

MIFFLINBURG AREA SCHOOL DISTRICT

Mifflinburg, Pennsylvania 17844-0285

Regular Meeting

Board Minutes

April 9, 2024 – 6:30 p.m.

CALL TO ORDER – President Eberhart called the meeting to order at 6:32 p.m.

OPENING PROCEDURES – President Eberhart called for a moment of silent meditation after which he led the group in a pledge to the flag.

ROLL CALL found the following in attendance:

<u>Board Members:</u>	Mindy Benfer	Joshua Moser
	Tom Eberhart	Tyler Snook
	Carl Emery	Brandon Straub
	Jodi Marshall	Melissa Wagner
		Troy Zimmerman

Administration: Kenneth Dady, Superintendent
Renee Jilinski, Business Administrator
Peter Geipel, IT Director
School Police Officers - 1

Others: Tammy L. Boop, Board Secretary
Austin White, Solicitor
Justin Strauser, The Daily Item
Reporter from Standard Journal
Ellie Frank
Others: 1

EXECUTIVE SESSIONS – The following executive sessions were held during the month of April 2024:

Thursday, April 4, 2024, prior to the start of the Work Session for legal and personnel matters

Tuesday, April 9, 2024, prior to the start of the regular meeting for legal and personnel matters.

APPROVAL OF MINUTES – The minutes of March 12, 2024 are presented for approval.

Motion by Tom Eberhart and seconded by Jodi Marshall to approve the minutes March 12, 2024 as presented. Motion #1 carried.

ITEMS TO BE ADDED TO THE AGENDA

Mr. Eberhart mentioned that Agenda Item #10.8 was edited to include a revision to the last sentence of the motion by adding the word temporary. *“This temporary position will fall under the Act 93 Agreement”*.

PUBLIC PARTICIPATION - None

SUPERINTENDENT’S REPORT – Dr. Dady

Emotional Support/Autistic Support teaching position at the middle school – Dr. Dady announced the CSIU has been informed that the district will no longer need their services to fill this position. He asked the Board if it was acceptable to advertise this position as an “anticipated” opening.

PIAA Swim Team – Dr. Dady announced that a cost analysis will be available for the Board’s review at the May Work Session for the possibility of creating a district PIAA swim team.

EDUCATION COMMITTEE REPORT – Mr. Zimmerman

1. Policies – First Reading – Attachments 6.1

The administration recommends approving a first reading of the following policies:

- 217.1 - WWII Veterans Diploma Requirements
- 218 - Student Discipline
- 218.1 - Weapons
- 219 - Student Complaint Process
- 220 - Student Expression/Dissemination of Materials w/ Attachments (Review Only)
- 221 - Dress & Grooming
- 828 - Fraud
- 829 – Whistleblowing

Motion by Troy Zimmerman and seconded by Jodi Marshall to approve the first reading of the recommended policies as presented. Motion #2 carried.

2. Policies – Final Reading – Attachments 6.2

The administration recommends approving the final reading of the following policies:

- 204 - Attendance
- 205 - Postgraduate Students
- 206 - Assignment Within the District
- 207 - Confidential Communications of Students
- 209 - Health Examinations/Screenings
- 209.1 - Food Allergy Management
- 209.2 - Diabetes Management
- 210 - Use of Medication
- 210.1 - Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
- 211 - Student Accident Insurance

- 214 - Class Rank
- 215 - Promotion, Acceleration and Retention
- 216 - Student Records
- 216.1 - Supplemental Discipline Records
- 254 - Educational Opportunities for Military Children

Motion by Troy Zimmerman and seconded by Melissa Wagner to approve the final reading of the recommended policies as presented. Motion #3 carried.

EDUCATION COMMITTEE REPORT – Mr. Moser

3. Move-Up-To-Kindergarten Summer Program – Attachment 7.1

The administration recommends approving an agreement with Summit Early Learning to provide a Move-up-to-Kindergarten Summer Program at Mifflinburg Elementary from June 25 through July 18, 2024.

Motion by Josh Moser and seconded by Brandon Straub to approve an agreement with Summit Early Learning to provide a Move-Up-To-Kindergarten Program as presented. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Marshall, Moser, Snook, Straub, Wagner, Zimmerman. Results: Unanimous. Motion #4 carried.

4. MOU-Summit Early Learning – Attachment 7.2

The administration recommends approving an MOU with Summit Early Learning for the purpose of coordinating mutually beneficial activities and to provide effective services for children and families. This MOU is a requirement of Federal Programs.

