliciting feedback on the recent levy election with 250 of those individuals also providing additional comments via a link to *ThoughtExchange*. Survey results will be shared at an upcoming board Work Session.
- **2024-2025 School Year** - The district is being exceptionally thoughtful in planning for next year and is working hard to match enrollment to allocated staff. This is the second year in a row that kindergarten enrollment is down. At this point, for the 2024-2025 school year, there are 100 fewer kindergarten students than in the 2023-2024 school year.
- **New Buses** - Thanks to monies from a state grant the district will, next year, be able to purchase both electric buses and diesel buses, as planned, without accessing money from the General Fund.

- **Administrative Hires** - The announcement of the new Mead HS Athletic Director and new Secondary Education Director will be made in the next few days.

**VIII. Remarks for the Good of the Schools** - Public Comment on Non-Agenda Items  
President Cannon recognized Susie Selter who signed up to comment on a non-agenda item.

**Susie Selter**, who works in Nutrition Services at Mead High School, commented on the lack of a published *Organizational Chart* on the Mead School District website. She noted that without this resource folks don't know where to report a concern or share positive feedback. She noted, from a transparency standpoint, the availability of a published *Organizational Chart* is important.

**IX. Adjourn**

The meeting was adjourned at 7:50 pm.

---

**President**

---

**Secretary**



**RESOLUTION 24-03**

**Rejecting All Bids Submitted in Response to the Bid Specifications and General Requirements for Yearbook Services**

**WHEREAS**, the current Mead School District middle school and high school yearbook bid expires at the end of the 23/24 school year; and

**WHEREAS**, the district solicited bids for Yearbook Services for the 2024-25 school year with four one-year renewal options for middle schools and high schools in the spring of 2024 (advertised in the Spokesman on March 20, 2024 and March 27, 2024) with a bid/proposal submission deadline of April 12, 2024 at 11 am; and

**WHEREAS**, on April 12, 2024 two (2) bids were received and opened by the district; and

**WHEREAS**, of the two bids received only one was from a responsible bidder; and

**WHEREAS**, the bid from the one responsible bidder represents an increase in cost when comparing the current school year with the 2024-25 school year of 60% for Mead High School, 69% for Mt. Spokane High School, 54% for Northwood Middle School and 62% for Mountainside Middle School (Highland Middle School was not open five years ago when the current yearbook bid was awarded); and

**WHEREAS**, pursuant to RCW 35.23.352(1), the School Board may, by resolution, reject all bids.

**NOW, THEREFORE BE IT RESOLVED** by the Mead School District Board of Directors, as follows:


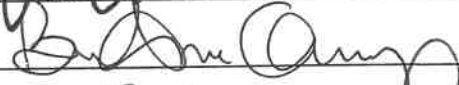
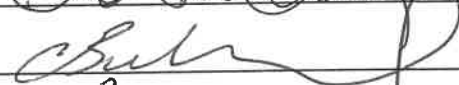
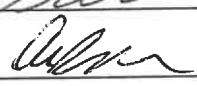
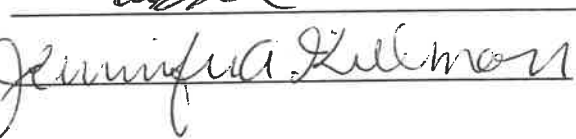
All bids/proposals received for Yearbook Services for the 2024-25 school year with four one-year renewal options are hereby rejected and the Mead School District is hereby authorized to reopen the bidding process.

**Adopted this 6<sup>th</sup> day of May 2024.**

**Attest:**

  
Secretary to the Board

**Mead School District No. 354  
Board of Directors**



**Resolution 24-04  
WIAA Enrollment for 2024-2025**

**WHEREAS** Chapter 32 laws of 1975-76, 2<sup>nd</sup> Executive Session grants authority to each school district Board of Directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

**WHEREAS** Chapter 32, laws of 1975-76, 2<sup>nd</sup> Executive Session authorizes school district Boards of Directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board of Education.

**WHEREAS** the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32 laws of 1975-76, 2<sup>nd</sup> Executive Session and has further been approved by the State Board of Education in action taken on August 17, 1977.

**WHEREAS** the Board of Directors of Mead School District #354 being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

**NOW THEREFORE**, the Board of Directors of Mead School District #354 hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

**Interscholastic Officials L&I Coverage Statewide**

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's WIAA membership form.

**Dated this 6<sup>th</sup> day of May 2024.**

Signed: \_\_\_\_\_ / \_\_\_\_\_

  
School Board President

  
School Board Secretary