



**Hayward Unified School District**  
**Purchasing Department**  
**24411 Amador Street, Hayward, CA 94544**

**RFQ# 24.144**  
**CONSTRUCTION INSPECTION SERVICES**

**Addendum #01 – 05/15/24**

(Total of 3 page including attachments)

**A. REQUEST FOR INFORMATION/OTHER (Q&A):**

1. **Question:** Are we able to approach both RFPs similarly, intending to provide the same services for both? (ie, some portions of geotechnical testing and all hazardous material testing) If not, could you please clarify the distinct elements or focuses for each RFP for a consultant intending to provide hazardous materials consulting services that might not have been outlined in the documents we received? Could you also provide information on which bond programs these RFPs are associated with, so we can better tailor our proposals to the specific goals and requirements outlined within those programs?

**Response:** RFQ No. 24.144 is for Construction Inspection Services only with the intent to establish a pool. Included is the Agreement Form (Attachment) for reference and allows firms to provide comments or objections to the agreement as part of their response. Other types of services such as Geotechnical, Environmental Consulting Services, Construction Material Testing and Inspection Services, etc. will be at a later date and will require each interested firm to submit independently.

RFQ No. 24.145 is for Hazardous Materials Surveying, Testing, Abatement Plan Preparation and Monitoring Consulting Services only with the intent to establish a pool. Included is the Agreement Form (Attachment) for reference and allows firms to provide comments or objections to the agreement as part of their response. Other types of services such as Geotechnical, Environmental Consulting Services, Construction Material Testing and Inspection Services, etc. will be at a later date and will require each interested firm to submit independently.

2. **Question:** How many copies of the response to the RFQ is required?

**Response:** One hard copy and one e-copy via flash drive of the RFQ must be submitted.

3. **Question:** I wanted to inquire about the submission requirements for the proposal we are preparing for Hayward Unified School District RFQ 24.144. Specifically, I would like to confirm whether the District requires one hard copy of the proposal or an electronic submission?

**Response:** One hard copy and one e-copy via flash drive of the RFQ must be submitted.

4. **Question:** We noticed that the due date on the Cover page is listed as Tuesday, May 21, 2023, at 3:00 PM and on page 2, it is listed as Tuesday, May 21, 2024. We wanted to confirm if that was a typo or an old RFQ.

**Response:** The corrected due date is May 21, 2024 at 3:00pm.

5. **Question:** Page 2 of the RFQ mentions to “Submit a sealed response” Would you like electronic submittals as well or just printed/mailed submittals?

**Response:** One hard copy and one e-copy via flash drive of the RFQ must be submitted.

6. **Question:** Page 2 of the RFQ provides a link that contains certain documents, but there seems to be an error with the link, is there another way we can access these documents?

**Response:** <https://www.husd.us/departments/purchasing/active-bids-proposals>

7. **Question:** Page 4 of the RFQ states that the 30-page limit is inclusive of resumes, forms, and pictures. Are tabs and dividers excluded from the page limit?

**Response:** Tabs and dividers are excluded from the page limit.

8. **Question:** Page 5 – Section 2.11 “Past Projects” requests all K-14 projects. Would you like a list of community college projects in addition to the K-12 projects? And if so, is that included in the page limit?

**Response:** Include community college project if it counts towards the ten (10) most recent within the past five (5). Yes this would be inclusive of the page limit.

9. **Question:** Page 5 – Section 2.12 “Additional Data” Is that section included or excluded from the page count?

**Response:** Additional data is inclusive of the page limit.

10. **Question:** Please confirm that resumes count toward the 30 page limit. Could we include them in an Appendix so we have more room in the SOQ?

**Response:** Yes, resumes are inclusive of the 30 page limit.

11. **Question:** Please confirm if the Fee Schedule counts toward the total 30 page limit.

**Response:** Yes, the fee schedule is inclusive of the 30 page limit.

12. **Question:** Can we include Letters of Reference in an Appendix?

**Response:** No. Letters of reference shall be included in Section 2.8 References.

## B. CLARIFICATIONS:

### 1. Section: Cover Page

- Item:
  - a. **REMOVE:** RFQ DUE DATE AND TIME Tuesday, May 21, 2023 at 3:00PM
  - b. **REPLACE WITH: RFQ DUE DATE AND TIME Tuesday, May 21, 2024 at 3:00PM**