The best education for every student.

STEILACOOM Historical School District No. 1

Est. 1854

Regular Meeting Agenda

Steilacoom Historical School District Professional Development Center
511 Chambers Street, Steilacoom, WA

https://steilacoom-k12-wa-us.zoom.us/j/89667200360

or call 253-215-8782 and enter Webinar ID: 896 6720 0360

Wednesday, May 15, 2024 06:00 PM

I. CALL TO ORDER (Action)

A. Pledge of Allegiance
B. Roll Call
C. Agenda Review
D. Approval of Agenda

II. PRESENTATIONS

A. SHS Band (Presentation)

Presenter: Jake Tyrrell/Matt Vegh

B. SHS Student ASB Leaders Goals for 2024-25 (Presentation)

Presenter: Jake Tyrrell

C. DoDEA Operation Elevate Early Literacy (Presentation)

Presenter: Dr. Laurie Vallieres

DoDEA Operation Elevate Early Literacy.pdf (p. 4)

D. Recognition of Retirees (Presentation)

Presenter: Susanne Beauchaine

III. RECESS TO RECEPTION

IV. RECEPTION

V. RETURN TO REGULAR MEETING

VI. COMMENTS FROM THE AUDIENCE (Information)

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. **Please limit your comments to three (3) minutes.** The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

VII. REPORTS

A. Summer Projects (Information)

Presenter: Shae Emery

2024 SHSD Summer Project Update.pdf (p. 16)

B. Budget Status Report (Information)

Presenter: Shawn Lewis

Budget Status Report.pdf (p. 24)

VIII. CONSENT AGENDA (Action)

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

Approval of April and May 2024 Accounts Payable and April 2024 Payroll.pdf (p. 35)

Approval of April 17 2024 Regular Board Meeting Minutes.pdf (p. 90)

Approval of Admin Personnel Report.pdf (p. 96)

Approval of Certificated Personnel Report.pdf (p. 97)

Approval of Classified Personnel Report.pdf (p. 98)

Approval of Co-Curricular Personnel Report.pdf (p. 99)

Approval of Resolution 923-05-15-24 Interdistrict Agreements.pdf (p. 100)

Approval of Resolution 924-05-15-24 Resolution for Granting Authority to WIAA.pdf (p. 101)

Approval of Resolution 925-05-15-24 Authorization to Employ Certificated Personnel for 2024-25 School Year.pdf (p. 103)

Approval of SHS Cross Country Field Trip to Portland.pdf (p. 108)

IX. NEW BUSINESS

A. First Reading of Policy 2401 Competency/Proficiency Based Credits (Action)

Presenter: Laurie Vallieres

Policy 2401 Competency Proficiency Based Credits.pdf (p. 110)

B. Approval of UFLI Curriculum (Action)

Presenter: Laurie Vallieres

UFLI Curriculum Adoption.pdf (p. 115)

C. Capital Facilities Plan Draft (Information)

Presenter: Shawn Lewis

2025-2030 Capital Facilities Plan Draft.pdf (p. 120)

D. Election of WIAA Representative (Action)

Presenter: Superintendent Weight

E. First Reading of Policy 5161 Civility in the Workplace (Action)

Presenter: Superintendent Weight

Policy 5161 Civility in the Workplace.pdf (p. 216)

F. Board Goal - Professional Learning (Discussion)

Presenter: Sam Scott

X. BOARD COMMUNICATION (Information)

XI. ANNOUNCEMENTS (Information)

XII. RECESS TO EXECUTIVE AND CLOSED SESSIONS

XIII. EXECUTIVE SESSION (Executive Session)

per RCW 42.30.110(1)(b)(c) to discuss Real Estate

(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;

(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

XIV. CLOSED SESSION (Discussion)

per RCW 42.30.140 (4)(b) to discuss collective bargaining

(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

XV. RETURN TO REGULAR MEETING

XVI. ADJOURNMENT (Action)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: 05/15/2024

Strategic Focus Area

☒ Achieve

☐ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

Operation ELEVATE is SHSD's newest DoDEA grant awarded in the amount of $1.5 million dollars in September of 2023. Technically the 23-24 school year is designated at the planning year, however SHSD has already started progressing toward grant goals. This year SHSD has completed:

- *An early literacy UFLI pilot*
- *A pilot at Pioneer Middle School for Lexia PowerUp*
- *18 teachers are enrolled in Dyslexia Certification coursework through Pacific University*
- *Before and after school Literacy Labs at Cherrydale, Chloe Clark, and Saltar's Point*
- *Multiple professional development opportunities during the 23-24 school year*
- *Professional development planned for August 2024*

Upcoming Grant Goals Over the Next 4 Years:

- *6-12 ELA Curriculum Update/Adoption*
- *K-12 Curriculum Updates/Adoption*
- *Professional development*
- *More Literacy Lab at the K-5 level*
- *Supplies to implement UFLI*

RECOMMENDED ACTION:

N/A Informational only

Report prepared by: Laurie Vallieres

STEILACOOM
Historical School District No. 1

Early Literacy Updates

DoDEA 23

Current Initiatives for 23-24



UFLI Foundations

Pilot



Dyslexia Certification

18 Teachers



Literacy Labs

Additional Reading Interventions K-5



Lexia PowerUp

Intervention Software Pilot at Pioneer

What is UFLI?

UFLI Foundations is an explicit and systematic program created by the team at the University of Florida Literacy Institute (UFLI—pronounced “you fly”). The program introduces students to the foundational reading skills necessary for proficient reading. It follows a carefully developed scope and sequence designed to ensure that students systematically acquire each skill needed and learn to apply each skill with automaticity and confidence. The program is designed to be used for core instruction in the primary grades or for intervention with struggling students in any grade.



UFLI Foundations Pilot

- Piloted UFLI Foundations on all three Tiers of Instruction
  - Tier I - whole class
  - Tier II - enrichment/intervention - both push-in and pull-out out
  - Tier III - Special Education setting

Pilot Team Recommends to the IMC for Curriculum Adoption for 24-25 School Year

Pilot Teacher - Bianca Kirby

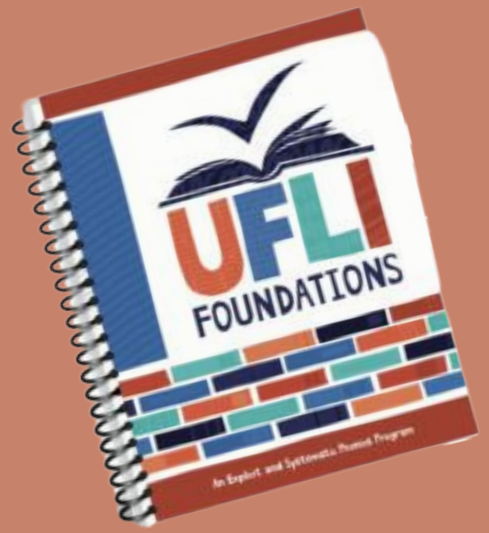


Second Grade Teacher at Cherrydale Primary



STEILACOOM Historical School District No. 1

Cherrydale Primary - A Parent Perspective



Sasha Leyva - Parent of a second grade student

STEILACOOM
Historical School District No. 1

Dyslexia Certification

- 18 Teachers from 4 Elementary Schools
  - 15 credits
  - Will be awarded a Dyslexia Certification from Pacific University of Oregon in December of 2024
  - Eligible to take the KPEERI exam (Knowledge and Practice Examination for Effective Reading Instruction) which measures an educator's knowledge of the principles and practices of Structured Literacy

Saltar's Point Teacher - Danielle Asato



"It has been a wonderful opportunity to grow as an educator and work toward the dyslexia certification. Having dyslexia myself, I have been able to learn a lot about myself and how I also relate to the content we are learning. This is allowing me to help many of my students, not only the students who are diagnosed with dyslexia. I enjoy interacting with other teachers in our district and seeing their findings and perspective teaching other grade levels."

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Saltar's Point Teacher - Matt Rauschendorfer



"The Dyslexia Certification course has been a wonderful opportunity for me to keep learning and growing as an educator! The knowledge I have learned so far has helped me spot potential signs of dyslexia among current students while reflecting on experiences of past students. This has been eye-opening and I am so thrilled that I am able to continue along in this work!"

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Chloe Clark Teacher - Jennifer Reger



"Taking classes to better understand how closely connected the fundamentals of reading and writing are to the learning process for students has been eye opening. I could try to impress you with academic language to show you my learning, but the bottom line is that I am being very intentional in allowing students time to understand the relationship between letters and sounds by engaging them in new activities. During whole group lessons we are using our hands to "pound and sound" out new vocabulary or spelling words, we are "read, spell, writing" high frequency words and we are reading texts aloud. In small groups students have been utilizing Elkonin boxes on white boards to help spell words, we are using mirrors to see how our mouths create sounds and we are pulling that all together with reading decodable texts. While some of these tools I have always used, many of the concepts of how to implement them in order to include auditory, visual and written components within each new concept is new."

A Video



QUESTIONS?



2024 SHSD

Summer Project Update

Cherrydale HVAC

Replace all mechanical units

- TIMELINE

  Start – June 17, 2024

  Closeout – August 19, 2024

- COST $600,000



Energy Improvements

Steilacoom High School

DDC Controls

Replace all building automated hardware, logic programming and commission

Cost $333,345

June 15, 2024 – August 29, 2024

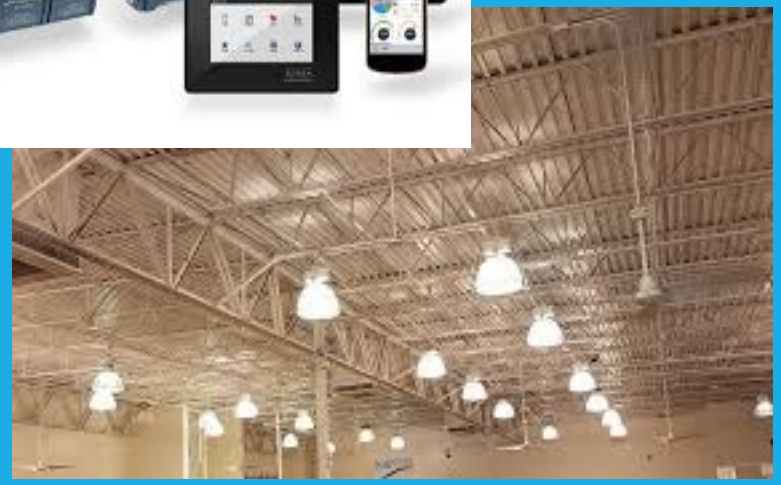


LED Retrofit

Retrofitting all fixtures with LED lighting

Cost $15,784

June 15, 2024 – December 2024



Traffic Study & Improvements

Elementary Building Traffic Impact Analysis







- Chloe Clark, Cherrydale & Saltar's Point
- Traffic Analysis completed by Heath & Associates

- Cost: $20,000 – 2024
- $800,000 Budgeted for future improvements

Safety and Security

Video Recording Systems & ADA Upgrades



Video Recording Systems

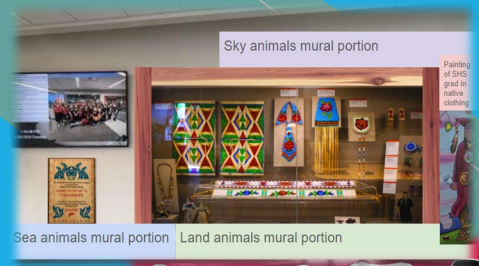
- Additional camera installations and video system updates at SHS & PIO
  - Cost $10,000
  - Completed by July 14, 2024

ADA Access

- Automated door openers (integrated with access controls)
- Chloe Clark, Cherrydale and Saltar's Point Elementary (main entries)
  - Cost: $25,000
  - Completed by July 30, 2024

CTE & Extra curricular

SHS Student Store, Outdoor Dining and Art Showcase







Relocate the SHS Student Store and attendance office

- Project Budget - $50,000 Completed by August 31, 2024

Create an outdoor dining area for students (Class of 2024 Graduation Gift)

- Project Budget – $10,000
- Completed by June 1, 2024

SHS Student Art Showcase at Building Entrance

- Project Budget – $10,000
- Timeline TBD

General Summer Maintenance / Staff Projects

- Boiler and chiller tuning, closed loop maintenance
- District wide HVAC and mechanical maintenance, testing and cleaning (District Staff)
- Roof and gutter cleaning / maintenance (District Staff)
- Fire systems repairs, testing and inspections
- Turf field GMAX testing, inspection and maintenance
- Bleacher, backstop and operable wall maintenance and inspections
- Statue cleaning and maintenance
- Sewer, septic and grease trap cleaning and maintenance
- Hood cleaning and inspection
- Safety curb painting, fire lanes and crosswalks (District Staff)
- Fleet vehicle maintenance (Partial District Staff)
- Interior painting, drywall repair and ceiling tile replacement (District Staff)
- Minor concrete and asphalt repair (District Staff)
- Backflow inspection and repairs
- Floor refinishing and carpet cleaning (District Staff)
- Gym floor refinishing
- Typical building cleaning and window washing (District Staff)
- Athletic field maintenance and repair (District Staff)



Thank You.

Shae Emery

253 405 3516

semery@Steilacoom.k12.wa.us

www.Steilacoom.k12.wa.us

STEILACOOM
Historical School District No. 1

May 9, 2024

To: Dr. Kathi Weight, Superintendent

From: Shawn Lewis

Subject: Financial Update

Attached are the Budget Status Reports for all funds as of the end of April 2024, along with charts and data showing our monthly attendance, general fund balance, and general fund cash balance.

Enrollment is generally flat – no significant increase or decrease in our schools or in the Running Start program.

Our General Fund Balance increased as expected this month to $4.7 million: up $3 million due to the Educational Programs Levy Collection. As we have been waiting to pay a few large expenses until levy proceeds were received, our expenditures were higher than normal this month as well – totaling $4.9 million. Again – this is expected and all expenditures are continuing to come in consistent with how we anticipated them.

General Fund cash balance as of the end of April is $4,743,507.

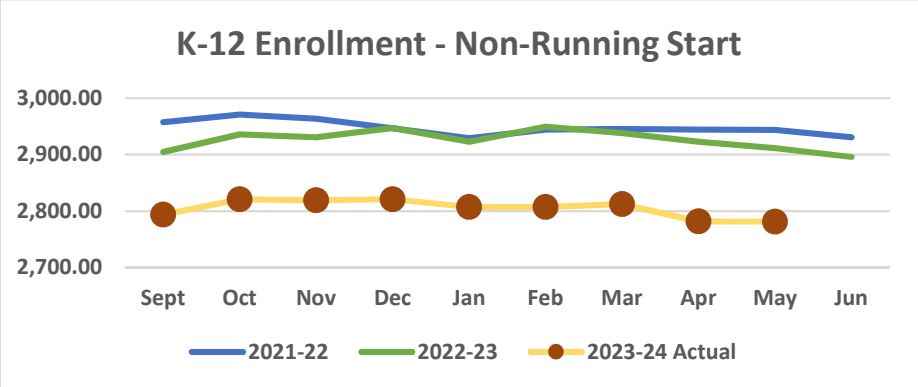
Based on our most recent projections, it is likely that we will need a budget extension for the current year to address the higher Running Start costs. A draft budget extension will be shared with the board in June and finalized for adoption in August.

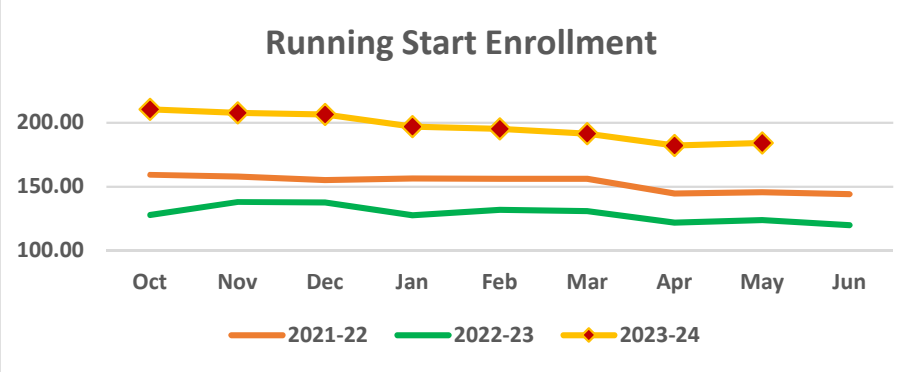
No items of significance to report in other funds.

Steilacoom Historical School District No. 1
Monthly Budget Report
2023-24 Executive Summary
Apr-24

Enrollment

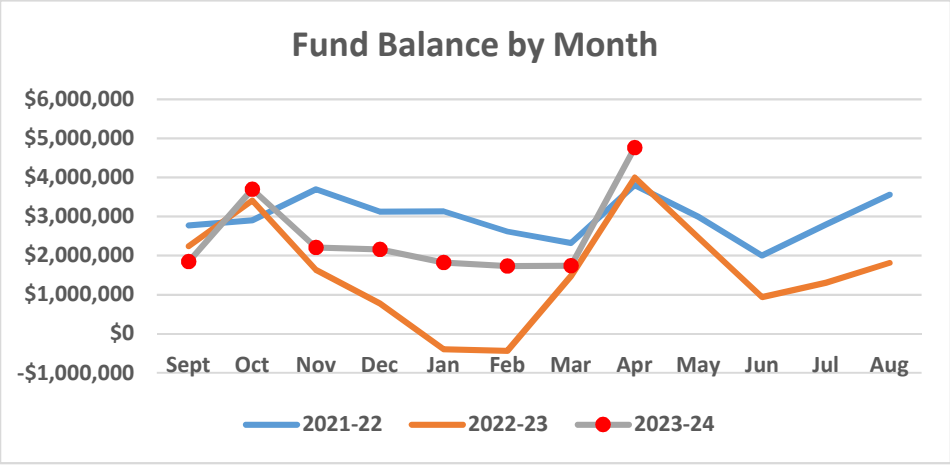
Budgeted FTE	3,037.00
Actual Average Annual FTE	3,001.81
FTE Over/Under Budget	(35.19)





General Fund Balance

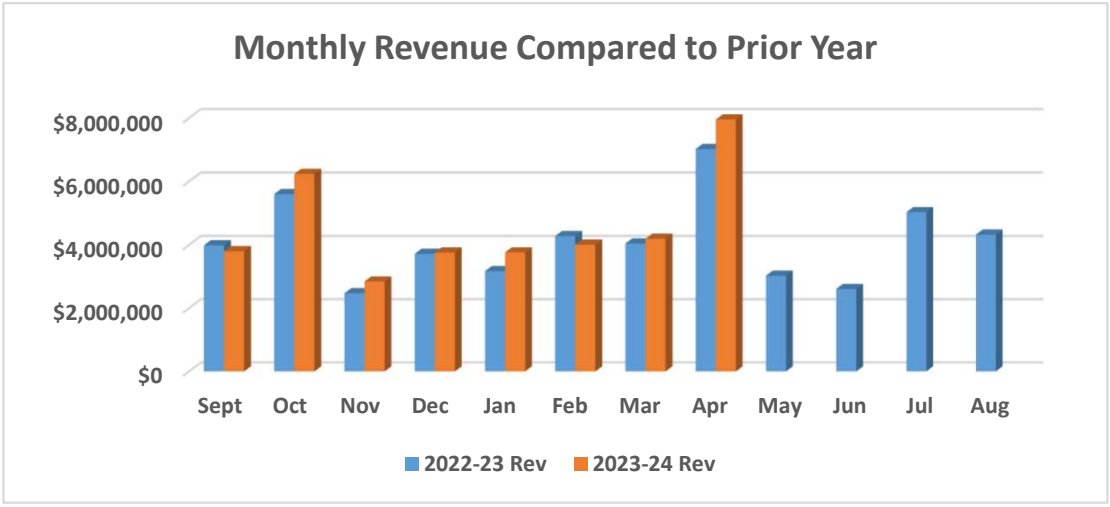
Actual as of Prior Month	$1,730,966
Actual as of Current Month	$4,762,976
Increase/Decrease in Fund Balance	$3,032,010
Fund Balance as a % of Budgeted Expenditures	9.33%

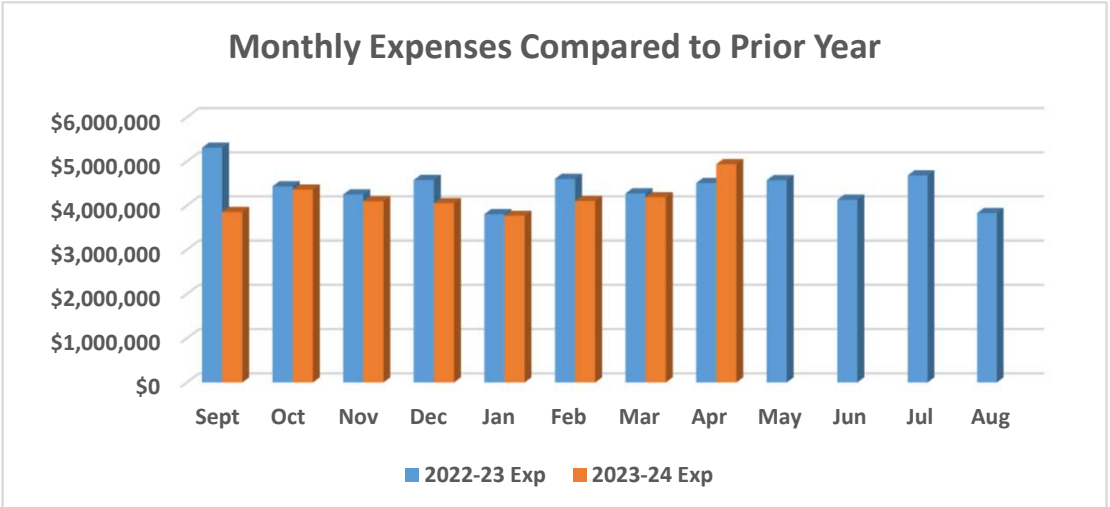


General Fund Cash and Investment Balance

As of Month End

	2021-22	2022-23	2023-24	Change From Prior Year
Sept	$3,699,925	$2,127,134	$1,739,546	($387,588)
Oct	$4,954,039	$3,382,880	$3,636,745	$253,865
Nov	$4,196,404	$1,628,957	$2,386,579	$757,622
Dec	$3,792,454	$751,911	$2,138,377	$1,386,466
Jan	$3,830,686	$370,061	$1,795,477	$1,425,416
Feb	$3,317,966	($1,964)	$1,724,610	$1,726,575
Mar	$2,991,604	$785,205	$1,736,940	$951,734
Apr	$4,489,799	$3,972,916	$4,743,507	$770,591
May	$3,627,568	$2,365,690		
Jun	$2,705,656	$852,646		
Jul	$2,773,910	$1,171,464		
Aug	$2,924,278	$1,691,540		





10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2024

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	8,336,223	3,699,783.26	7,482,295.20		853,927.80	89.76
2000 LOCAL SUPPORT NONTAX	857,000	82,003.50	757,901.47		99,098.53	88.44
3000 STATE, GENERAL PURPOSE	30,608,676	2,753,263.62	19,947,759.23		10,660,916.77	65.17
4000 STATE, SPECIAL PURPOSE	8,992,655	947,067.16	5,773,794.74		3,218,860.26	64.21
5000 FEDERAL, GENERAL PURPOSE	399,000	233,342.13	657,195.41		258,195.41-	164.71
6000 FEDERAL, SPECIAL PURPOSE	2,536,337	235,851.22	1,670,259.74		866,077.26	65.85
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	3,000.00		3,000.00-	0.00
9000 OTHER FINANCING SOURCES	0	2,914.47	5,301.44		5,301.44-	0.00
Total REVENUES/OTHER FIN. SOURCES	51,729,891	7,954,225.36	36,297,507.23		15,432,383.77	70.17
B. EXPENDITURES						
00 Regular Instruction	27,814,301	2,713,463.88	17,658,438.17	8,512,549.06	1,643,313.77	94.09
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	7,224,977	585,431.90	4,827,892.98	2,261,912.17	135,171.85	98.13
30 Voc. Ed Instruction	2,263,813	165,242.32	1,345,030.02	599,642.06	319,140.92	85.90
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,689,402	95,839.65	799,087.79	380,238.49	510,075.72	69.81
70 Other Instructional Pgms	592,263	82,459.36	609,778.11	275,560.86	293,075.97-	149.48
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	11,477,509	1,292,715.46	8,190,346.14	2,307,681.04	979,481.82	91.47
Total EXPENDITURES	51,062,265	4,935,152.57	33,430,573.21	14,337,583.68	3,294,108.11	93.55
C. OTHER FIN. USES TRANS. OUT (GL 536)	450,000	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	217,626	3,019,072.79	2,866,934.02		2,649,308.02	> 1000
F. TOTAL BEGINNING FUND BALANCE	500,000		1,896,042.46			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	717,626		4,762,976.48			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810	Restricted For Other Items	0	.00
G/L 815	Restric Unequalized Deduct Rev	0	.00
G/L 821	Restricted for Carryover	0	.00
G/L 823	Restricted for Carryover of Tra	0	.00
G/L 825	Restricted for Skills Center	0	.00
G/L 828	Restricted for C/O of FS Rev	0	.00
G/L 830	Restricted for Debt Service	0	.00
G/L 835	Restrictd For Arbitrage Rebate	0	.00
G/L 840	Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 845	Restricted for Self Insur	0	.00
G/L 850	Restricted for Uninsured Risks	0	.00
G/L 870	Committed to Other Purposes	450,000-	.00
G/L 872	Committd to Econmc Stabilizatn	0	.00
G/L 873	Committed to Depreciation Sub-F	0	.00
G/L 875	Assigned Contingencies	0	.00
G/L 884	Assigned to Other Cap Projects	0	.00
G/L 888	Assigned to Other Purposes	0	.00
G/L 890	Unassigned Fund Balance	1,167,626	4,762,976.48
G/L 891	Unassigned Min Fnd Bal Policy	0	.00
G/L 896	Change in Accounting Principles	0	.00
G/L 897	Change to or within the Financi	0	.00
	TOTAL	717,626	4,762,976.48

20--CAPITAL PROJECT FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	3,000,000	2,307,206.45	2,713,092.82		286,907.18	90.44
2000 Local Support Nontax	151,000	25,087.94	78,644.04		72,355.96	52.08
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	3,151,000	2,332,294.39	2,791,736.86		359,263.14	88.60
B. EXPENDITURES						
10 Sites	0	.00	.00	18,166.50	18,166.50-	0.00
20 Buildings	1,450,000	19,277.41	78,221.94	736,996.04	634,782.02	56.22
30 Equipment	200,000	62.53	20,254.88	18,560.89	161,184.23	19.41
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	6,000.00	0.00	6,000.00-	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	1,650,000	19,339.94	104,476.82	773,723.43	771,799.75	53.22
C. OTHER FIN. USES TRANS. OUT (GL 536)	1,625,000	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	124,000-	2,312,954.45	2,687,260.04		2,811,260.04	< 1000-
F. TOTAL BEGINNING FUND BALANCE	170,000		183,530.62			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	46,000		2,870,790.66			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810	Restricted For Other Items	0	.00
G/L 825	Restricted for Skills Center	0	.00
G/L 830	Restricted for Debt Service	0	.00
G/L 835	Restrictd For Arbitrage Rebate	0	.00
G/L 840	Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850	Restricted for Uninsured Risks	0	.00
G/L 861	Restricted from Bond Proceeds	0	.00
G/L 862	Committed from Levy Proceeds	1,600,000-	32,831.44-
G/L 863	Restricted from State Proceeds	0	.00
G/L 864	Restricted from Fed Proceeds	0	.00
G/L 865	Restricted from Other Proceeds	0	.00
G/L 866	Restricted Impact Fees	270,000	181,073.68
G/L 867	Restrictd Mitigation Fees	0	.00
G/L 869	Restricted fr Undistr Proceeds	0	.00
G/L 870	Committed to Other Purposes	0	.00
G/L 889	Assigned to Fund Purposes	1,376,000	2,722,548.42
G/L 890	Unassigned Fund Balance	0	.00
G/L 896	Change in Accounting Principles	0	.00
G/L 897	Change to or within the Financi	0	.00
	TOTAL	46,000	2,870,790.66

30--DEBT SERVICE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	4,071,610	9,508.50	3,888,522.01		183,087.99	95.50
2000 Local Support Nontax	1,000	6,127.83	35,254.79		34,254.79-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	725,000	.00	.00		725,000.00	0.00
Total REVENUES/OTHER FIN. SOURCES	4,797,610	15,636.33	3,923,776.80		873,833.20	81.79
B. EXPENDITURES						
Matured Bond Expenditures	8,870,000	.00	8,330,000.00	0.00	540,000.00	93.91
Interest On Bonds	710,000	.00	297,600.00	0.00	412,400.00	41.92
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	9,580,000	.00	8,627,600.00	0.00	952,400.00	90.06
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)	4,782,390-	15,636.33	4,703,823.20-		78,566.80	1.64-
F. TOTAL BEGINNING FUND BALANCE	5,441,308		6,130,439.64			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	658,918		1,426,616.44			
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	658,918		1,426,616.44			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
TOTAL	658,918		1,426,616.44			

40--ASB FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2024

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	260,710	14,580.74	164,199.43		96,510.57	62.98
2000 Athletics	178,332	1,201.11	22,048.58		156,283.42	12.36
3000 Classes	219,200	7,618.00	22,082.06		197,117.94	10.07
4000 Clubs	568,580	18,984.92	170,310.71		398,269.29	29.95
6000 Private Moneys	21,100	549.92	3,070.86		18,029.14	14.55
Total REVENUES	1,247,922	42,934.69	381,711.64		866,210.36	30.59
B. EXPENDITURES						
1000 General Student Body	298,660	11,041.83	45,795.54	10,705.55	242,158.91	18.92
2000 Athletics	234,461	35,701.31	155,094.09	24,356.44	55,010.47	76.54
3000 Classes	229,100	3,711.43	14,104.82	16,310.46	198,684.72	13.28
4000 Clubs	622,037	41,835.50	166,078.43	37,875.88	418,082.69	32.79
6000 Private Moneys	29,275	560.01	2,996.01	0.00	26,278.99	10.23
Total EXPENDITURES	1,413,533	92,850.08	384,068.89	89,248.33	940,215.78	33.48
C. EXCESS OF REVENUES OVER(UNDER) EXPENDITURES (A-B)	165,611-	49,915.39-	2,357.25-		163,253.75	98.58-
D. TOTAL BEGINNING FUND BALANCE	277,387		361,478.59			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)	111,776		359,121.34			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	111,776		359,121.34			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
TOTAL	111,776		359,121.34			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2023 (September 1, 2023 - August 31, 2024)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of April, 2024

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	590.53	4,676.33		3,676.33-	467.63
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. TOTAL REV/OTHER FIN.SRCS(LESS TRANS)	1,000	590.53	4,676.33		3,676.33-	467.63
B. 9900 TRANSFERS IN FROM GF	0	.00	.00		.00	0.00
C. Total REV./OTHER FIN. SOURCES	1,000	590.53	4,676.33		3,676.33-	467.63
D. EXPENDITURES						
Type 30 Equipment	4,000	.00	.00	0.00	4,000.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	4,000	.00	.00	0.00	4,000.00	0.00
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
F. OTHER FINANCING USES (GL 535)	0	.00	.00			
G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)	3,000-	590.53	4,676.33		7,676.33	255.88-
H. TOTAL BEGINNING FUND BALANCE	140,603		155,621.43			
I. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	137,603		160,297.76			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	137,603		160,297.76			
G/L 830 RES FOR DEBT SERVICE	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
G/L 896 Change in Accounting Principles	0		.00			
G/L 897 Change to or within the Financi	0		.00			
TOTAL	137,603		160,297.76			

********** End of report **********

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: May 15, 2024

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll , and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.

Shawn Lewis, Assistant Superintendent

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
GENERAL FUND:					
	Payroll	800950	to	800950	$ 1,029.54
	Payroll A/P	134333	to	134346	$ 508,289.92
	Payroll ACH Payments		to		$ 488,644.50
	Payroll Taxes		to		$ 609,121.97
	Direct Deposit		to		$ 1,720,241.48
April 24, 2024	Accounts Payable	134302	to	134331	$ 769,200.04
April 24, 2024	Accounts Payable	134332	to	134332	$ 46.25
April 26, 2024	Accounts Payable ACH	202300134	to	202300134	$ 28,165.47
May 10, 2024	Accounts Payable	134347	to	134400	$ 499,635.03
May 10, 2024	Accounts Payable	134401	to	134401	$ 35.67
April 15, 2024	Accounts Payable Void	134087	to	134087	$ (290.78)
				TOTAL GENERAL FUND:	$ 4,624,119.09
CAPITAL PROJECTS FUND:			to		
April 24, 2024	Accounts Payable	200568	to	200568	$ 62.53
	Accounts Payable				
				TOTAL CAPITAL PROJECTS FUND:	$ 62.53
ASSOCIATED STUDENT BODY FUND:					
April 24, 2024	Accounts Payable	405393	to	405412	$ 55,278.77
April 24, 2024	Accounts Payable	405413	to	405414	$ 60.00
April 26, 2024	Accounts Payable ACH	202300135	to	202300135	$ 19,942.98
	Accounts Payable	405415	to	405415	$ 81.17
	Accounts Payable	405416	to	405425	$ 10,792.16
April 15, 2024	Accounts Payable Void	405381	to	405381	$ (922.75)
				TOTAL ASSOCIATED STUDENT BODY FUND:	$ 75,362.92
TRANSPORTATION VEHICLE FUND:					
			to		
			to		
				TOTAL TRANSPORTATION VEHICLE FUND:	$ -

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.