Motion by Josh Moser and seconded by Jodi Marshall to approve a MOU with Summit Early Learning as presented. Vote by roll call was: Yes – Eberhart, Emery, Marshall, Moser, Snook, Straub, Wagner, Zimmerman, Benfer. Results: Unanimous. Motion #5 carried.

5. Purchase of Curriculum Items

The administration recommends approving the purchase of the following curriculum items. The funds for these purchases will be taken from the 2023-2024 school year budget.

- Intervention-95 Percent - not to exceed \$50,000
- K-8 EnVision renewal - not to exceed \$125,000
- K-5 Success Maker renewal - not to exceed \$39,000
- 6-8 Success Maker renewal - not to exceed \$9,000 (one-year renewal)

Motion by Josh Moser and seconded by Jodi Marshall to approve the purchase of the recommended curriculum items. Vote by roll call was: Yes – Emery, Marshall, Moser, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart. Results: Unanimous. Motion #6 carried.

6. Camp Invention

The administration recommends approving Camp Invention to be held from June 10-14, 2024 at the intermediate school. Mr. John Zangari-Ryan will serve as the Camp Director.

Motion by Josh Moser and seconded by Melissa Wagner to approve Camp Invention to be held this summer at the intermediate school as presented. Motion #7 carried.

7. Western Governors University Agreement – Attachment 7.5

The administration recommends approving an agreement with Western Governors University for clinical experience placements for our teacher candidates.

Motion by Josh Moser and seconded by Jodi Marshall to approve an agreement with Western Governors University as presented. Motion #8 carried.

PROPERTY COMMITTEE REPORT – Mr. Straub

8. Monetary Donation – Band Boosters – Attachment 8.1

The administration recommends accepting a monetary donation in the amount of \$2,350 from the Band Boosters for the purchase of a grill cover for the band booster's food stand from Yoder's Barn.

Motion by Brandon Straub and seconded by Melissa Wagner to accept a monetary donation from the band boosters for the purchase of a grill cover as presented. Vote by roll call was: Yes – Marshall, Moser, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery. Results: Unanimous. Motion #9 carried.

FINANCE COMMITTEE REPORT – Mrs. Benfer

9. Financial Reports/Ratification of Expenditures – Attachment 9.1

The administration recommends approval of all financial reports as presented, subject to audit, and ratification of the expenses for the months of January and February 2024.

Motion by Mindy Benfer and seconded by Jodi Marshall to approve the financial reports for the months of January and February 2024 as presented. Vote by roll call was: Yes – Moser, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Marshall. Results: Unanimous. Motion #10 carried.

10. Budgetary Transfers – Attachment 9.2

The administration recommends approving the budget transfers for the month of April as presented.

Motion by Mindy Benfer and seconded by Jodi Marshall to approve the recommended budget transfers as presented. Vote by roll call was: Yes – Snook, Straub, Wagner,

Zimmerman, Benfer, Eberhart, Emery, Marshall, Moser. Results: Unanimous.
Motion #11 carried.

11. Remote Deposit with Mifflinburg Bank & Trust – Attachment 9.3

The administration recommends approving a Remote Deposit Agreement with Mifflinburg Bank & Trust Company.

Motion by Mindy Benfer and seconded by Melissa Wagner to approve a Remote Deposit Agreement as presented. Vote by roll call was: Yes – Straub, Wagner, Zimmerman, Benfer, Emery, Moser, Snook. No – Marshall. *Abstained – Eberhart. Results: 7 yes, 1 no, 1 abstention. Motion #12 carried.

*Mr. Eberhart is employed by Mifflinburg Bank & Trust Co.

12. Willow Stone Farm Prom Contract – Attachment 9.4

The administration recommends approving an agreement with Willow Stone Farm for the 2025 Prom.

Motion by Mindy Benfer and seconded by Jodi Marshall to approve a contract with Willow stone Farm for the 2025 Prom. Vote by roll call was: Yes – Wagner, Zimmerman, Benfer, Eberhart, Emery, Marshall, Moser, Snook, Straub. Results: Unanimous. Motion #13 carried.

13. Elimination of Per Capita Taxes

The administration recommends approving the elimination of Section 679 of the PA School Code per capita taxes and Act 511 per capita taxes. This would be effective for the 2024-2025 budget.

Motion by Mindy Benfer and seconded by Josh Moser to approve the elimination of per capita taxes. Vote by roll call was: Yes – Zimmerman, Emery, Straub, Wagner. No – Benfer, Eberhart, Marshall, Moser, Snook. Results: 4 yes, 5 no. Motion #14 failed.

14. 2024-2025 Preliminary Budget – Attachment 9.6

The administration recommends that the preliminary budget for the 2024-2025 school year be given tentative approval and be properly advertised.

