

Renewal Financial Packet

1. Submit the following budget documents as part of the renewal petition:
 - a. **Multi-Year Budget Projection Excel Sheet:** Schools may use the template available [here](#) on OCS's website, or a similar template that includes the last year of the current charter term and the first three years of the renewal term.
 - b. **FCMAT LCFF Calculator:** Available [here](#) on the FCMAT website. All tabs must be completed.
 - c. **Three-Year Cash Flow Excel Sheet:** Schools may use the template available [here](#) on OCS's website, or a similar template that includes the last year of the current charter term and the first three years of the renewal term.

2. Budget Narrative: Present a detailed description of assumptions and revenue estimates, including but not limited to the basis for revenue projections, staffing levels, costs and reserves. The narrative should specifically address the degree to which the school budget will rely on the following variable income:
 - a. Per-Pupil Revenue.
 - b. Anticipated Funding Sources. Indicate the amount and sources of funds, property or other resources expected to be available through banks, lending institutions, corporations, foundations, grants, etc. Note which are secured and which are anticipated, and include evidence of commitment for any funds on which the school's core operation depends.
 - c. Discuss the school's contingency plan to meet financial needs if anticipated revenues are not received or are lower than estimated.