Kathi Weight, Secretary to the Board

PAYROLL

A/P

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $508,289.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134333 through 134346, totaling $508,289.92

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134333	*CSIDENTITY CORPORATION	04/30/2024	20240430ADNWEXP	Payroll accrual	0	33.00	33.00
134334	*DVM INSURANCE AGENCY - DBA NA	04/30/2024	20240430ADNWPI	Payroll accrual	0	81.39	81.39
134335	*EMPLOY SEC DEPTS - WA LTC	04/30/2024	20240430AD1WLTC	Payroll accrual	0	12,010.73	12,010.73
134336	*EMPLOYMENT SECURITY DEPARTMEN	04/30/2024	20240430AD1PFML	Payroll accrual	0	13,228.10	18,518.27
			20240430AF1PFML	Payroll accrual	0	5,290.17	
134337	*ESD UNEMPLOYMENT POOL	04/30/2024	20240430AF1UC	Payroll accrual	0	5,625.55	5,625.55
134338	*LEGAL ACCESS CONSULTING LLC -	04/30/2024	20240430ADNWLE	Payroll accrual	0	139.60	139.60
134339	*PUGET SOUND WORKERS COMP TRUS	04/30/2024	20240430AD1WC	Payroll accrual	0	3,880.06	20,685.29
			20240430AF1WC	Payroll accrual	0	16,805.23	
134340	*STEILACOOM IMPREST FUND	04/30/2024	20240430ADRSad0	Payroll accrual	0	267.73	267.73
134341	*WEA PAYROLL DEDUCTIONS	04/30/2024	20240430ADC0UA	Payroll accrual	0	18,593.44	22,996.47
			20240430ADC0UB	Payroll accrual	0	186.20	
			20240430ADC0UC	Payroll accrual	0	60.80	
			20240430ADC1UB	Payroll accrual	0	960.57	
			20240430ADC1UC	Payroll accrual	0	453.32	
			20240430ADC1UD	Payroll accrual	0	1,060.38	
			20240430ADC1UE	Payroll accrual	0	1,295.19	
			20240430ADC1UG	Payroll accrual	0	27.08	
			20240430ADC3UB	Payroll accrual	0	28.00	
			20240430ADC4UC	Payroll accrual	0	266.75	
			20240430ADCOUS	Payroll accrual	0	64.74	
134342	HCA-SEBB BENEFITS	04/30/2024	20240430AFSEBB	Payroll accrual	0	374,000.00	374,000.00
134343	HCA-SEBB BENEFITS	04/30/2024	20240430ADKP1CR	Payroll accrual	0	350.00	42,745.00
			20240430ADKP1ER	Payroll accrual	0	100.00	
			20240430ADKP2CR	Payroll accrual	0	750.00	
			20240430ADKP2ER	Payroll accrual	0	429.00	
			20240430ADKP2FR	Payroll accrual	0	479.00	
			20240430ADKP3ER	Payroll accrual	0	237.00	
			20240430ADKP3FR	Payroll accrual	0	711.00	
			20240430ADKW1CR	Payroll accrual	0	252.00	
			20240430ADKW1ER	Payroll accrual	0	240.00	
			20240430ADKW1FR	Payroll accrual	0	144.00	
			20240430ADKW2CR	Payroll accrual	0	172.00	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	14	Computer	Checks For a Total of	508,289.92
Total For	14	Manual, Wire Tran, ACH & Computer Checks		508,289.92
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	508,289.92

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $1,097,972.54. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202300127 through 202300133, totaling $1,097,972.54

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300127	*KEYBANK NA - DRS	04/15/2024	01602222	BAPTISTA, ADRIANA - OCT 2020	0	58.62	58.62
202300128	*KEYBANK NA - DRS	05/15/2024	1610890	OASI - 2023 TAX YEAR	0	147.45	147.45
202300129	KEYBANK NATIONAL ASSOCIATION	04/30/2024	20240430AD1FIC	Payroll accrual	0	150,508.51	609,121.97
			20240430AD1FIT	Payroll accrual	0	219,087.70	
			20240430AD1FIT+	Payroll accrual	0	18,617.91	
			20240430AD1Med	Payroll accrual	0	35,199.67	
			20240430AF1FIC	Payroll accrual	0	150,508.51	
			20240430AF1Med	Payroll accrual	0	35,199.67	
202300130	*KEYBANK NA - OMNI	04/30/2024	20240430ADA101	Payroll accrual	0	1,400.00	22,125.40
			20240430ADA104	Payroll accrual	0	3,137.50	
			20240430ADA104R	Payroll accrual	0	1,953.90	
			20240430ADA105R	Payroll accrual	0	2,600.00	
			20240430ADA106	Payroll accrual	0	200.00	
			20240430ADA107	Payroll accrual	0	2,666.00	
			20240430ADA108	Payroll accrual	0	2,325.00	
			20240430ADA108R	Payroll accrual	0	2,175.00	
			20240430ADA109	Payroll accrual	0	5,368.00	
			20240430ADA109R	Payroll accrual	0	300.00	
202300131	*KEYBANK NA - DSHS	04/30/2024	20240430ADCS%50	Payroll accrual	0	1,958.44	1,958.44
202300132	*KEYBANK NA - DRS	04/30/2024	20240430AD1ReE0	Payroll accrual	0	0.00	440,560.37
			20240430AD1ReE2	Payroll accrual	0	24,430.82	
			20240430AD1ReE3	Payroll accrual	0	15,277.82	
			20240430AD1ReT0	Payroll accrual	0	0.00	
			20240430AD1ReT2	Payroll accrual	0	47,516.99	
			20240430AD1ReT3	Payroll accrual	0	94,092.23	
			20240430ADA81%3	Payroll accrual	0	1,263.09	
			20240430ADA8103	Payroll accrual	0	20,571.00	
			20240430AF1ReE0	Payroll accrual	0	0.00	
			20240430AF1ReE2	Payroll accrual	0	34,410.66	
			20240430AF1ReE3	Payroll accrual	0	23,187.42	
			20240430AF1ReT0	Payroll accrual	0	0.00	

	0	Manual	Checks For a Total of	0.00
	7	Wire Transfer	Checks For a Total of	1,097,972.54
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	7	Manual, Wire Tran, ACH & Computer Checks		1,097,972.54
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,097,972.54

GENERAL FUNDS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $769,200.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134302 through 134331, totaling $769,200.04

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134302	AMAZON.COM SALES, INC	04/25/2024	116D-KF9W-4LFH	SP - OFFICE SUPPLIES	0	34.37	2,838.42
			11Y7-M1F9-19C4	SP - SLATER TEAM SUPPLIES	0	205.65	
			13YJ-LYJQ-XXGD	MAINT - OPEN PURCHASE ORDER 2023-2024 for MAINTENANCE SUPPLIES	102324106	186.06	
			13YL-LYJQ-XKJL	HR - OFFICE SUPPLIES	0	34.88	
			17NC-71GH-3C76	CTE - BRACE SUPPLIES	0	46.00	
			1JLD-F9J9-X76V	SP - HEALTH ROOM SUPPLIES	0	72.88	
			1KGV-XRD9-YHVH	CTE - MOCK ART SUPPLIES	0	270.78	
			1L1C-3DL4-NF9M	PIO - APPLY CM#1KHX-N9KM-Y7JM($0.01)	2372324021	19.68	
			1MHP-DWRF-YCLC	T&L - DODEA CC LITERACY LAB SUPPLIES	0	124.80	
			1MTT-NM7T-3GP7	SHS - Open PO for Amazon Purchases	4312324004	199.36	
			1NN1-GPFQ-MGGY	SP - LIBRARY SUPPLIES	0	86.87	
			1NQC-L14P-6MPK	T&L - DODEA BOOK SUPPLIES	0	16.52	
			1PGW-CDD3-3D3V	T&L - PIO MS HEAD PHONES DODEA	0	346.78	
			1PJ1-VLCV-317H	HR - OFFICE SUPPLIES	0	77.51	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1RPX-XM6L-3P1Y	IT - TECH SUPPLIES	0	154.14	
			1V4N-WKX6-YWJF	CTE - SCIENCE SUPPLIES JELLISON	0	211.11	
			1V6P-TGHX-MCJ6	CTE - MOCK ART SUPPLIES	0	66.04	
			1VND-NQJX-YHLC	CD - Amazon: Open purchase order for Amazon purchases	1462324016	178.00	
			1VR1-QHH9-1JL6	CTE - BRACE SUPPLIES	0	53.42	
			1VW3-QK7P-6PCY	HEALTH SVCS - HEALTH PRODUCTS	0	46.13	
			1WJQ-9GR6-1DPG	SHS - Open PO for Amazon Purchases	4312324015	260.85	
			1WYM-7R7J-Y1YT	HEALTH SVCS - HEALTH PRODUCTS	0	15.77	
			1XGR-HRHQ-XYWV	IT - TECH SUPPLIES	0	48.44	
			1XGR-HRHQ-YCL6	HEALTH SVCS - HEALTH PRODUCTS	0	82.38	
134303	AMERGIS HEALTHCARE STAFFING SV	04/25/2024	E12771110294	Psychologist Michael Austin	92324001	3,430.00	3,430.00
134304	ANDERSON, STEFANIE L	04/25/2024	reim_4.16.2024	ANDERSON ISLAND FERRY TICKET PURCHASE REIMBURSEMENT	0	22.50	22.50
134305	CAPITAL BUSINESS MACHINES INC	04/25/2024	INV201652	SHSD ADMIN BLDG 511 COPIER USAGE	0	294.10	2,938.29
			INV201653	CHERRYDALE PRIMARY SCHOOL COPIER USAGE	0	433.74	
			INV201654	PIONEER MIDDLE SCHOOL COPIER USAGE	0	591.28	
			INV201655	STEILACOOM HIGH SCHOOL COPIER USAGE	0	521.49	
			INV201656	SALTAR'S POINT ELEMENTARY COPIER USAGE	0	425.57	
			INV201657	CHLOE CLARK ELEMENTARY COPIER USAGE	0	550.05	
			INV201658	SHSD IT DEPT COPIER USAGE	0	9.72	
			INV201659	SHSD MAINTENANCE BLDG COPIER USAGE	0	10.80	
			INV201660	ANDERSON ISLAND	0	101.54	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELEMENTARY COPIER USAGE			
134306	CARDCONNECT LLC	04/25/2024	Inv_04202024	MARCH 2024 CREDIT CARD SERVICE FEES	82324036	3,142.91	3,142.91
134307	CLOVER PARK SCHOOL DISTRICT	04/25/2024	2245	SHS - POOL RENTAL AND LIFEGUARD SERVICES	0	662.50	662.50
134308	CONSOLIDATED ELECTRICAL DISTRI	04/25/2024	8541-1066801	OPEN PURCHASE ORDER 2023-2024 for ELECTRICAL/LIGHTS SUPPLIES	102324129	223.67	223.67
134309	CYBULSKI, EMILY NICHOLE	04/25/2024	reim_4.11.24	SALTAR'S POINT ELEMENTARY TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	131.49	131.49
134310	EVERDRIVEN TECHNOLOGIES, LLC	04/25/2024	50235	APPLY 50235 CM($-180.00)	92324007	1,347.60	2,863.65
			51235	Student Transportation in accordance with IEP	92324007	1,516.05	
134311	FERGUSON ENTERPRISES, LLC	04/25/2024	2525739	OPEN PURCHASE 2023-2024 for PLUMBING SUPPLIES	102324131	242.08	409.90
			2527444	OPEN PURCHASE 2023-2024 for PLUMBING SUPPLIES	102324131	167.82	
134312	GIANNETTI, BARBARA MARIE	04/25/2024	reim_4.16.24	SP - PRINCIPAL SUPPLIES PURCHASE REIMBURSEMENT	0	19.19	19.19
134313	GRAHAM, KAREN L	04/25/2024	reim_3.26.24	PROFESSIONAL SERVICES MILEAGE REIMBURSEMENT	0	58.03	58.03
134314	HONEY BUCKET	04/25/2024	0554105757	Standard Unit Weekly Services for Baseball Field at SHS	102324105	190.50	190.50
134315	KCDA	04/25/2024	300780154	CD - KCDA: teaching supplies	1462324017	351.60	419.41
			300780155	CD - KCDA: teaching supplies	1462324018	67.81	
134316	LAKE JOSEPHINE RIVIERA WATER	04/25/2024	100811_4.1.24	ANDERSON ISLAND ELEMENTARY SCHOOL APRIL 2024 WATER USAGE	0	49.54	93.54
			100812_4.1.24	ANDERSON ISLAND ELEMENTARY SCHOOL APRIL 2024 WATER	0	44.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				USAGE			
134317	LAKEWOOD HARDWARE & PAINT	04/25/2024	740138	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324139	130.53	196.18
			740524	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324139	65.65	
134318	LAKEWOOD CITY GLASS	04/25/2024	I006225	OPEN PURCHASE ORDER 2023-2024 for GLASS WINDOW REPAIRS	102324138	2,386.97	2,386.97
134319	LEADER SERVICES	04/25/2024	WA12634	PRODESSIONAL SERVICES MARCH 2024	0	11.20	11.20
134320	NORTHWEST SCHOOL EQUIPMENT	04/25/2024	11228	Parts to Repair Bleachers @ PIO	102324104	2,438.72	2,438.72
134321	ODP SOLUTIONS, LLC	04/25/2024	357900266001	WORKROOM COPY PAPER SUPPLY	82324045	175.68	175.68
134322	PIERCE COLLEGE	04/25/2024	MSC-0000025899	FALL 2024 RUNNING START 2023-2024	82324047	598,123.95	598,123.95
134323	QUADIENT FINANCE USA, INC.	04/25/2024	04142024	POSTAGE SERVICES	0	1,053.81	1,053.81
134324	SARCO SUPPLY	04/25/2024	1155051	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324118	117.52	4,267.22
			1155059	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324119	1,019.24	
			1155060	CC OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324120	727.89	
			1155061	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324118	522.10	
			1155168	SP OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324117	420.03	
			1155169	SP OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324117	333.82	
			1155170	CC OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324120	39.38	
			1155174	SHS OPEN PURCHASE	102324118	224.49	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2023-2024 for CUSTODIAL SUPPLIES			
			1155175	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324119	270.92	
			1155207	CC OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324120	175.32	
			1155233	MAINT OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324124	318.51	
			1155234	DAC/DO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324123	22.39	
			1155235	MAINT OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324124	75.61	
134325	SCHULTZ-BRACE, KERI LYNN	04/25/2024	reim_3.29.24	SHS - FCCLA STATE CONFERENCE TRAVEL REIMBURSEMENT	0	166.00	166.00
134326	SODEXO INC & AFFILIATES	04/25/2024	1002502379	MARCH 2024 FOOD SERVICE MANAGEMENT SERVICES: 2ND SEMESTER FY 2023-24	82324044	126,481.08	126,481.08
134327	STATE AUDITOR'S OFFICE	04/25/2024	L160808	MARCH 2024 FEDERAL AND FINANCIAL AUDIT SERVICES FY 2023 - 24	82324042	5,633.55	5,633.55
134328	TED BROWN MUSIC CO	04/25/2024	5388751	SHS - Instrument Repairs from Ted Brown	4312324005	42.08	42.08
134329	UNIVERSITY PLACE SD	04/25/2024	1002300044	SHSD SPED 2324 SY Vision Services	92324008	7,362.50	7,362.50
134330	VEBBER, MICHAEL	04/25/2024	1401	STEILACOOM HIGH SCHOOL CHOIR PIANO ACCOMPANIMENT SERVICES FOR PLU	0	450.00	1,025.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1407	INVITATIONAL AND DISTRICT CHOIR FESTIVAL STEILACOOM HIGH SCHOOL PIANO ACCOMPANIMENT SERVICES	0	575.00	
134331	WEX BANK	04/25/2024	96389105	MOTOR VEHICLE FUEL SUPPLY: 2ND SEMESTER FY2023-24	82324033	2,392.10	2,392.10

30 Computer Check(s) For a Total of 769,200.04

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	30	Computer	Checks For a Total of	769,200.04
Total For	30	Manual, Wire Tran, ACH & Computer Checks		769,200.04
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	769,200.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $46.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134332 through 134332, totaling $46.25

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134332	DOMINGO, BERNADETTE	04/25/2024	RRGFreim_4.15.24	CHLOE CLARK ELEMENTARY FOOD BALANCE REIMBURSEMENT	0	46.25	46.25

1 Computer Check(s) For a Total of 46.25

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	46.25
Total For	1	Manual, Wire Tran, ACH & Computer Checks		46.25
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	46.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $28,165.47. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202300134 through 202300134, totaling $28,165.47

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300134	**BMO FINANCIAL GROUP**	**04/26/2024**		**CREDIT CARD PAYMENT CHECK**			**28,165.47**
	ANDERSON ISLAND GENERAL STORE		GFC240400031	Credit Card Payment AP Invoice.	82324041	214.90	
	ANDERSON ISLAND GENERAL STORE		GFC240400032	Credit Card Payment AP Invoice.	82324041	194.71	
	ANDERSON ISLAND GENERAL STORE		GFC240400033	Credit Card Payment AP Invoice.	82324041	178.83	
	BMO FINANCIAL GROUP		GFC240400002	Credit Card Payment AP Invoice.	0	2,342.32	
	BMO FINANCIAL GROUP		GFC240400023	Credit Card Payment AP Invoice.	0	407.00	
	BMO FINANCIAL GROUP		GFC240400038	Credit Card Payment AP Invoice.	0	548.00	
	COSTCO BUSINESS CENTER - PCARD		GFC240400006	Credit Card Payment AP Invoice.	0	173.97	
	COSTCO BUSINESS CENTER - PCARD		GFC240400022	Credit Card Payment AP Invoice.	0	267.83	
	DEMCO INC		GFC240400029	Credit Card Payment AP Invoice.	0	176.87	
	FENCE SPECIALISTS		GFC240400005	Credit Card Payment AP Invoice.	0	411.16	

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240400008	Credit Card	142324010	152.54	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240400009	Credit Card	142324010	-18.05	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240400010	Credit Card	142324010	360.11	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240400012	Credit Card	142324010	129.16	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240400013	Credit Card	142324010	8.37	
				Payment AP Invoice.			
	SAFEWAY, INC		GFC240400015	Credit Card	142324010	199.97	
				Payment AP Invoice.			
	SNO SITES		GFC240400014	Credit Card	0	700.00	
				Payment AP Invoice.			
	VEX ROBOTICS INC		GFC240400034	Credit Card	272324069	5,731.29	
				Payment AP Invoice.			
	VEX ROBOTICS INC		GFC240400035	Credit Card	272324068	5,700.07	
				Payment AP Invoice.			
	WALMART - PCARD		GFC240400028	Credit Card	0	42.71	
				Payment AP Invoice.			
	ZUMAR INDUSTRIES INC		GFC240400001	Credit Card	0	996.05	
				Payment AP Invoice.			
	ZUMAR INDUSTRIES INC		GFC240400027	Credit Card	0	112.30	
				Payment AP Invoice.			

1 Wire Transfer Check(s) For a Total of 28,165.47

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $499,635.03. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134347 through 134400, totaling $499,635.03

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134347	ALTA LANGUAGE SERVICES, INC.	05/10/2024	IS716042	ALTAL LANGUAGE SERVICES - OPEN PO FOR INVOICES RECEIVED FOR STUDENTS TAKING THE SEAL OF BILITERACY TEST FOR THE 23-24 SCHOOL YEAR.	272324017	132.00	132.00
134348	AMAZON.COM SALES, INC	05/10/2024	11CV-494Q-PPTR	PIO - Amazon - teaching supplies/general purchases	2372324022	351.62	14,705.96
			139G-XPGW-K7LP	T&L - CD SCIENCE KIT REFILL	0	15.79	
			1461-NQ6M-NCM4	CTE - FCS SUPPLIES- BRACE	0	71.51	
			14DQ-6LNR-PPR9	PIO - AMAZON - Principal Supplies Term 2 - End of Semester 1 December2023 - February 2024	2372324017	216.55	
			14LC-3TWV-NV1X	CTE - TEXTILES SUPPLY	0	98.45	
			163M-JW3Q-NTDY	CTE - FCS SUPPLIES BRACE	0	6.04	
			163M-JW3Q-P7DK	SHS - Open PO for Amazon Purchases	4312324015	76.59	
			16GN-71LW-NJTT	PIO - LIBRARY SUPPLIES MARY HILTON	2372324021	472.45	
			16MW-CXH7-LMR6	CD - Amazon:	1462324016	29.96	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Open purchase order for Amazon purchases			
			19MG-3JL1-PGKR	PIO - AMAZON - ELA DEPT. CLASSROOM SUPPLIES TERM 2-3	2372324019	292.48	
			19TV-64XR-FHXH	T&L - DODEA 2019 CD SCIENCE KIT REFILL	0	63.48	
			19TV-64XR-HPLR	T&L - DODEA 2019 SP SCIENCE KIT REFILL	0	152.04	
			19Y6-34JC-FNJ7	T&L - DODEA 2019 CC SCIENCE KIT REFILL	0	95.91	
			1C9P-VGVJ-KQR6	T&L - DODEA 2019 CHERRYDALE SCIENCE KIT REFILLS	0	126.17	
			1CTR-9PHL-NDPY	PIO - Teaching Supplies/general purchases	2372324022	16.65	
			1D1R-1PN7-N773	CTE - FCCLA SUPPLIES	0	76.44	
			1G3H-XKN3-NX6Y	SP - PRINCIPAL SUPPLIES	0	138.33	
			1GCT-37FX-NGKT	SHS - Open PO for Amazon Purchases	4312324015	591.14	
			1GJQ-D7P1-L3V1	PIO - MATH DEPT. SUPPLIES TERM 2-TERM 3	2372324015	128.51	
			1GP9-HJW4-NPW6	CD - Amazon: Open purchase order for Amazon purchases	1462324016	64.24	
			1HGF-CG3N-P7QX	SHS - APPLY CREDIT MEMO 1CTR-9PHL-NCVP ($41.96)	4312324015	418.87	
			1HLV-4LV7-GNKN	T&L - DODEA 2019 CHLOE CLARK SCIENCE KIT REFILLS	0	63.14	
			1JH7-T6LH-G4JK	T&L - CHLOE CLARK SCIENCE KIT REFILLS	0	51.53	
			1LRN-R6CK-MMDC	MAINT - OPEN PURCHASE ORDER	102324106	50.69	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				2023-2024 for MAINTENANCE SUPPLIES			
			1LXG-FXKN-MVW6	CTE - Amazon order for Lindsey Webster photo and journalism class. One Canon EF 100-400mm telephoto Lens $1,324.95 and two Canon EF 70-200mm f2.8 telephoto lens $2,099.00 each total $4198.00. Total for all 3 Lens $6080.77.	142324012	6,080.77	
			1LXG-FXKN-NDTR	STUDENT SVCS - Special Education Teaching Supplies	92324006	23.64	
			1M7V-1CQD-PLWL	HEALTH SVCS - HEALTH PRODUCTS	0	60.02	
			1MTG-7DNT-N4M6	AIE - Kamel Kiwanis Grant Diversity Books	1402324008	71.28	
			1MTX-DYPY-HCMQ	T&L DODEA 2019 - AMAZON ORDER FOR SCIENCE KIT REFILLS	272324070	1,868.75	
			1NKV-JWDF-MFHH	SP - PRINCIPLA, HEALTH, AND TEACHING SUPPLIES	0	85.37	
			1NKV-JWDF-MLFG	SP - PRINCIPAL SUPPLIES	0	382.39	
			1NKV-JWDF-N6RV	CTE - SCIENCE SUPPLIES - HAUSER	0	41.18	
			1NTD-RNT-N13V	PIO - Amazon - teaching supplies/general purchases	2372324022	366.75	
			1PNG-VH7M-KFQT	T&L - DODEA 2019 CC SCIENCE KIT REFILL	0	15.71	
			1PTR-FGNY-NDMW	CTE - ART SUPPLIES - MOCK	0	191.49	
			1Q6C-FGRC-M17H	PIO - Principal Supplies Term 2 - End of Semester 1 December2023 -	2372324017	116.43	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				February 2024			
			1QHQ-1QQW-HFVV	T&L - DODEA 2019 CD SCIENCE KIT REFILL	0	51.83	
			1QXM-W77H-LP9X	CTE - APPLY CREDIT MEMO 1PJK-LJQQ-MPWK ($32.72)	0	167.32	
			1R47-LYVV-MVPW	PIO - ELA DEPT. CLASSROOM SUPPLIES TERM 2-3	2372324019	285.96	
			1RHC-MXP4-N46Y	CTE - SCIENCE SUPPLIES	0	29.85	
			1TJF-R3MK-GFD1	T&L - DODEA 2019 SP SCIENCE KIT REFILL	0	200.28	
			1VC1-NTP9-KYGC	PIO - Principal Supplies Term 2 - End of Semester 1 December2023 - February 2024	2372324017	344.84	
			1WCG-G34K-NTF3	PIO - ELA DEPT. CLASSROOM SUPPLIES TERM 2-3	2372324019	314.85	
			1WHT-66KY-MWWC	CTE - FCS SUPPLIES BRACE	0	43.56	
			1WHT-66KY-NFFV	CTE - ART SUPPLIES MOCK	0	173.18	
			1WY3-1LTJ-NTTT	AIE - Kamel Kiwanis Grant Diversity Books	1402324008	121.93	
			1X66-MXK6-KD7R	T&L - APPLY CREDIT MEMO 1YL3-PGM1-KG3H ($154.14)	0	0.00	
134349	AMERGIS HEALTHCARE STAFFING SV	05/10/2024	E129114550294	Psychologist Michael Austin	92324001	3,430.00	10,094.00
			E12991790294	Psychologist Michael Austin	92324001	3,234.00	
			E13069950294	Psychologist Michael Austin	92324001	3,430.00	
134350	AMERICAN E-RATE SOLUTIONS	05/10/2024	SHSD-FY2024-25-01-C2	SHSD CATEGORY 2 e-RATE CONSULTING FEE	0	1,050.00	1,050.00
134351	APPLE INC	05/10/2024	MA75428586	iPads for student speech support, Digital Equity Grant	92324009	2,306.60	2,306.60

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134352	BATTERIES PLUS	05/10/2024	P72384692	OPEN PURCHASE ORDER 2023-2024 for BATTERIES/BULBS	102324125	666.32	692.63
			P72433208	OPEN PURCHASE ORDER 2023-2024 for BATTERIES/BULBS	102324125	26.31	
134353	BEAUCHAINE, SUSANNE CHOE	05/10/2024	reim_5.6.24	SHSD HR SNACKS PURCHASE REIMBURSEMENT	0	97.73	141.92
			reim_5.6.24(2)	SHSD HR BIN PURCHASE REIMBURSEMENT	0	44.19	
134354	BRIGHAM YOUNG UNIVERSITY	05/10/2024	DCE-00016525	BYU OPEN PO FOR 23-24 SHS INVOICING (ORIGINAL CREDIT AND CREDIT RECOVERY)	272324025	720.00	720.00
134355	BUFFALO INDUSTRIES LLC	05/10/2024	0114464-IN	OPEN PURCHASE ORDER 2023-2024 for Custodial Cleaning Rags	102324126	1,005.22	1,005.22
134356	CC'S CLASSY CHASSIS INC.	05/10/2024	5963	OPEN PURCHASE ORDER 2023-2024 for VEHICLE MAINTENANCE	102324128	134.02	548.27
			5987	OPEN PURCHASE ORDER 2023-2024 for VEHICLE MAINTENANCE	102324128	174.40	
			6011	OPEN PURCHASE ORDER 2023-2024 for VEHICLE MAINTENANCE	102324128	115.91	
			6054	OPEN PURCHASE ORDER 2023-2024 for VEHICLE MAINTENANCE	102324128	123.94	
134357	CENTURYLINK #78245209	05/10/2024	6846419	COMMUNICATION SERVICES: ACCT NO. 78245209	0	2.49	2.49
134358	CENTURYLINK #206-Z25-0055-467B	05/10/2024	Z250055467_4.25.24	SHSD COMMUNICATION SERVICES	0	1,630.49	1,630.49
134359	CERTIPORT	05/10/2024	249915101	CTE - Certiport (BrainBuffet) Adobe Pro ecourses, Graphic	142324011	5,614.52	5,614.52

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Design Package, 500 user K12 (BrainBuffet platform) Product ID # 1107573 Adobe Pro - Certification and CertPREP Practice Test License Bundle - Classroom - Graphic and Print - K12 Product ID # 1103029 *****Please do not make Payment until April*****			
134360	CITY OF TACOMA - TACOMA PUBLIC	05/10/2024	100683154_4.15.24	STEILACOOM HIGH SCHOOL READER BOARD UTILITIES	0	34.54	34.54
134361	CITY OF DUPONT	05/10/2024	000419-000_4.30.24	CHLOE CLARK ELEMENTARY SCHOOL	0	979.70	6,701.84
			000420-000_4.30.24	CHLOE CLARK ELEMENTARY SCHOOL	0	222.95	
			000421-000_4.30.24	CHLOE CLARK ELEMENTARY SCHOOL	0	907.90	
			000422-000_4.30.24	CHLOE CLARK ELEMENTARY SCHOOL	0	61.49	
			103176-000_4.30.24	PIONEER MIDDLE SCHOOL	0	3,755.53	
			103176-001_4.30.24	PIONEER MIDDLE SCHOOL	0	62.71	
			103176-002_4.30.24	PIONEER MIDDLE SCHOOL	0	355.78	
			103176-003_4.30.24	PIONEER MIDDLE SCHOOL	0	355.78	
134362	CRUZ, REBEKAH MORRIS CARGILL	05/10/2024	reim_4.24.24	SALTAR'S POINT ELEMENTARY SCHOOL TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	62.17	149.10
			reim_5.2.24	SLATAR'S POINT ELEMENTARY SCHOOL TEACHING SUPPLIES REIMBURSEMENT REQUEST	0	86.93	
134363	DURHAM SCHOOL SERVICES	05/10/2024	00001337	APRIL STUDENT TRANSPORTATION: 2ND SEMESTER 2023-24	82324040	291,757.34	291,757.34

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134364	ESD 113	05/10/2024	6402400489	SKYWARD WESPAC OR QMLATIV LICENSING/HOSTING & TRAINING/SUPPORT SERVICES BY CRISC FY 2023-24	82324031	14,622.83	15,822.83
			7422400571	Fingerprinting	182324010	1,200.00	
134365	EVERDRIVEN TECHNOLOGIES, LLC	05/10/2024	51012	Student Transportation in accordance with IEP	92324007	1,347.60	3,692.40
			52432	Student Transportation in accordance with IEP	92324007	1,179.15	
			52727	Student Transportation in accordance with IEP	92324007	1,165.65	
134366	FCCLA	05/10/2024	157183 CTE	STEILACOOM HIGH SCHOOL FCCLA NATIONALS ADVISOR REGISTRATION	0	340.00	340.00
134367	FIRST-CITIZENS BANK & TRUST CO	05/10/2024	44678540	QUARTERLY COPIER LEASE JAN - APR 2023-24	82324032	10,754.63	10,754.63
134368	G12 COMMUNICATIONS, LLC	05/10/2024	140710	QUARTERLY SERVICE CHARGES (JAN -APR) FY 2023-24	82324034	740.79	740.79
134369	GRADUATION ALLIANCE, INC.	05/10/2024	GA71804	GRAD ALLIANCE INVOICES FOR THE 23-24 SCHOOL YEAR	272324037	2,665.86	2,665.86
134370	HAROLD LEMAY ENTERPRISES	05/10/2024	18211350S180	SHSD MAINT BLDG LOC 18251-001	0	226.50	7,902.45
			18214196180	CHERRYDALE PRIMARY SCHOOL LOC 18251-003	0	567.99	
			18214197S180	SHSD ADMIN BLDG 510 LOC 18251-0004	0	226.50	
			18214199S180	PIONEER MIDDLE SCHOOL LOC 18251-007	0	920.46	
			18214200S180	STEILACOOM HIGH SCHOOL LOC 18251-008	0	2,082.66	
			18214201S180	STEILACOOM HIGH SCHOOL LOC 18251-009	0	673.18	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			18214202S180	CHERRYDALE PRIMARY SCHOOL LOC 18251-010	0	261.25	
			18214203S180	SHSD ADMIN BLDG 510 LOC 18251-011	0	150.71	
			18214204S180	SALTARS POINT ELEMENTARY LOC 18251-013	0	1,048.86	
			18214205S180	SALTARS POINT ELEMENTARY SCHOOL LOC 18251-014	0	150.71	
			18214206S180	CHLOE CLARK ELEMENTARY SCHOOL LOC 18251-015	0	1,171.98	
			18214207S180	CHLOE CLARK ELEMENTARY SCHOOL LOC 18251-016	0	270.94	
			18214208S180	SHSD MAINT BLDG 100 LOC 18251-019	0	150.71	
134371	HEYING, WENDY S	05/10/2024	reim_4.25.24	CHLOE CLARK ELEMENTARY SCHOOL: TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	112.38	112.38
134372	ISLAND PROPANE INC	05/10/2024	236746	ANDERSON ISLAND ELEMENTARY SCHOOL PROPANE SUPPLY	0	804.67	804.67
134373	JOHNSTONE SUPPLY	05/10/2024	11-S100984160.001	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324137	170.74	170.74
134374	JOSTENS (JACKIE PAFFRATH)	05/10/2024	SP24-2014	CTE - L Webster Jostens Advisor Registration for Josten's Spring Workshop $75.00	142324015	75.00	75.00
134375	JOSTENS INC	05/10/2024	33948019	Honor Cords and Medallions for graduation	4312324014	743.57	743.57
134376	KCDA	05/10/2024	300781403	PIONEER MIDDLE SCHOOL: TEACHING SUPPLIES - STEWART	0	101.25	101.25
134377	KEYBANK NATIONAL ASSOCIATION	05/10/2024	24030000107	ACCOUNT ANALYSIS SERVICE FEES FY 2023-2024	82324018	530.69	530.69
134378	LAKEWOOD HARDWARE & PAINT	05/10/2024	741167	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324139	14.81	59.24
			741274	APPLY CREDIT MEMO 741379($29.62)	102324139	14.81	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			741471	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324139	29.62	
134379	LEMAY MOBILE SHREDDING	05/10/2024	4837873S185	SALTAR'S POINT ELEMENTARY SCHOOL LOC 814398	0	92.00	179.00
			4837878S185	STEILACOOM HIGH SCHOOL: LOC 814426	0	87.00	
134380	LOWE'S / CREDIT SERVICES	05/10/2024	9230064	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	122.55	1,254.52
			923101	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	27.08	
			923159	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	125.38	
			923205-MVVFTE	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	44.11	
			923705	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	93.11	
			923711	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	15.68	
			923821	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	60.59	
			923950-MUZKBH	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	28.17	
			970066	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	124.47	
			972261	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	73.69	
			976374	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	171.47	
			976705	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	41.73	
			980326	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	58.42	
			983734	OPEN PURCHASE ORDER 2023-2024	102324143	16.69	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				for SUPPLIES			
			991179	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	194.57	
			992791	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	44.35	
			999410	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324143	12.46	
134381	MURREY'S DISPOSAL CO., INC.	05/10/2024	12075925S111	SHSD ADMIN BLDG 511: LOC 11075000	0	17.96	17.96
134382	O'REILLY AUTO PARTS	05/10/2024	3626-471259	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324145	23.74	223.39
			3626-471786	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324145	47.31	
			3626-471947	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324145	34.80	
			3626-471973	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324145	11.55	
			3626-473605	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324145	26.40	
			3626-473621	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324145	15.40	
			3626-473844	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324145	47.09	
			3626-473956	OPEN PURCHASE ORDER 2023-2024 for VEHICLE PARTS/SUPPLIES	102324145	17.10	
134383	ODP SOLUTIONS, LLC	05/10/2024	362729558001	SALTAR'S POINT ELEMENTARY SCHOOL: 10 cases of paper	1272324006	423.77	423.77
134384	PETROCARD, INC.	05/10/2024	C449186	MOBILE FLEET FUEL SUPPLY: 2ND	82324038	25,572.63	25,572.63

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SEMESTER FY 2023-24			
134385	PIERCE COLLEGE	05/10/2024	MSC-0000027956	CTE - Pierce College PC3 Member Dues. Customer Number DFIN00692 $3500.00	142324014	3,500.00	3,500.00
134386	PIERCE COUNTY REFUSE	05/10/2024	18218767S180	ANDERSON ISLAND ELEMENTARY SCHOOL: LOC 18251-017	0	187.40	215.29
			18218768S180	ANDERSON ISLAND ELEMENTARY SCHOOL: LOC 18251-018	0	27.89	
134387	PIERCE COUNTY SEWER	05/10/2024	1354221_5.1.24	PIONEER MIDDLE SCHOOL UTILITIES	0	224.87	466.36
			858625_5.1.24	CHLOE CLARK ELEMENTARY SCHOOL UTILITIES	0	241.49	
134388	PUGET SOUND ENERGY	05/10/2024	200002143960_4.30.24	PIONEER MIDDLE SCHOOL UTILITIES	0	12,593.31	24,428.88
			200008146082_4.30.24	SHSD ADMIN BLDG 511 GAS UTILITIES	0	247.94	
			2000187887412_4.30.2	STEILACOOM HIGH SCHOOL GAS UTILITIES	0	2,847.73	
			200023874882_4.30.24	CHLOE CLARK ELEMENTARY ELECTRIC UTILITIES	0	8,570.17	
			220005466069_4.30.24	SHSD ADMIN BLDG 511 GAS UTILITIES	0	169.73	
134389	REFRIGERATION SUPPLIES DISTRIB	05/10/2024	26343559-00	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324147	267.73	340.07
			26343559-01	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324147	72.34	
134390	RODDA PAINT	05/10/2024	27190459	OPEN PURCHASE ORDER 2023-2024 for PAINT SUPPLIES	102324148	51.53	51.53
134391	SARCO SUPPLY	05/10/2024	1155465	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324118	357.39	5,103.23
			1155466	SHS OPEN PURCHASE ORDER 2023-2024	102324118	236.86	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				for CUSTODIAL SUPPLIES			
			1155547	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324119	42.41	
			1155549	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324119	12.66	
			1155551	CD OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324121	805.65	
			1155552	SP OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324117	897.48	
			1155553	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324118	657.46	
			1155554	SHS OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324118	61.77	
			1155555	PIO OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324119	1,230.96	
			1155556	CC OPEN PURCHASE ORDER 2023-2024 for CUSTODIAL SUPPLIES	102324120	800.59	
134392	SECURE PACIFIC CORP	05/10/2024	405689	OPEN PURCHASE ORDER 2023-2024 for BURGLARY, FIRE & ELEVATOR MONITORING District Wide	102324027	2,879.86	3,096.13
			407117	OPEN PURCHASE ORDER 2023-2024 for BURGLARY, FIRE & ELEVATOR MONITORING District Wide	102324027	216.27	
134393	SODEXO INC & AFFILIATES	05/10/2024	262360	CTE - FOOD ROOM SUPPLIES	0	152.27	152.27
134394	TACOMA PUBLIC SCHOOLS	05/10/2024	12839	Hopskip Sep, Oct and Nov 2023 TPS	82324048	3,902.50	15,827.59

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Transportation Cost Sep - Nov 2023 Everdriven Transportation 2022-2023			
			13479	Hopskip Sep, Oct and Nov 2023 TPS Transportation Cost Sep - Nov 2023 Everdriven Transportation 2022-2023	82324048	11,925.09	
134395	TACOMA SCREW PRODUCTS, INC.	05/10/2024	100290208-00	OPEN PURCHASE ORDER 2023-2024 for SUPPLIES	102324150	100.48	100.48
134396	TANNER ELECTRIC	05/10/2024	72131000_5.1.24	ANDERSON ISLAND ELEMENTARY SCHOOL ELECTRIC UTILITIES	0	636.11	636.11
134397	TOWN OF STEILACOOM	05/10/2024	10777.0_4.20.24	SHSD MAINT MOD BLDG UTILITIES	0	326.71	34,513.58
			1199.1_4.20.24	SHSD ADMIN BLDG UTILITIES	0	1,274.34	
			1409.0_4.20.24	STEILACOOM HIGH SCHOOL UTILITIES	0	235.23	
			1409.1_4.20.24	STEILACOOM HIGH SCHOOL UTILITIES	0	13,617.24	
			1884.0_4.20.24	SHSD ADMIN BLDG 510 UTILITIES	0	600.99	
			2024-4-02-01	Town of Steilacoom SRO	182324005	9,298.43	
			2075.0_4.20.24	SALTARS POINT ELEMENTARY SCHOOL UTILITIES	0	291.72	
			2456.0_4.20.24	SHSD MAINT BLDG UTILITIES	0	36.51	
			2456.1_4.20.24	SHSD MAINT BLDG UTILITIES	0	879.79	
			2662.0_4.20.24	SALTARS POINT ELEMENTARY SCHOOL UTILITIES	0	1,079.07	
			2662.1_4.20.24	SALTARS POINT ELEMENTARY SCHOOL UTILITIES	0	3,260.79	
			3181.0_4.20.24	STEILACOOM HIGH SCHOOL IRR	0	33.75	
			3533.0_4.20.24	CHERRYDALE PRIMARY SCHOOL UTILITIES	0	794.76	
			3533.1_4.20.24	CHERRYDALE	0	2,073.01	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	54	Computer	Checks For a Total of	499,635.03
Total For	54	Manual, Wire Tran, ACH & Computer Checks		499,635.03
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	499,635.03

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $35.67. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 134401 through 134401, totaling $35.67

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134401	AMAZON.COM SALES, INC	05/10/2024	114-3210531_4.30.24	DODEA 2019: PAYMENT FOR ORDER #114-3210531-51906 11, REYNOLDS WRAP ALUMINUM FOIL	0	23.58	35.67
			114-3210531_5.1.24	DODEA 2019: PAYMENT FOR ORDER # 114-3210531-519061 1, REYNOLDS WRAP ALUMINUM FOIL	0	12.09	

1 Computer Check(s) For a Total of 35.67

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	35.67
Total For	1	Manual, Wire Tran, ACH & Computer Checks		35.67
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	35.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $0.00, and voids/cancellations, totaling $290.78. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Voids/Cancellations, totaling $290.78

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
134087	RODDA PAINT	04/15/2024	27186977	MAINTENANCE PAINT SUPPLIES	102324067	110.18	290.78
			27187400	MAINTENANCE PAINT SUPPLIES	102324067	180.60	

1 Void Check(s) For a Total of 290.78

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer Checks		0.00
Less	1	Voided	Checks For a Total of	290.78
			Net Amount	-290.78

CAPITAL PROJECTS FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $62.53. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:
Warrant Numbers 200568 through 200568, totaling $62.53

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200568	AMAZON.COM SALES, INC	04/25/2024	1JRM-47JP-369W	MAINT - Supplies for LED Retrofit @ SHS	2002324013	62.53	62.53
				1 Computer	Check(s) For a Total of		62.53

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	62.53
Total For	1	Manual, Wire Tran, ACH & Computer Checks		62.53
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	62.53

ASSOCIATED STUDENT BODY FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $55,278.77. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405393 through 405412, totaling $55,278.77