Revenue \$39,335,320
Expenses \$39,222,955

	2023-2024	2024-2025
511 Taxes		
Per Capita	\$10.00	\$10.00
Earned Income Tax	1.55% of 2.05%	1.55% of 2.05%
Real Estate Transfer Tax	1%	1%
School Code of 1949		
Real Estate Millage	15.0790	15.5313
Per Capita	\$5.00	\$5.00

Motion by Mindy Benfer and seconded by Jodi Marshall to approve the 2024-2025 preliminary budget as presented. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Marshall, Moser, Snook, Straub, Wagner. No – Zimmerman. Results: 8 yes, 1 no. Motion #15 carried.

PERSONNEL COMMITTEE REPORT – Mrs. Marshall

15. Resignation

The administration recommends accepting the following resignation:

Amber Davis as a Category 2 Aide at the intermediate school effective March 26, 2024

Motion by Jodi Marshall and seconded by Mindy Benfer to accept the recommended resignation. Motion #16 carried.

16. Termination

The administration recommends accepting the termination of Mary Klingerman as a food service employee effective March 20, 2024.

No action was taken on this motion.

17. FMLA Leave

The administration recommends approving intermittent FMLA leave for Employee #24-022 beginning March 1, 2024.

Motion by Jodi Marshall and seconded Mindy Benfer by to approve the recommended FMLA leave. Motion #17 carried.

18. MOA Coaches – Attachment 10.4

The administration recommends approving a Memorandum of Agreement with MAEA for the addition of the following coaching positions:

One (1) Girls Head Varsity Wrestling Coach
One (1) Assistant Girls Varsity Wrestling Coach
One (1) Head Unified Bocci coaching position
One (1) Assistant Bowling Coach

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended MOA as presented. Vote by roll call was: Yes – Eberhart, Emery, Marshall, Moser, Snook, Straub, Wagner, Zimmerman, Benfer. Results: Unanimous. Motion #18 carried.

19. Volunteer Coach

The administration recommends approving Andy Stahl as a volunteer coach for varsity baseball.

Motion by Jodi Marshall and seconded by Mindy Benfer to approve Andy Stahl as a volunteer coach for baseball. Motion #19 carried.

20. Coaches

The administration recommends approving the following coaches for the 2024 Fall sports season:

Boys Soccer Head Coach – Dan Gehers – \$5669.00
Girls Soccer Head Coach – Paige Dando - \$4639.00
Field Hockey Head Coach – Emily Stauffer - \$4639.00
Cross Country Head Coach – Jeff Kiss - \$4255.00
Girls Tennis Head Coach – Matthew Wells - \$3092.00
Golf Head Coach – Robert Maurer - \$3032.00

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended coaches for the 2024 Fall sports season. Vote by roll call was: Yes – Emery, Marshall, Moser, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart. Results: Unanimous. Motion #20 carried.

21. Bus Monitor

The administration recommends approving Destiny Woolsey as a bus monitor for the remainder of the school year.

Motion by Jodi Marshall and seconded by Mindy Benfer to approve Destiny Woolsey as a bus monitor for the remainder of the school year. Motion #21 carried.

22. To Be Hired

The administration recommends approving the following staff:

Jason Dressler as the assistant to the principal at the high school effective July 1, 2024. His salary for this position will be set at \$74,000 for the 2024-2025 school

year. Upon the completion of certification, Mr. Dressler will receive a \$4000 increase to his then current base salary and his title will change to Assistant Principal. If completed mid-year, the \$4000 will be pro-rated for the remainder of that year. Completion of program must occur no later than December 31, 2026. This temporary position will fall under the Act 93 Agreement.

Grace Oldt of Mifflinburg as a Category 2 Aide at the intermediate school. Her salary for this position will be set at Level 1 of the Category 2 Aide pay scale, \$13.30 per hour.

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended staff as presented. Vote by roll call was: Yes – Marshall, Moser, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery. Results: Unanimous. Motion #22 carried.

COMMUNICATIONS AND ANNOUNCEMENTS

23. Sun Tech – Skills USA

SUN Tech results from the State SkillsUSA Competition held in Hershey:

Esthetics – 2nd Place - Yirelis Rivera (SHK) & Esmeralda Valle-Torres (Miff) (model)

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

OLD BUSINESS

A revised Job Description for Building Administrative Assistant will be reviewed at the May Work Session.

NEW BUSINESS - None

ADJOURNMENT – With there being no further business to come before the Board, on a motion by Jodi Marshall and seconded by Josh Moser the meeting was adjourned at 6:53 p.m. Motion #23 carried.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.