

North Kitsap School District #400

Facilities Advisor Committee Meeting

4.23.24

Student Support Center  
18360 Caldart Avenue NE  
Poulsbo, WA 98370

**Meeting start:** 6:00 pm

**Meeting Facilitators:**

- Michael Davis, Principal Bassetti Architects
- Jordan Kiel, Principal Bassetti Architects
- Dena Eaton-Colles Planner/Programmer Bassetti Architects

**Introduction:**

Rachel Davenport introduced the team from Bassetti Architects and then left the meeting.

Mike Merlino: Intro to the process and intent of the Facilities Advisory Committee. Intent is to get feedback and a better understanding of options and needs with a more diverse group and hear what is important to the community as represented by the committee members.

**Open discussion:**

The purpose of the committee is to truly guide the process and make a recommendation to the board. The District's goal is to be open and transparent and for the committee to not be a rubber stamp.

Bassetti Architects is facilitating the conversation and helping by gathering the information the committee needs in order to make a recommendation.

The District needs to rebuild trust with the committee and with the broader community. Transparency and good communication are key.

Ideas for community outreach:

- Shape communication to specific schools and locational interest.
- HOA Meetings
- Rotary
- Community events
- Social media
- Parent square
- Text messages
- Email

The committee would like to learn more about levies vs. bonds. Regardless, building trust within the community must come first.

A survey was distributed to school principals to be distributed to all staff. In addition, the Bassetti team will spend time at each school hearing from teachers and administrators.

Facility members' role is to craft a recommendation to the board that reflects the community but also to share back out to the community the work that is being done by the committee.

Committee suggested future meetings be scheduled at various school sites around the district so that members can see the building conditions first-hand.

Many committee members expressed a desire to understand the breadth of needs across the district as well as a long term plan for addressing the needs that goes beyond one levy or bond measure.

### **Bassetti Presentation:**

Bassetti presented the attached slides and boards.

#### Schedule

- Meeting with staff at every site and performing building assessments
- Meeting with the broader community
- Regular facilities committee meetings

#### Maintenance Summary

- Bassetti met with the maintenance staff to hear their priorities and perspectives on the needs of the facilities including:
  - Controls
  - HVAC
  - Plumbing
  - Conveying Equipment
  - Electrical
  - Communications
  - Haz Mat
  - Hardware

#### Guiding Principles

- Bassetti has met with the Teaching & Learning staff
- From that meeting, guiding principles were generated.
- Guiding principles articulate priorities and serve as the lens through which the committee will evaluate the choices they will need to make throughout the process.
- The goal of today is to discuss what they are, what they mean, and then add, modify, or further articulate them so that they reflect the values/goals of the committee.

Bassetti spoke briefly about each guiding principle

- Student & staff security
- Learning environments that support all students

- Support hands-on learning & CTE pathways
- Community access & resources
- Flexibility
- Welcoming and inviting
- Resilient facilities

Michael broke the group into three (3) for brainstorming sessions.

Meeting Adjourned: 8:10 pm

**ATTENDANCE:**

- Mayra Gaal
- Laura Douglas
- Nicol Williams
- Craig Frick
- Ana Cuprill Comas
- Eric Quitslund
- Adam Toler
- Doug Newell
- Reed Gillig
- Gary Nystul
- Heather Zaiss
- Jim Leubeck
- Nick Smith
- Jeff Weible
- Bob Marshall
- Craig Barry
- Mike Merlino
- Michael Davis
- Dena Eaton-Colles?
- Jordan Kiel
- Jewel von Kemp
- Kaitlin Donohoe
- Adam Bishop
- Wendy Cory