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405393	AMAZON.COM SALES, INC	04/25/2024	19D9-X7KT-1KYP	CC - Student Volunteer Appreciation Dessert	4022324012	222.74	1,543.87
			1KV1-MJTX-34WN	CC - Amazon PO for a Kiwanis grant purchase for first-grade	4022324011	1,160.71	
			1N94-QHCJ-6DMD	CC - Open PO for recess items	4022324008	136.54	
			1RHQ-WRKG-WWJ7	CC - PO for Amazon - Second-grade team Kiwanis grant	4022324010	23.88	
405394	ATHLETIC TIMING, LLC	04/25/2024	3303	SHS - 2000 Athletics track timing	4062324037	3,518.80	3,518.80
405395	BATTING CAGES INC	04/25/2024	BC1331520	PIONEER MIDDLE SCHOOL: 2004 Batting Cages	4052324010	1,809.42	1,809.42
405396	BSN SPORTS, LLC	04/25/2024	925168974	SHS - 2002 Volleyball uniforms	4062324031	3,222.70	3,222.70
405397	CLOVER PARK SCHOOL DISTRICT	04/25/2024	20546	PIONEER MIDDLE SCHOOL: MEDALS FOR THE SEAMOUNT LEAGUE CROSS COUNTRY CHAMPIONSHIP	0	44.00	44.00
405398	CURTIS HIGH SCHOOL	04/25/2024	03112024	STEILACOOM HIGH SCHOOL GIRLS BASKETBALL REGISTRATION FOR	0	450.00	450.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				CURTIS GIRLS BASKETBALL SUMMER LEAGUE			
405399	ELSHIRE, KATHERINE BETH	04/25/2024	reim_3.28.24	PIONEER MIDDLE SCHOOL CHOIR SNACKS PURCHASE REIMBURSEMENT	0	37.89	37.89
405400	GC RACING, LLC	04/25/2024	2024-23	STEILACOOM HIGH SCHOOL - TRACK & FIELD SERVICES	0	500.00	500.00
405401	HONEY BUCKET	04/25/2024	0554100089	PIONEER MIDDLE SCHOOL STANDARD WEEKLY SERVICES	0	265.50	265.50
405402	OASIS YOUTH CENTER	04/25/2024	04162024	STEILACOOM HIGH SCHOOL GSA VISIT	0	100.00	100.00
405403	PACIFIC PUBLISHING COMPANY INC	04/25/2024	23-806	STEILACOOM HIGH SCHOOL: NOVEMBER 2023 PRINTING SERVICES	0	759.67	759.67
405404	RIDDELL ALL AMERICAN SPORTS CO	04/25/2024	952036304	STEILACOOM HIGH SCHOOL FOOTBALL HELEMT DECALS	0	1,473.63	1,473.63
405405	RIVER RIDGE HIGH SCHOOL	04/25/2024	61-2324RRHSASB	STEILACOOM HIGH SCHOOL GIRLS BOYS WRESTLING TOURNAMENT REGISTRATION FEE FOR 01/20/2024	0	60.00	60.00
405406	RSCHOOLTODAY-VNN	04/25/2024	99107	STEILACOOM HIGH SCHOOLVNN SPORTSHUB SITE RENEWAL (06/05/2024-06/04/2025)	0	500.00	500.00
405407	SCHENCK, SUZANNE T	04/25/2024	reim_4.8.24	CHLOE CLARK ELEMENTARY LIBRARY BOOKS PURCHASE REIMBURSEMENT	0	31.40	31.40
405408	STEILACOOM HIST SCHOOL DIST #1	04/25/2024	CCASB2GF_$246.79	CCASB TO REIMBURSE GF FOR CHILDREN'S MUSEUM FIELD TRIP	0	246.79	10,515.18
			CCASB2GF_$975.00	CCASB TO REIMBURSE GF FOR PORT BLAKELY TREE FARMS FIELD TRIPS	0	975.87	
			PIOASB2GF_$1757.37	PIO ASB TO REIMBURSE GF FOR MARCH 03/21/2024	0	1,757.37	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ATHLETICS TRANSPORTATION			
			PIOASB2GF_$193.56	PIO ASB TO REIMBURSE GF FOR MARCH CHOIR TRANSPORTATION	0	193.56	
			PIOASB2GF_$316.15	PIO ASB TO REIMBURSE GF FOR MARCH BAND TRANSPORTATION	0	316.15	
			SHSASB2GF_$487.13	SHS ASB TRACK TO REIMBURSE GF FOR MARCH SPARKS STADIUM TRANSPORTATION	0	487.13	
			SHSASB2GF_$5439.05	SHS ASB TO REIMBURSE GF FOR MARCH ATHLETICS TRANSPORTATION	0	5,439.05	
			SHSASB2GF_$631.49	SHS ASB ANIME CLUB TO REIMBURSE GF FOR MARCH SEATTLE CONVENTION CENTER FIELD TRIP	0	631.49	
			SPASB2GF_$181.46	SP MARCH 2024 ASB2GF REIMBURSEMENT FOR CENTER OF PERFORMANCE ARTS FIELD TRIP	0	181.46	
			SPASB2GF_$286.31	SP MARCH ASB2GF REIMBURSEMENT FOR NISQUALLY WILDLIFE REFUGE FIELD TRIP	0	286.31	
405409	TACOMA-PIERCE CO VOLLEYBALL	04/25/2024	04162024	STEILACOOM HIGH SCHOOL VOLEYBALL REGISTRATION FEE FOR BADEN VOLEYBALL INVITE	0	275.00	275.00
405410	WASHINGTON OFFICIALS ASSN	04/25/2024	12081	SHS - 2000 Athletics WOA spring sports cost	4062324051	7,300.00	7,300.00
405411	WINNING SEASONS	04/25/2024	D2024119	PIONEER MIDDLE SCHOOL STUDENT STORE SUPPLY	0	908.33	1,871.71
			D2024290	PIONEER MIDDLE SCHOOL GIRLS	0	467.93	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SOCCER LEAGUE CHAMPIONSHIPS SHIRTS			
			S2024036	PIONEER MIDDLE SCHOOL BOYS BASKETBALLPRACTICE JERSEYS	0	495.45	
405412	YMCA OF GREATER SEATTLE	04/25/2024	03292024	PIONEER MIDDLE SCHOOL 6TH GRADE COLMAN OUTDOOR ENVIRONMENTAT EDUCATIONAL CAMP BALANCE	4052324009	21,000.00	21,000.00
			20	Computer Check(s) For a Total of			55,278.77

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	20	Computer	Checks For a Total of	55,278.77
Total For	20	Manual, Wire Tran, ACH & Computer Checks		55,278.77
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	55,278.77

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $60.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405413 through 405414, totaling $60.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405413	D'SOUZA, JOVITA	04/25/2024	RRASBreim_4.18.24	SHS CLASS 2024 SWEATSHIRT PURCHASE REIMBURSEMENT	0	30.00	30.00
405414	STAFFORD, AMY	04/25/2024	RRASBreim_4.18.24	SHS CLASS OF 2024 SWEATSHIRT PURCHASE REIMBURSEMENT	0	30.00	30.00

2 Computer Check(s) For a Total of 60.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	60.00
Total For	2	Manual, Wire Tran, ACH & Computer Checks		60.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	60.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $81.17. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405415 through 405415, totaling $81.17

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405415	STEILACOOM HIST SCHOOL DIST #1	05/06/2024	CTAX41 20240506AAA	Comp Tax owed for Cash Account 41 through 04/30/2024	0	81.17	81.17
				1 Computer Check(s) For a Total of			81.17

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $19,942.98. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:
Wire Transfer Payments 202300135 through 202300135, totaling $19,942.98

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name / Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202300135	**BMO FINANCIAL GROUP**	**05/17/2024**		**CREDIT CARD PAYMENT CHECK**			**19,942.98**
	BAREFEET GRAPHICS, LLC.		ASBC240400003	Credit Card Payment AP Invoice.	4062324038	1,812.20	
	BMO FINANCIAL GROUP		ASBC240400002	Credit Card Payment AP Invoice.	0	5,135.93	
	CENTRAL WASHINGTON UNIVERSITY		ASBC240400012	Credit Card Payment AP Invoice.	4062324050	2,262.00	
	COSTCO BUSINESS CENTER - PCARD		ASBC240400006	Credit Card Payment AP Invoice.	4062324045	413.19	
	FOLLETT SCHOOL SOLUTIONS LLC		ASBC240400009	Credit Card Payment AP Invoice.	0	1,609.10	
	FRED MEYER STORES INC		ASBC240400010	Credit Card Payment AP Invoice.	0	51.13	
	LOWE'S OF LAKEWOOD		ASBC240400005	Credit Card Payment AP Invoice.	0	462.93	
	MOUNTAIN REGION MUSIC EDUCATOR		ASBC240400008	Credit Card Payment AP Invoice.	0	150.06	
	SAFEWAY, INC		ASBC240400013	Credit Card Payment AP Invoice.	0	267.72	
	SCHOLASTIC BOOK FAIRS		ASBC240400000	Credit Card Payment AP Invoice.	0	402.68	

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	19,942.98
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		19,942.98
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	19,942.98

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $10,792.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405416 through 405425, totaling $10,792.16

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405416	AMAZON.COM SALES, INC	05/10/2024	149L-K9P4-N3X3	CC - Open PO for Fitness Finders Recess Club & Read Across America grant given by PTA	4022324007	112.71	2,757.32
			16GN-71LW-MLRW	PIO - TRACK CLUB SUPPLIES - RUFFIN	0	60.16	
			16KP-1WKC-MDHP	CC - Amazon order for incoming Kindergarten Registration	4022324014	15.32	
			16YM-HQNL-PP6P	SHS - CLASS OF 2025 SUPPLIES	0	389.63	
			1D4K-YWGF-KYQP	PIO - LEADERSHIP CLUB SUPPLIES	0	127.59	
			1DKV-L666-KJ1Q	SHS - ASB GENERAL SUPPLIES	0	83.40	
			1G3F-V4R3-NPTC	CC - Amazon order for incoming Kindergarten Registration	4022324014	286.18	
			1GGG-WWT3-NQTL	PIO - LEADERSHIP CLUB SUPPLIES	0	109.61	
			1GM3-PR1V-P311	SHS - LITERATURE CLUB PRIZES	0	102.26	
			1KQ7-X611-ND63	CC - SBA Third grade testing snacks	4022324013	302.97	
			1KTX-1HCY-NT9M	PIO - POKEMON GO CLUB SUPPLIES	0	139.56	
			1KWW-VH7M-NLFD	PIO - TRACK CLUB SUPPLIES	0	14.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1L3V-VHKW-M9Y6	PIO - STUDENT STORE SUPPLIES	0	176.90	
			1N4J-YQ7Q-NM34	PIO - VOLLEYBALL CLUB EQUIPMENT	0	44.24	
			1NKY-DDN1-NWX7	PIO - TRACK CLUB EQUIPMENT	0	742.72	
			1RTC-NDXD-NTVV	CC - Student Volunteer Appreciation Dessert	4022324012	49.97	
405417	BRADBURY JR, THOMAS A	05/10/2024	reim_5.2.24_$318.99	SHS ATHLETIC DIRECTOR CONFERENCE MILEAGE REIMBURSEMENT	0	318.99	968.63
			reim_5.2.24_$649.64	SHS ATHLETIC DIRECTOR CONFERENCE LODGING EXPENSES REIMBURSEMENT	0	649.64	
405418	BRANCH, IVELINA PESHEVA	05/10/2024	reim_4.16.24_$16.32	CHLOE CLARK ELEMENTARY VOLUNTEER APPRECIATION ITEMS PURCHASE REIMBURSEMENT	0	16.32	16.32
405419	CURTIS HIGH SCHOOL	05/10/2024	04152024_$275	STEILACOOM HIGH SCHOOL BOY BASKETBAL ENTRY FEE FOR 2024 CURTIS JV SHOOTOUT TOURNAMENT	0	275.00	275.00
405420	FCCLA	05/10/2024	157183	STEILACOOM HIGH SCHOOL: FCCLA registration & exam fees	4062324046	845.00	845.00
405421	JOSTENS (JACKIE PAFFRATH)	05/10/2024	SP24-2013	STEILACOOM HIGH SCHOOL STUDENT REGISTRATION FOR SPRING WORKSHOP MA 15 2024	0	675.00	675.00
405422	OLYMPIA JUNIOR PROGRAMS	05/10/2024	2024-180	CC - Transportation/Entrance Fee for third-grade field trip to Washington Center of Performing Arts	4022324005	700.00	1,000.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	10,792.16
Total For	10	Manual, Wire Tran, ACH & Computer Checks		10,792.16
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,792.16

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 15, 2024, the board, by a _____ vote, approves payments, totaling $0.00, and voids/cancellations, totaling $922.75. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Voids/Cancellations, totaling $922.75

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405381	PERMA-BOUND BOOKS	04/15/2024	1982543-00	CHLOE CLARK ELEMENTARY SCHOOL LIBRARY BOOKS SUPPLY	0	922.75	922.75
				1 Void	Check(s) For a Total of		922.75

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	0	Manual, Wire Tran, ACH & Computer Checks		0.00
Less	1	Voided	Checks For a Total of	922.75
			Net Amount	-922.75

Regular Meeting Minutes
Steilacoom Historical School District Professional Development Center
511 Chambers Street, Steilacoom, WA
April 17, 2024

I. **CALL TO ORDER**

Chair Scott called the meeting to order at 6:00 p.m.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Director Lewis made a motion to excuse Directors McDonald and Tinsley, Director Rohrer seconded the motion, and the motion passed (3/0).
Directors Lewis, Rohrer, and Scott present.
Chair Scott asked if anyone had any questions about the agenda. No questions.
Director Rohrer made a motion to approve the agenda, Director Lewis seconded the motion, and the motion passed (3/0).

II. **PRESENTATIONS**

A. **Chloe Clark Leadership Through STEAM Club**

Chloe Clark Principal Loretta Duncan introduced Denise Isler, the advisor for Chloe's Leadership Through STEAM Club. Ms. Isler shared about the program including some of the habits the leaders have been working to develop - such as being proactive, beginning with the end in mind, building community, putting first things first, thinking win-win, seeking first to understand then to be understood, and synergizing. Principal Duncan invited the community to Chloe Clark's STEAM fair tomorrow evening from 5:30 - 7:00 p.m.

Director Rohrer shared how these habits are so important for students as well as adults. Director Lewis thanked Ms. Duncan and Ms.Isler. Chair Scott shared how important it is to be planting these seeds now in our young students.

B. SHS BSU and Speech & Debate Clubs

Steilacoom High School Principal Jake Tyrrell shared about the school's Black Student Union and Speech & Debate Clubs, two of the newest clubs at SHS. He shared BSU is a place for students to talk about their experiences. He introduced Carla Cooper and Raynai Johnson, SHS staff members, and Kimori Douglas and Chancy Williams, SHS students, as leaders of BSU and also throughout the school community. BSU is doing a takeover at Applebee's on Saturday, and the community is invited.

Speech & Debate Club is also new at SHS, and the club has a goal of being ready for competition

next year. SHS staff members Royce Albert and Noble Hauser, along with students Briana Brooks and Susanna Seefeldt, lead this club.

Director Rohrer thanked the SHS staff for their leadership in creating these two new clubs. Director Lewis shared, as a former debate club member, he would be willing to argue with anyone at any time. He shared how important it is for students to be involved in extra-curricular clubs and activities. Chair Scott shared the high school is constantly improving, looking for ways to make it a better and richer environment for students - which is why it has been named to US News & World Report Best High Schools for the last 5 consecutive years.

C. **Community Partner Recognition - DuPont Lions Club**

Assistant Superintendent Shawn Lewis thanked the DuPont Lions Club for their continued partnership with the school district, being a true champion for kids. The Lions Club assists with vision screenings, provides dictionaries for third graders, as well as numerous other activities in our community that benefit our students and their families. Mr. Lewis shared a statement from Emily Hofbauer, the district's Health Services Coordinator, explaining how important the Lions Club is to our district schools.

Mr. Lewis introduced current DuPont Lions President Bill McDonald. Mr. McDonald shared it is a privilege and joy to serve the students in our community. He shared the club can always use new members, and encouraged the community to get involved.

Chair Scott shared a Certificate of Appreciation with Mr. McDonald.

D. **Certificated School Employees Recognition**

Executive Director for Human Resources Susanne Beauchaine thanked the district's certificated staff for their contribution and unwavering dedication to the education of our district's students. She introduced Steilacoom Education Association President Stephanie Mateus and Denise Isler.

Ms. Mateus shared a message about being "uniquely Steilacoom." Each certificated staff member has a unique story and a unique way they interact with our students. She also thanked the school board for all the hard work they do to benefit the students in our district. She also shared some "asks" of the school board. She thanked the school board for recognizing the district's certificated staff.

E. **Volunteer Appreciation**

Ms. Beauchaine thanked the over 700 district volunteers for their countless hours serving in numerous capacities throughout the district. She introduced district principals, who recognized exceptional volunteers for their buildings.
Anderson Island Principal Mike Miller recognized Michelle Hartman.
Cherrydale Principal Ryan Douglas recognized Sue Sweetman.
Chloe Clark Principal Loretta Duncan recognized Melanie Stone and Lindsey Hertlein.
Saltar's Point Principal Alex Clauson recognized Lauren Burket.
Pioneer Middle School Principal JoAnne Fernandes recognized Heather Robison, Jennifer Boucher, and Kerry Campbell.
Steilacoom High School Principal Jake Tyrrell recognized Robin Barrow.

Director Rohrer thanked the volunteers for their countless hours of service. Director Lewis shared, "it matters that you help." Chair Scott shared he feels we are getting back to pre-COVID times, and the volunteer hours are appreciated. Chair Rohrer also thanked the schools for how welcoming they are to our district volunteers.

III. **COMMENTS FROM THE AUDIENCE**

No comments.

IV. **REPORTS**

A. **Budget Status Report**

Shawn Lewis, Assistant Superintendent, shared budget status reports for all funds as of the end of March 2024, along with charts and data showing monthly attendance, general fund balance, and general fund cash balance.

No questions from the directors.

B. **Washington School Improvement Framework (WSIF)**

Dr. Laurie Vallieres, Director of Teaching & Learning, thanked the district admin teams for digging into the data and setting some wonderful goals for their schools. She shared information regarding the Washington School Improvement Framework (WSIF). The WSIF identifies how schools can improve the education for all students, and combines as many as nine indicators into a 1-10 score. The school's score then determines the state's supports for school improvement. Dr. Vallieres shared specific data for each district school.

Director Lewis shared, “job well done,” to our district staff. Director Rohrer thanked Dr. Vallieres for her clear presentation and her leadership, and thanked the district staff for all their work to improve district scores. Chair Scott recognized how solid district staff and parents have been in helping our students improve.

V. **CONSENT AGENDA**

Director Lewis made a motion to approve the Consent Agenda, Director Rohrer seconded the motion, and the motion passed (3/0). The Consent Agenda included March and April 2024 Accounts Payable and March 2024 Payroll; March 20, 2024 Regular Board Meeting Minutes; March 26, 2024 Board Retreat Minutes; Personnel Reports including Cherrydale Primary School Principal Recommendation; Approval of MOU with SHSD and Veteran Affairs Puget Sound Health Care; Approval of SHS Jazz Band Trip to Idaho; Approval of SHS Football Team Trip to Oregon; and Approval of SHS Music Boosters Donation.

As part of the Consent Agenda, the board approved the hire of Christine Firth as the Principal of Cherrydale Primary School for the 2024-25 school year. Ms. Firth shared how excited she is about this new opportunity. She began teaching half-day kindergarten at Cherrydale 16 years ago, and she is very grateful to be able to reconnect with its staff and families.

VI. **NEW BUSINESS**

A. **Resolution 922-04-17-24 Mental Health Awareness Month**

Mary Snyder, Director of Student Supports, shared Resolution 922-04-17-24 Mental Health Awareness Month. Ms. Snyder shared the resolution recognizes that mental health is essential for a person's overall health. The district encourages all school staff and community members to support and participate in activities to recognize and support mental health awareness, and declares May to be Mental Health Awareness Month in the Steilacoom Historical School District.

Chair Scott read the resolution in its entirety.

Director Rohrer made a motion to approve Resolution 922-04-17-24 Mental Health Awareness Month, Director Lewis seconded the motion, and the motion passed (3/0).

Director Rohrer thanked Dr. Weight for her leadership, leading the way among districts in the state and country in regards to student mental health and emtional well-being.

B. **State Audit Results**

Assistant Superintendent Shawn Lewis shared the State Auditor's Office has completed their audit of the 2022-23 school year. As part of the board materials, a copy of the final audit report and the exit conference summary are provided.

In summary: The district had no findings related to internal controls. The district had no findings related to compliance with federal programs The district financial position was found to be fairly stated in accordance with OSPI and SAO financial reporting requirements There were a few recommendations made by the auditors related to financial reporting and internal controls, but all recommendations were identified as immaterial. Even though immaterial, the district implemented several of those recommendations and appreciates the work performed by the State Auditor's Office.

Due to a finding in the prior year, the district originally anticipated audit costs would be roughly $35,000 in the current school year. Instead, due to the efforts of district staff and efficient auditors, the actual costs were under $30,000. Last year, the audit cost the district over $55,000. The district has already extended its appreciation to the audit staff for their efforts to save the district resources.

DIrector Rohrer asked if there was an accountability audit this year. Mr. Lewis explained there was not. She asked if the audit document was on the website. Mr. Lewis shared the district provides a link to the state website, which shares current and past district audits. This year's audit documents are also part of tonight's board packet.

Chair Scott shared his appreciation to Mr. Lewis and his staff.

C. **Board Goal - Professional Learning**

The Board established professional learning goals for the 2023-24 school year based on the most recent Board self-evaluation process. This agenda item is a "standing" item at our Regular Board Meetings to provide an opportunity for Board members to discuss their goals.

Chair Scott shared about an opportunity on May 16 to attend WSSDA's Regional Meting. Director Rohrer shared the directors had a Board Retreat on March 26 to go over board goals and protocols. Director Lewis shared he spent time with SIP walk-throughs at Cherrydale and Steilacoom High School, and that was a very educational experience for him. He shared he has learned a great deal in his first couple of months on the board.

VII. **BOARD COMMUNICATION**

The board received communication from Mike Miller, Anderson Island Elementary School Principal, recommending Cathy Feutz (Sodexo Food Service) for recognition. Mr. Miller shared Cathy is one of the many reasons AIE is a great place to learn and grow! Not only does she come out to AIE every day to serve meals, she also volunteers her time for them and other students in the district. Most recently, she helped in the "Future Chefs" competition at the high school. Cathy stays after school and helps with our Craft Club, where she works with the students doing needlepoint. She is absolutely a bright light here on AI. She loves the students, and it is obvious that she is willing to go above and beyond for any of them and their families.

Shae Emery, Maintenance and Facilities Manager, also communicated with the board regarding outstanding SHSD employee Duc Vo. Over the past 5 years, Mr. Vo has displayed outstanding dedication and hard work. He is committed to finishing each tasks he is faced with to completion, leaving no detail unaccounted for. Duc exemplifies what it means to be a truly exceptional employee - always going above and beyond, never shying away from a challenge, and continuously seeking to expand his knowledge and skills. His positive attitude and upbeat personality makes him a joy to work with, and his unwavering commitment to excellence motivates and inspires those around him. Thank you, Mr. Vo, for all that you do and for making our team better each and every day.

VIII. **ANNOUNCEMENTS**

- DIrector Lewis shared Pioneer girls' soccer is undefeated for the 3rd year in a row. Pioneer also has a track meet tomorrow afternoon.
- Director Rohrer shared Dr. Weight, Dr. Valleries, Ms. Beauchaine, and Chair Scott attended the JBLM Educators' Social last week. She also shared the district received the Purple Star Award.
- Dr. Weight shared the district will be featured in Business View magazine at the end of April. She believes the large feature on our district was due at least in part to the district's excellent graduation rate as well as our district leading the way in social emotional learning. Dr. Weight also shared SteillyCon is next Wednesday, April 24, at Pioneer Middle School. She shared this is a wonderful event and its success is due to the amazing work of Mary Snyder.

IX. **RECESS TO CLOSED SESSION**

Chair Scott recessed to a Closed Session at 7:24 p.m. with a time estimate of one hour.

X. **CLOSED SESSION**

Closed hearing for a quasi-judicial matter pursuant to RCW 42.30.140(2).

XI. **RETURN TO REGULAR MEETING**

Chair Scott returned to the Regular Board Meeting at 8:30 p.m.

XII. **ADJOURNMENT**

Director Lewis made a motion to adjourn the meeting at 8:31 p.m., Director Rohrer seconded the motion, and the motion passed (3/0).

_____
(Chair)

_____

_____

_____ _____
(Secretary/Superintendent)

_____

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

ADMIN PERSONNEL REPORT - MAY 15, 2024

Name	Position	Location	Effective Date	Action
MILLER MICHAEL	PRINCIPAL/ASSISTANT PRINCIPAL	ANDERSON ISLAND	7/1/2024	
FIRTH CHRISTINE	PRINCIPAL	CHERRYDALE	7/1/2024	
DUNCAN LORETTA	PRINCIPAL	CHLOE CLARK	7/1/2024	
LEE SANDY	DEAN OF STUDENTS	CHLOE CLARK	7/1/2024	
BEAUCHAINE SUSANNE	EXECUTIVE DIRECTOR OF HUMAN RESOURCES	DISTRICT OFFICE	7/1/2024	
LEWIS SHAWN	ASSISTANT SUPERINTENDENT	DISTRICT OFFICE	7/1/2024	
TERJESON KARI	DIRECTOR OF SPECIAL EDUCATION	DISTRICT OFFICE	7/1/2024	
VALLIERES LAURIE	EXECUTIVE DIRECTOR OF TEACHING AND LEARNING	DISTRICT OFFICE	7/1/2024	
GARZA TRACY	ASSISTANT PRINCIPAL	HIGH SCHOOL	7/1/2024	
HILEN CHARLES	ASSISTANT PRINCIPAL	HIGH SCHOOL	7/1/2024	
TYRRELL JACOB	PRINCIPAL	HIGH SCHOOL	7/1/2024	
BARTON KRISTEN	ASSISTANT PRINCIPAL	PIONEER	7/1/2024	
FERNANDES JOANNE	PRINCIPAL	PIONEER	7/1/2024	
NYSTROM JOHN	ASSISTANT PRINCIPAL	PIONEER	7/1/2024	
CLAUSON ALEX	PRINCIPAL	SALTAR'S POINT	7/1/2024	
MILLS ANGELO	DEAN OF STUDENTS	SALTAR'S POINT	7/1/2024	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT - MAY 15, 2024

Name	Position	FTE	Location	Effective Date	Action	Comment
MERRITT LINDA	HI-CAP TEACHER	0.80	CHLOE CLARK/CHERRYDALE	8/31/2024	RESIGNATION	
SCHRIMSHER DAKOTA	TEACHER	1.00	HIGH SCHOOL	8/31/2024	RESIGNATION	
RAUSCHENDORFER MATTHEW	TEACHER	1.00	SALTAR'S POINT	8/26/2024	NEW HIRE	
SMITH KYLE	TEACHER	1.00	SALTAR'S POINT	8/26/2024	NEW HIRE	
ROBLES DAVID MATTHEW	TEACHER	1.00	HIGH SCHOOL	8/31/2024	RESIGNATION	
AXTELLE RACHEL	SPECIAL EDUCATION COORDINATOR	1.00	STUDENT SERVICES	8/26/2024	NEW HIRE	
LEVY JUSTINE	SLP	1.00	STUDENT SERVICES	8/26/2024	NEW HIRE	Non-Continuing Leave Replacement

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - MAY 15, 2024

Name	Position	Hours	Location	Effective Date	Action	Comment
HOOKER MARKI	PARAPROFESSIONAL	6.50	CHLOE CLARK	8/31/2024	LEAVE OF ABSENCE	LOA for the 2024-25 School Year

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

CO-CURRICULAR PERSONNEL REPORT - MAY 15, 2024

Name	Position	Location	Effective Date	Amount	Comment
BROWN AIMEE	6TH GRADE CAMP COUNSELOR	PIONEER	04/08/2024	$ 600.00	
GIDLEY AMANDA	6TH GRADE CAMP COUNSELOR	PIONEER	04/08/2024	$ 1,200.00	Two Sessions
GIDLEY AMANDA	6TH GRADE CAMP COORDINATOR	PIONEER	04/08/2024	$ 600.00	
GUILLEN BRITTNEY	6TH GRADE CAMP COUNSELOR	PIONEER	04/08/2024	$ 600.00	
HALLER KYLE	6TH GRADE CAMP COUNSELOR	PIONEER	04/08/2024	$ 600.00	
HERIG JILL	6TH GRADE CAMP COUNSELOR	PIONEER	04/08/2024	$ 600.00	
JOHNSTON BREANNE	6TH GRADE CAMP COUNSELOR	PIONEER	04/08/2024	$ 1,200.00	Two Sessions
MCJUNKINS TRINA	6TH GRADE CAMP COUNSELOR	PIONEER	04/08/2024	$ 1,200.00	Two Sessions

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 923-05-15-24

Inter-district Agreements

WHEREAS, each school district of the State of Washington is authorized by RCW-13.030 to participate in the inter-district agreements, and secure appropriate educational opportunities for its students;

NOW, THEREFORE, BE IT RESOLVED that the Superintendent of Steilacoom Historical School District No. 1 be authorized to enter into an inter-district agreement with the following school districts for the 2024-25 school year: Clover Park School District, Franklin Pierce Schools, North Thurston Public Schools, Puget Sound ESD, Tacoma Public School District, and University Place School District, to receive educational services for students with disabilities ages 3 through 21.

BE IT FURTHER RESOLVED that the Superintendent of Steilacoom Historical School District may enter into additional interlocal agreements with other school districts, community colleges, technical colleges, or other educational entities to provide educational services for students whenever the Superintendent deems it to be in the best interests of students. Agreements authorized by the superintendent that are expected to cost in excess of $350,000 for the fiscal year will be provided to the board as an information item in the next regularly scheduled board meeting background as a consent agenda item.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on May 15, 2024.

BOARD OF DIRECTORS

_____
Chair

_____
Director

_____
Director

_____
Director

_____
Director

ATTESTED TO BY:

_____
Secretary, Board of Directors

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 924-05-15-24

Delegating Authority to WIAA

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. grants authority to each school district board of directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, Laws of 1975-76, 2nd Ex. Sess. authorizes school district boards of directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board Of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32, Laws of 1975-76, 2nd Ex. Sess. and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the board of directors of the Steilacoom Historical School District No. 1 being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

NOW THEREFORE, the board of directors of the Steilacoom Historical School District No. 1 hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

Adopted by a majority of the Board of Directors of Steilacoom Historical School District No. 1 at the Regular Board Meeting held on May 15, 2024.

BOARD OF DIRECTORS

_____
Chair

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Director

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Director

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Director

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Director

ATTESTED TO BY:

_____
Secretary, Board of Directors

INTERSCHOLASTIC OFFICIALS L&I COVERAGE STATEWIDE

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State Labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's participation survey.

Steilacoom Historical School District No. 1
511 Chambers Street
Steilacoom, WA 98388

Resolution No. 925-05-15-24

Authorization to Employ Certificated Personnel For 2024-2025 School Year

WHEREAS, the Board of Directors of Steilacoom Historical School District No. 1 has a statutory obligation to employ certificated personnel by written contract; and

WHEREAS, it is essential to the success of the District's educational program that personnel vacancies for the ensuing school year be identified in advance so that well-qualified replacements may be located and employed; and

NOW, THEREFORE, BE IT RESOLVED:
The individual employment contracts shall be issued forthwith to those certificated personnel determined by the Superintendent to be entitled to an offer of employment for the 2024-2025 school year.

APPROVED this 15th day of May, 2024, in regular session, by the Steilacoom Historical School District No. 1 Board of Directors.

BOARD OF DIRECTORS

_____
Chair

_____
Director

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Director

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Director

_____
Director

ATTESTED TO BY:

_____
Secretary, Board of Directors

Resolution 925 5-15-24	
NAME	**FTE**
ALBERT ROYCE F	1.0
ALMEIDA KAITLYN	1.0
ANDERSON ERIN	1.0
ANTONOWICZ KAREN	1.0
ASATO DANIELLE	1.0
BALDO EARTHA	1.0
BARTLETT TYLER JASON	1.0
BATHURST ERIN	1.0
BEAULIEU DEREK M	1.0
BERENTSON LISA	1.0
BLANCHARD STANLEY	1.0
BRADBURY THOMAS	1.0
BRINKHAUS ANGELA	1.0
BROWN AIMEE NALEE	1.0
BRUGMAN CHRISTOPHER	1.0
BUCKHOLZ SARAH	1.0
BUJACICH KRISTINA	1.0
BURKES RODERICK	1.0
BYRD MEGAN	1.0
BYRD NATHAN	1.0
CARLTON TRISSA	1.0
CASTIGNAGIE BRITTANY	1.0
CHASE RENEE	1.0
CHONTOFALSKY VALERIE	1.0
CHRISTENSEN LEANN L	1.0
CINQMARS MINDY	1.0
COPE BRIANNA	1.0
CROOK RACHEL	1.0
CROSSEN SHELLEY	1.0
CRUZ REBEKAH	1.0
CUNNINGHAM ABBY	1.0
CUSHMAN HELEN LOUISE	1.0
CYBULSKI EMILY	1.0
DAVIS DEIRDRE	1.0
DESALVO BUFFIE	1.0
DIAZ JACQUELINE	1.0
DILL MICAH	1.0
DORSCH SARAH	1.0
DUFFY DAWN	1.0
DYER KATELIN	1.0
EASTMAN KATHLEEN A	1.0
ECK KASEY	1.0
ELSHIRE KATHERINE	1.0
ENGQUIST SHEREE KAY	1.0
ENGSTROM HANNAH C	0.6

ENOS ROD	1.0
EVANS BETTINA B	1.0
FANNIN COLEMAN F	1.0
FOHRMAN JAMES	1.0
FORD JEREMIAH	1.0
FREEBY QUINN	1.0
GAFFEY KAYLA	1.0
GAFFEY SCOTT	1.0
GIDLEY AMANDA JOANN	1.0
GILLIAM JASON M	1.0
GOREL-TRUJILLO GAUDE	1.0
GUILLEN BRITTNEY	1.0
HALL DIANE	1.0
HALLER KYLE	1.0
HANSEN KEANE	1.0
HARWELL HANNAH	1.0
HAUSER NOBLE	1.0
HAYDEN CHRISTINA MARIE	1.0
HEINLEN MICHAEL	1.0
HENDEL TRACY	0.7
HENDERSON SAMANTHA	1.0
HERIG JILL	1.0
HEYING WENDY S	1.0
ISLER DENISE	1.0
JARNAGIN JAMES	1.0
JELLISON ELISABETH	1.0
JENNE ALEECE	1.0
JOHANSEN KATHERYN ANN	1.0
JOHNSON JACOB	1.0
JOHNSON RAYNAI	1.0
JOHNSTON BREANNE	1.0
JONES CARL	1.0
JOSLIN KHALSA	1.0
KADEL PATRICIA	1.0
KAMEL CARA	1.0
KAY HOLLY	1.0
KHALSA ADI	1.0
KIRBY BIANCA I	1.0
KIRBY BRIAN TODD	1.0
KNUTSEN RYAN	1.0
LANDES BONNIE	1.0
LUNDGREN WENDY	1.0
LYONS JILL R	1.0
MADSEN K C	1.0
MANGLONA KATELYN	1.0
MARLOW AMY	1.0
MARRERO AMANDA	1.0

MARSDEN MARY	1.0
MARTIN KYLIE	1.0
MARTIN MICHAEL	1.0
MATEUS STEPHANIE	1.0
MAZZUCA KINDRA	1.0
MCDONALD JODY	1.0
MCGEE VICTOR	1.0
MCGLOTHERN HOLLIS MIDORI	1.0
MCJUNKINS TRINA	1.0
MCNAMARA LISA	1.0
MERCIER LAURA	1.0
MILLER CAMERON	1.0
MILLER CRAIG A	1.0
MILLER KAMI	1.0
MILLER ZACH	1.0
MILTON ANDREW K	1.0
MOCK JANELLE	1.0
MORITZ SHELLEY	1.0
NEFF GABRIELA	1.0
NIERMAN TISHANGELA ARTELL	1.0
NIXON JULIE MARIE	1.0
NOLTING NATHAN	1.0
NORRIS LAURIE ANNE	1.0
OLIVER NICOLETTE	1.0
OLSON LANAE DIANN	1.0
OTTMAN JACKIE	1.0
PALACIOS LINDA	1.0
PEDDY KAREN	1.0
PERCEFULL SAMANTHA	1.0
PICKETT TAYLOR	1.0
PILON MARY CATHERINE	1.0
POSADA ADRIANA	1.0
PRICE ANDREA	1.0
PRUITT BRITTANY	1.0
RADTKE KELLY	1.0
RAE MELODY	1.0
RASCHKE RAGAN LEIGH	1.0
REGER JENNIFER	1.0
RENNER NATHAN	1.0
RIDGE CHRISTINE M	1.0
RIPP KAREN MARIE	1.0
RONTOS TANYA	1.0
SANNE CAROLINE	1.0
SCHMITZ SHANNON	1.0
SCHREIBER TRACY	1.0
SCHULTZ-BRACE KERI LYNN	1.0
SEEFELDT JAMES	0.5

SHEARER ALLISON	1.0
SIMON ABBY	1.0
SLATER LISA MARIE	1.0
SLATER MICHAEL	1.0
SLATER RYAN ANTHONY	1.0
SORTORE PATRICIA R	1.0
SPECHT JOAN	1.0
STEWART CATHRYN MICHELLE	1.0
STOUT JENESSA	1.0
STUGELMEYER SCOTT	1.0
STUTZ MIGUEL	1.0
SULLIVAN CAMILLE	1.0
TATE KIMBERLY	0.5
TATE MICHELLE	1.0
TAYLOR CHARM GENETTE	1.0
TAYLOR COURTNEY	1.0
THOMAS ALISSA	1.0
URIARTE LAVONNE R	1.0
VACCARO HIEDIE	1.0
VEGH MATTHEW	1.0
WEBSTER LINDSAY	0.6
WIDMAN COURTNEY	1.0
WILLIAMS ASHLEY	1.0
WILLIAMS LORIANN	1.0
WILMOVSKY JILL	1.0
WOOD SEAN	1.0
WYNN MARILYN LAVERNE	1.0
YOON LYDIA	1.0
YORK MELEESA	1.0
YUCKERT HEATHER R	1.0
ZAJAC-MATTES MEGGAN	1.0
ZAUNER LAYNE	1.0
ZENNER WHITNEY	1.0

Steilacoom Historical School District
511 Chambers Street Steilacoom, WA 98388 (253) 983-2200

SUPERINTENDENT/ SCHOOL BOARD APPROVAL REQUIRED
FIELD TRIP REQUEST FORM – A1

Superintendent approval required for overnight or over Cascade Mountain travel; School Board for out-of-state trips.

Date of Request: 5/07/24 School: SHS

Name of teacher(s) requesting field trip: Erin Anderson

Proposed student group: Varsity XC Team

Proposed date(s) of field trip: 9/27 to 9/28 Proposed destination(s): Portland

Departure time from School: 9 Am 9/27 Transportation by: ☐ Bus ☐ Private Car ☐ Air ☑ District School Vans

Return time to School: 4pm 9/28 Will students need meals: ☐ Yes ☑ No

Content area(s) addressed: XC Race - Nike Portland

Description of proposed field trip and ASB fundraising efforts (please attach itinerary):

See attached

Number of Students: 14 Number of Chaperones: 2

Revenue Source: ☐ General Fund (GF) ☑ ASB Is this in the ASB Budget? ☐ Yes ☐ No

Individual student cost to be used for: _____

Estimated individual student cost $_____

Current GF/ASB Fund Balance: $ $3195

Total Cost $ $2900

Account code 2003

Teacher Name: Erin Anderson Signature: Erin Anderson

Teacher Name: _____ Signature: _____

Approve **Deny**

Principal Name: J. Tymeh Signature: _____

* Over state border + overnight.

8.2019

Nike Portland XC Planned Itinerary - 9/27 to 9/28 - Cross Country 2024

Leave the school on Friday, 9/27, at 9 AM and go to the course located at:
Blue Lake Regional Park, Oregon

Check in to the hotel
Hampton Inn Portland East
3039 NE 181st AVE
Portland OR
503-669-7000

Depart from the hotel on Saturday morning and go to the meet. We will return to Steilacoom after both teams compete.

