

# Minutes of Regular Meeting

## The Board of Trustees Tomball ISD

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A Regular Meeting of the Board of Trustees of Tomball ISD will be held April 9, 2024, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

### 1. **OPENING**

The meeting of the Tomball ISD Board of Trustees was called to order at 5:33 p.m. The meeting was recorded in accordance with Gov't Code Section 551.128.

Board Members Present:

John McStravick, President  
Justin Unser, Vice President  
Mark Lewandowski, Secretary  
Dr. Michael Pratt, Assistant Secretary  
Matt Schiel, Trustee  
Tina Salem, Trustee  
Lee McLeod, Trustee

Cabinet Present

Dr. Martha Salazar-Zamora, Superintendent  
Dr. Amy Schindewolf, Chief of Staff  
Zack Boles, Chief Financial Officer  
Dr. Michael Webb, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Officer  
Holly Sherman, General Counsel  
Linda Stoll, Reporting Secretary

Opening Remarks were offered by Dr. Michael Pratt.

Pledges were led by Lee McLeod.

Mission Statement was recited by Matt Schiel.

2. **PUBLIC COMMENT ON AGENDA ITEMS**
3. **CONSENT AGENDA**

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on March 4, 2024.
- B. Approve the minutes of the Tomball ISD Special Meeting held on March 4, 2024.
- C. Approve the minutes of the Tomball ISD Regular Meeting held on March 5, 2024.
- D. Approve the minutes of the Tomball ISD Special Meeting held on March 5, 2024.
- E. Approve the minutes of the Tomball ISD Workshop Meeting held on March 18, 2024.
- F. Approve the minutes of the Tomball ISD Special Meeting held on March 19, 2024.
- G. Approve the minutes of the Tomball ISD Workshop Meeting held on April 1, 2024.
- H. Approve the minutes of the Tomball ISD Workshop Meeting held on April 3, 2024.
- I. Approve budget amendments and revised projected balances for major funds.
- J. Approve check registers for February 2024 and March 2024.
- K. Approve the employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2023-2024 and 2024-2025 School Year at the Tomball ISD Salary Schedule, subject to assignment.
- L. DONATIONS
  - 1. Accept a donation in the amount of \$10,000 from John Ogren to Tomball ISD Great Expectations Program.
  - 2. Accept a donation in the amount of \$5,000 from Precision Flamecutting & Steel, Inc. to Tomball Memorial High School FFA.
  - 3. Accept a donation in the amount of \$5,000 from Precision Flamecutting & Steel, Inc. to Tomball High School FFA.
  - 4. Accept a donation of a golf cart valued at \$10,000 from Creekside Park Junior High School PTO to Creekside Park Junior High School.
  - 5. Accept a donation in the amount of \$18,000 from Creekside Park Junior High School PTO to Creekside Park Junior High School.

A motion was made by Mark Lewandowski and seconded by Justin Unser to approve the Consent Agenda.

The motion passed unanimously.

#### 4. **CONSIDERED AGENDA**

- A. Approve the Instructional Materials Allotment and TEKS Certification, 2024-2025. (Priority 7)  
A motion was made by Matt Schiel and seconded by Tina Salem.  
The motion passed unanimously.
- B. