

IC AGENDA



Date: 5/14/2024 @7:30 am.

Location: **E-115**

Facilitators: Jorge Serrano (Interim IC Chair)/Stephanie Davy (IC Chair Elect)

Time Keeper: Meagan Labuhn

Recorder: ~~Jess Selbee~~ Isaac Pedelty

Members: Jorge Serrano (Union), Stephanie Davy (Science), Meagan Labuhn (counseling), Isaac Pedelty (Soc. Studies), Pam Garcia Arnold (At Large), Pat Bova (CTE), Eric Villegas (SPED), Matt Aragon (Parent), Rob Yoder (Math), Mark Trujillo (PE), Michele Torres (Admin), Juan Enriquez (EAs), Sharay Hill (Comm. Schools)

Also in Attendance: Rebecca Knowles, Carolyn Brown, Robert Stubbs, Brenda Ortiz (MCNL), Lilibeth Campos, Adrianna Kerr, Mary Louise Sena, Loretta Snadoval, Rita Martinez, Stevie Maestas

<p>Instructional Goals 2023-2024 Year</p>	<p><i>Take action in support of curricular and instructional improvement at WMHS.</i></p> <ol style="list-style-type: none"> 1. Acknowledging that our students need help improving their reading, writing, critical thinking, and math abilities, teachers will integrate reading, writing, math, critical thinking, and reading visuals (charts, graphs, etc.) into their curriculum. 2. Improve staff-student relationships: Each student will be connected with an adult on campus who can support them with their academic goals and connect them to resources to support their social, emotional, and material needs. 3. Earlier (better) interventions for failing students including but not limited to: mandatory contracts, conferences scheduled with parents and counselors, mandatory tutoring (during lunch, after school, GradPoint, Saturday school, Early Warning System), remediation techniques for core classes. 4. IC will continue to have a voice and collaborate with advisory 5. IC will continue to advise and work with administration to plan PD that is of best use to our faculty and staff. This next year will include a focus on offering resources on how to teach digital literacy, culturally responsive instruction, and AVID strategies.
<p>IC Norms</p>	<p>Everyone is welcome, as are all ideas and opinions.</p> <ul style="list-style-type: none"> ● We will: <ul style="list-style-type: none"> ○ Start and end on time ○ Ground statements in evidence ○ Assume positive intentions ○ Show respect and consideration to one another ○ Work hard (if we do, we'll fulfill our mission and accomplish our goals) ○ Maximize the time we spend on issues ○ Work as a team towards our goals ○ Leave personal agendas in our offices/classrooms/homes
<p>(Opening/Business 5 Min.)</p>	<p>Approval of Previous Minutes and Agenda Approved with Consensus</p>