Cost:
XC will cover the cost of gas (use two school vans) - driven by Erin Anderson and Jim Seefeldt
XC will cover the cost of the hotel - 6 rooms @$220 each (includes breakfast)
XC will cover the cost of the entry fee for the meet

Attending: 7 varsity boys, 7 varsity girls

Students Pay for food

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: 05/15/2024

Strategic Focus Area

☒ Achieve

☐ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

Policy 2401 has been revised to use consistent language throughout the policy. Additionally, the update includes language allowing courses that are equivalent and qualify for College in the High School (CiHS) credit to count toward graduation requirements as approved by the superintendent.

RECOMMENDED ACTION:

I recommend the Board approve Policy 2401.

Report prepared by: Laurie Vallieres

COMPETENCY/~~MASTERY~~ PROFICIENCY BASED CREDITS

The district recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate ~~competency of skills,~~ proficiency of standards, and ~~mastery of concepts~~ competency of skills and concepts.

In order to recognize student proficiency, the superintendent will develop procedures to award credits to students based on demonstrated ~~mastery~~competency/proficiency across a range of skills in each content area, including but not limited to those identified in this policy.

To ensure cultural responsiveness and equity in awarding ~~mastery~~competency/proficiency-based credit, the district will collect and annually review disaggregated data to see which subgroups of students are receiving ~~mastery~~competency/proficiency-based credit. If disproportionality is found, the district will take appropriate actions to ensure equitable access to these crediting opportunities.

Students may obtain credit ranges from (.5) to (2) credits for passing an assessment that is aligned to state learning standards identified by the district in procedure 2401P. Students do not need to have attempted and failed a course before being eligible for these options.

Successful completion of next higher-level course: Credit may be awarded for a course when the student successfully completes the next higher-level course in a sequence that includes a natural progression of the learning standards from the previous course. State or locally determined learning standards will be used as the guide when making decisions regarding what courses should qualify.

One half credit (0.5), in the form of a P, may be awarded for successful completion (C or higher) of the semester immediately succeeding any failed class, provided that that sequence follows a natural progression of the same standards from the previous course.

Courses that are equivalent and qualify for College in the High School (CiHS) credit will count toward graduation requirements as approved by the superintendent.

The Arts

The board recognizes the value of providing students an education in the arts, including the disciplines of dance, media arts, music, theater, and visual arts. The arts engage all learning styles, and they lead to powerful and life-long habits, such as creativity, collaboration, communication, and critical thinking. The arts provide students with keys to understanding the world around them and strategies for learning, interpreting, and expressing their thoughts. Students may further develop their art skills through independent activities and programs. The district encourages students and their families to take advantage of any learning opportunities in the arts available to them.

The district will encourage students to learn the arts effectively at a high level of competency/ proficiency.

World Languages

The board recognizes the value of preparing students to be global citizens with the skills to communicate in English and other world languages. In our state's diverse communities, it is not unusual for students to have various opportunities to develop language skills, for example, by using the language at home, attending language programs offered in the community, learning online or living abroad. The district encourages students and their families to take advantage of any language learning opportunities available to them.

To enable students to fully benefit from the advantages of multilingualism, the district will encourage students to learn to understand, speak, read and write at a high level of language proficiency. Proficiency can also be demonstrated in languages that are only spoken or signed.

Health and Fitness

The board recognizes the value of providing students a health and physical education. Health and physical education comprise extensive content areas that include, but are not limited to, the development of knowledge and skills to be physically active, eat nutritiously, access reliable health information and services, communicate effectively, and set health- enhancing goals. Students may further develop their health and fitness skills through independent activities and programs. The district encourages students and their families to take advantage of any learning opportunities in health and physical education available to them.

Social Studies

The board recognizes the value of helping students become part of an active and engaged citizenry. A developed knowledge and understanding of social studies helps prepare students for post-secondary pathways, careers, and civic engagement. Students may further develop their social studies skills through independent activities and programs. The district encourages students and their families to take advantage of any social studies learning opportunities available to them.

The district will encourage students to learn social studies effectively at a high level of competency/proficiency. ~~The district also recognizes the importance of allowing students to learn at their own pace, and the educational benefits that can be gained by giving students the opportunity to demonstrate competency of skills, proficiency of standards, and mastery of concepts.~~

Integrated Environmental and Sustainability Education

The board recognizes the value of providing students instruction about conservation, natural resources, and the environment and helping students to be environmentally and sustainability literate. The board places a high value on environmental stewardship. Students may further develop their environmental and sustainability education skills through independent activities and programs. The district encourages students and their families to take advantage of any learning opportunities in environmental and sustainability education available to them.

English Language Arts

The board recognizes the value of preparing students to read, write, speak, listen, and use English effectively. These skills are necessary for college and career readiness in multiple disciplines. The

board also recognizes students may further develop these skills through activities and programs. The district encourages students and their families to take advantage of any English Language Arts learning opportunities available to them.

The district will encourage students to learn to read, write, speak, listen, and use English effectively at a high level of ~~mastery~~competency/proficiency.

Math

The board recognizes the value of preparing students in math for college, career, and life. Math skills are necessary for college and career readiness in multiple disciplines. Students may further develop these skills through independent activities and programs. The district encourages students and their families to take advantage of any math learning opportunities available to them.

The district will encourage students to use math effectively at a high level of ~~mastery~~competency /proficiency.

Science

The board recognizes the value of preparing students to become literate in science. Science plays an integral role in modern society and is an essential part of each student's education. When students are learning about science, they are also enhancing their skills in reading, writing, and math. Students may further develop their science skills through independent activities and programs. The district encourages students and their families to take advantage of any science learning opportunities available to them.

The district will encourage students to learn science effectively at a high level of competency/ proficiency.

Financial Education

The board recognizes the value of helping students understand the importance of financial education. Financial education includes knowledge and skills related to spending and saving, managing credit and debt, using a career plan to understand income potential, setting and working toward personal financial goals, and applying decision making to matters of personal finance. When students develop their financial education, they are better prepared for successful post-secondary pathways and careers. The district encourages students and their families to take advantage of any financial education learning opportunities available to them through independent activities and programs.

The district will encourage students to learn financial education effectively at a high level of competency/proficiency.

Legal References

RCW 28A.230.090 High school graduation requirements or equivalencies — Reevaluation of graduation requirements — Review and authorization of proposed changes — Credit for courses taken before attending high school — Postsecondary credit equivalencies

WAC 180-51-050 High school credit — Definition

~~WAC 180-51-051 Procedure for granting students mastery-based credit~~

~~WSSDA Model Policies 2402 through 2409~~

Cross References

2410 – High School Graduation Requirements

Adoption Date: 02.24.21
Steilacoom Historical School District No. 1
Revised: 11.16.22

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: 05/15/2024

Strategic Focus Area

☒ Achieve

☐ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

SHSD currently utilizes Wonders (McGraw Hill, 2017) as its ELA curriculum in grades K-5. To further develop foundational literacy skills, we have actively sought a cost-effective supplementary program to promptly address our students' foundational early literacy needs, in response to student assessment data.

“UFLI Foundations is an explicit and systematic program created by the team at the University of Florida Literacy Institute (UFLI—pronounced “you fly”). The program introduces students to the foundational reading skills necessary for proficient reading.
It follows a carefully developed scope and sequence designed to ensure that students systematically acquire each skill needed and learn to apply each skill with automaticity and confidence. The program is designed to be used for core instruction in the primary grades or for intervention with struggling students in any grade.”

Through the DoDEA grant, Operation ELEVATE, the Steilacoom Historical School District began piloting UFLI Foundations to improve phonics instruction in the fall and winter of the 2023-2024 school year. Our pilot team took a diverse approach, testing the program in all three tiers of instruction (whole class, small group intervention, and a special education setting) to get a sense of how well it could work in all areas of our schools. To evaluate progress and gather feedback, quantitative data was collected, a survey and focus group were conducted.

Teachers participating in the UFLI pilot shared insights into their experiences through the survey and focus group discussions. Feedback highlighted overall satisfaction with the program's user-friendliness and effectiveness in both whole class and intervention settings.

The impact on student learning was a central focus of the evaluation, revealing encouraging outcomes across various literacy skills. Teachers observed significant improvements in decoding ability, fluency, and overall confidence in reading. Notably, UFLI was credited with transformative effects, particularly for students with dyslexia, who showed remarkable progress. Moreover, the program positively influenced highly capable students, fostering advanced language skills and critical thinking abilities. Overall, teachers noted increased student engagement, confidence, and willingness to tackle complex texts, indicating a promising trajectory for UFLI's role in enhancing literacy education within the district.

The Instructional Materials Committee (IMC) reviewed the UFLI materials on 5/1/2024.

RECOMMENDED ACTION:

The Instructional Materials Committee recommends that the Board adopt UFLI Foundations as an explicit and systematic phonics program for K-2 as a supplement to our current ELA curriculum.

- Materials purchased for the 24-25 school year will utilize DoDEA 2023 funds.
- Anderson Island materials for the 24-25 school year will be purchased out of Title II funds.
- Professional Development for staff will occur in August of 2024 and will be paid for utilizing DoDEA 23 funds.

Report prepared by: Laurie Vallieres

Developed for teachers, by teachers, with teachers

What is UFLI Foundations?

UFLI Foundations is an explicit and systematic program created by the team at the University of Florida Literacy Institute (UFLI—pronounced "you fly"). The program introduces students to the foundational reading skills necessary for proficient reading. It follows a carefully developed scope and sequence designed to ensure that students systematically acquire each skill needed and learn to apply each skill with automaticity and confidence. The program is designed to be used for core instruction in the primary grades or for intervention with struggling students in any grade.

How does it work?

UFLI Foundations provides teachers with detailed but easy to follow lesson plans that follow this eight-step routine:

1. Phonemic Awareness
2. Visual Drill
3. Auditory Drill
4. Blending Drill
5. New Concept
6. Word Work
7. Irregular Words
8. Connected Text

Steps 1 through 4 serve as a warm-up and review of previously taught concepts. Step 5 is an explicit introduction to a new concept, including guided practice reading and spelling words. Steps 6 through 8 are opportunities to apply concepts through reading and writing activities at the word and text level.

What specific skills are targeted in the program?

UFLI Foundations targets the following foundational reading skills:

- Phoneme blending and segmentation practice
- Accuracy and automaticity of grapheme-phoneme correspondences
- Decoding automaticity of words with previously learned concepts
- Explicit introduction of new concepts
- Decoding and encoding practice
- Reading and spelling irregular words
- Reading and spelling connected text

What is special about UFLI Foundations?

UFLI Foundations strikes the perfect balance between structure and responsiveness to students' needs. The program features ample opportunities for students to practice, along with built-in gradual release. It provides teachers with detailed lesson plans, an instructional slide deck to accompany each lesson, and downloadable materials for homework or center activities.

UFLI Foundations is an example of an educative curriculum. This means that simply using the materials and lesson structure will add to your professional knowledge and skills in key areas:

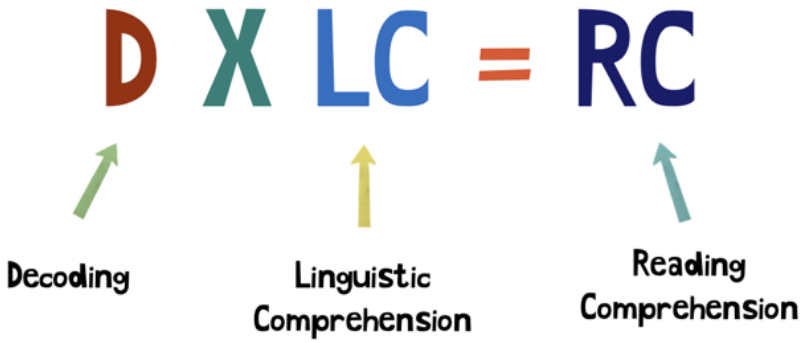
- The process of reading acquisition
- Key linguistic elements necessary for reading
- Evidence-based instructional methods that promote reading proficiency

Another key component that sets UFLI Foundations apart is the professional development available to prepare teachers to implement the lessons. You may choose to take advantage of webinars, videos of lesson components being taught, and other online resources that will help you make the most of UFLI Foundations.



Is UFLI Foundations aligned with the science of reading?

If you are familiar with the science of reading, you may have heard of the "simple view of reading," (Gough & Tunmer, 1986) which states that reading comprehension is the product of decoding and linguistic comprehension. This concept can be visualized as a mathematical formula:



If either decoding or linguistic comprehension is weak, the effect is multiplied. That is, you can never have better reading comprehension than the level of development of either your decoding or linguistic comprehension skills.

With this in mind, UFLI Foundations addresses the "D" part of the equation: decoding. In many instances, students fail assessments of reading comprehension not because they cannot synthesize complex ideas presented in text, but because they do not have access to such ideas because they cannot decode the text. Ensuring students can fluently decode text affords them the opportunity to apply and refine their linguistic comprehension skills, construct meaning from text, and more accurately demonstrate their understanding on assessments.

Is UFLI Foundations research-based? Is UFLI Foundations evidence-based?

UFLI Foundations is research-based. This means it was developed to align with what decades of reading research has shown to be effective. We incorporated findings from research on word reading development and effective instruction to build an explicit and systematic program for teaching children to read and spell words.

UFLI Foundations is also evidence-based. Before releasing the program, we spent two full years developing and piloting each component. We observed lessons, and we got feedback from teachers who were using the program. Most importantly, we assessed student progress, and we found that students who received instruction using UFLI Foundations made significant gains in phonemic awareness, decoding, and oral reading fluency.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: May 15, 2024

Strategic Focus Area

☐ Achieve

☒ Support

☐ Connect

☒ Plan

BACKGROUND INFORMATION

District staff has prepared the 2025-2030 Capital Facilities Plan for school board and community review. Following a 14-day SEPA notice period and review by the Town of Steilacoom, City of DuPont, and Pierce County, the board will be asked to consider the final plan at their regularly scheduled June school board meeting.

The plan this year incorporates new studies on student generation rates and enrollment projections. Those studies are included in the board's background materials.

Also included in this year's updated plan are impact fee calculations that address statutory changes regarding impact fees. Specifically, the plan now calls out specific types of residential units where no fee is collected, and provides for a discretionary reduction for certain fees. These will be covered in the presentation.

The Capital Facilities Plan is shared with the Town of Steilacoom, the City of DuPont, Pierce County and the greater SHSD community. This plan will be adopted by reference as a part of the local jurisdiction's Comprehensive Plan for purposes of identifying whether school facilities are adequate to serve existing and proposed new development.

RECOMMENDED ACTION:

No action is requested. For information and review only.

Report prepared by:
Shawn Lewis, Assistant Superintendent

CAPITAL FACILITIES PLAN

2025 - 2030

June 2024



Steilacoom Historical School District No. 1

511 Chambers Street
Steilacoom, WA 98388
(253) 983-2200

Board of Directors

Patrick Lewis
Jennifer McDonald
Loujanna Rohrer
Samuel Scott
Melanie Tinsley

Dr. Kathi Weight, Superintendent

Prepared by the
Steilacoom Historical School District No. 1

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STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1

BUILDING SITES

ADMINISTRATIVE OFFICE
511 CHAMBERS STREET
STEILACOOM, WA 98388
WEBSITE: www.steilacoom.k12.wa.us

DISTRICT OFFICE 511 Chambers Street Steilacoom, WA 98388	(253) 983-2200 (253) 584-7198 (fax)	**Kathi Weight – Superintendent** **Gwen Miller – Executive Asst. to Superintendent**
CHERRYDALE PRIMARY SCHOOL 1201 Galloway Steilacoom, WA 98388	(253) 983-2500 (253) 583-8478 (fax)	**Ryan Douglas - Principal** **Laura Johnson - Office Coordinator**
CHLOE CLARK ELEMENTARY SCHOOL 1700 Palisades Blvd DuPont, WA 98327	(253) 583-7100 (253) 964-0935 (fax)	**Loretta Duncan - Principal** **DeAnn Thysens- Office Coordinator**
SALTAR'S POINT ELEMENTARY SCHOOL 908 Third Street Steilacoom, WA 98388	(253) 983-2600 (253) 581-9083 (fax)	**Alex Clauson - Principal** **Barbara Giannetti– Office Coordinator**
ANDERSON ISLAND ELEMENTARY SCHOOL 13005 Camus Road Anderson Island, WA 98303	(253) 884-4901 (253) 884-7835 (fax)	**Mike Miller - Principal** **Dana Ballou - Secretary**
PIONEER MIDDLE SCHOOL 1750 Bob's Hollow Lane DuPont, WA 98327	(253) 583-7200 (253) 583-7292 (fax)	**JoAnne Fernandes- Principal** **Claudia Duenas - Office Coordinator**
STEILACOOM HIGH SCHOOL 54 Sentinel Drive Steilacoom, WA 98388	(253) 983-2300 (253) 983-2393 (fax)	**Jake Tyrrell - Principal** **Sharon Larson - Office Coordinator**
Maintenance Center 1117 Diggs Street Steilacoom, WA 98388	(253)584-7241 (253)582-5826 (fax)	**Shae Emery, Maintenance and Facilities Manager** **Sheila Murphy, Department Specialist**

TAB 1 INTRODUCTION

The Steilacoom Historical School District No. 1 (SHSD) has prepared this Capital Facilities Plan (CFP) to assess the facilities needed to accommodate projected student enrollment at acceptable levels of service, as well as a more detailed schedule and financing program for capital improvements, over the next six years (2025-2030). The CFP is intended to be shared with the Town of Steilacoom, the City of DuPont, Pierce County and the greater SHSD community. This report assesses the following:

- The anticipated growth within the District's boundaries;
- The anticipated school enrollment growth through the 2025-2030 planning period;
- The new school facilities required to meet the needs of this expanding student enrollment; and
- As applicable, the school impact fee calculations based on the capacity projects necessary to address growth needs.

Residential development has historically preceded any school construction and has never progressed in an orderly and coordinated manner. Selection of school sites and the construction of schools have generally followed the construction of new homes. This historic process of school construction following residential growth has left a gap between available space and the student population. As a result, schools have commonly become overcrowded. Compounding the situation is the state's historic and consistent underfunding of the State Construction Assistance Program by using construction cost allocations and eligible area estimates that are far below normal and reasonable levels. In addition, the required time to acquire property, design facilities, acquire all necessary permits, and to construct facilities also contributes to overcrowded schools.

Relief for overcrowded schools has primarily come from local residents who have supported tax levies and bond issues. Voter approval of school levies and bond issues is becoming more difficult as other interests vie for property tax dollars. In addition, many existing residents are questioning the equity of having to pay the full costs of the educational facilities needed to serve new residents. In an effort to overcome the perceived inequity of property tax supported levies and bond issues, school districts have sought conditions upon development activity to provide a share of the local financial support needed for the construction of school facilities.

This Capital Facilities Plan is designed to support the use of school impact fees as provided for under the 1990 Growth Management Act. Therefore, this Plan consists of:

- An inventory of the existing schools, support facilities and properties owned by Steilacoom Historical School District No.1;
- An enrollment history and projection for the 2025-2030 time frame;
- An identification of the District's current "level of service" with respect to capital facilities;
- A forecast of the District's need for new construction, modernization, and new construction-in-lieu-of modernization; and

- A plan that will finance the proposed construction projects within projected funding capacities and clearly identify sources of public money for such purposes. The CFP is designed to support school impact fees authorized by Pierce County, as implemented by Steilacoom Historical School District No. 1 and other municipalities that may collect school impact fees on behalf of the District.

In addition, the CFP will also provide a basis for mitigation under the State Environmental Protection Act (SEPA) or the State Subdivision Act.

TAB 1 DISTRICT STATEMENTS AND CORE VALUES

DISTRICT VISION STATEMENT

"The best education for every student."

DISTRICT MISSION STATEMENT

The mission statement for the Steilacoom Historical School District No.1, in partnership with our communities, is to educate and prepare responsible citizens who can contribute and adapt in a changing world.

DISTRICT CORE VALUES

Academics
We commit to engage all students by using effective instructional practices, challenging students to reach their fullest potential.

Collaboration
We practice purposeful, professional, student-centered collaboration.

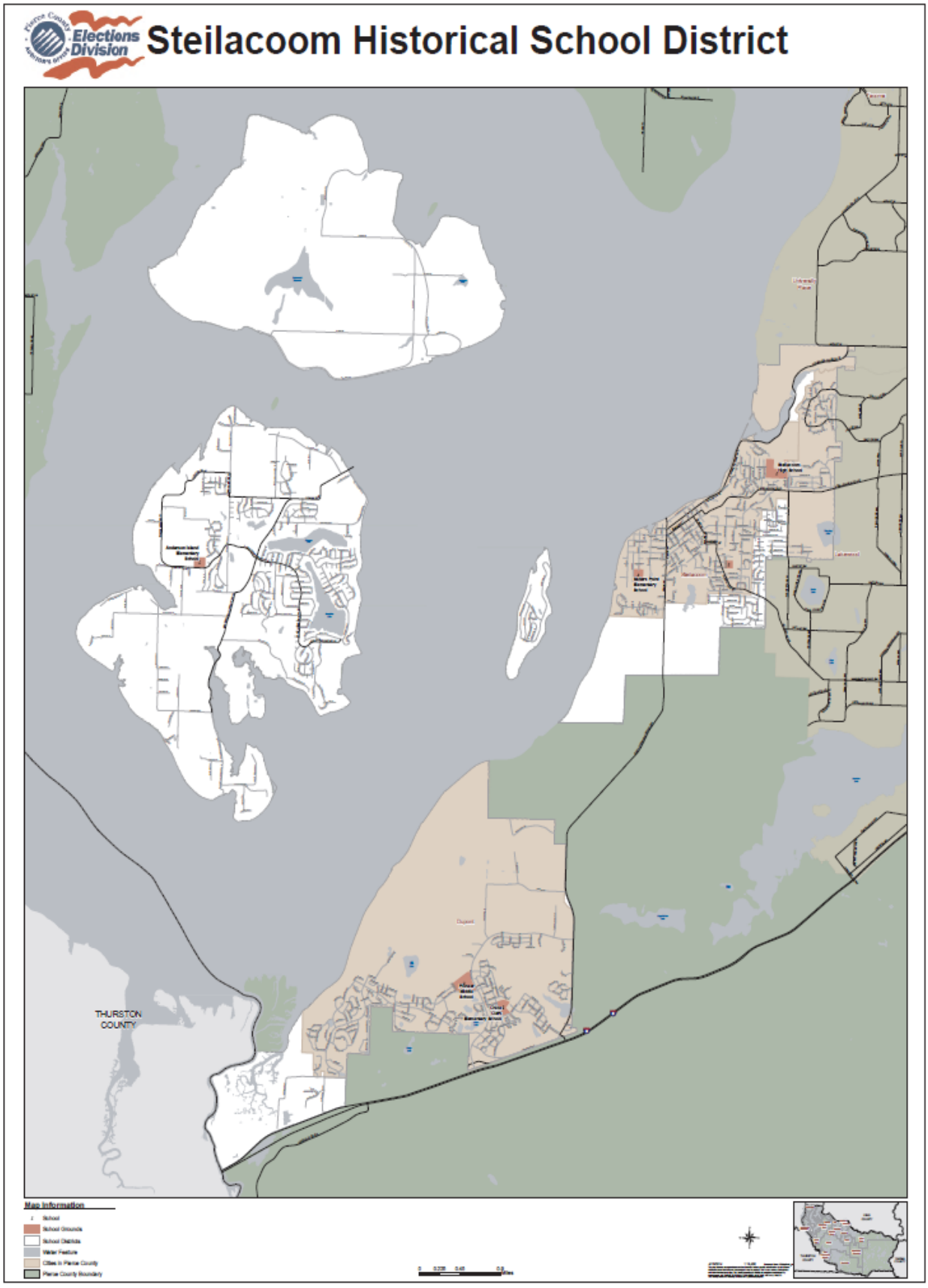
Climate
We ensure a positive, respectful and safe learning climate, responsive to students' individual needs.

Integrity
We commit to act with honesty and integrity, respecting all diversities.

Community
We welcome and encourage family and community involvement, where each member of the school community is a valued partner.

Accountability
We, the SHSD learning community, share in the responsibility for attaining academic and fiscal goals by providing educators with the necessary tools and resources for success.

TAB 1 DISTRICT MAP



TAB II LOCATION AND DESCRIPTION OF SCHOOL FACILITIES

The chart below lists and describes each school facility site within the District. This represents the most accurate inventory of square footage (SF) for the individual facilities within the District as reviewed by District staff and included on the most recent OSPI ICOS Inventory. The numbers below do not include SF areas for portable buildings but do include covered outdoor play areas.

2022 Steilacoom Historical School District Facility Inventory			
School	Location	Grades	Square Footage
Anderson Island ES	Anderson Island	K-3 and pre-K	5,144
Cherrydale Primary	Steilacoom	K-3 and pre-K	42,083
Saltar's Point ES	Steilacoom	4-5 (all district)	55,235
Chloe Clark ES	DuPont	K-3 and pre-K	59,333
Pioneer Middle School	DuPont	6-8 (all district)	103,128
Steilacoom High School	Steilacoom	9-12 (all district)	133,374
Total Sites - 6		Total Square Footage	398,297

TAB II HISTORY OF FACILITIES

1. School District Building Data

Date	Building	Cost	Location
1851	Log Building	Unknown	Main & Commercial
1858	First Public School	$450 Contributions/Partial Payment	Starling & Frederick
1892	Second Public School	$10,000.00	Chambers & Sequalish
1916-17	Third Public School	$15,000.00	Chambers & Sequalish
1952	All Purpose School	$133,953.00	Chambers & Nisqually
1962	Cherrydale School	$183,597.00	Galloway and C
1966	Cherrydale Addition	$175,646.00	Galloway and C
1968	Pioneer Addition	$405,422.00	Chambers & Nisqually
1969	Silver Beach Site	$42,000.00	**SOLD**
1972	Saltar's Point School	$605,860.00	Third & Beech
1976	Oakbrook Site	$42,500.00	**SOLD**
	Consolidation with Anderson Island and DuPont School Districts		
1979	Acquisition of Laughbon Jr./Sr. High School; Anderson Island and Harriet Taylor schools		
1981	Steilacoom High School	$12 million	Sentinel Drive
1986	District Office	$100,000	Steilacoom, WA
2000	Chloe Clark Elementary	$1.7 million	Palisade Boulevard
2006	Chloe Clark Elementary School Addition/Modernization	$6.0 million	DuPont, WA
2007	Anderson Island Elementary New Multipurpose Room	$951,460	Anderson Island, WA
2008	New Pioneer Middle School	$34.0 million	DuPont, WA
2008-2009	Steilacoom HS Addition /Modernization	$27.0 million	Steilacoom, WA
2011	Pioneer Middle School Classroom Air Conditioning	$461,967	DuPont, WA
2012	Saltar's Point Modular Classrooms	$724,000	Steilacoom, WA
2015	Remodel of SHS Classrooms	$710,972	Steilacoom, WA
2021	Maintenance Site Acquisition	$700,000	Steilacoom, WA
2022	Maintenance Center Addition	$2.2 million	Steilacoom, WA
2022	Elementary #5 Site Acquisition	$4.8 million	DuPont, WA

2. Land/Parcel Holdings and Disposition

In 2010, the District purchased a 13.5-acre parcel (tax parcel identification No. 761500022 located immediately directly north of Steilacoom High School. In November 2013, the Board passed Resolution 810-11-13-13 to approve the surplus of a 3.77-acre portion of that site, and it remains for sale. It is the intent of the District to utilize a portion of this site for additional parking and athletic fields. The timing of this expansion is subject to the successful passage of a bond proposition.

In July 2022, the Board approved the purchase of a 10-acre elementary school site in the City of DuPont located on McNeil Street adjacent to Marshall Circle. The District intends to construct the next elementary school on this site. The timing of this expansion is subject to the successful passage of a bond proposition.

The District owns a 14.71-acre site located on Manchester Place within the City of DuPont. This 14.71-acre site in DuPont was intended to serve as the location for a planned new school. The Board declared this property surplus subsequent to the acquisition of the McNeil Street property in 2022. The 14.71-acre site is currently available for sale.

3. History of Capital Facility Planning and Construction

To meet increasing population and provide a sturdier building, the Town of Steilacoom approved in 1913 the construction of a new brick structure at the cost of $15,000.

During the early part of the 1990's, about a dozen portable classrooms were placed to accommodate the growing enrollment at Cherrydale Primary School, Saltar's Point Elementary, and Pioneer Middle School. After the Town of Steilacoom placed a moratorium on the number of portables that could be sited, the District held public information meetings designed to inform residents about the critical situation. When the bond election was held in 1996 to approve general obligation bonds of $38,000,000, voters rejected it. A second election, held in the following year was approved.

In 1997, voters approved by over 60%, a proposition for construction and improvements to the District's elementary schools and high school but rejected a second proposition to build a new middle school.

Instead, the old Steilacoom School serving as Pioneer Middle School underwent an extensive retro-fit to make the building earthquake safe. In addition, the cafeteria was remodeled and enlarged and the gymnasium floor was replaced. The results of that retro-fit were demonstrated during the February 28, 2001 earthquake. A portion of Proposition #1, or $2,003,000, was designated for technology—computers, software and related equipment.

Following approval of the 1997 Capital Facilities Bond, plans were started for work on Cherrydale Primary School, Saltar's Point Elementary School, and Anderson Island Elementary

School. To accommodate school-age students in the DuPont community, ground was broken in fall 2000 for a new elementary school. Chloe Clark Elementary School was dedicated in August 2001 and 180 students were enrolled for the following school year.

On May 17, 2005, District voters approved Steilacoom Historical School District No. 1 to issue $55.9 million dollars in general obligation bonds to finance a 6-year construction program. The District received approximately $17. 1 million dollars in state match dollars to assist in funding.

The 2005 bond projects included:

- Completing Phase II of Chloe Clark Elementary School
- Building a new middle school
- Building an addition to Steilacoom High School
- Modernizing the existing portion of Steilacoom High School
- Building a new multi-purpose room at Anderson Island Elementary School
- Completing other priority renovations/modernization projects

Bond sales were executed in two phases: June 2005, $22 million dollars and July 2006, $33.9 million dollars. The 2005 bond projects are complete.

The board passed in November 2012 Resolution 787-10-24-12 to approve the addition of a modular building containing two classrooms to be placed at Saltar's Point Elementary to accommodate enrollment growth. The two classrooms are now in place.

In 2008, the Board of Directors gave the Citizens Advisory Committee the task of exploring options regarding the buildings that make up the old Pioneer Middle School site. The Committee's recommendation included consolidation of all SHSD administrative offices into the 1918 building. The District converted the 1918 Building into an administrative building in August of 2014 which has enabled all of the District's administrative staff to be housed in one building.

In the fall of 2016, the Board of Directors discussed the development of a comprehensive facility improvement plan for the District. It adopted a community based process that included board presentations, listening sessions, and a community based committee. The committee provided a set of recommendations to the Board of Directors in October 2018 and finalized their recommendations in November of 2018. The committee recommendations included:

- Increasing facility capacity at each school level,
- Construction of a maintenance/transportation facility, and
- Special program spaces to meet the needs of students and the community.

In October 2022, the Board of Directors resolved to place a bond measure before voters in February 2023 that would have:

- Built an elementary school in DuPont, addressing capacity issues at all elementary schools within the district;
- Constructed an expanded performing arts center at the high school;

- Provided an additional athletic field and a covered stadium at the high school;
- Increased facility capacity at the middle and high school;
- Improved traffic safety and flow at all schools; and
- Addressed ongoing facility safety and security needs for students.

Voters narrowly defeated the bond measure in February 2023 and again in April 2023. The board intends to re-engage the community in broad based process prior to placing another bond issue on the ballot. In November 2023, voters approved a capital and technology levy to address some of the more emergent capital needs that could be funded through a levy without a significant increase in the overall tax rate within the district.

4. Future Capital Facility Plans

The District's projected enrollment growth is anticipated to be greatest at the elementary level over the next six years. Elementary schools are also impacted by increased special education needs and other special programs. Modest growth is also expected at both the middle and high school.

A significant factor of the projected enrollment growth is directly related to additional planned housing in the Old Fort Lake Subarea in DuPont. A new development is in the planning process which includes between 2,750 and 4,000 housing units. Developers have indicated that the housing units would be added over a period of 6 years, but the exact timing depends on a variety of external factors. Demographers and city staff have indicated that the complete development is more likely to occur over a 10 to 20-year period. Enrollment projections anticipate the housing additions over a 10-year period.

To meet these capacity needs, the Board envisions the need for another school for K-5 students in DuPont. If a new elementary school is not constructed, the District would need to add additional classrooms at Chloe Clark as an interim planning measure. In July 2022, the Board approved the purchase of a 10-acre elementary school site in the City of DuPont located on McNeil Street adjacent to Marshall Circle. The District intends to construct the next elementary school on this site. Discussions are underway with developers who intend to build multifamily housing in the City of DuPont regarding additional school sites and other mitigation measures that may be required, which could impact the location of the next elementary school

Subject to voter approval, the District intends to begin construction of this school during the six year planning period of this Capital Facilities Plan.

The District will also consider other alternatives to address enrollment growth including but not limited to adding modular classrooms at existing schools within the District.

TAB II PARCEL SUMMARY BY LOCATION

The following tab contains information on the District's current property holdings.

The list of parcels and approximate square feet data is from Pierce County Assessor-Treasurer online database files:

School/Facility/Parcel Description	Address City	Pierce County Tax ID parcel #	Approximate acreage	Notes
Steilacoom High School	54 Sentinel Steilacoom	7615000681	32.50	With two easements from DSHS. 13.50 acres were purchased north of the HS in late 2010
Pioneer Middle School	1750 Bob's Hollow Lane DuPont	0119263011	20.00	
Old Pioneer Middle School Site	511 Chambers Steilacoom	2305000600	3.26	Converted into administrative building in 2014
Saltar's Point Elementary School	908 3rd St Steilacoom	7260000072	7.69	2008 New parcel number 7260000072
Cherrydale Primary School	1201 Galloway Steilacoom	0219052048	7.24	Parcels 0219052045 and 0219052046 were sold to Pierce County in 2011; parcel 0219052047 was sold in 2012
Chloe Clark Elementary School	1700 Palisades Blvd DuPont	0119264010	10.01	
Anderson Island Elementary School	13005 Camas Rd Anderson Island	0119052002	N/A	Parcel is owned by the AI Park Board and is leased to SHSD
District Office Annex	510 Chambers St Steilacoom	2305000651	0.20	
Vacant Undeveloped Parcel	Sentinel Drive Steilacoom	7615000022	13.5	Purchased in 2010
Vacant Undeveloped Parcel	Manchester Place DuPont	3001000010-3001000050	14.71	Purchased in 2012 Surplused and under contract
Vacant Undeveloped Parcel	McNeil Street DuPont	0119341006	10.0	Purchased in 2022
Maintenance Facility	Diggs St, Steilacoom		3.7	Purchased in 2021

TAB III STUDENT ENROLLMENT TRENDS

1. DISTRICT GROWTH

Steilacoom Historical School District No. 1 has reviewed historical demographic trends and actual enrollments. The combined student population from the Town of Steilacoom, the City of DuPont, and Pierce County is expected to result in an overall increase in student enrollment due to increased residential growth within these communities.

Using in-school building enrollment figures, the District's elementary school enrollment (grades K-5) grew from 966 students in 2003 to 1,305 students in 2023. During that same period, the Middle School (grades 6-8) student enrollment grew from 529 students to 745 students. Overall student enrollment for grades 9-12 increased from 675 students in 2003 to 785 FTE (headcount of 913 students) in 2023. Fall 2023 enrollment figures show continued long-term growth at the elementary and secondary levels, though the most current years have been impacted by the COVID-19 pandemic. The District is monitoring stabilization of enrollment following this impact.

The District implemented the following grade configuration model to address actual and projected growth of the elementary school student population:

a. Anderson Island Elementary School: Grades Pre-K-3rd
b. Cherrydale Primary School: Grades Pre-K to 3rd
c. Chloe Clark Elementary School: Grades Pre-K to 3rd
d. Saltar's Point Elementary School: Grades 4th to 5th
e. Pioneer Middle School: Grades 6th to 8th
f. Steilacoom High School: Grades 9th to 12th

This grade configuration model may change once a new elementary school is operational to allow elementary students in DuPont to be served within DuPont.

2. ENROLLMENT AND PROJECTIONS

The Washington State Superintendent of Public Instruction (OSPI) provides enrollment projections based on the "Cohort Survival" method. This method of enrollment projection uses historic patterns of student progression by grade level to measure the portion of students moving from one grade level up to the next cohort or grade. This ratio or survival rate is used in conjunction with current birth rates as a base for statewide enrollment projections. The OSPI system is useful, but has obvious inadequacies in representing the unique growth conditions of individual school districts. Historically, OSPI projections in growing school districts tend to underestimate the actual student enrollment growth. Furthermore, the OSPI projections do not wholly anticipate new students from new development within the District. As such, the OSPI projections are considered conservative. In addition, recent enrollment anomalies due to the COVID-19 pandemic make the OSPI projections fairly unreliable for predicting near-term future enrollment growth.

School enrollment growth and distribution over the next six years in Steilacoom Historical School District will be influenced by several factors. A primary factor will be overall population growth in the District.

The District is using a modified cohort survival projection for purposes of this Capital Facilities Plan. The cohort projection was prepared by a consultant and considers historic growth trends, future building plans and availability, birth rates, as well as economic and various other factors that contribute to overall population growth. The modified cohort survival rates provide projections that balance between achieving recency and stability.

Most school districts in the Puget Sound area and across the state experienced enrollment decreases recently with remote learning and uncertainties related to school instruction. The SHSD enrollment decrease in 2020-21 was larger on a percentage basis than many other local school districts. It may take an additional year for enrollment and the associated increases in student population to return to the prior trend. Because the District updates this CFP on an annual basis, adjustments will be made annually as needed if COVID 19 assumptions are incorrect.

The District engaged an outside demographer to conduct a demographic study for the 2025-2030 Capital Facilities Plan update. This demographic study used a cohort survival model with adjustments for new housing. There were several alternative forecasts provided and the District is relying on the demographer's preferred forecast in the report. The preferred forecast is based on birth counts, birth forecasts, grade level enrollment trends, and assumptions about the number of students likely to be added from new home construction over time. For purposes of the modified cohort survival projection, the demographer's preferred forecast uses a six-year average of continuing grades to balance the cohort projections between periods of decline and increase.

The housing component of the forecast assumes that the District will see a substantial number of new housing unites added over the next decade. Most of this is related to a project in the Old Fort Lake Subarea in the City of DuPont – which alone is expected to add about 3,000 units between 2025 and 2035.

In Steilacoom, a new masterplan community is expected to add residential units within the Cherrydale attendance area. The types of residential units and timeline for construction has not been finalized.

The following tables provide the District's historical enrollment data and the projections by grade level through the 2029-30 school year.

