



Regional School District No. 17

Board of Education

Personnel & Evaluation

Subcommittee Minutes

Chair: Corey Roberts

A meeting of the Regional School District No. 17 Personnel & Evaluation Subcommittee was held on May 13, 2024, at 5:30 p.m. in the Central Office Board Room.

Subcommittee Members Present: Corey Roberts (Chair), Jennifer Favalora (left at 7:00 pm), Nelson Rivera, Suzanne Sack, Prem Aithal

Also Present: Superintendent Jeffrey Wihbey, Assistant Superintendent Jennifer Miller (left at 6:25 pm), Principal Donna Hayward (left at 6:05 pm)

Call to Order/Opening of the Meeting

The meeting was called to order at 5:32 pm by Corey Roberts.

Approval of Previous Minutes

Suzanne Sack **MOVED** and Nelson Rivera **SECONDED** a motion to approve minutes of the last meeting. The motion carried unanimously.

PDEC Teacher Evaluation Update

- Assistant Superintendent Miller and Principal Hayward presented the plan for the RSD17 Teacher Evaluation that will be submitted to the State.
- They emphasized what was required by the State, what was customized for RSD17, and what was different from the past (which was mainly that the "ratings" were no longer in the evaluations).
- A full presentation will be given to the full Board at the June 18th meeting.
- It was the consensus among the committee members to recommend approval of the plan to the full Board.

HR Central Office Structure

- Assistant Controller Update: The Assistant Superintendent presented a comparison organization chart from the Blum Report to the RSD17 proposed organizational chart, and the main difference was that the Superintendent is considering replacing the .5 accounting staff with a full-time controller. However, the decision to hire will be delayed until the fall after a new Director of Finance and Operations is hired and the “need” is determined. The Superintendent will return to the committee in the fall with a recommendation for the position and the organization chart for the Central Office. He will include the total cost comparison from the end of the fiscal year when we had two lead positions to the current chart when finalized.
- Director of Finance and Operations: Superintendent Wihbey has decided to fill the position of Director of Finance and Operations, sourced candidates, and set up interviews including an interview with Board members (Board Chair, Finance Chair, and Facilities Chair). The candidate will be brought to the full Board for a final interview.

Jennifer Favalora **MOVED** and Suzanne Sack **SECONDED** a motion to move items 7 and 8 up on the agenda for discussion at this point in the meeting. The motion carried unanimously.

Suzanne Sack **MOVED** and Prem Aithal **SECONDED** a motion to go into an Executive Session for the purpose of discussing the Superintendent’s Year-End Evaluation and Contract inviting the Superintendent. The motion carried unanimously.

The committee entered an executive session at 6:30 pm.

The committee exited the executive session at 7:16 pm.

Nurses Negotiations

Corey Roberts gave a brief update on dates.

Banding Update

No update at this time.

Suzanne Sack **MOVED** and Corey Roberts **SECONDED** a motion to go into an Executive Session for the purpose of discussing the Superintendent’s Contract. The motion carried unanimously.

The committee entered an executive session at 7:30 pm.

The committee exited the executive session at 7:45 pm.

Adjournment

The meeting adjourned at 7:45 pm.