<p>M. Torres (6 min.)</p> <p>R. Knowles (30 min.)</p>	<p><u>Admin Update/Graduation Week Schedule</u></p> <p><u>90 Day Plan/SREB Focus Group report: Focus Group Leaders Invited</u></p> <p>Rebecca: 30 min to create a more concrete vision of what our 90 day plan will look like. Must include root cause analysis (much time in SREB focus groups was spent on this, each group to share out what has been determined thus far in these groups with respect to these root causes). If there are actionable items as a result of the above, we'd like to incorporate them into our 90 day plan. 1 focus area required, layer 1 instruction. Historically a second part deals w/ attendance. Collaboration/SEL was our focus for this year. Layer 1 this year was observations within the department. Updates from each SREB groups;</p> <p>Carolyn Brown: Engagement group. Initial observations was most students not engaged in collaborative activities. This was seen as due to limited opportunities for collaboration. Group is working toward a smart goal. Suggestion; last semester when we went to SREB PD most of the morning was spent creating graduate profile, we should be finalizing that profile in order to become the driving force for that focus groups and 90 day plan. If we pick 10 characteristics in that graduate profile, we can tie together all our imperatives based on our work/observations, and the districts goals 3 and 4. Possibly work on that profile and base the rest of our elements upon this work.</p> <p>Loretta Sandoval: Systems of support. Initial Observations, we have gobs of support but we lack in the area of communicating what our systems of support are so our use of these is more planned and proactive rather than reactive. We should inform our students and parents of these supports in our syllabi at the beginning of the year.</p> <p>Matt Aragon: Leadership group broke into 3 groups. 1st group focused on engaging students, educating students on the importance of education (reasons for attendance was our initial question that we did a root cause analysis) Discussions focused around how to increase the attraction of our school. Davy: If we succeeded at making school attractive we'd be millionaires.</p> <p>Jorge: (from leadership groups): possible solutions for our attendance woes may benefit from the Rand corp. Research on how to revitalize countries and institutions. Address fact decay, adopt (and for us teach) a problem solving mindset (in addition to a growth mindset). We have struggled with controlling the facets of our operation that we believe would actually drive outcomes at our school. We need to take responsibility for our own solutions and translate those into actions. We are down to 1300 students.</p> <p>Stevie: We need to determine where our students are that actually come to us and be prepared to serve them with any of those difficulties. We are on the right track to build what a WM student is (it begins in 9th grade. We need to be intentional about what modeling or teaching)</p>
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Robert Stubbs: We need to ensure that we are addressing demonstrated students' needs rather than what we or our institutions think they need.
 Juan: Lawmakers have not allocated enough funds/resources to address these issues at scale.

Stephanie: Career pathways. We have established pathways from the district. We want to see more education within our adult bodies to pass that on to students. We should structure Advisory set to cover one of these focus groups (career pathway would get that information out to share with students) Get seniors back that could finish technical trainings instead of just not take a class their senior year . Working on ways of getting information out (pamphlets?) to the middle schools to let them know about the work going on at WM in the technical programs.

Rebecca: coalesce all these imperatives into a singular coherent plan. We have many funding sources at WM that come with strings. Our 90 day plan accesses Title 1 monies so to the extent that we can get our 90 day plan to cover the requisite things, broader missions at our school might be able to access these funds. Advisory could be used b/c IC decides how we exercise that time.

Carolyn Brown: We could focus on problem solving and other facets of within advisory.

Rebecca: Possible Depts. Each report out of a set of focus areas (based on graduate profile eventually) We need to communicate this desire to turn the graduate profile into into something actionable in advisory

J. Serrano (10 min.)

15 minute before/after school duty planning:Report

Last meeting it was mentioned that teachers will not function as security but knowing our presence has impact with students, possibly pairing teachers

Staff Survey Preferred 15-Minute Duties Results, as of May 14, 2024

	Number of Responses	Percent
Unique Answers/Solutions	4	3.4%
Lunch, first 15 minutes	9	7.6%
Lunch, second 15 minutes	30	25.2%
Before School, 15 minutes	45	37.8%
After School, 15 minutes	31	26.1%
	119	100%

S. Davy

IC Retreat Planning

<p>Agenda Items for next meeting:</p> <p>Date and Time of Next IC Meeting:</p>	<p>Davy: One thing for retreat, is that we should focus on big 3 and how we're going to handle those issues. (have conversations with your dept. Regarding what we want our big 3 to be) Retreat is usually right after school gets out.</p> <p>31st (tentatively in the AM: 8:00-12:00) 90 day plan (Talk to our Depts. What we want addressed during the retreat?</p> <p><u>90 Day Plan</u></p> <p><u>May 21, 2024 @7:30 am.</u></p> <p>-Guidelines for Instructional Councils: https://atfunion.org/answers-docs/</p> <p>-Agenda Item Request Form: https://docs.google.com/document/d/1AG2LYpebDn8fJpJ0nU0aSxeauXpe1-bZKjISZERE9is/edit?usp=sharing</p> <ol style="list-style-type: none">1. Please make a copy of the Google Document.2. Once completed, please email the document to Jorge Serrano.
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