HISTORICAL STUDENT ENROLLMENT 2008-2023
ACTUAL HEADCOUNT ENROLLMENTS ON OCTOBER 1st*

GRADES	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
K**	204	224	206	217	244	255	212	237	233	247	238	248	199	233	216	175
1st Grade	235	232	224	223	231	234	256	223	263	242	245	269	238	226	248	219
2nd Grade	199	238	240	255	234	214	229	271	215	256	237	261	253	244	226	225
3rd Grade	231	211	241	242	249	227	207	243	267	220	258	248	236	258	230	223
4th Grade	216	226	214	257	263	238	196	206	219	264	226	248	228	232	252	218
5th Grade	236	219	234	244	246	264	252	208	216	228	262	223	221	232	233	240
6th Grade	244	240	221	253	241	265	268	269	247	239	239	299	230	239	225	256
7th Grade	194	242	227	238	261	236	247	277	280	242	249	247	273	236	255	243
8th Grade	218	203	227	248	230	266	228	253	280	277	231	261	242	272	240	245
9th Grade	199	232	205	242	226	224	247	231	255	278	291	232	240	240	263	237
10th Grade	188	210	223	201	225	221	217	258	231	262	268	298	222	245	236	268
11th Grade	197	187	219	223	204	226	212	215	238	173	231	251	245	194	231	208
12th Grade	119	160	159	179	189	190	208	200	196	190	162	193	218	219	178	199
Total Enrollment	**2,680**	**2,824**	**2,840**	**3,022**	**3,043**	**3,060**	**2,979**	**3,091**	**3,140**	**3,118**	**3,137**	**3,278**	**3,045**	**3,068**	**3,033**	2,956

*Reflects in-person instruction only except for 2020 COVID 19 Remote Learning enrollment.
**Earlier years converted to full-day K for purposes of comparison with enrollment projections.

ENROLLMENT HEADCOUNT BY GRADE SPAN

Enrollment by Grade Span	Oct. 2022	Oct. 2023	Projected Enrollment Oct 2024	Projected Enrollment Oct 2025	Projected Enrollment Oct 2026	Projected Enrollment Oct 2027	Projected Enrollment Oct 2028	Projected Enrollment Oct 2029
Elementary (K-5)	1,405	1,300	1,245	1,220	1,259	1,305	1,354	1,427
Middle School (6-8)	720	744	760	751	737	729	747	736
High School (9-12)	908	912	898	899	911	949	954	960
TOTAL	**3,033**	**2,956**	**2,903**	**2,870**	**2,907**	**2,983**	**3,055**	**3,123**

Source: Demographic Trends and Enrollment Projections, William L Kendrick PHD, Page 53

TAB IV LEVEL OF SERVICE

1. INTRODUCTION

The Growth Management Act (GMA) requires that school districts provide "level of service" or "school capacity" data as a component of their Capital Facilities Plan (CFP). The GMA was developed, in part, to help ensure public services, including schools, necessary to support development will be adequate to serve said development at the time the development is available for occupancy and use, without decreasing current service levels below locally established minimum standards. In other words, each public service needs to clearly define their service level so that service level can be maintained in the face of new development.

2. DEFINITION

The "level of service" is based on the number of classrooms available at each school and the desired average class load. Inherent in the level of service are the types and amounts of space required to accommodate the District's adopted educational program. The educational program standards which typically drive facility space needs include grade configuration, optimal facility size, class size, educational program offerings, as well as classroom utilization and scheduling requirements.

In addition to factors that affect the amount of space required, government mandates and community expectations may affect how classroom space is used. For example, State requirements related to full day kindergarten and reduced class sizes impact the level of service. In addition, traditional educational programs offered by school districts are often supplemented by non-traditional or special programs such as special education – resource and self-contained, special education 18-21-year-old transitional program, English Language Learner (ELL), Title I, Learning Assistance Program (LAP), music education, highly capable, special education preschool, computer labs, career and technical education, etc. These special or non-traditional educational programs can have a significant impact on the available student capacity of school facilities. For example, the District currently has approximately 425 students (approximately 13% of its total student population) participating in Special Education Programs.

Variations in student capacity between schools often result in special or non-traditional programs offered at specific schools. These special programs require classroom space, which can reduce the permanent capacity of some of the buildings housing these programs. Some students, for example, leave their regular classroom for a short period of time to receive instruction in these special programs. Newer schools within the District have been designed to accommodate many of these programs. However, older schools often require space modifications to accommodate special programs, and in some circumstances, these modifications may reduce the overall classroom capacities of the buildings.

District educational program standards will undoubtedly change in the future as a result of changes in special programs, class sizes, grade span configurations, use of new technology, and other physical aspects of the school facilities. The school space inventory will be reviewed

periodically and adjusted for any changes to the educational program standards. These changes will also be reflected in future updates of this Capital Facilities Plan.

The District does not consider portables as being ideal instructional space for students and/or staff members. By design, portable classrooms separate their occupants from the rest of a school's student body and/or staff members. In addition, the increased enrollments that portables afford may exceed the optimal size of the "core" facilities of the permanent building(s); such spaces as the gymnasium, the library, the restrooms, the main office, and the food service facilities.

3. SUMMARY

The Growth Management Act (GMA) requires that school districts provide "level of service" or "school capacity" data to support requests for impact fees from residential developers. With respect to public schools, the "level of service" is a quantifiable measure of the capacity available to support the instruction of students.

Steilacoom Historical School District No. 1 has elected to define its "level of service" in terms of each student's share of the District's permanent school facilities, with reference to the District's standard for average class load and identification of classrooms available for regular instruction. The level of service (LOS) is dictated by the amount of space required to accommodate the District's adopted educational program. The LOS will change as the District changes its educational program and it must be reviewed and modified periodically.

Steilacoom Historical School District No. 1 has adopted an organization that houses kindergarten through fifth grade in elementary schools, sixth through eighth grade in middle school, and ninth through twelfth grade in high school.

The District has adopted a traditional calendar beginning in late August or early September (prior to Labor Day) and ending in mid-June, and a traditional daily schedule with academic classes beginning in the early morning (between 7:35 a.m. and 9:05 a.m.) and ending 6.5 hours after the start time. Although the District continues to study alternate organizations, calendars, and schedules, the District believes the adopted organization is educationally sound and reflects community values.

The District's educational program includes individual and small group work, as well as full class activities. Portable classrooms, which are neither intended for nor function as long term educational space, are excluded from the level of service calculation. Portables are considered adequate only for supplemental programs and interim housing.

The capacity for each facility is established by multiplying the regular classrooms available by the District's standard for average class load (the "Standard of Service"). Spaces used for special program needs are excluded from the definition of regular classrooms. Core facilities and special use facilities are compared to classroom capacity to confirm that facility capacity is not limited by limitations in core facilities.

The District's adopted Standard of Service is as follows:

	Standard of Service
High School	25 students/classroom
Middle School	25 students/classroom
Elementary	20 students/classroom

Using the Standard of Service and updated information regarding classroom utilization, the District's current facility capacity, current enrollment, and projected facility need, is as follows:

Facility	Area (SF)	Teaching Stations**	Existing Capacity (Based on Service Standards)	Actual October 2023 Enrollment	Projected Oct 2029 Enrollment
Steilacoom High School	133,374	41	1,025	912	960
Pioneer Middle School	103,128	31	775	746	736
Mainland Elementary Schools*	156,651	60	1200	1,282	1,411
Anderson Island Elementary	11,366	2	40	16	16
Total Elementary			1,220	1298	1,427
Total Secondary			1,800	1658	1,696

*Does not include modular classroom capacity.
**Regular classroom use only.

School District Cost Per Student*

Each year, Steilacoom Historical School District provides to Pierce County the costs expended per student as an update to the Capital Facilities Plan. Building and equipment costs at each educational facility are rounded up and reflect the District's capital improvement campaign costs as completed in 2010.

School Facility	Building Costs	Equipment Costs	Total Costs
Anderson Island Elementary School	$ 946,000	$ 50,000	$ 996,000
Cherrydale Primary School	$ 9,457,000	$ 400,000	$ 9,857,000
Chloe Clark Elementary School	$ 9,727,000	$ 450,000	$10,177,000
Saltar's Point Elementary School	$ 6,765,000	$ 350,000	$ 7,115,000
Pioneer Middle School	$34,244,000	$1,800,000	$36,044,000
Steilacoom High School	$30,597,000	$ 630,000	$31,227,000

The current cost per student based upon capacity enrollment figures is as follows:

Elementary Student	$22,698
Middle School Student	$44,186
High School Student	$30,465

*Information as required by Pierce County. Reflects cost per student based on project costs and capacity identified at the time of construction of the relevant facilities. Does not reflect cost per student based upon updated facility construction costs and use.

TAB V THE DISTRICT'S CONSTRUCTION PLAN

1. INTRODUCTION

From district to district, it is common to find variations in the grade level configurations, class size requirements and instructional programs depending upon a local community's educational philosophy and the needs of the students to be served. Such variations between districts do impact the design and the cost of newly constructed school facilities.

In late 2016, the district began a planning process with a Capital Facilities Advisory Committee made up of community members, staff, district officials, students, Town of Steilacoom and City of DuPont representatives. The Committee began their work in 2018. The purpose of the Steilacoom Historical School District's Facilities Advisory Committee (FAC) was:

- Establish a long-term Capital Projects Plan
- Recommend short- and long-term solutions related to the District's deferred maintenance, educational adequacy of schools, safety and security, future plans and use of district property; and
- Consider a future capital bond proposition.

The Capital Facilities Advisory Committee was presented data to study and evaluate the overall condition of district facilities to identify and prioritize potential facility modifications, replacements, additions and/or closures to best enhance student achievement opportunities, and support the ongoing economic development and a healthy community. This data included:

- Facility Condition Assessment - Deferred Maintenance;
- Educational Standards;
- Safety and Security Standards;
- Technology;
- School Capacity;
- Enrollment;
- Demographics; and
- Financial Data.

2. THE NEW CONSTRUCTION PROGRAM

The ability to move forward on the construction of any new school facility in the Steilacoom Historical School District is dependent on many factors. First, the District needs to have local funding available to pay for the cost of new school facilities. Normally, school districts secure the majority of their local funds through the sale of general obligation bonds, as approved by the qualified voters of their districts. The authority to issue and sell such bonds rests in the Constitution and laws of the State of Washington, including RCW 28A.530.010 and RCW 84.52.056.

The State of Washington has set forth recommended site size standards, as defined in WAC 392-342-020. Specifically, for an elementary school, the minimum standard is five (5) acres plus

an additional one (1) acre for each one hundred (100) pupils of a school's maximum enrollment. For junior and senior high schools, the minimum standard is ten (10) acres plus an additional one (1) acre for each one hundred (100) pupils of a school's maximum enrollment. These recommended acreages provide space for the school building(s) and the appropriate support facilities such as play fields, athletic facilities and parking.

Of particular importance to Steilacoom Historical School District No. 1, is the eligibility for State School Construction Assistance. Such State assistance is used along with local funds to pay for the cost of new school facilities. However, State monies cannot be used to purchase school sites, to make off-site improvements and/or fund those specific items spoken to in WAC 392-343-120. The formula for determining the exact amount of State funding assistance a district can receive is set forth in WAC 392-343-020.

To address capacity needs, the District plans to construct a new elementary school in the City of DuPont. The District has completed the conceptual design stage for this school but the District's voters will need to approve a bond measure to fund the construction of this school.

3. SUMMARY

To accommodate enrollment growth, Steilacoom Historical School District No. 1 completed the 2005 Capital Improvement Program which benefitted four schools. The completion of Phases II and III to Chloe Clark Elementary School resulted in a student capacity increase from the original 175 student capacity. The 2,865 square foot multipurpose building at Anderson Island Elementary was added to accommodate up to 40 students. Pioneer Middle School, which can hold 775 students, opened in August 2008. The addition and modernization of the existing Steilacoom High School was completed in 2009. Steilacoom High School can now hold 1,025 students.

Currently, Elementary Schools on the mainland are all over capacity based on Service Standards (see page 22).

To address projected long term growth in the District, the District plans to construct a new elementary school in DuPont within the six year planning period of this Capital Facilities Plan. The District may also add portable facilities as needed to provide interim capacity for elementary grades.

TAB VI THE DISTRICT'S FINANCE PLAN

1. INTRODUCTION

The Steilacoom Historical School District No. 1 clearly recognizes the long-term value of capital facilities planning. The execution of the 2005 Capital Improvement Program, discussed earlier in this report, helped address the District's need for permanent facilities to accommodate students from new housing developments.

The District's long-planned modernization of its older facilities (Cherrydale, Saltar's Point, and Anderson Island Elementary Schools), construction of a future elementary school in DuPont, and the addition of modular classrooms is dependent on a means of financing modernization or new construction. The costs associated with new construction and modernization identified in the District's Construction Plan and anticipated state and local funding are presented in Tab 5. The District uses an impact fee methodology that is based upon the Pierce County school impact fee ordinance.

In this Capital Facilities Plan, based on current enrollment projections and the need to construct a new school to meet capacity needs related to growth, the District is requesting school impact fees.

The District's Funding Plan identifies the specific funding sources, amounts of funding, and the unique relationships that exist between funding sources for the projects spelled out in the District's Comprehensive Plan.

2. COST FACTORS

Factors: A number of factors influence the total cost and, specifically, the local share of any new school construction project. The major factors that impact the cost of new school construction are as follows:

1. The per acre cost of school sites will vary considerably from district to district. In general, the more urban the district tends to be, the costlier the school sites.

2. The acreage of available property and the use ability of acreage will not always match the preferred school site sizes.

3. The proximity of needed utilities (i.e., water, sewer, electricity, etc.) and roadways to a new school site are oftentimes a significant cost variable.

4. The nature of the instructional programs housed in school facilities drastically impact the cost of those facilities. The square foot cost of senior high schools is almost always higher than elementary and middle schools. The square footage costs of middle schools are usually higher than elementary schools. Specialized facilities for Vocational and Special Education programs can also increase construction costs.

5. The posture of the local governmental planning agencies (i.e., City or County) will affect such items as off-site street improvements, landscaping, street signaling, and signage, etc.

6. The "bidding climate" at the time a new school project comes on line is terribly important. Normally, the less construction work available the more competitive the general contractors become and vise-versa.

7. The experiences and competence of the lowest bidding and general contractor and their major subcontractors can also impact the final cost of any new school project.

8. The State's "funding assistance percentage", as determined in accordance with the formula set forth in RCW 28A.525.166, establishes the relationship between the local and state funding of any new school construction project.

9. The enrollment projection provisions of the State's "space allocations" determine just how much area of a new school facility will be eligible for State School Construction Funding Assistance. Building a new school (i.e., elementary, middle, senior high) without full "unhoused" eligibility increases the amount of local funds that have to go into a project.

10. The State funding assistance formula also impacts the level of state financial assistance. See WAC 392-343-060.

Site Acquisition: The first major expense of any new school construction project is the cost to purchase the site. Property acquisition cannot be funded with State School Construction Funding Assistance. Land costs are strictly a local school district expense.

In addition to the location, site size and availability to utilities, other factors can also impact the cost of school sites. For example, the general condition of the real estate market, zoning and the overall construction suitability of a site do influence the price.

Construction Estimates: The second major expense of any new school construction project is the cost of actually developing the site and constructing the buildings(s). Such costs include payment for planning, designing, engineering, constructing, furnishing, and equipping new school facilities. In addition, at times, new portable classrooms are purchased and sited at new schools and/or existing portable classrooms are moved to new school sites.

3. FUNDING SOURCES

School districts utilize budgets consisting of a number of discrete funds. However, for the most part, the capital needs of any school system are addressed with the Capital Projects Fund and the Debt Service Fund.

1. The Capital Projects fund is used for purposes such as: (a) to finance the purchase and development of school sites; (b) the construction of new facilities and the modernization of existing facilities; and (c) the purchase of initial equipment, library books and textbooks for new facilities. Revenues accruing to the Capital Project Fund come primarily from bond sale proceeds, capital levy collections, and state matching funds. However, Revenues from the General Fund, the sale of property and contributions can also be accrued to the Capital Projects Fund. School impact fees and mitigation fees are maintained in segregated accounts.

2. The Debt Service Fund is used as a mechanism to pay for bonds. When a bond issue passes, a school district sells bonds that have a face value and an interest rate. Local property taxes are adjusted to provide the funds necessary to meet the approved periodic payments on sold bonds. The proceeds from the taxes collected for this purpose are deposited in the Debt Service Fund and drawn out for payments at the appropriate times.

As noted earlier, school districts receive funds for capital program purposes from a variety of sources. Those sources are described as follows:

Bonds: Bonds are financial instruments having a face value and an interest rate, which is determined at the time and by the conditions of their sale. Bonds are backed by the "full faith and credit" of the issuing school district and may be paid from proceeds derived from a specific increase in the property taxes for that purpose. The increase in the taxes results in an "excess levy" of taxes beyond the constitutional limit, so the bonds must be approved by a vote of the people in the jurisdiction may not exceed five (5) percent of the assessed value of the property within that jurisdiction at the time of issuance. Bonds are multi-year financial instruments, generally issued for 10-20 years. Because of their long-lasting impact, they require both an extraordinary plurality of votes and a specific minimum number of voters for validation. The positive votes must equal or exceed 60 percent of the total number of voters in the school district who cast ballots in the last general election.

Proceeds from bond sales are limited by bond covenants and must be used for the purpose(s) for which the bonds are issued. They cannot be converted to a non-capital or operating purpose. The life of the improvement resulting from the bonds must meet or exceed the term of the bonds themselves.

Capital Levies: Capital Levies differ from bonds in that they do not result in the issuance of a financial instrument and, therefore, do not affect the "bonded indebtedness" of a school district. This method of financing is a straight increase in property tax rates to produce a voter-approved dollar amount. The amount generated from the capital levy is then available to a

district in the approved year. The actual levy rate itself is determined by dividing the number of dollars approved by the assessed valuation of the total district at the time the taxes are set by the County Council. While a typical period for capital levies is one or two years, they can be approved for up to a six-year period at one election. The amounts to be collected are identified for each year separately and the tax rates set for each individual year. Like bond issues, capital levies must be used for the specific capital purpose(s) that they were passed. They cannot be converted to a non-capital or operating purpose.

State Funding Assistance: The State of Washington has a Common School Construction Fund. The State Board of Education is responsible for administration of the funds and the establishment of matching ratios. The Office of the Superintendent of Public Instruction (OSPI), has determined that Steilacoom School District's 2024 funding assistance ratio is 52.15% for those expenses that are defined as eligible for state funding assistance. However, the District's planned elementary school capacity project in this six-year plan are not anticipated to qualify for state funding.

The base to which the percent is applied is the cost of construction, as determined by the Construction Cost Allocation. The Construction Cost Allocation is an index of construction costs that is used by the state to hold, define, or limit their level of support. This particular construction cost index rarely matches the actual cost of school construction in districts across Washington State. Nevertheless, the Construction Cost Allocation for school construction costs for July 2024 is $375.00 per square foot.

The formula for determining the amount of state matching support can be expressed as AxBxC=D, where

A= eligible area (determined by OSPI's student square footage allowances)
B= The Construction Cost Allocation (in dollars per square foot)
C= A school district's applicable state funding assistance rate
D= the amount of state fiscal assistance to which a district will be entitled. Qualification for state matching funds involves an application process. Districts may submit information for consideration by the State Board of Education, which meets once every two months during the year. Once approved, the district qualifies for matching funds in a sequence, which recognizes the existing approvals of previous submittals. Failure of a school district to proceed with a project in a timely manner can result in loss of a district's "place in line".

New construction projects are eligible for a state reimbursement at 100% of the Construction Cost Allocation for matchable construction costs. In addition, state statute provides that modernization of new-in-lieu-of replacement projects are eligible for state reimbursement at 100% of the Construction Cost Allocation.

Funds for the state match come from the Common School Construction Fund using revenues accruing predominately from the sale of renewable resources, primarily timber, from state school lands being set aside by the Enabling Act of 1889. If these sources are insufficient to meet current needs, the legislature can appropriate additional funds or the Superintendent of Public Instruction can prioritize projects for funding.

As noted in WAC 392-343-057, in the event that state matching monies are not available to fund a specific school project, then school districts may proceed at their own financial risk. At such time state monies do become available, reimbursement will be made to the district for the state's share of said project.

The District is currently not eligible for state reimbursement for new construction.

Impact Fees: According to RCW 82.02.050, the definition of an impact fee is *"… a payment of money imposed upon development as a condition of development approval to pay for public facilities needed to serve new growth and development, and that is reasonably related to the new development that creates additional demand and need for public facilities, that is a proportionate share of the cost of the public facilities, and that is used for facilities that reasonably benefit the new development. "Impact fee" does not include a reasonable permit or application fee."*

Impact Fees can be collected where a District demonstrates an "un-housed student need" as determined by applying the district's level of service to projected growth from new residential development. The amounts to be charged are calculated based on the costs for providing the space for the projected number of students in each residential unit.

The District determines the cost per unit by using a student generation rate. The Pierce County School Impact Fee Ordinance, Table 4A-1 of Chapter 4A.30 of the Pierce County Code, identifies the school impact fee formula and defines the "Student Factor" as follows:

"Student Factor" is the number derived by a School District to describe how many students of each grade span are expected to be generated by development activity. Student factors shall be based on District records of average actual student generated rates for new developments constructed over a period of not more than five years prior to the date of the fee calculation; provided that, if such information is not available in the District or if there are no developments in the District similar to that being proposed, the District may use data from districts with similar demographics, or, if no other data sources are reasonably available, county-wide averages.

For purposes of this year's CFP, the District is relying on a 2024 student generation rate study prepared by an independent consultant. The District has, in previous updates to its Capital Facilities Plan, used student factors from nearby school districts where the sample size of development within the District has not been adequate to produce a reliable District-specific student factor. The District will revisit student generation rates in future updates to the Capital Facilities Plan.

The Student Factors are as follows:

Single Family Dwelling Units:	
Elementary – K through 5:	.108
Middle School – 6 through 8:	.074
High School – 9 through 12:	.080
Total:	**.261**
Townhouse Units:	
Elementary – K through 5:	.370
Middle School – 6 through 8:	.093
High School – 9 through 12:	.111
Total:	**.574**
Multi-Family Dwelling Units:	
Elementary – K through 5:	.100
Middle School – 6 through 8:	.038
High School – 9 through 12:	.036
Total:	**.174**

Source: William Kendrick PHD (2024 study on file with District).

For impact fees, the District's Board of Directors must first adopt a Capital Facilities Plan with recommended fees and then, the towns, cities, and counties located within the District boundaries must then adopt a school impact fee ordinance and adopt or update the District's recommended fee. Within the Steilacoom Historical School District, those general government jurisdictions include the Town of Steilacoom, the City of DuPont and Pierce County.

Furthermore, developers may contribute properties which will have value to a district. In such cases, the developer is entitled to a credit for the actual cost of the provided property. This credit can reduce or eliminate the mitigation or impact fee that would be chargeable under the mitigation/impact fee calculation.

The District collects school impact fees from new residential development in unincorporated Pierce County, the Town of Steilacoom, and the City of DuPont. The District is not requesting school impact fees from residential units with fewer than 2 bedrooms, and accessory dwelling units (ADU) until such time that data becomes available to reasonably calculate the specific impact from those units. The District also does not intend that school impact fees be collected from residential units in communities that are restricted to ages 55 and over as these units typically do not generate students to the school system.

The Pierce County school impact fee ordinance requires that the calculated fee be discounted by 50% and, in addition, artificially caps fees and updates the capped fee each year based upon an escalation factor.

District impact fees are calculated for Single Family Units, Townhouses, and a composite rate for Multi-Family Residential Units using the data provided on Enclosure 1 of this plan. The Board of Directors has determined that the impact fee assessed for each townhouse unit will receive a discretionary adjustment to limit the fee to be no greater than the calculated fee for Single Family Units. This adjustment is being made until such time as the number of units increases or the data becomes less volatile. The board retains the right to eliminate this discretionary adjustment in future plan updates.

The Town of Steilacoom and City of DuPont generally use the District's recommended fee as a basis for the fee amount.

As noted above, the District utilized an independent consultant to research the student generation rate specific to the District in 2024. The District will make decisions regarding any future adjustment to the impact fee as the CFP is updated annually.

Enclosures 1 through 2 to this tab include the District's 2024 impact fee calculations and data for use in 2025.

5. THE DISTRICT FUNDING PLAN

The District's Funding Plan is designed to identify the specific funding resources, the amounts of funding needed and the unique relationships that exist between funding sources for each of the capital projects set forth in the District's Construction Plan. The District does not expect to receive state matching funds for construction of the new elementary school. The District anticipates that the new elementary school will cost approximately $48,000,000 (hard construction costs only). The District's voters will need to approve a bond measure to fund construction of the new school. Impact fee revenue will also be used to fund the planning and construction of any new school or additions to existing schools identified as growth related projects. Impact fees may also be used to fund portable facilities needed for interim growth-related capacity.

The District's excess assessed value used to calculate the bond rate is $5,378,155,188 for the 2024 levy year.

Other minor sources of funding include grants, bequests, and proceeds from the sales of excess property. They are usually a small part of the total financing package.

Steilacoom Historical School District
Six Year Capital Facilities Plan
Assumes Capital Levy, Bond Sale, and Property Sale

	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	6 Year Totals
New Elementary School		$ 100,000		$ -	$ 30,000,000	$ 30,000,000	$ 60,100,000
High School Expansion						$ 3,000,000	$ 3,000,000
Middle School Expansion						$ 3,000,000	$ 3,000,000
Elementary Modular Classrooms			$ 500,000				$ 500,000
Hig School Roof and Building Envelope		$ 500,000	$ 1,400,000				$ 1,900,000
Chloe Clark Traffic / Site Improvements		$ 400,000					$ 400,000
Cherrydale Traffic/ Site Improvements		$ 350,000					$ 350,000
Saltar's Point Traffic/ Site Improvements		$ 250,000					$ 250,000
Cherrydale HVAC		$ 1,000,000					$ 1,000,000
Chloe Clark HVAC			$ 1,250,000				$ 1,250,000
Other HVAC or Major System Upgrades		$ 250,000	$ 250,000		$ 250,000	$ 250,000	$ 1,000,000
Technology Improvements	$ 200,000	$ 100,000	$ 100,000				$ 400,000
Districtwide Lighting		$ 150,000	$ 150,000	$ 75,000			$ 375,000
Districtwide Security		$ 100,000	$ 100,000	$ 75,000			$ 275,000
Replace Field at High School			$ 800,000				$ 800,000
McNeil Street Land	$ 2,200,000	$ 2,150,000					$ 4,350,000
Staff Costs - Management							$ -
Total Costs	**$ 2,400,000**	**$ 5,350,000**	**$ 4,550,000**	**$ 150,000**	**$ 30,250,000**	**$ 36,250,000**	**$ 78,950,000**
Beginning Balance	$ 150,000	$ 900,000	$ 5,700,000	$ 4,300,000	$ 4,300,000	$ 24,200,000	
Property Sale		$ 4,000,000					
Capital Levy	$ 3,000,000	$ 6,000,000	$ 3,000,000				
Impact Fees	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	
Bond Proceeds					$ 50,000,000	$ 20,000,000	
Total Resources	**$ 3,150,000**	**$ 10,150,000**	**$ 3,150,000**	**$ 150,000**	**$ 50,150,000**	**$ 20,150,000**	
Ending Balance	**$ 900,000**	**$ 5,700,000**	**$ 4,300,000**	**$ 4,300,000**	**$ 24,200,000**	**$ 8,100,000**	

ENCLOSURE 1 (Impact Fee Planning Factors) to TAB VI District Finance Plan

Student Factors-Single/Townhouse/Multi-Family	
Elementary	.108/.370/.100
Middle School	.074/.093/.038
High School	.080/.111/.036

Temporary Facilities Costs	
Elementary	$500,000
Middle School	$500,000
High School	$500,000

Planned Student Capacity Per Facility	
Elementary	475
Middle School	600
High School	1,200

Permanent/Temporary Square Footage	
Elementary	168,017/1,927
Middle School	103,128
High School	133,374
Total	398,553/1,927

Site Acreage Site	
Elementary	10 acres
Middle School	N/A
High School	N/A

State Funding Assistance
Rate: 52.15% (high school eligible)

Construction Cost Allocation $375.00

Site Cost per Acre	
Elementary	$480,000
Middle School	N/A
High School	N/A

Gen. Obligation Bond Interest Rate
Bond Buyer Index (Feb. 2024 avg) 3.48%

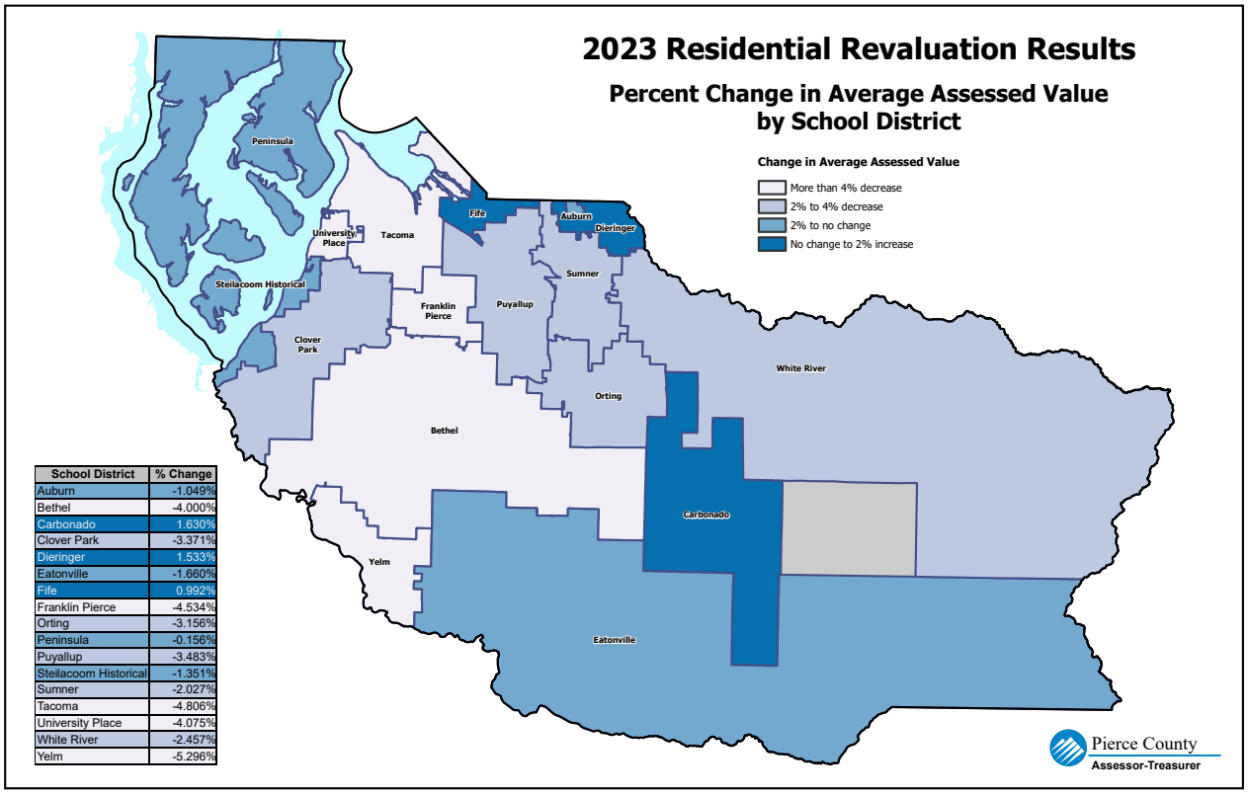
New Facility Construction Cost
Elementary (475) $60,000,000

Assumed District Debt Service Tax Rate	
Current $/1,000	$1.20

SPI Square Footage per Student	
Elementary (K-5)	90
Middle School (6-8)	108
High School (9-12)	130
Special Education	144

Average Assessed Value	
Single Fam. Res.	$539,161
Townhouse	$373,190
Multi Family Composite	$217,544
P.C. Assessor-Treasurer	

Average Assessed Value Percentage Changes by School District



School District	% Change
Auburn	-1.049%
Bethel	-4.000%
Carbonado	1.630%
Clover Park	-3.371%
Dieringer	1.533%
Eatonville	-1.660%
Fife	0.992%
Franklin Pierce	-4.534%
Orting	-3.156%
Peninsula	-0.156%
Puyallup	-3.483%
Steilacoom Historical	-1.351%
Sumner	-2.027%
Tacoma	-4.806%
University Place	-4.075%
White River	-2.457%
Yelm	-5.296%

ENCLOSURE 2 (Impact Fee Single/Multi-Family Dwelling Unit) to TAB VI District Finance Plan

STEILACOOM HISTORICAL SCHOOL DISTRICT
SCHOOL IMPACT FEE CALCULATION
2025-2030

School Site Acquisition Cost:
((AcresxCost per Acre)/Facility Capacity)xStudent Factor

	Facility Acreage	Cost/ Acre	Facility Capacity	Student Factor SFR	Duplex	Townhouse	Student Factor Apartment	Cost/ SFR	Cost/ Townhouse	Cost/ MF
Elementary	10.00	$ -	475	0.108	0.000	0.370	0.061	$0	$0	$0
Middle	25.00	$ -	600	0.074	0.000	0.093	0.031	$0	$0	$0
High	40.00		1,200	0.080	0.000	0.111	0.025	$0	$0	$0
							TOTAL	$0	$0	$0

School Construction Cost:
((Facility Cost/Facility Capacity)xStudent Factor)x(Permanent/Total Sq Ft)

	%Perm/ Total Sq.Ft.	Facility Cost	Facility Capacity	Student Factor SFR	Duplex	Townhouse	Student Factor Apartment	Cost/ SFR	Cost/ Townhouse	Cost/ MF
Elementary	99.99%	$ 60,000,000	475	0.108	0.000	0.370	0.061	$13,641	$46,732	$7,704
Middle	99.99%	$ -	600	0.074	0.000	0.093	0.031	$0	$0	$0
High	99.99%	$ -	1,200	0.080	0.000	0.111	0.025	$0	$0	$0
							TOTAL	$13,641	$46,732	$7,704

Temporary Facility Cost:
((Facility Cost/Facility Capacity)xStudent Factor)x(Temporary/Total Square Feet)

	%Temp/ Total Sq.Ft.	Facility Cost	Facility Size	Student Factor SFR	Duplex	Townhouse	Student Factor Apartment	Cost/ SFR	Cost/ Townhouse	Cost/ MF
Elementary	100.00%	$ 500,000	40	0.108	0.000	0.370	0.061	$1,350	$4,625	$763
Middle	0.01%	$ -	50	0.074	0.000	0.093	0.031	$0	$0	$0
High	0.01%	$ -	50	0.080	0.000	0.111	0.025	$0	$0	$0
							TOTAL	$1,350	$4,625	$763

State Funding Assistance Credit:
CCA x OSPI Square Footage x Funding Assistance % x Student Factor

	Current CCA	OSPI Square Footage	District Funding %	Student Factor SFR	Duplex	Townhouse	Student Factor Apartment	Cost/ SFR	Cost/ Townhouse	Cost/ Apartment
Elementary	$ 375.00	90	0.00%	0.108	0.000	0.370	0.061	$0	$0	$0
Junior	$ 375.00	108	0.00%	0.074	0.000	0.093	0.031	$0	$0	$0
Sr. High	$ 375.00	130	0.00%	0.080	0.000	0.111	0.025	$0	$0	$0
							TOTAL	$0	$0	$0

Tax Payment Credit:	SFR	Townhouse	MF
Average Assessed Value	$539,161	$373,190	$217,544
Capital Bond Interest Rate	3.48%	3.48%	3.48%
Net Present Value of Average Dwelling	$4,488,513	$3,106,805	$1,811,049
Years Amortized	10	10	10
Property Tax Levy Rate	$1.20	$1.20	$1.20
Present Value of Revenue Stream	$5,386	$3,728	$2,173

Fee Summary:	Single Family	Townhouse	MF
Site Acquisition Costs	$0	$0	$0
Permanent Facility Cost	$13,641	$46,732	$7,704
Temporary Facility Cost	$1,350	$4,625	$763
State Funding Credit	$0	$0	$0
Tax Payment Credit	($5,386)	($3,728)	($2,173)
FEE (AS CALCULATED)	$9,605	$47,629	$6,294
REQUIRED LOCAL SHARE ADJUSTMENT (PER ORDINANCE)	$4,802	$23,815	$3,147
DISCRETIONARY DISTRICT ADJUSTMENT (PER BOARD	$0	($19,012)	$0
FINAL FEE	$4,802	$4,802	$3,147

RCW 82.02.060 was updated to require that impact fees reflect housing based on the size of the residence. The district has determined that no impact fees will be collected for residential units with fewer than 2 bedrooms until such time as data becomes available to reasonably calculate the specific impact from those units.

NO IMPACT FEE FOR RESIDENTIAL UNITS WITH FEWER THAN 2 BEDROOMS
NO IMPACT FEES FOR ADU
NO IMPACT FEE FOR RESIDENTIAL UNITS IN COMMUNITIES RESTRICTED TO AGE 55 AND OVER

Steilacoom Historical School District Student Generation Rates

Educational Data Solutions, LLC

April 2024

The Steilacoom Historical School District contracted with Educational Data Solutions, LLC to do a student-generation-analysis, examining how much student growth occurs with new construction housing. The following provides a brief description of the methodology and the results.

The student generation rate analysis is conducted in a geographic information system (GIS) by overlaying geospatial layers representing residential units constructed within a specified timeframe (including single family homes, new mobile home installations, apartment buildings and duplexes, townhomes and condos) and student addresses geocoded from the current year's enrollment file, thus establishing a spatial relationship between students and new homes in the District.

We gathered this information from the following sources:

Building Permit Records

We obtained active and recently closed (construction completed) building permits from the local issuing agencies including the cities of DuPont, Steilacoom, and Lakewood, as well as Pierce County, which includes Anderson and Ketron Islands, as well as unincorporated portions of the district between Steilacoom and Lakewood. These sources provided the majority of new residential unit records in our inventory.

Pierce County Assessor Data

The County Assessor provides downloadable tables of residential property improvements on parcels, which include the year built. Using these tables, we geolocated parcels in the GIS that contain residential units constructed between 2012 and 2023. This information was spatially overlayed with the building permits in the GIS to identify parcels with new residential construction missing from the permit records.

Zonda Housing Market Research Tools

Zonda is a subscription service that provides geospatial tools for researching past, present, and future housing construction projects within a proprietary database. We used Zonda to locate new residential units that were not captured in our compilation of building permits and assessor records.

Finally, we geocoded students' home-addresses for the current school year enrollment file (SY 2023-24) to complete the update of the GIS database.

Given the pattern of development in the District we used different years for the multi-family and single-family analysis. When we looked at multi-family development, we found that there have been a number of duplexes and townhomes built since 2015, but very few apartments. In order to get a larger sample of apartment units, we expanded our focus to units that were permitted between 2012 and 2021. Typically, we would not use such a long time-span, since many of the students from these units may have moved or graduated since these buildings were built. In this case, however, we needed to secure permits back to 2012 to provide a sufficiently large sample of apartment units.

For the analysis of single-family, we used all permitted units that were built between 2016 and 2021. Although a number of single-family units have been built in the past two years (2022 and 2023) the recent slow-down in home sales and new home construction indicated that at least some of these units may not have been sold or occupied by the time school opened in 2023.

