



## EIC Agenda and Minutes for 5/15/24



**Action Items for IC members: Beginning of Year PD**

**Topics: New Grad Requirements, Tutoring, Duty/Monitoring Time, End of Year Priorities, New Staff Orientation**

**Attendees: EIC Members  
Chair: Patrick McElwee  
CoChair: Reid Figiel  
Acting Secretary:**

**Schedule 60 minutes**

### Meeting to Order

Time:	Minutes	Activity
7:30-7:35	5	<ul style="list-style-type: none"> <li>● Call to order -               <ul style="list-style-type: none"> <li>○ Retreat July 31st</li> <li>○ Tutoring</li> <li>○ New Teacher Orientation</li> </ul> </li> </ul>

### Decision Items

Time	Minutes	Item
7:35-7:50	15	<ul style="list-style-type: none"> <li>● PD For August               <ul style="list-style-type: none"> <li>○ Student Focus: Engagement</li> <li>○ Staff Focus: School Culture (Game, Jeopardy Etc.?)</li> <li>○ Admin Focus: Demographics</li> <li>○ Preference: District or EHS delivered?                   <ul style="list-style-type: none"> <li>■ Most departments would be interested in more site directed PD</li> <li>■ CTE would like to be part of district PD (possibly)</li> </ul> </li> </ul> </li> </ul> <p><b>For future: Running PD document.</b></p> <ul style="list-style-type: none"> <li>● MLSS</li> <li>● Classroom Culture: Skills, Habits</li> <li>● Standards Based Instruction</li> <li>● Units of Study</li> </ul> <p>Social Studies: Will we have designated PLC time? Admin: Yes. School fight song practice and school culture. Eldo Branding</p> <p>Math: Interested in PLC time. Information on school policies and implementation (cell phone, tardy etc.). Volleyball? Hoover Ball? Team building game?</p>

		<p>Fine Arts: Options presented in IC sound good. But are flexible. Student Body: Open to helping out with PD</p> <p>CTE: PD on “basics”: Synergy, Google Classroom, Google Drive Organization, Utilizing/Integrated AI, Strategies regarding formative assessments.</p> <p>Admin: District is going to “ban” AI for students. Difference between health and wellness referrals and discipline referrals.</p> <p>PE: Agrees with Math feedback. Actual practice for referrals. Handson.</p> <p>English: Agrees with other departments. Request for Admin to discuss process for discipline referrals. Training for all staff on this.</p> <p>Special Education: Self Defense Training. Support Discipline reporting training.Esp. regarding boundaries.</p> <p>Counseling: Supports other departments' feedback. Agree with support/more information regarding referrals. Clear direction for when to refer.</p>
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**Discussion Items**

7:55-8:05	10	<ul style="list-style-type: none"> <li>● New Graduation Requirements beginning in 2025/2026 Cont. <ul style="list-style-type: none"> <li>○ What does the future of our department look like?</li> <li>○ What’s the one class our students should have access to that we should develop?</li> </ul> </li> </ul>
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8:05-8:15	10	<ul style="list-style-type: none"> <li>● Developing Instructional Goals - Communication/Flow, Timeline</li> </ul> <div style="text-align: center;"> <p><b>How School Teams Solve Problems</b></p> </div> <ul style="list-style-type: none"> <li>■ Revisit Eagle Code and EHS Vision &amp; Mission (Review Department Feedback from Meeting)</li> </ul>
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		<ul style="list-style-type: none"> <li>■ Report out on Department Chair</li> <li>○ “Graduate” Profile</li> <li>○ Retreat</li> </ul>
<b>Adjournment</b>		
<b>Time</b>	<b>Minutes</b>	<b>Item</b>
8:15-8:20	5	<b>Brief Recap, Review Minutes Reminder and Thank yous.</b>

**Next meeting: 7/31 Retreat**

<b>Attendance:</b>
<p>Administration: Juan Dominguez-Torres, Angela Adcox, Paul Burrows, Cory Donley</p> <p>ATF Rep: Patrick Mcelwee (Chair)</p> <p>Social Studies: Kenneth Ortega</p> <p>CTE: Aaron Orosco</p> <p>Math: Rachel Godwin</p> <p>Language Arts: Adrienne Royce</p> <p>Science: <b>Eric Holmes</b></p> <p>MCL: <b>Israel Ibarra</b></p> <p>Fine Arts: Emery Edwards</p> <p>PE/Health: Reid Figiel</p> <p>Special Ed/Gifted: Cherie Harris</p> <p>Counseling: Kelsea Martinez</p> <p>Parent Rep: TBD</p> <p>Student Rep: Present</p> <p><b>**Highlight in Yellow = ABSENT**</b></p>