This is a tutorial document to help students log in to their school email accounts from home. Updates will be sent through email and Google Classroom often, so we ask that students check both their email and Google Classrooms daily.

1. Open Google



2. In the top right corner, click "Gmail". If that does not work, go to gmail.com



 It should bring you to a sign-in screen. Your student email will either automatically be there, or you will need to type it in. Remember, your student email is your student ID number. So it will look something like this: <u>1234567@students.cheneysd.org</u>

ps 👖 Managed bookmarks 😵 PCG Education Das 🚦	🖥 Math Prioritized La 🥝 Google 👷 Cheney School Dist 🚳 Mail - Erica Horn			
	Google			
	Sign in			
	to continue to Gmail			
	Email or phone			
	Not your computer? Use Guest mode to sign in privately.			
	Create account Next			

4. Next, it will bring you to a password page. Type in your password, which should be your birth date. If that does not work, you can click "Forgot Password" and follow the steps to get a new password.

Apps 📕 Managed bookmarks	PCG Education Das	ath Prioritized La 🔓 Google 😰 Cheney Schoo	ol Dist 📬 Mail - Erica	Horn		
		Google Hi Erica € ehorn⊗cheneysd.org ∿				
		Enter your password	٢			
		Forgot password?	Next			
	En	glish (United States) 👻 Help	Privacy Terms			

5. Congratulations! Please check your email daily. We will continue emailing you updates and you can get notifications from your Google Classroom classes there as well.