Between 2016 and 2021, there were 176 new single-family units constructed within the District boundary area. Our analysis shows that the District sees an average of 26 students for every 100 single-family units that are built (Table 1).

Between 2012 and 2021 there were 419 multi-family units built within the district boundary. These consisted of 359 apartment units, 54 townhomes, and 6 duplex units. The District sees an average of 17 students for every 100 multi-family units that are built, but the rate varies considerably by type of unit (Table 2). Townhome developments produce an average of 57 students for every 100 units, whereas apartments produce an average 12 students for every 100 units. We did not find any students from the duplex units. When planning for the future, it's important to consider the differences we found among different types of multi-family units.

TABLE 1

Steilacoom Historical School District

Single Family Student Generation Rate

Permit Years 2016-2021

2/28/24

Year Range	Number of SFR Units	Grade Level	Students Generated	SGR
2016-2021 (6 yrs)	176	K-5	19	0.108
		6-8	13	0.074
		9-12	14	0.080
	2016-2021 SFR SGR →		**46**	**0.261**

TABLE 2

Steilacoom Historical School District

Multi-Family Student Generation Rates by Grade Level and Housing Type

Permit Years 2012-2021

3/1/24

Permit Type	Permit Subtype	Number of Units	Grade Level	Students Generated	SGR
MFR	Duplex	6	K-5	0	0.000
			6-8	0	0.000
			9-12	0	0.000
		DPLX Student Subtotal→		*0*	*0.000*
	Townhouse	54	K-5	20	*0.370*
			6-8	5	*0.093*
			9-12	6	*0.111*
		TWN Student Subtotal→		*31*	*0.574*
	Apartment	359	K-5	22	*0.061*
			6-8	11	*0.031*
			9-12	9	*0.025*
		APT Student Subtotal→		*42*	*0.117*
	All MFR	419	K-5	42	*0.100*
			6-8	16	*0.038*
			9-12	15	*0.036*
	MFR Totals →	**419**	**K-12**	**73**	**0.174**

Steilacoom School District

Demographic Trends and Enrollment Projections

Prepared by

William L. (“Les”) Kendrick PhD

(Consultant)

April 2024

Introduction

K-12 public school enrollment in the four-county Puget Sound region is still about 23,000 less than what it was prior to the pandemic. In the post-COVID era, overall enrollment in Pierce County and the region continues to be relatively flat, even though some districts are starting to see their enrollment grow again. Perhaps most surprising is the fact that kindergarten enrollment throughout the region is still well below the level it was at prior to the start of the pandemic. Over the past year, the percentage of students enrolled in kindergarten (comparing enrollment to births from five years ago) declined in all four counties.

The Steilacoom Historical District is not immune from the challenges facing other districts in the region. The district's enrollment is still about 300 students lower than it was prior the pandemic, and the percentage of students enrolled in kindergarten declined in the past year. So, what does the future look like? The purpose of the present report and analysis is to provide a ten-year forecast by grade level for the Steilacoom School District.

Introduction

The first part of this report provides an executive summary of our major findings and recommendations. The second part highlights the enrollment trends we are seeing in Steilacoom and the region. The next section highlights the demographic trends that are most important when looking at enrollment (births, population growth, and housing). Following this, we provide a series of alternative forecasts using different methods. These provide some guidance for developing our preferred forecast along with a low and high alternative. In a separate document we have also provided student generation rates for the district, indicating how many students enroll from new construction housing.

Executive Summary

- Enrollment in the four-county Puget Sound region continues to trend flat. Over the past year, there was a net loss of 209 students across all four counties. Enrollment in the Puget Sound is still about 23,000 students less than what it was in October 2019.

- Over the past year there was a net loss of students in King, Kitsap, and Pierce Counties. There was a small net gain of 136 students in Snohomish County.

- Kindergarten in all four counties is also below the level it was at prior to the start of the pandemic. The percentage of the eligible birth cohort enrolled in kindergarten dropped over the past year in all four counties.

- At this point it would appear that many parents of kindergarten students are pursuing educational options outside of the schools (home schooling, private schools, or virtual schooling), or they are moving out of the area at a higher rate than normal.

Executive Summary

- Private school enrollment in all four counties is now higher than it was back in 2018, suggesting that the public schools may have lost market share to the private schools over the past few years. The trends vary by district, however, so not all districts have lost students to the private schools.

- In Pierce County specifically, there are selected areas that are continuing to see K-12 enrollment growth in the post-pandemic years (e.g., Bethel, Sumner, White River). Most of these areas have large amounts of new construction single family homes that are attractive to families with children.

- Births in King County have also dropped for the past six years and this has implications for enrollment throughout the area. Many families with preschool age children in King County move to the outlying counties to buy homes. Fewer births in King County means less K-12 enrollment growth in the region.

Executive Summary

- The Steilacoom Historical School District is not immune from the demographic trends impacting the region in the post-Covid era. Enrollment in the district is about 300 students lower than it was prior to the start of the pandemic. Enrollment declined over the past year and kindergarten enrollment in October 2023 was much lower than we might have expected based on the historical trends.

- In order to determine what might happen in the future we need to focus on demographic trends. First, births in Pierce County are stable but relatively flat based on the last two years of data that are available (2021 and 2022). Births in the cities of Steilacoom and DuPont have mostly followed the trends we are seeing throughout the County.

- Housing growth in the District over the past decade (2010 to 2020) was also much lower than what we saw in the previous decade (2000 to 2010). There have been a few townhome developments in DuPont in the past five years that have produced enrollment gains for the District, but there were only about 500 new housing units added to the District's housing stock between 2015 and 2023.

Executive Summary

- Housing trends may be starting to change, however, with the announcement of a new development in the city of DuPont. Although this development is still in the pre-planning phase, it is expected to add a mix of single family houses, apartments, and other multi-family units, potentially adding 3,000 units to the District's housing stock.

- Based on an examination of the plans and discussion with district personnel, it appears that approximately 1,000 apartment units could start impacting enrollment in late 2025 through 2027, followed by the addition of about 400 single family units, and approximately 1,500 multi-family units of various kinds by the end of the decade.

- Although there are indications that the development might be finished by 2030, our past experience with projects of this size suggests that it could take up to ten years for the project to be completed. Even if it is completed sooner, not all the students in these homes are likely to enroll immediately. Families with preschool-age children, for example, may move in several years before there students are eligible for school.

Executive Summary

- To help us create a ten-year forecast of the District's enrollment we have used multiple methods. The average of different methods is often a better predictor of future enrollment than any single method.* We used the average of these methods as a check on our main forecast, to ensure that it closely aligns with this average.

- Our main forecast uses cohort survival, which looks at the net change in enrollment by grade that occurs as students move from one grade to the next over the course of a year. For example, it compares the second grade enrollment in October 2023 to the first grade enrollment in October 2022 to determine if enrollment increased or decreased. If we divide the second grade enrollment by last year's first grade enrollment you get a ratio which summarizes the enrollment changes. A ratio greater than one indicates that more students moved in than moved out. A ratio less than one indicates that more students moved out than moved in.

- At kindergarten, we compare the enrollment in a given year to birth five years prior to that year to create a birth-to-k ratio. This ratio helps us understand the enrollment patterns and trends at kindergarten over time.

Executive Summary

- These ratios can be averaged over several years to get a sense of the district's kindergarten market share (relative to births) and a sense of how much gain or loss the district sees as student progress from one grade to the next.

- Assuming demographic trends do not change, the cohort survival method can produce a reasonably good estimate of future enrollments. But if demographic conditions shift, for example, if there is a massive increase in population growth, or a sharp decline in new housing development, this type of forecast can produce larger than expected errors.

- In our forecast for the District we had to account for the projected increase in housing that we expect from the DuPont project, and we had to consider if housing in the rest of the district would be similar to past history.

Executive Summary

- Our preferred forecast assumes that approximately 3,100 new housing units will be added to the District's housing stock between 2024 and 2033 (some from the Dupont project and a scattering of developments from other areas). We adjusted the results we got from our cohort forecast to account for the growth we expect from these new homes.

- These adjustments were based on our analysis of student generation rates, which show how many students enroll from new homes. Our analysis showed that district sees about 17 students for every 100 multi-family units added to the housing stock. However, this rate varies by the type of unit. Townhomes, for example, produce a much higher rate of growth than apartments with 54 students per 100 units.

- For single family homes our analysis showed that the district sees about 26 students for every 100 new units built. Our experience, however, suggests that large developments of 100 homes more typically produce higher numbers of students than small scattered developments throughout the district boundary area. The latter has been the development pattern over the past decade.

Executive Summary

- Our preferred forecast assumes that the district may see relatively flat or declining enrollment over the next two years, with very little new housing development. After that time, we expect enrollment to start growing steadily, driven by an expected recovery in the real estate market and the commencement of the DuPont project.

- Given the relatively low student generation rates from apartments, and the fact that the DuPont development is expected to begin with apartments, we do not expect a significant growth trend in the first few years of development. As more single-family and townhomes units are added, we would expect better growth, similar to what the district saw in some of the years leading up to the pandemic.

- Given that the DuPont project is not yet fully specified in terms of timing and type of units, we cannot be certain about the impact on enrollment. However, our preferred forecast is close to the average of other methods we used to predict enrollment (see page 44). This lends some confidence to our estimate, but it is important to keep in mind that all forecasts must make assumptions about demographic trends (births, population, and housing) based on the best information available at the time.

Executive Summary

- Given the uncertainty we encounter when predicting the future we also created low and high alternatives to our main forecast. These alternatives show what might happen if kindergarten growth and growth at the continuing grades were to be lower or higher than what we have assumed in our preferred medium-range forecast.

- At kindergarten, we assumed that market share would be about five percent lower or higher. At the continuing grades we assumed that the enrollment would be about two-percent lower or higher based on our past experience with error ranges for a district the size of Steilacoom.

- As always, we recommend that these forecasts be updated periodically to take advantage of new enrollment and demographic information.

Enrollment Trends

Enrollment Trends

Key Points and Highlights

- Enrollment in the Steilacoom School District continues to trend below the level it was at prior to the start of the pandemic.

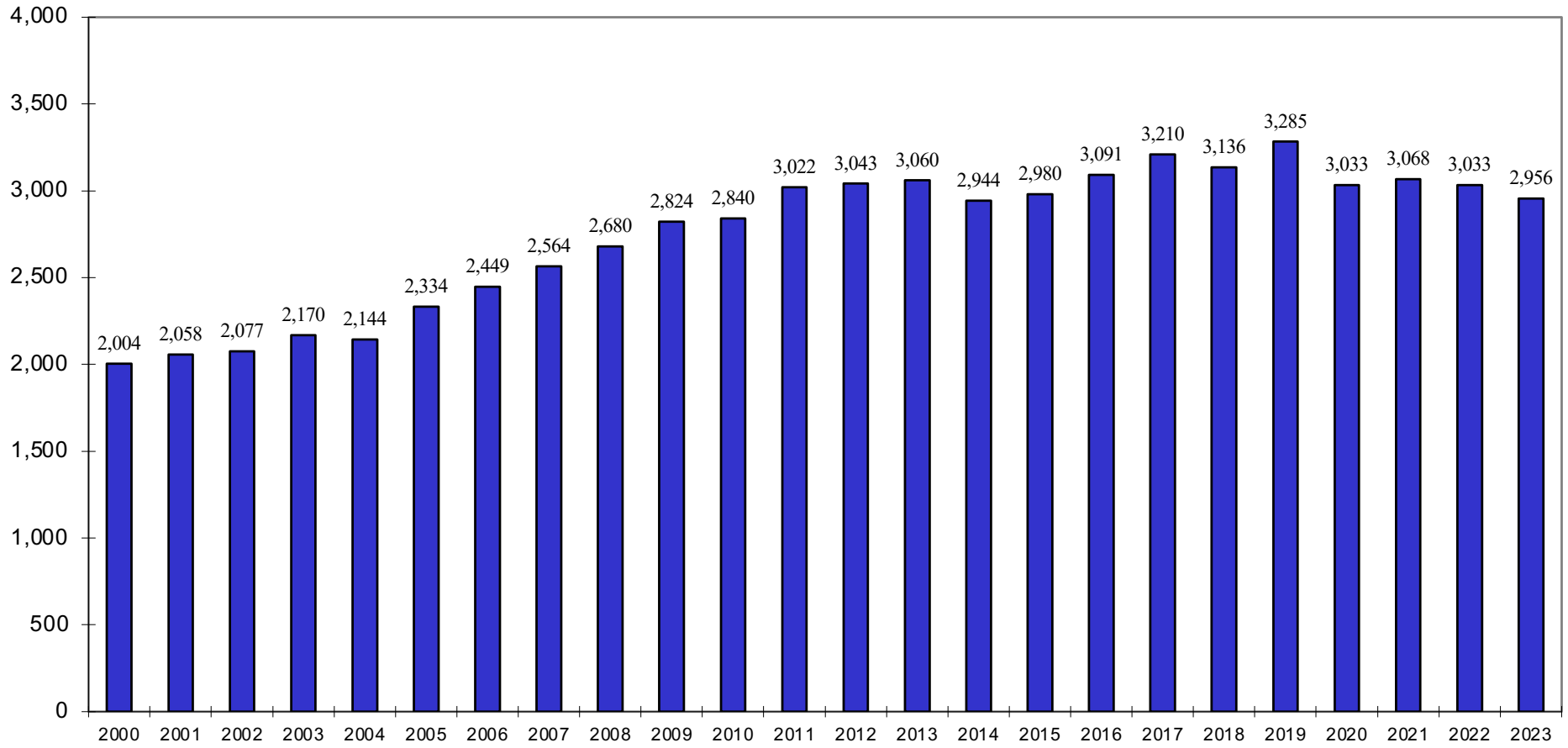
- The District is not alone in this regard. Enrollment in the four-county Puget Sound region is about 23,000 students lower than it was prior to the pandemic. Over the past year, there was a net loss of 209 students in the four-county region, with declines in King, Kitsap, and Pierce counties, and a small net gain in Snohomish County.

- Kindergarten enrollment in all four counties of the Puget Sound is still well below where it was prior to the start of the pandemic. The percentage of eligible students enrolled in kindergarten dropped in all four counties compared to last year.

- The District's share of the County K-12 population has dropped some since the pandemic. This is not surprising, as there are several districts in the region (e.g., Bethel, Sumner, and White River) where enrollment is now higher than it was prior to the start of the pandemic. Most of these Districts are seeing significant development of new single family housing.

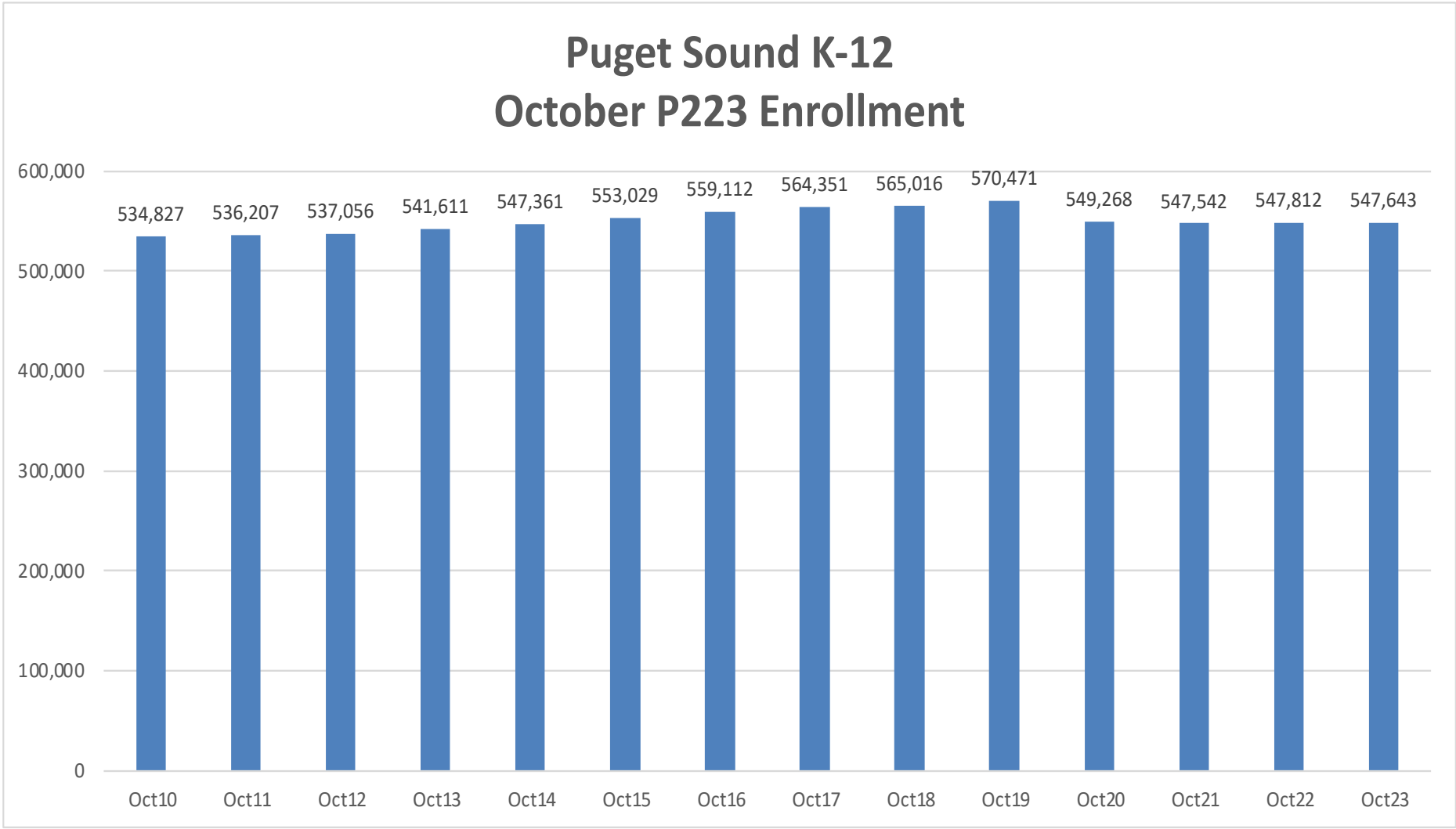
Steilacoom Enrollment Trend

P223 Headcount Enrollment OCTOBER
Excludes Running Start Only Students



Puget Sound Enrollment Trends (Four County Region)

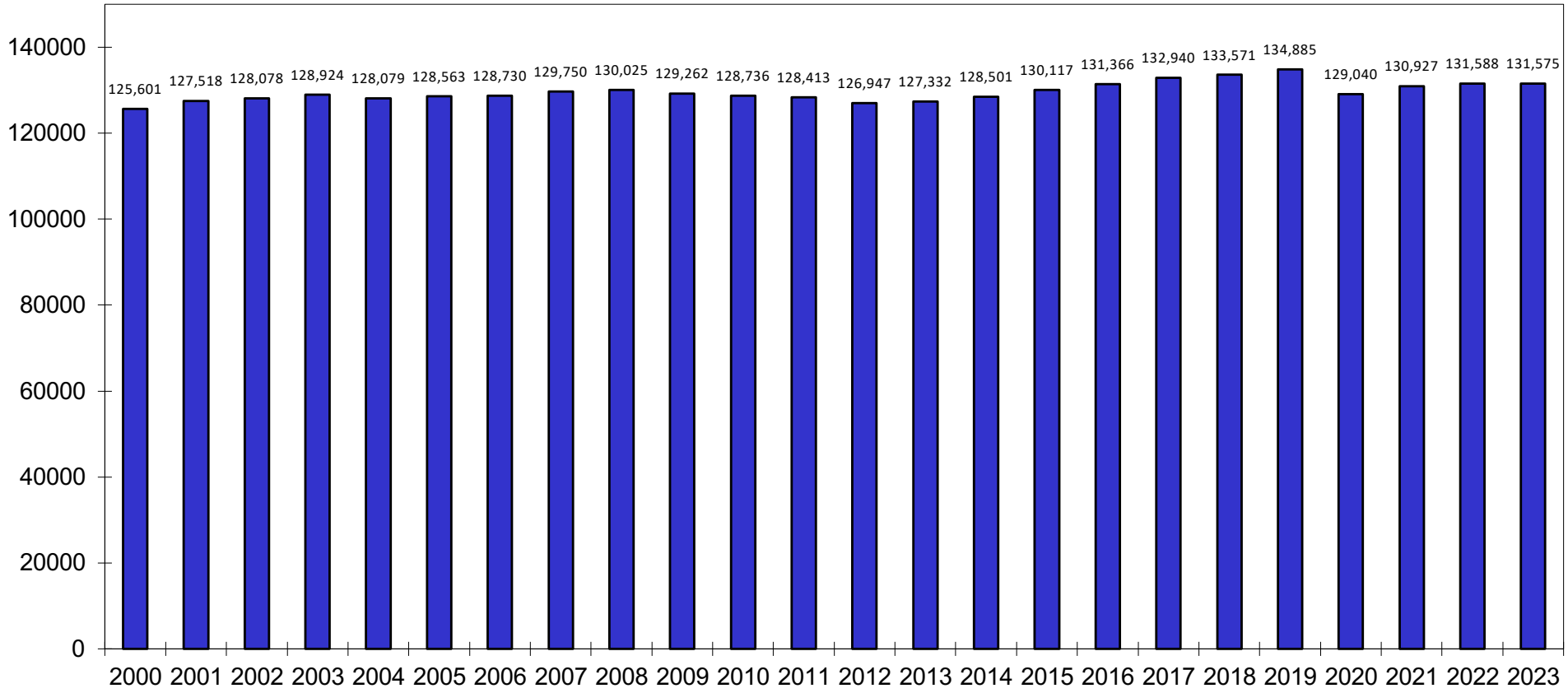
Enrollment in the four-county Puget Sound region is still about 23,000 students less than what is was prior to the pandemic.



Pierce County Public Schools Enrollment Trend

October OSPI P223 Numbers

Numbers May Have Changed Since the Original Reporting of the Data



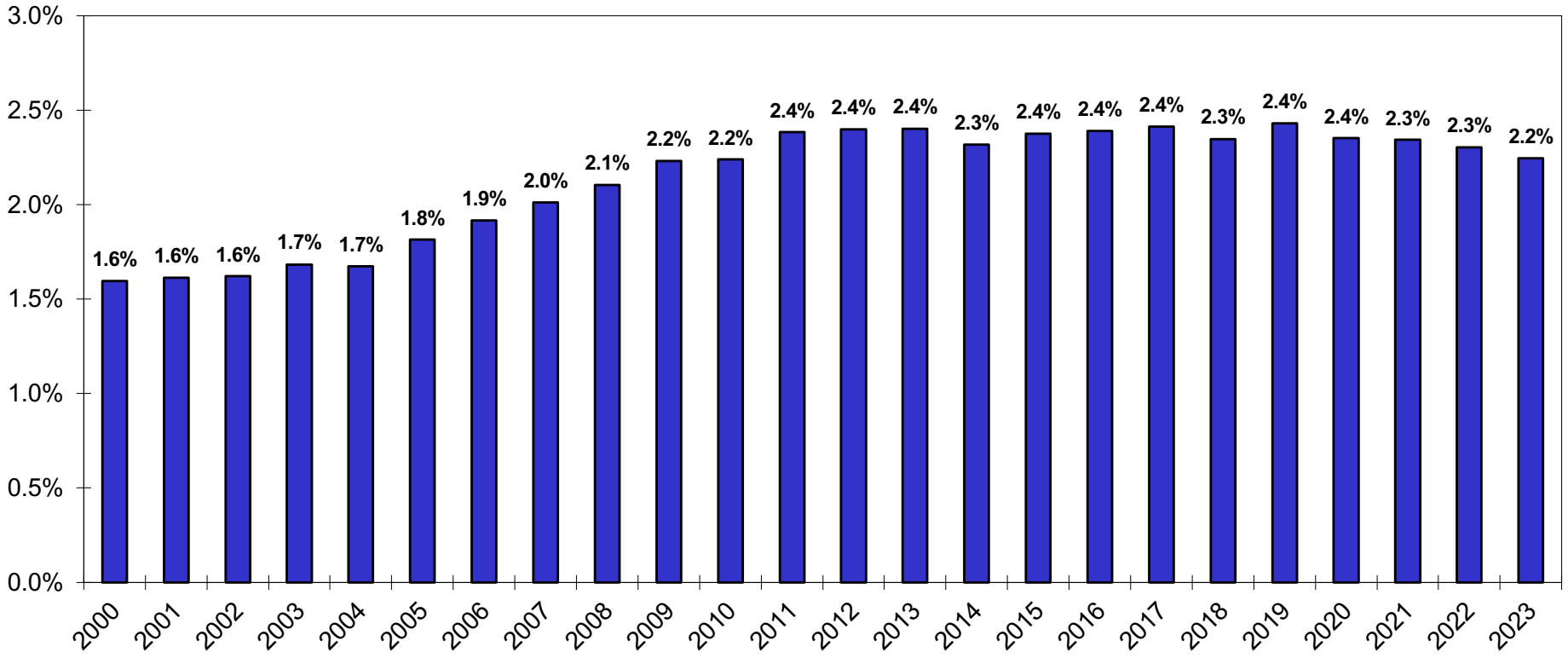
Pierce County Public School Districts P223

Change in Enrollment Since October 2019

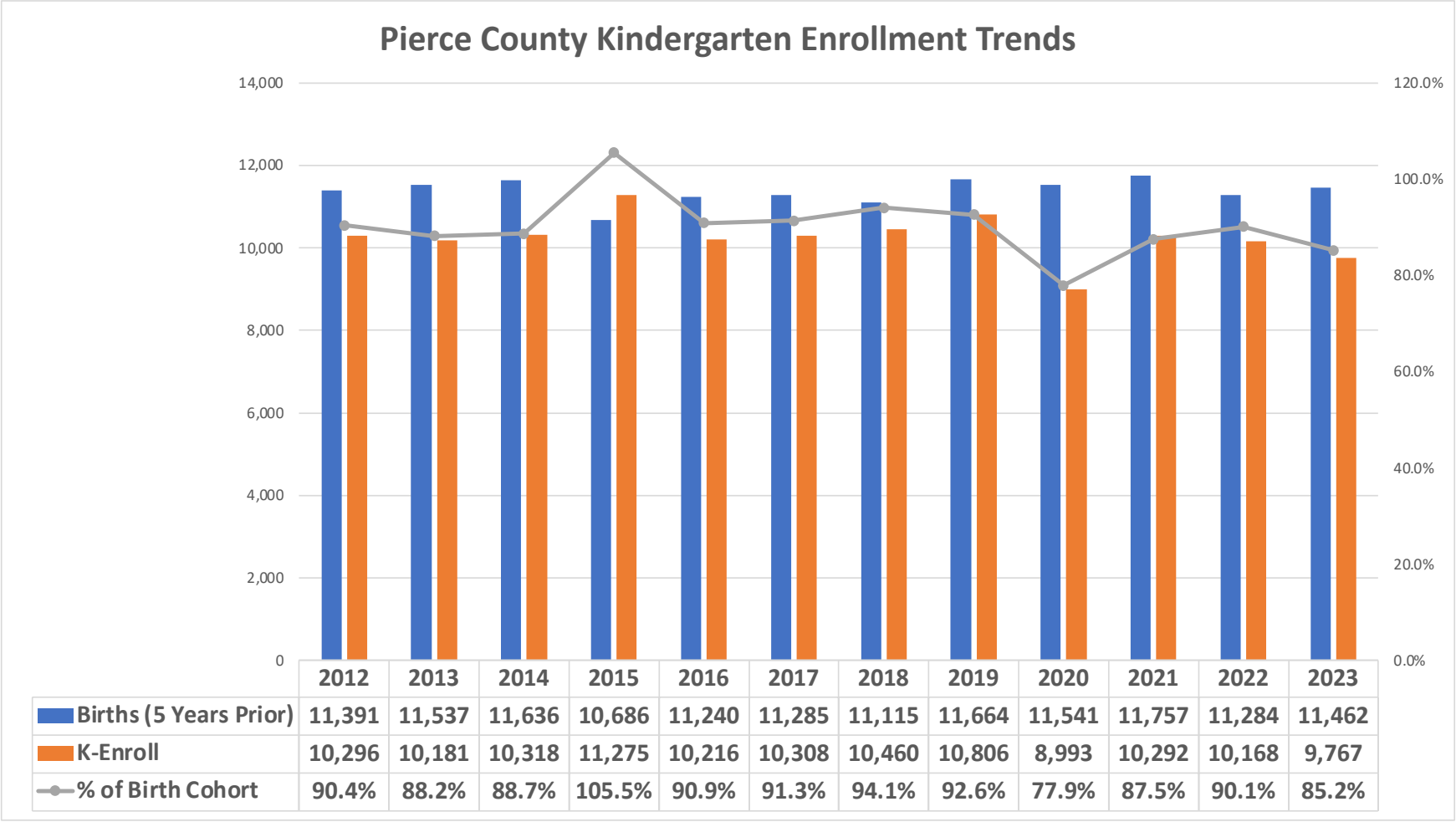
Pierce County	Oct 2019	Oct 2020	Oct 2021	Oct 2022	Oct 2023		Change Oct22 to Oct23	Change Oct19 to Oct23
Bethel	19959	19810	20061	20175	20,338	*	163	379
Carbonado	183	185	179	180	175		-5	-8
Clover Park	12,729	11,762	11,980	11,748	11,589		-159	-1,140
Dieringer	1,531	1,359	1,364	1,405	1,398		-7	-133
Eatonville	1,917	1,792	1,889	1,905	1,935	*	30	18
Fife	3,802	3,680	3,672	3,793	3,817		24	15
Franklin Pierce	7,774	7,490	7,374	7,287	7,093		-194	-681
Orting	2,692	2,517	2,605	2,715	2,758		43	66
Peninsula	9,145	8,301	8,490	8,734	8,732	*	-2	-413
Puyallup	22,840	21,835	22,046	22,507	22,232		-275	-608
Steilacoom	3,286	3,035	3,068	3,033	2,956		-77	-330
Sumner	9,837	9,460	9,837	10,019	10,163		144	326
Tacoma	28,202	27,141	27,108	26,627	26,713	*	86	-1,489
University Place	5,545	5,482	5,463	5,442	5,407		-35	-138
White River	3,912	3,802	4,104	4,199	4,291		92	379
Bates Tech	399	343	402	495	543		48	144
Chief Leschi	546	561	597	600	658	*	58	112
CP Tech	366	289	236	229	362		133	-4
CHARTER SCHOOLS							0	0
Summit Olympus	190	196	180	157	151		-6	-39
Soar Acadmey	144	0	0	0	0		0	-144
Green Dot Destiny	270	0	0	0	0		0	-270
Impact Commencement Bay			272	338	264		-74	264
Total	**135,269**	**129,040**	**130,927**	**131,588**	**131,575**		**-13**	**-3,694**
Change		-6,229	1,887	661	-13			
* Counts include transitional kindergarten.								

Steilacoom's Share of County K-12 Public School Enrollment

(October P223 Enrollment)



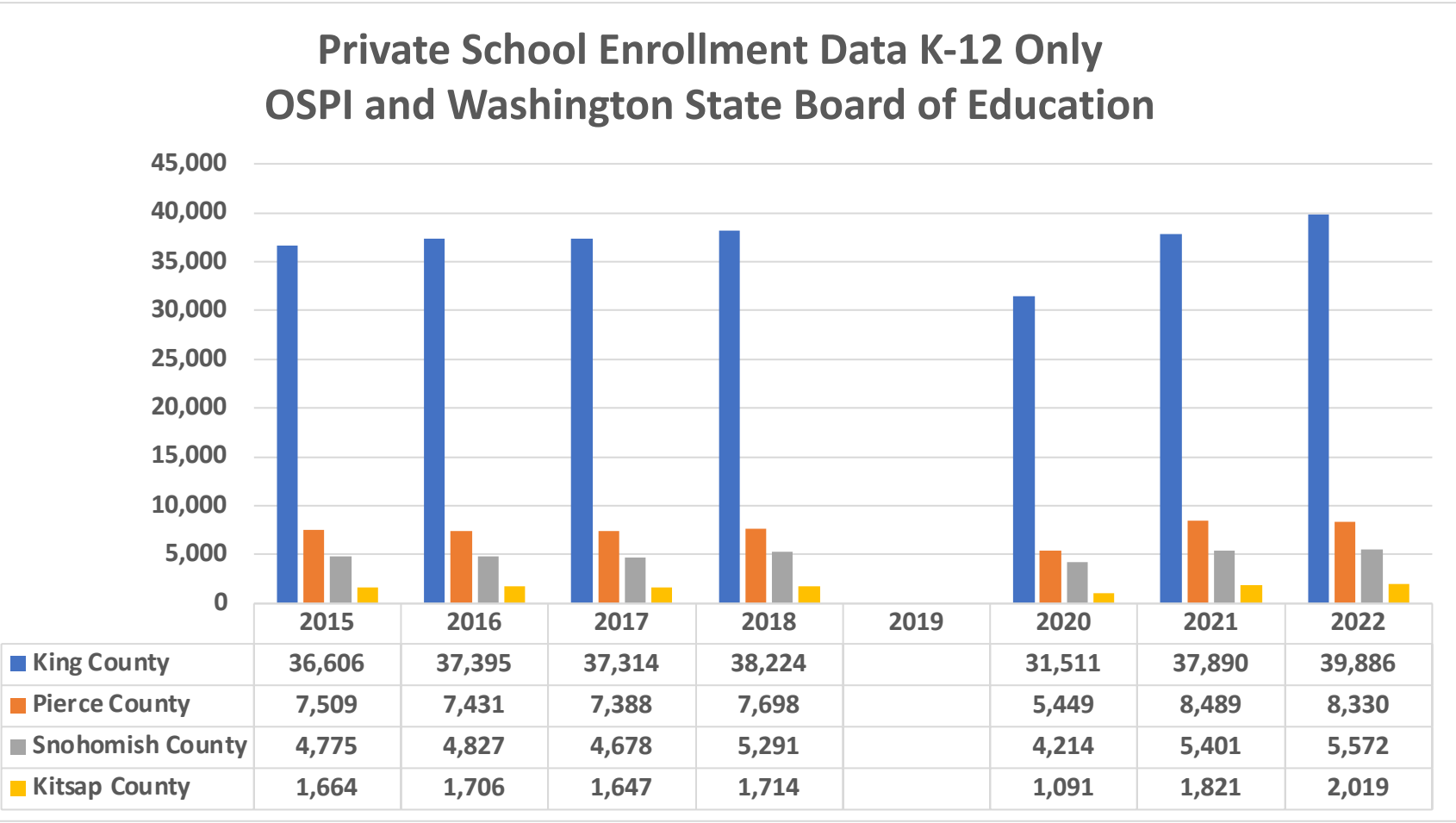
County Kindergarten Trends



	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Births (5 Years Prior)	11,391	11,537	11,636	10,686	11,240	11,285	11,115	11,664	11,541	11,757	11,284	11,462
K-Enroll	10,296	10,181	10,318	11,275	10,216	10,308	10,460	10,806	8,993	10,292	10,168	9,767
% of Birth Cohort	90.4%	88.2%	88.7%	105.5%	90.9%	91.3%	94.1%	92.6%	77.9%	87.5%	90.1%	85.2%

Private School Data

Note: Complete data was not available for 2019 so we did not show it



	2015	2016	2017	2018	2019	2020	2021	2022
King County	36,606	37,395	37,314	38,224		31,511	37,890	39,886
Pierce County	7,509	7,431	7,388	7,698		5,449	8,489	8,330
Snohomish County	4,775	4,827	4,678	5,291		4,214	5,401	5,572
Kitsap County	1,664	1,706	1,647	1,714		1,091	1,821	2,019

Birth Trends

Birth Trends

Key Points and Highlights

- Births in Piece County have remained at about the same level for the past three years for which we have data (2020, 2021, and 2022).

- Our updated forecast of births in Pierce County is about the same as last year's. We expect births to remain relatively flat over the course of the forecast period.

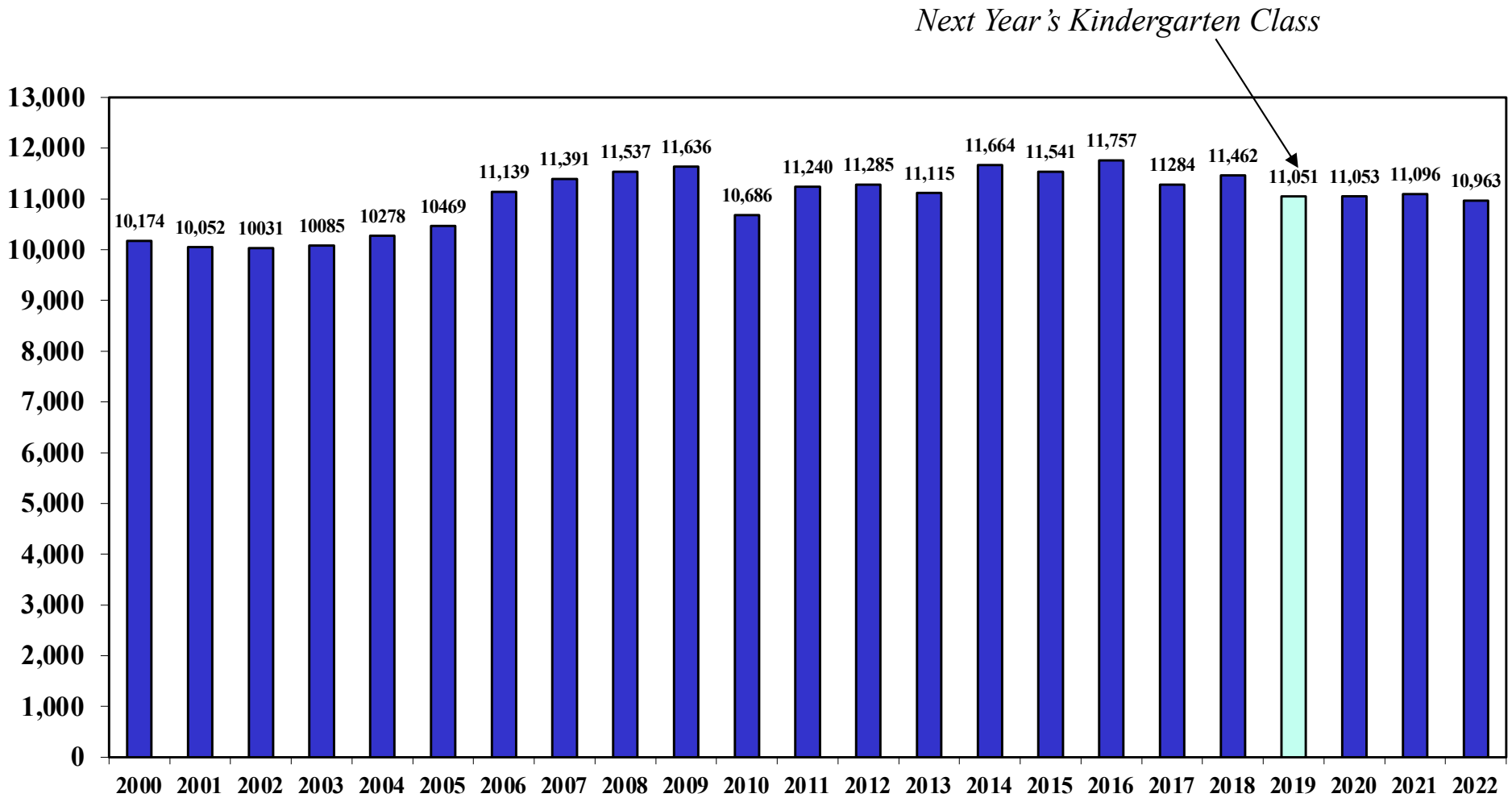
- Births have been declining in King County since 2016. Women in King County are having fewer children and waiting longer to start their families. This can have implications for the wider county since many families with preschool age children often move to the outlying counties to find more affordable housing.

- The percentage of students enrolled in kindergarten has dropped in all four counties of the Puget Sound since the pandemic.

- We expect the percentage of students enrolled in Steilacoom kindergarten classes to rise gradually over time as more housing is added to the District's housing stock (see the next section). For the next couple of years, however, we expect this percentage to remain below the historical averages we were seeing prior to the pandemic.

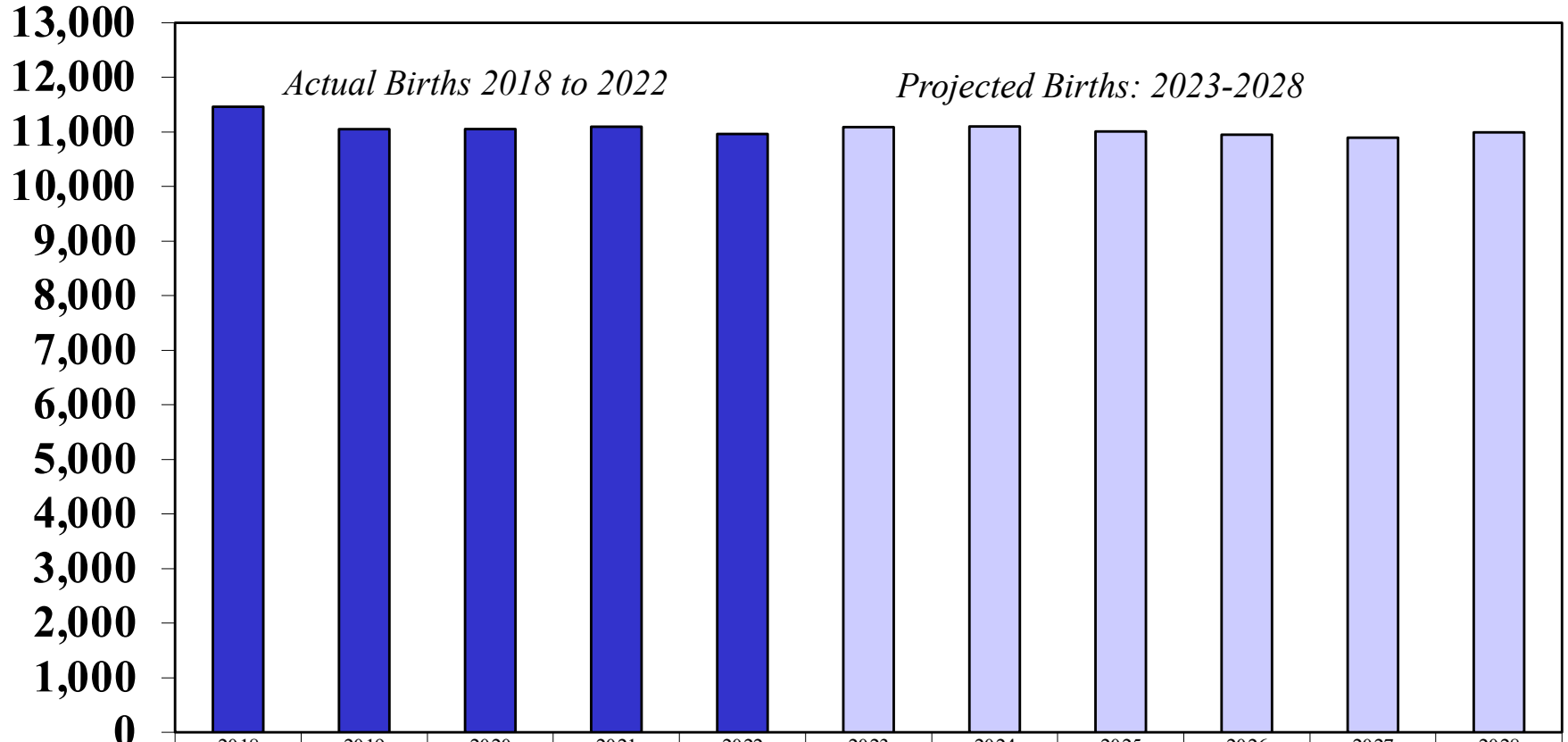
Pierce County Births

Source: Washington State Health Department



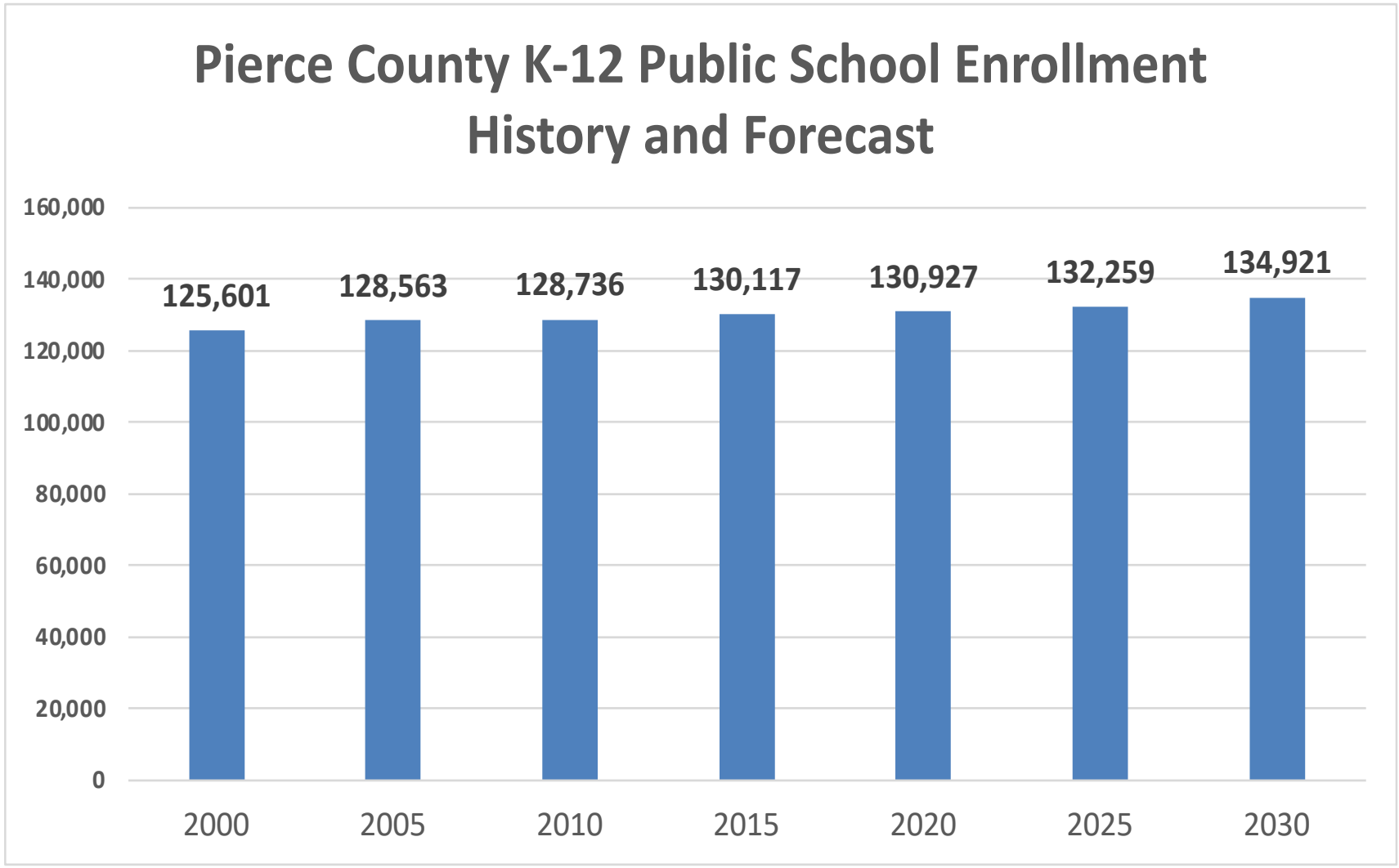
Projected Pierce County Births

Forecast Based on Projected Population Growth for Women in Their Childbearing Years (Using the Medium Range State Forecast for Pierce County) and the Average of the Fertility Rates from the Past Two Years



	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Births	11,462	11,051	11,053	11,096	10,963	11,089	11,101	11,009	10,950	10,895	10,993

County K-12 Public School Forecast Based on Births, Grade Level Enrollment Trends and Projected County Population Growth



Housing and Population Trends

Housing and Population Trends

Key Points and Highlights

- Home Sales in the Steilacoom School District dropped between 2007 and 2012 when the housing bubble burst and sales and prices began to decline throughout the Puget Sound. Home sales began to trend up in the District and the region between 2013 and 2019, as lower prices and low mortgage interest rates attracted more buyers. In the past two years, however, home sales have started to decline again due to higher prices and higher mortgage interest rates.

- Our assumption is that home sales will remain relatively modest in 2024 and perhaps start to recover and trend up in 2025, once there is some adjustment to the real estate market (e.g., a decline in interest rates and/or prices). Fewer homes turning over means fewer opportunities for families with children to buy homes in the district boundary area.

- There were fewer new homes added to the District's housing stock between 2010 and 2020 than in the previous decade (2000 to 2010), according to Census data.

- Between 2012 and 2021 there were 419 multi-family permits issued within the District boundary area. Our analysis showed that these units produced an average of 17 students for every 100 units. They also showed that townhomes generate more new students than apartments. Single-family homes permitted between 2016 and 2021 generated an average of 26 students for every 100 units. The full student generation rate analysis is presented in a separate report.

Housing and Population Trends

Key Points and Highlights

- Our preferred housing forecast assumes that the District will see a substantial number of new housing units added over the next decade. Most of this is due to a project in the City of DuPont which is expected to add about 3,000 units between 2025 and 2035. Based on our examination of this data and correspondence with District personnel, we believe it will take about a decade for thee units to be fully completed and occupied and that construction is not likely to start until late 2025 or 2026. We have also assumed some development in the City of Steilacoom and other areas of the District based on past trends.

- We also created a lower housing forecast that assumes about half-as much development will occur over the next decade. This forecast assumes that the project in DuPont may take longer to develop or that plans may change resulting in a lower number of units. This lower forecast is consistent with housing forecasts for the DuPont and Steilacoom area available from the Puget Sound Regional Council, a local planning agency.

- The two housing forecasts are shown on page 36. Our preferred forecast assumes that most of the development in DuPont will not start until 2025-2026, and that the initial phases will focus on apartments, followed by some single-family development in the mid-part of the forecast. The final phase will entail the development of specialized multi-family units, which could include condos, duplexes, triplexes, or townhomes.

Housing and Population Trends

Key Points and Highlights

- We also created two population forecasts that are based on our two housing forecasts. Our preferred population forecast, based off of our preferred housing forecast, assumes that the District will increase its share of the County population as more new housing is added. As the District's share of the County population increases, so too does its share of the County K-12 population. We can use this relationship as one method for predicting future enrollment. The results of this and other methods for forecasting enrollment are show in the next section of our report.

- Another method for predicting enrollment is to use a housing yield forecast. This method looks at the number of students per house in the District (this includes all housing, new and existing) and uses this number, applied to future housing forecasts, to estimate enrollment in the future.

- The District currently has about 31 students for every 100 housing units in the District. The number of students per house declined between 2010 and 2020 and has continued to drop in the past few years partly due to the pandemic. It is likely that this trend will continue, at least for the next several years, if not longer, due to the flat birth trends. We produced a housing yield forecast on page 41, using our preferred housing forecast and based on the assumption that the number of students per house will continue to drop based on recent trends. This is another method for predicting future enrollment (see the next section).

Housing and Population Trends

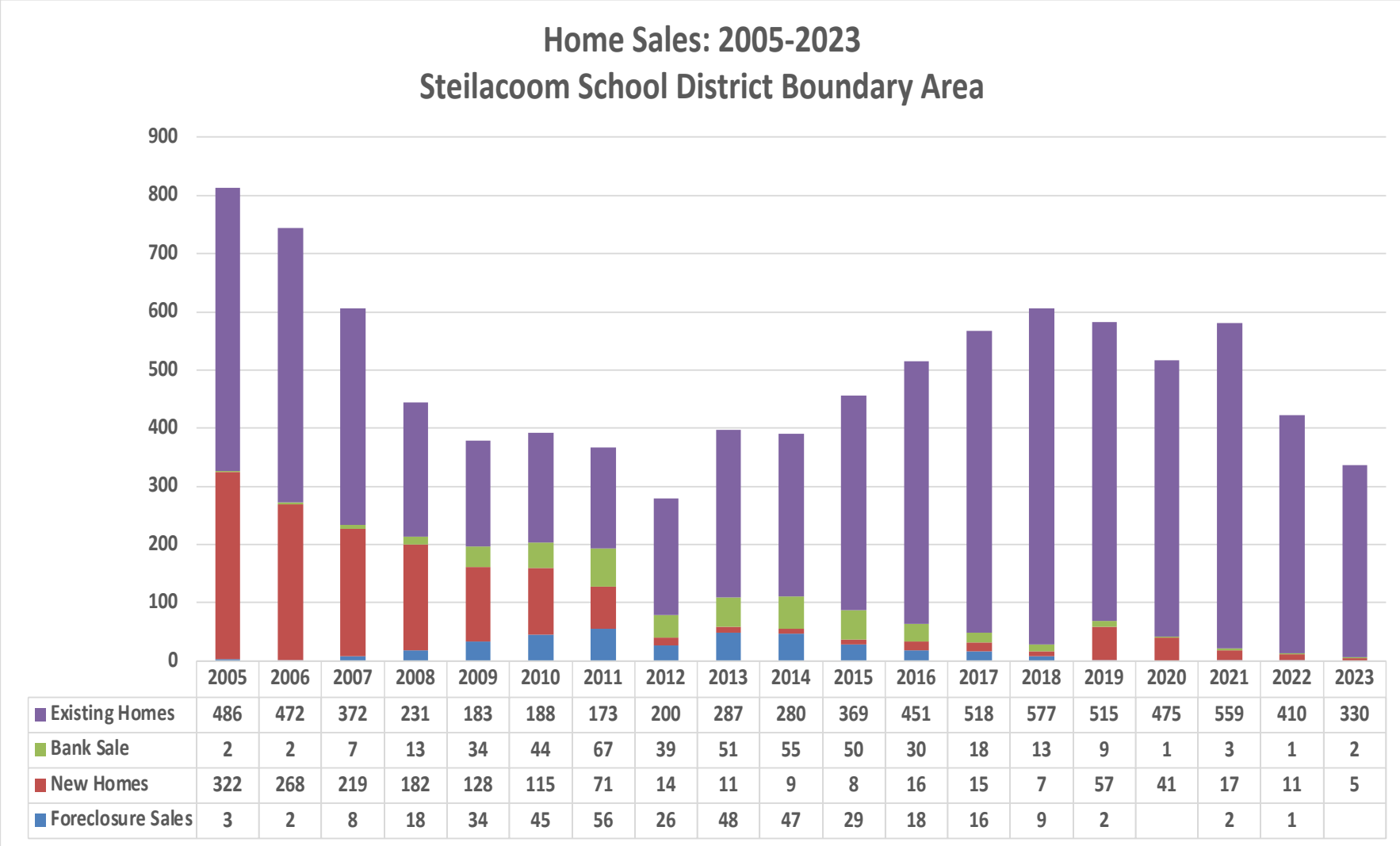
Key Points and Highlights

- It is also possible that the number of students per house will start to stabilize as we get close to 2030, as more new housing brings more new students into the District. The chart on page 42 shows a second housing yield forecast that indicates what enrollment might look like if the number of students per house stabilized at around 30 students per 100 units, by 2030.

- These results and other methods for predicting enrollment are discussed in the next section of this report. These various methods provide a guide to help us see where enrollment might land in the future.

Home Sales in the Steilacoom School District

Source: Pierce County Assessor's Database and Zonda Research



	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Existing Homes	486	472	372	231	183	188	173	200	287	280	369	451	518	577	515	475	559	410	330
Bank Sale	2	2	7	13	34	44	67	39	51	55	50	30	18	13	9	1	3	1	2
New Homes	322	268	219	182	128	115	71	14	11	9	8	16	15	7	57	41	17	11	5
Foreclosure Sales	3	2	8	18	34	45	56	26	48	47	29	18	16	9	2		2	1	

Steilacoom School District Population and Housing

Source: Census Data and State Estimates

Steilacoom School District Census Data and Recent Estimates

	Census 2000	Census 2010	Census 2020	OFM State Estimates 2021	2022	2023
Population	16,041	20,920	23,234	23,308	23,353	23,375
Change		4,879	2,314	74	45	22
% Change		30.4%	11.1%			
Annual %		3.0%	1.1%	0.3%	0.2%	0.1%
Housing	5,920	8,659	9,393	9,437	9,466	9,485
Change		2,739	734	44	30	19
Avg HH Size		2.42	2.47	2.47	2.47	2.46
K-12	2004	2840	3,033	3,068	3,033	2,956
K-12 Per House		0.328	0.323	0.325	0.320	0.312

Student Generation Rates

Multi-Family

Note: We used permits from 2012 to 2021 to do this analysis (a ten year timespan). Although we typically use a shorter time-span, so as not to miss students who might graduate or leave after a few years, we expanded the range in order to create a large enough sample for different unit types. Most of the apartment units in this sample were built between 2012 and 2015.

Steilacoom Historical School District

Multi-Family Student Generation Rates by Grade Level and Housing Type

Permit Years 2012-2021

3/1/24

Permit Type	Permit Subtype	Number of Units	Grade Level	Students Generated	SGR
MFR	Duplex	6	K-5	0	0.000
			6-8	0	0.000
			9-12	0	0.000
		DPLX Student Subtotal→		*0*	*0.000*
	Townhouse	54	K-5	20	*0.370*
			6-8	5	*0.093*
			9-12	6	*0.111*
		TWN Student Subtotal→		*31*	*0.574*
	Apartment	359	K-5	22	*0.061*
			6-8	11	*0.031*
			9-12	9	*0.025*
		APT Student Subtotal→		*42*	*0.117*
	All MFR	419	K-5	42	*0.100*
			6-8	16	*0.038*
			9-12	15	*0.036*
	MFR Totals →	**419**	**K-12**	**73**	**0.174**

Student Generation Rates

Single-Family

Note: The single family rate is based on units built between 2016 and 2021.

Steilacoom Historical School District

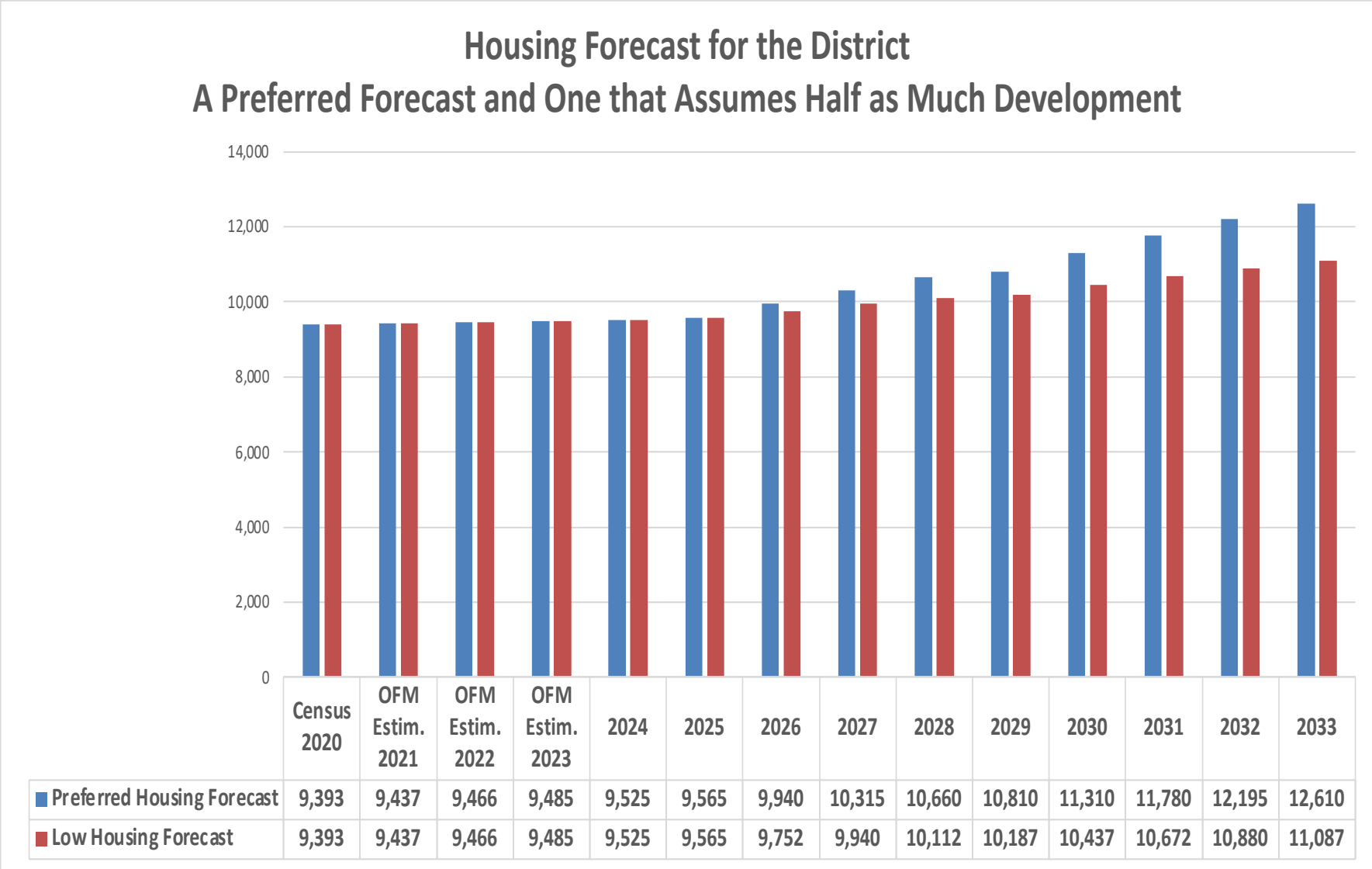
Single Family Student Generation Rate

Permit Years 2016-2021

2/28/24

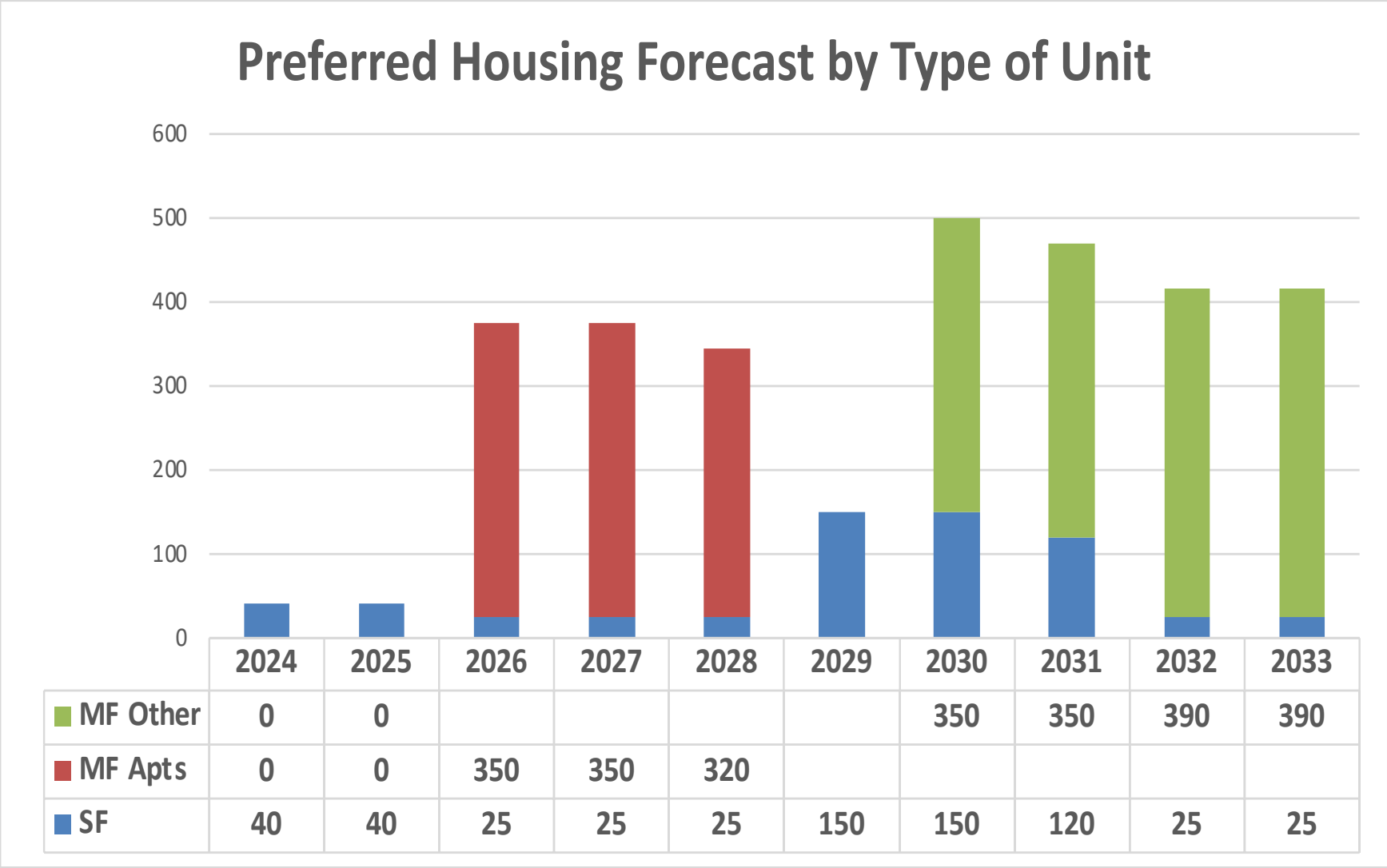
Year Range	Number of SFR Units	Grade Level	Students Generated	SGR
2016-2021 (6 yrs)	176	K-5	19	0.108
		6-8	13	0.074
		9-12	14	0.080
		2016-2021 SFR SGR →	**46**	**0.261**

Steilacoom School District Housing Forecast



	Census 2020	OFM Estim. 2021	OFM Estim. 2022	OFM Estim. 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Preferred Housing Forecast	9,393	9,437	9,466	9,485	9,525	9,565	9,940	10,315	10,660	10,810	11,310	11,780	12,195	12,610
Low Housing Forecast	9,393	9,437	9,466	9,485	9,525	9,565	9,752	9,940	10,112	10,187	10,437	10,672	10,880	11,087

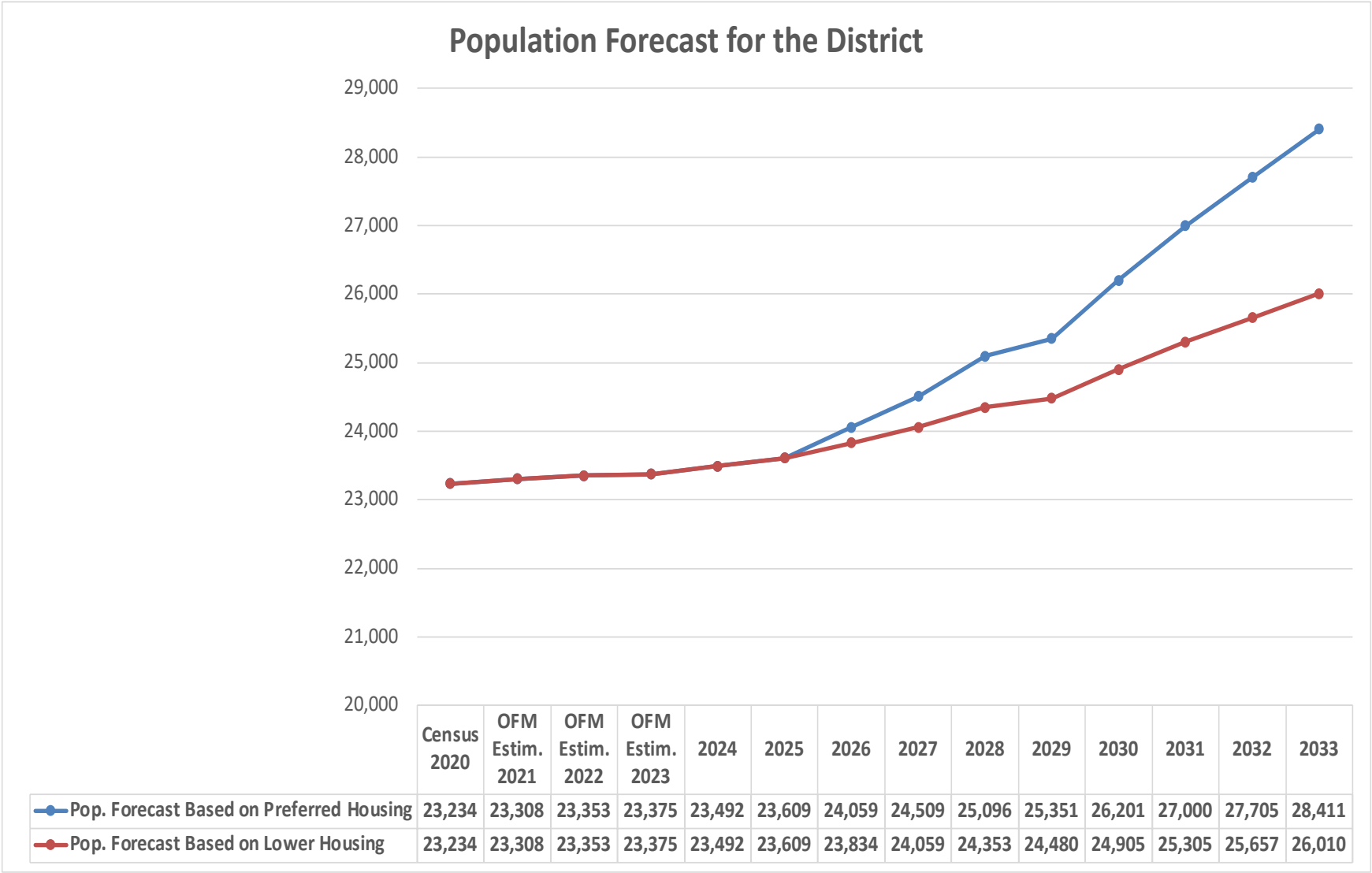
Steilacoom Housing Forecast by Unit Type



	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
MF Other	0	0					350	350	390	390
MF Apts	0	0	350	350	320					
SF	40	40	25	25	25	150	150	120	25	25

Steilacoom School District Population Forecast

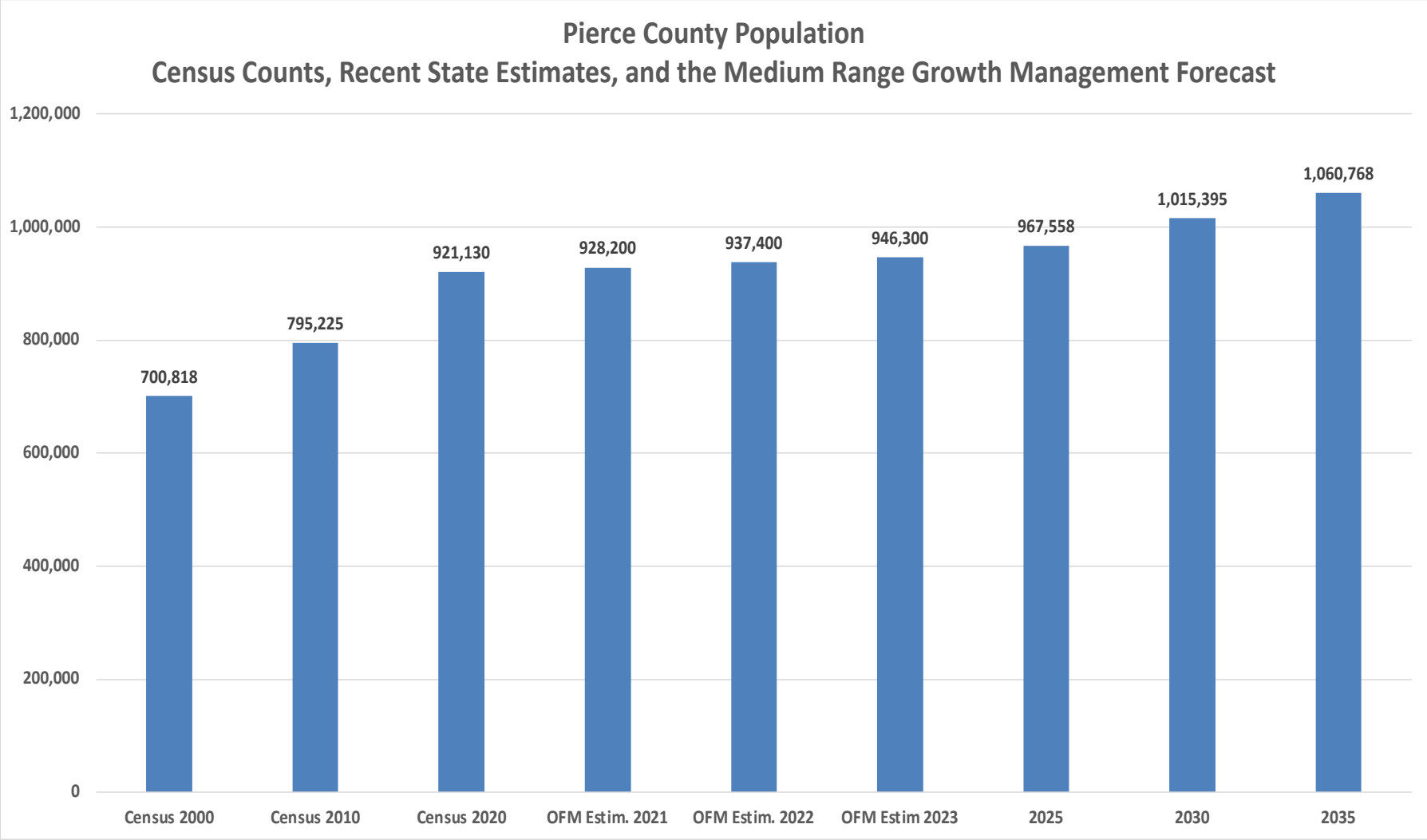
Based on the Two Housing Forecasts



	Census 2020	OFM Estim. 2021	OFM Estim. 2022	OFM Estim. 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Pop. Forecast Based on Preferred Housing	23,234	23,308	23,353	23,375	23,492	23,609	24,059	24,509	25,096	25,351	26,201	27,000	27,705	28,411
Pop. Forecast Based on Lower Housing	23,234	23,308	23,353	23,375	23,492	23,609	23,834	24,059	24,353	24,480	24,905	25,305	25,657	26,010

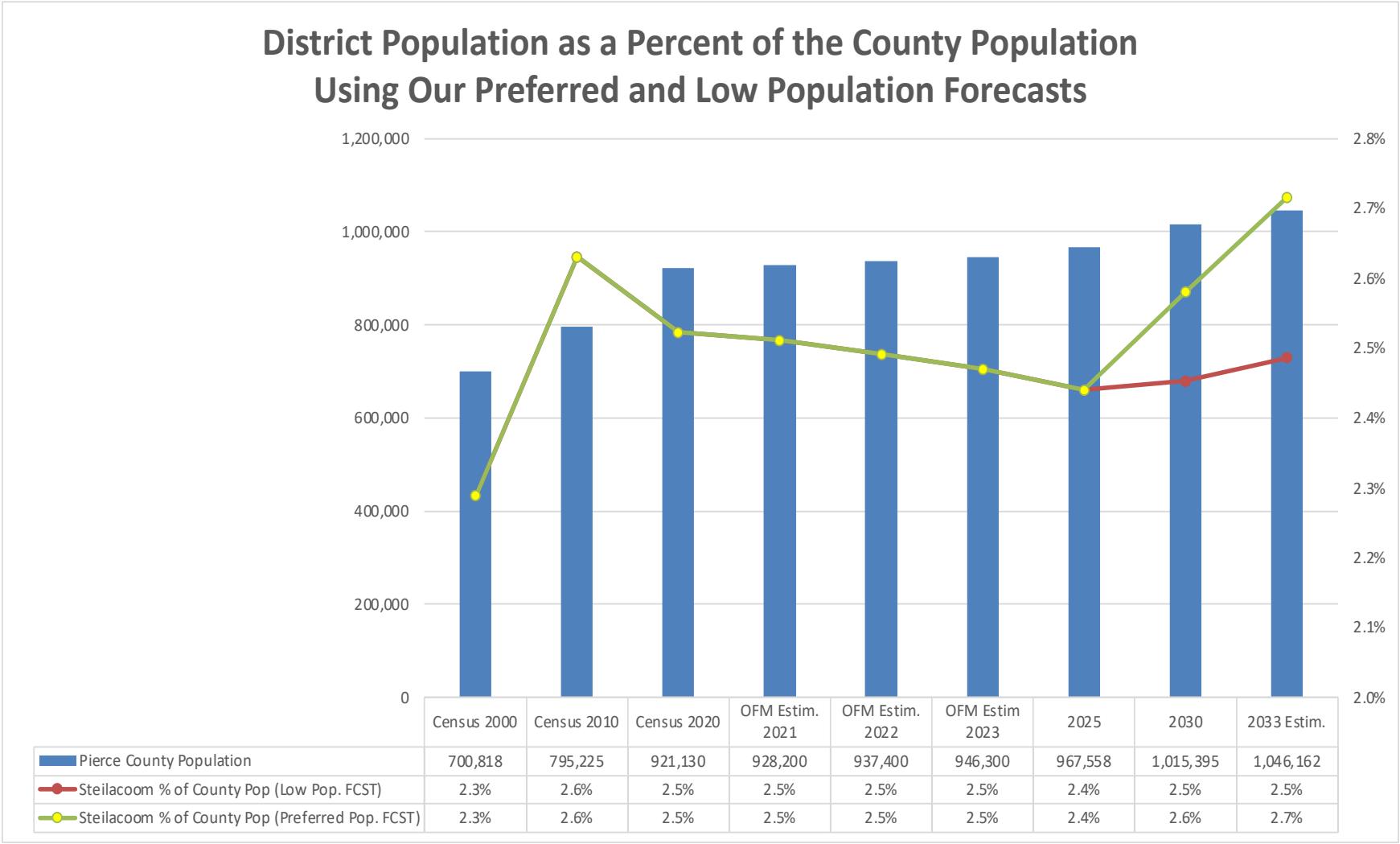
Pierce County Population

Source: Census and OFM State of Washington



District Population as a Percent of the County Population

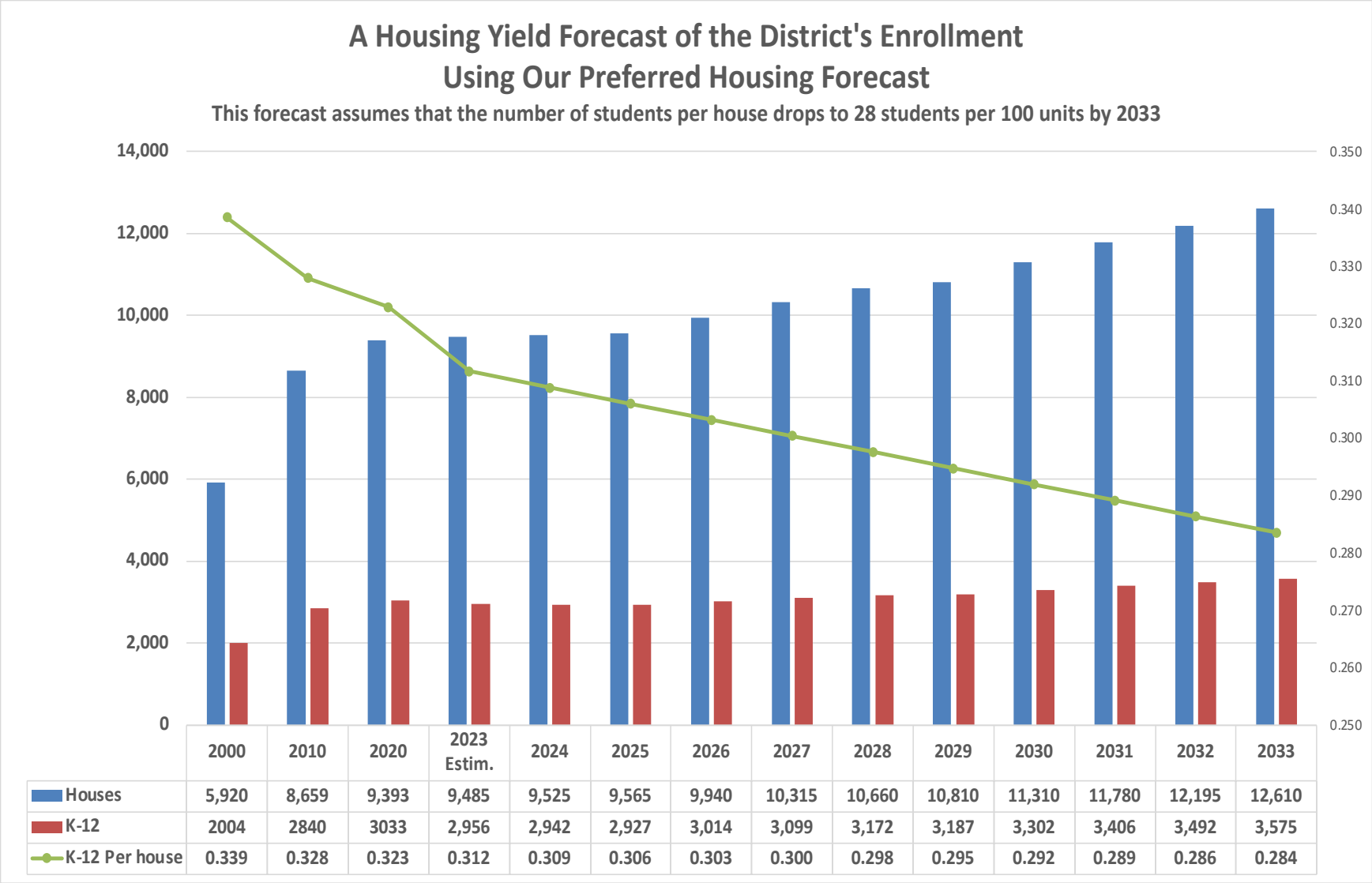
Two Scenarios



	Census 2000	Census 2010	Census 2020	OFM Estim. 2021	OFM Estim. 2022	OFM Estim 2023	2025	2030	2033 Estim.
Pierce County Population	700,818	795,225	921,130	928,200	937,400	946,300	967,558	1,015,395	1,046,162
Steilacoom % of County Pop (Low Pop. FCST)	2.3%	2.6%	2.5%	2.5%	2.5%	2.5%	2.4%	2.5%	2.5%
Steilacoom % of County Pop (Preferred Pop. FCST)	2.3%	2.6%	2.5%	2.5%	2.5%	2.5%	2.4%	2.6%	2.7%

A Housing Yield Forecast of Enrollment

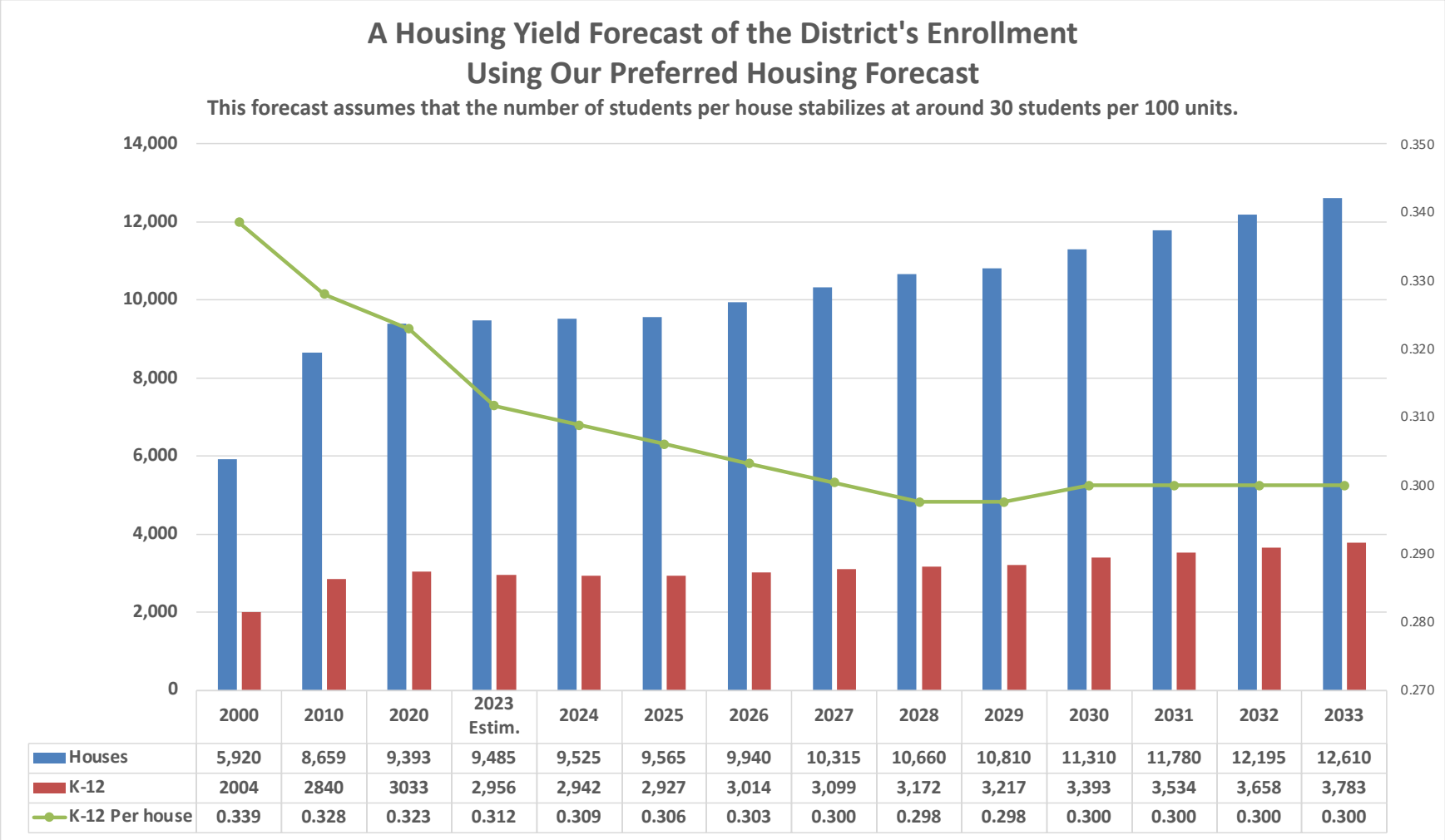
Using Our Preferred Housing Forecast and Assumptions About the Number of Students Per House



	2000	2010	2020	2023 Estim.	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Houses	5,920	8,659	9,393	9,485	9,525	9,565	9,940	10,315	10,660	10,810	11,310	11,780	12,195	12,610
K-12	2004	2840	3033	2,956	2,942	2,927	3,014	3,099	3,172	3,187	3,302	3,406	3,492	3,575
K-12 Per house	0.339	0.328	0.323	0.312	0.309	0.306	0.303	0.300	0.298	0.295	0.292	0.289	0.286	0.284

A Second Housing Yield Forecast

Using Our Preferred Housing Forecast
Assumes that the number of students per house
stabilizes at 30 per 100 units in the latter part of the forecast



	2000	2010	2020	2023 Estim.	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Houses	5,920	8,659	9,393	9,485	9,525	9,565	9,940	10,315	10,660	10,810	11,310	11,780	12,195	12,610
K-12	2004	2840	3033	2,956	2,942	2,927	3,014	3,099	3,172	3,217	3,393	3,534	3,658	3,783
K-12 Per house	0.339	0.328	0.323	0.312	0.309	0.306	0.303	0.300	0.298	0.298	0.300	0.300	0.300	0.300

Alternative Forecast Methods

Alternative Forecast Methods

General wisdom and research suggest that the average of several different forecasts is often better than a single forecast*. Keeping this in mind we created several alternative forecast models to guide us in developing our final model:

- **Population and Births:** This is a simple model that uses a forecast of the District population and County births to predict the total enrollment. This model does not break the enrollment out by grade level.

- **Cohort Survival Forecast:** These models show what might happen if enrollment trends were similar to the trends we saw during certain historical time periods. We created three different cohort forecasts. The first two extrapolate the trends into the future using the average rates we saw in the six years prior to COVID (2014-2019) and in the three years prior to COVID (2017-2019). The third forecast trends enrollment into the future using the averages of the past ten years (2014 to 2023).

- **Housing Yield Forecasts:** Here we take our preferred housing forecast and use an estimate of the number of students per house we might expect over time. This includes ALL housing, both new and existing. The low estimate assumes about 28 students per 100 units by 2033 and the high estimate assumes about 30 students per 100 units by 2033. This analysis was presented in the previous section on housing.

- **Market Share:** As the District's share of the County population goes up so too does its share of the County K-12 population. We used this correlation, along with our preferred District population forecast and our forecast of the County K-12 population to predict enrollment in the future.

** See for example, John Armstrong (2001) Combining forecasts: A review and annotated bibliography. International Journal of Forecasting, (5), 559-583.*

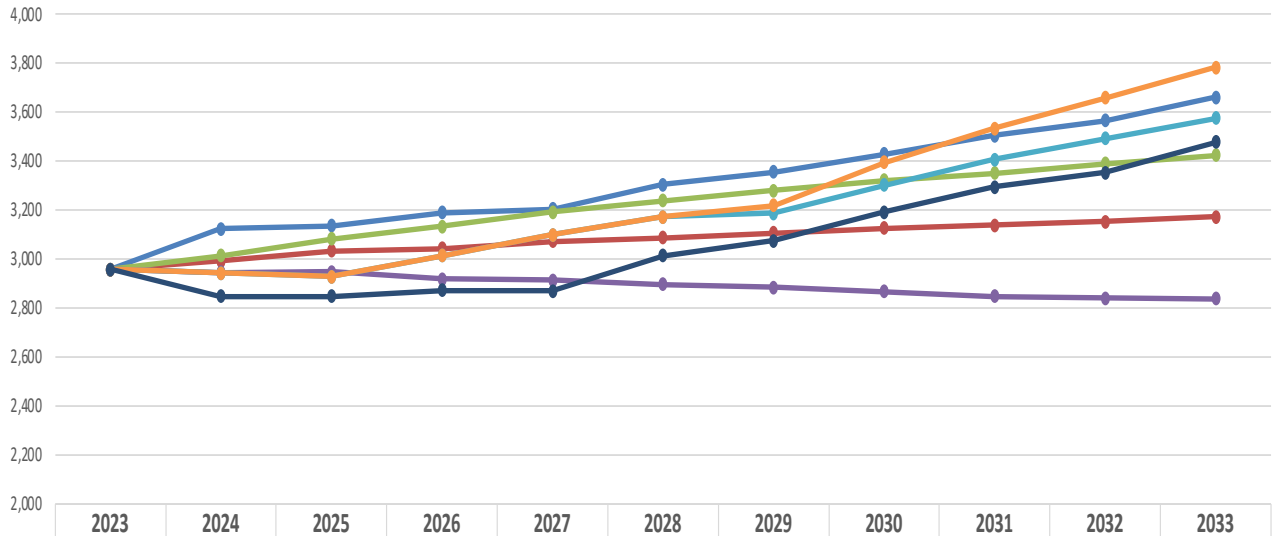
Alternative Projections

As can be seen below, these models show different forecast outcomes depending on what factors we consider and variation in those factors. Given the uncertainty that attends all forecasts, the average of our alternative forecasts provides a useful guide for our final forecast by grade level which is based on grade level enrollment trends, births, and the growth we expect from new home construction. Our final forecast will be close to but different from the average presented here because it considers grade level trends, and the size of each year's incoming kindergarten and outgoing graduating class. It should, however, be reasonably close to this average (within about 100 students).

Alternative Forecasts of Steilacoom's Enrollment Using Different Methods

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Linear Model (District Pop/County Births)	2,956	3,122	3,134	3,190	3,202	3,303	3,354	3,428	3,505	3,564	3,661
Cohort Survival (6 Years Prior to Covid)	2,956	2,990	3,032	3,041	3,071	3,086	3,106	3,125	3,138	3,153	3,170
Cohort Survival (3 Years Prior to Covid)	2,956	3,013	3,082	3,133	3,192	3,237	3,279	3,320	3,349	3,390	3,424
Cohort Survival (Last 10 Years)	2,956	2,946	2,946	2,918	2,912	2,897	2,884	2,866	2,847	2,839	2,836
Housing Yield (Preferred Housing Forecast) 28 students per 100 units	2,956	2,942	2,927	3,014	3,099	3,172	3,187	3,302	3,406	3,492	3,575
Housing Yield Preferred Housing Forecast; 30 students per 100 units	2,956	2,942	2,927	3,014	3,099	3,172	3,217	3,393	3,534	3,658	3,783
Percent of County K-12 Matches District Percent of County Population	2,956	2,847	2,847	2,871	2,868	3,012	3,074	3,191	3,293	3,353	3,476
Average of All the Forecasts		**2,972**	**2,985**	**3,026**	**3,063**	**3,125**	**3,157**	**3,232**	**3,296**	**3,350**	**3,418**

Forecasts Based on Different Methods



	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Linear Model (District Pop/County Births)	2,956	3,122	3,134	3,190	3,202	3,303	3,354	3,428	3,505	3,564	3,661
Cohort Survival (6 Years Prior to Covid)	2,956	2,990	3,032	3,041	3,071	3,086	3,106	3,125	3,138	3,153	3,170
Cohort Survival (3 Years Prior to Covid)	2,956	3,013	3,082	3,133	3,192	3,237	3,279	3,320	3,349	3,390	3,424
Cohort Survival (Last 10 Years)	2,956	2,946	2,946	2,918	2,912	2,897	2,884	2,866	2,847	2,839	2,836
Housing Yield (Preferred Housing Forecast) 28 students per 100 units	2,956	2,942	2,927	3,014	3,099	3,172	3,187	3,302	3,406	3,492	3,575
Housing Yield Preferred Housing Forecast; 30 students per 100 units	2,956	2,942	2,927	3,014	3,099	3,172	3,217	3,393	3,534	3,658	3,783
Percent of County K-12 Matches District Percent of County Population	2,956	2,847	2,847	2,871	2,868	3,012	3,074	3,191	3,293	3,353	3,476

Final Forecasts by Grade

Methodology and Results

Methodology for the Main Forecast

The preferred forecast in this report is based on birth counts, birth forecasts, grade level enrollment trends, and assumptions about the number of students likely to be added from new home construction over time. We used a cohort survival model with adjustments for new housing construction. Our preferred medium range forecast uses our preferred housing forecast to estimate how many students might be generated from new home construction. The following provides a discussion of the methods used to create this forecast.

Births and Birth Forecasts

We used Pierce County births to project Kindergarten along with the number of births that have occurred in the cities of Steilacoom and DuPont. The number of county births is known through 2022 which means that we can predict Kindergarten enrollment based on actual births out to 2027. Beyond that point, births were projected based on the most recent fertility rates for the county and the forecast of the number of women likely to reach their childbearing years over time using the medium range county forecast from the State of Washington. We assumed that the number of births in the cities would approximate the age-specific birth trends we are projecting for the County.

Methodology for the Main Forecasts

Projecting Kindergarten Enrollment

Kindergarten enrollment was projected using birth-to-k ratios. The birth-to-k ratio compares the kindergarten enrollment by year to births five years prior to that year. Our forecast assumes it will continue to rise over time consistent with the continued increases in population and housing within the District boundary area.

The baseline for our forecast used the average birth-to-k ratio for the past three years. Our forecast assumes the district's share of the birth cohort will remain right around this average over the next two years and rise gradually as new housing is added to the District's housing stock. To estimate the amount of kindergarten growth from new housing we used the student generation rate data showing how many kindergarten students might come from specific types of housing.

Methodology for the Main Forecasts

Projecting Grades 1-12

The forecast at grades 1-12 was based on grade level cohort rates which predict the net gain and/or loss in enrollment as students progress from one grade to the next. Cohort rates are calculated by dividing the enrollment at a specific grade (e.g., 2nd grade) by the enrollment at the previous grade (e.g., 1st grade) in the previous academic year, to create a ratio. A ratio greater than one means that more families moved in than moved out over the course of the year. A ratio less than one means more families moved out than moved in. Ratios can be averaged over several years to create an average rate of change for each grade. The enrollment history on page 52 shows cohort ratios and birth-to-k ratios for different time periods.

For this analysis, we used a six-year average for the continuing grades so we could capture both low and high growth years, giving us a better sense of the average amount of growth the District sees at each grade (not the extreme highs we see in some years due to new housing or due to recovery from Covid, nor the extreme lows we saw during 2020 due to the pandemic). The six-year average captures our best estimate of the middle growth point, prior to considering the impact of new housing.

Methodology for the Main Forecasts

Adding Students from New Housing

After completing the initial forecast we added the students we expect from new housing in the future using our preferred housing forecast and the District's student generation rates (see page 31). Our medium-range forecast represents our best estimate of the future enrollment for now. It is closely aligns with the average of the alternative forecast methods we presented in the previous section (within about 100 students or less in most years).

Low and High Alternatives

We also created low and high alternative forecasts which show what might happen if grades 1-12 growth were to be about two-percent higher or lower on an annual basis, and kindergarten growth about half-a-percent lower or higher on an annual basis. We typically use a one-percent range at the continuing grades for medium to large sized districts (the acceptable error rate for a one-year forecast in a medium to large-sized district), but used a higher range for Steilacoom because error rates are usually higher when working with smaller-sized districts.

The following pages show the medium preferred forecast by grade level along with the low and high alternatives. As always, we recommend that these forecasts be updated periodically to take advantage of new demographic and enrollment information.

Enrollment History (P223 October Headcount Enrollment)

Steilacoom October P223 Enrollment History

Birth Year	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
County Births	11,636	10,686	11,240	11,285	11,115	11,664	11,541	11,757	11,284	11,462
Pct Cnty	*1.8%*	*2.0%*	*2.1%*	*2.2%*	*2.1%*	*2.1%*	*1.7%*	*2.0%*	*1.9%*	1.5%
DuPont Births	*149*	*149*	*190*	*183*	*187*	*169*	*158*	190	181	169
Steilacoom Births	*85*	*72*	*86*	*78*	*79*	*75*	*72*	81	72	90
Total Cities	*234*	*221*	*276*	*261*	*266*	*244*	*230*	*271*	*253*	*259*
Pct Cities	*90.6%*	*95.9%*	*85.9%*	*95.4%*	*89.5%*	*101.6%*	*86.5%*	*86.0%*	*85.4%*	*67.6%*

GRADE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
K	212	212	237	249	238	248	199	233	216	175
1	246	256	223	242	245	268	238	226	248	219
2	226	229	271	256	237	261	253	244	226	225
3	202	207	243	221	258	248	236	258	230	223
4	195	196	206	265	226	248	228	232	252	218
5	246	252	208	228	262	223	221	232	233	240
6	264	269	269	241	239	299	228	239	225	256
7	242	247	277	243	249	247	271	236	255	243
8	227	228	253	278	231	259	240	270	240	245
9	250	247	231	278	291	232	237	240	263	237
10	218	217	258	265	268	298	222	245	236	268
11	207	211	215	216	230	251	243	194	231	208
12	209	209	200	228	162	203	217	219	178	199
Total	**2,944**	**2,980**	**3,091**	**3,210**	**3,136**	**3,285**	**3,033**	**3,068**	**3,033**	**2,956**
Change	-116	36	111	119	-74	149	-252	35	-35	-77
Percent Change	-3.8%	1.2%	3.7%	3.8%	-2.3%	4.8%	-7.7%	1.2%	-1.1%	-2.5%
K-5	**1,327**	**1,352**	**1,388**	**1,461**	**1,466**	**1,496**	**1,375**	**1,425**	**1,405**	**1,300**
6-8	**733**	**744**	**799**	**762**	**719**	**805**	**739**	**745**	**720**	**744**
9-12	**884**	**884**	**904**	**987**	**951**	**984**	**919**	**898**	**908**	**912**

Cohort Survival 3 Year	6 Year	2022-2023	10 Year
0.017	*0.019*	*0.017*	*0.020*
1.071	*1.047*	*1.039*	*1.053*
0.977	*0.987*	*0.954*	*1.002*
0.983	*0.985*	*0.965*	*0.964*
0.969	*0.968*	*0.962*	*0.973*
0.991	*0.973*	*0.978*	*1.033*
1.050	*1.060*	*1.034*	*1.068*
1.061	*1.026*	*1.073*	*0.994*
1.000	*0.989*	*0.989*	*0.987*
0.987	*0.988*	*0.981*	*1.007*
1.012	*0.997*	*1.001*	*1.001*
0.899	*0.886*	*0.912*	*0.905*
0.893	*0.863*	*0.889*	*0.912*

Medium Range Preferred Forecast

Medium Range Forecast

					Projected Births					
Birth Year	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
County	11,051	11,053	11,096	10,963	11,089	11,101	11,009	10,950	10,895	10,993
Pct Cnty	1.71%	1.74%	1.92%	2.00%	2.04%	2.05%	2.09%	2.19%	2.19%	2.19%
DuPont Estimate	166	166	166	164	168	170	165	164	163	165
Steilacoom Estimate	77	77	78	77	78	78	77	77	76	77
Total Cities	243	243	244	241	246	248	242	241	240	242
Pct Cities	77.8%	79.0%	87.3%	90.8%	91.9%	92.1%	95.1%	99.4%	99.4%	99.4%

October enrollment

	2024	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**
K	189	192	213	219	226	228	230	240	238	240
1	185	199	211	234	240	247	253	255	266	265
2	217	183	206	219	242	248	259	264	267	277
3	223	215	190	214	227	249	259	268	275	278
4	217	217	218	195	218	230	256	265	275	281
5	214	213	221	223	201	224	239	263	272	283
6	255	227	232	241	244	220	247	262	289	299
7	263	263	239	245	254	257	235	262	279	306
8	241	261	266	244	249	259	264	242	270	286
9	243	239	263	268	246	251	263	268	247	274
10	237	243	243	267	272	250	258	269	275	254
11	238	211	220	220	242	246	229	235	246	252
12	180	206	186	194	195	213	219	204	211	221
	2,903	**2,870**	**2,907**	**2,983**	**3,055**	**3,123**	**3,211**	**3,297**	**3,410**	**3,516**
Change	-53	-33	37	76	72	68	88	86	113	106
Percent Change	-1.8%	-1.1%	1.3%	2.6%	2.4%	2.2%	2.8%	2.7%	3.4%	3.1%
K-5	**1,245**	**1,220**	**1,259**	**1,305**	**1,354**	**1,427**	**1,496**	**1,554**	**1,593**	**1,624**
6-8	**760**	**751**	**737**	**729**	**747**	**736**	**746**	**767**	**838**	**892**
9-12	**898**	**899**	**911**	**949**	**954**	**960**	**969**	**976**	**979**	**1,001**

Low Range Forecast

Low Range Forecast

					Projected Births					
Birth Year	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
County	11,051	11,053	11,096	10,963	11,089	11,101	11,009	10,950	10,895	10,993
Pct Cnty	1.63%	1.65%	1.83%	1.90%	1.93%	1.95%	1.99%	2.08%	2.08%	2.08%
DuPont Estimate	166	166	166	164	166	167	165	164	163	165
Steilacoom Estimate	77	77	78	77	78	78	77	77	76	77
Total Cities	243	243	244	241	244	244	242	241	240	242
Pct Cities	73.9%	75.0%	83.0%	86.3%	87.9%	88.7%	90.4%	94.5%	94.5%	94.5%

	2024	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**
K	180	182	203	208	214	217	219	228	226	228
1	181	186	196	218	224	230	236	237	248	246
2	213	176	188	200	221	226	236	241	243	253
3	218	207	179	191	203	223	231	240	246	248
4	213	209	205	180	191	202	224	232	241	246
5	209	204	208	206	182	192	205	226	234	243
6	250	218	218	222	220	195	208	221	243	252
7	258	252	225	226	230	228	204	216	230	253
8	236	251	250	225	225	229	229	206	218	231
9	238	230	247	247	222	222	228	228	206	217
10	232	233	228	246	246	221	224	229	229	208
11	233	202	207	203	218	218	199	200	205	206
12	177	198	175	179	176	189	191	174	176	180
	2,839	**2,749**	**2,730**	**2,752**	**2,772**	**2,793**	**2,834**	**2,877**	**2,946**	**3,012**
Change	-117	-90	-19	21	21	20	41	43	69	66
Percent Change	-4.0%	-3.2%	-0.7%	0.8%	0.8%	0.7%	1.5%	1.5%	2.4%	2.2%
K-5	**1,214**	**1,164**	**1,179**	**1,203**	**1,235**	**1,290**	**1,352**	**1,403**	**1,438**	**1,465**
6-8	**745**	**722**	**693**	**673**	**675**	**652**	**641**	**643**	**691**	**736**
9-12	**880**	**863**	**858**	**876**	**862**	**851**	**841**	**830**	**817**	**811**

High Range Forecast

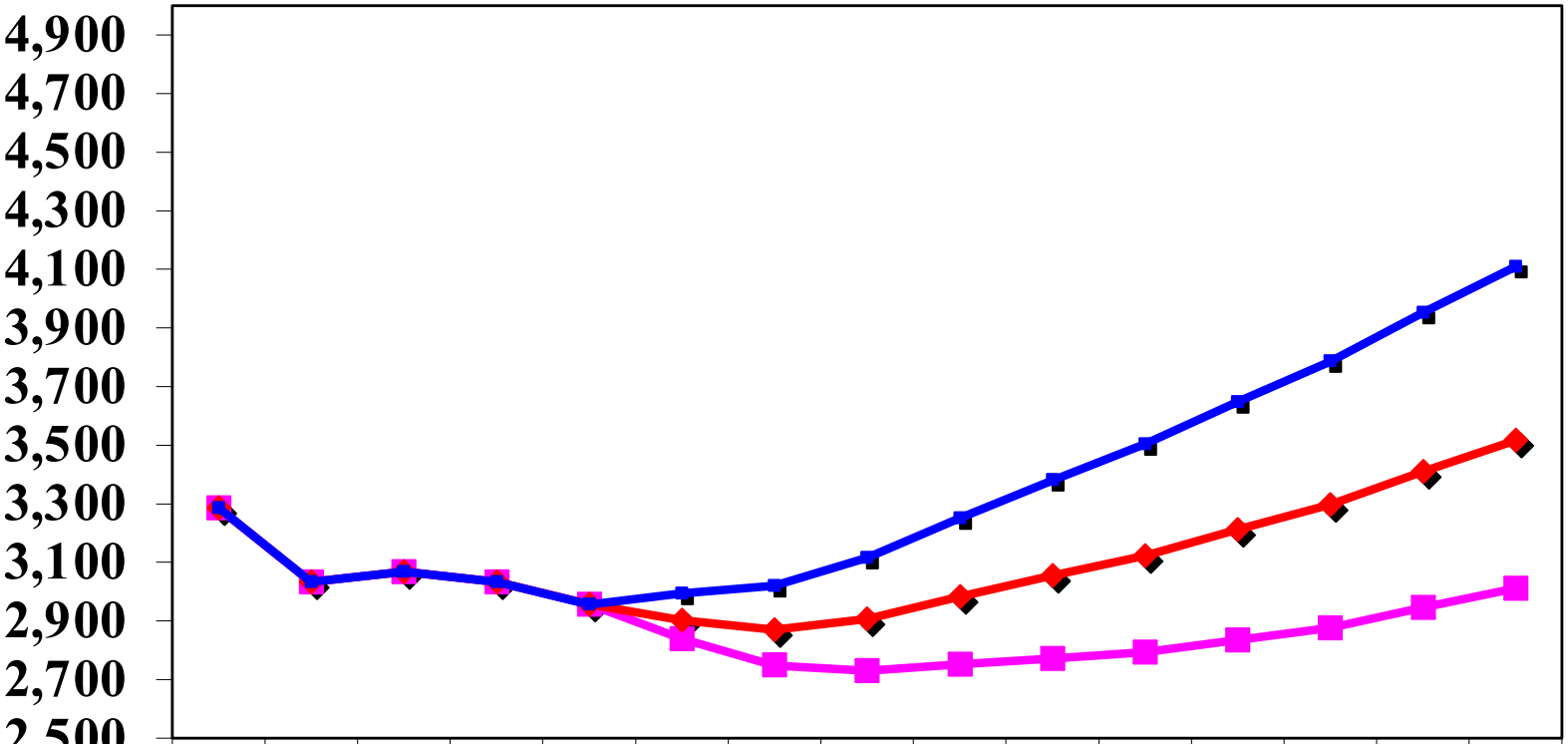
High Range Forecast

					Projected Births					
Birth Year	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**
County	11,051	11,053	11,096	10,963	11,089	11,101	11,009	10,950	10,895	10,993
Pct Cnty	1.80%	1.82%	2.02%	2.10%	2.14%	2.16%	2.20%	2.30%	2.30%	2.30%
DuPont Estimate	166	166	166	164	166	167	165	164	163	165
Steilacoom Estimate	77	77	78	77	78	78	77	77	76	77
Total Cities	243	243	244	241	244	244	242	241	240	242
Pct Cities	81.7%	82.9%	91.7%	95.3%	97.2%	98.1%	99.9%	104.4%	104.4%	104.4%

	2024	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**2032**	**2033**
K	199	202	224	230	237	239	242	252	250	253
1	190	214	226	251	257	265	271	273	285	283
2	224	193	225	239	265	271	283	288	291	303
3	230	226	204	239	252	278	288	299	306	309
4	224	228	234	213	248	262	291	301	313	319
5	220	224	237	244	224	259	277	305	316	328
6	263	239	248	264	272	250	292	310	342	353
7	271	276	256	267	284	292	273	316	337	370
8	248	275	285	266	278	294	306	286	332	352
9	250	251	282	293	274	285	305	317	298	344
10	244	255	260	292	303	284	299	318	332	313
11	245	221	235	241	269	280	265	278	297	310
12	186	217	200	213	217	243	255	242	255	272
	2,994	**3,019**	**3,115**	**3,251**	**3,380**	**3,503**	**3,647**	**3,786**	**3,953**	**4,109**
Change	38	26	96	136	130	123	144	139	167	156
Percent Change	1.3%	0.9%	3.2%	4.4%	4.0%	3.6%	4.1%	3.8%	4.4%	4.0%
K-5	**1,286**	**1,286**	**1,349**	**1,416**	**1,484**	**1,575**	**1,652**	**1,718**	**1,761**	**1,795**
6-8	**783**	**789**	**789**	**797**	**833**	**837**	**871**	**913**	**1,010**	**1,075**
9-12	**925**	**944**	**977**	**1,038**	**1,064**	**1,092**	**1,124**	**1,155**	**1,182**	**1,239**

Low, Medium, and High Forecasts 2024-2033

The Forecast Excludes Full-Time Running Start Students



	Oct19	Oct20	Oct21	Oct22	Oct23	Oct24	Oct25	Oct26	Oct27	Oct28	Oct29	Oct30	Oct31	Oct32	Oct33
Low Growth	3,285	3,033	3,068	3,033	2,956	2,839	2,749	2,730	2,752	2,772	2,793	2,834	2,877	2,946	3,012
Medium (Recommended)	3,285	3,033	3,068	3,033	2,956	2,903	2,870	2,907	2,983	3,055	3,123	3,211	3,297	3,410	3,516
High Growth	3,285	3,033	3,068	3,033	2,956	2,994	3,019	3,115	3,251	3,380	3,503	3,647	3,786	3,953	4,109

Consultant Background and Experience

Dr. Kendrick was the demographer for the Seattle Public schools from 1990 to 1997. In that capacity he provided enrollment projections to facilitate staffing and facilities planning and helped with the management of the student assignment system. He also provided analysis of the relationship between demographics and test scores.

Since 1997 he has worked as a consultant providing demographic analysis and enrollment projections for local school districts. Over the past 25 years his clients have included the following Districts: Auburn, Bainbridge Island, Bellingham, Bellevue, Bethel, Bremerton, Central Kitsap, Edmonds, Enumclaw, Federal Way, Marysville, Mercer Island, Monroe, North Kitsap, Olympia, Renton, Seattle, South Kitsap, Shoreline, Snoqualmie Valley, Sumner, Tahoma, and Tukwila. He also does annual enrollment projection work for the Everett, Highline, Mukilteo, Northshore, and Tacoma School Districts. He has worked in all four counties of the Puget Sound and is familiar with the different trends and patterns across the region.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
BOARD OF DIRECTORS

Board Meeting Date: May 15, 2024

Policy 5161 Civility in the Workplace

Strategic Focus Area

☐ Achieve

☒ Support

☐ Connect

☐ Plan

BACKGROUND INFORMATION

Policy 5161 – Civility in the Workplace - was established by the Washington State School Directors Association (WSSDA) as a model policy. Policy 5161 has been adopted by many school districts around Washington State, as recommended by WSSDA.

At the Board's most recent work session, the Board expressed an interest in implementation of a civility policy, so staff researched the model policy series and is presenting this to you today for consideration. The intent of the policy is to prioritize an environment that is safe, civil, and grounded in both orderly conduct and mutual respect, to contribute to a quality educational environment for students.

RECOMMENDED ACTION:

It is the recommendation of the Superintendent to move Policy 5161 to a 2nd Reading.

Report prepared by:
Dr. Kathi Weight, Superintendent

CIVILITY IN THE WORKPLACE

The Steilacoom Historical School District board believes that a safe, civil environment of mutual respect and orderly conduct contributes to a quality educational environment. Conversely, uncivil conduct, similar to other forms of disruptive behavior, may interfere with an employee's ability to accomplish their work and a school's ability to educate its students.

The board of directors commits the district in its entirety to the core value of mutual respect for each person regardless of individual differences or characteristics. The district expects this value to be manifested in the daily behavior of all constituents. When differences exist, stakeholders will use clear, concise, and courteous communication with the goal of arriving at a goodwill solution. Uncivil conduct on district property or at district-sponsored activities by school directors, staff, parents, volunteers, contractors, or visitors is prohibited.

Expectations of Stakeholders (Board of Directors, Employees, Parents, Volunteers, Contractors, and Visitors)

In support of this policy, the board of directors expects its members and all stakeholders to:

- Treat each other and students with dignity and respect;
- Exercise reasonable, good judgment in handling interpersonal disputes;
- Exercise respect, courtesy, and concern for the dignity and cultural background of others;
- Refrain from use of abusive language;
- Model respectful problem-solving;
- Reduce actions or behaviors that might provoke fear, anger, frustration, or alienation;
- Use clear, concise, and courteous oral and written communication to arrive at goodwill solutions;
- Extend common courtesy to others such as saying please and thank you;
- Practice civility in all conversations and behavior;
- Be respectful of others even when in a disagreement;
- Address incivility when it is observed; and
- Seek to understand others' points of view and cultural perceptions.

Definition of Uncivil Conduct

For the purposes of this policy, "uncivil conduct" includes but is not limited to, the following:

- Using vulgar, obscene or profane gestures or words;
- Using insulting or disrespectful nonverbal behaviors toward or in connection with another;
- Taunting, jeering, or inciting others to taunt or jeer an individual;
- Raising one's voice at another individual, and/or repeatedly interrupting another individual who is speaking;
- Using personal epithets or slurs,
- Gesturing or behaving in a manner that puts another in fear for his/her personal safety, including invading the personal space of an individual after being directed to move away, physically blocking an individual's exit from a room or location, or remaining in a

classroom or school area after a teacher or administrator in authority has directed one to leave, or other similar disruptive conduct.

"Uncivil conduct" does not include the expression of controversial or differing viewpoints that may be offensive to some persons, so long as (1) the ideas are presented in a respectful manner and at a time and place that are appropriate, and (2) such expression does not materially disrupt, and may not be reasonably anticipated to disrupt, the educational process. Nor does "uncivil conduct" include regular supervisory-subordinate interactions, including but not limited to, corrective action, discipline, unsatisfactory evaluations, plans for improvement, or probation.

Addressing Uncivil Conduct
Stakeholders are expected to:

- Calmly and politely caution or warn any speaker who is engaged in uncivil conduct. If the conduct does not cease, politely end the conversation;
- Attempt to resolve differences with another employee first in a private conversation. If that is not feasible or successful, request an appropriate administrator to conduct a private conference with all parties of concern;
- Resolve personal complaints or grievances with a supervisor's decision or action by requesting a problem-solving conference with the supervisor or with the administrator's supervisor.
- Persons who observe or experience uncivil behavior have an obligation to intervene, share their reflection with the offender about the impact of that behavior, or report the uncivil behavior to a supervisor.
- Supervisors have an obligation to address reports of uncivil behavior.

Employees who engage in uncivil behavior may be subject to corrective action or discipline. Retaliation for reporting allegations will result in discipline.

Cross References:	1620 - The Board-Superintendent Relationship 4200 - Parent Access and Safe and Orderly Learning Environment 4220 - Complaints Concerning Staff or Programs 5010 - Nondiscrimination and Affirmative Action 5011 - Sexual Harassment of District Staff Prohibited
Legal References:	RCW 28A.330.100 Additional powers of board

Adoption Date:
Steilacoom Historical School District No. 1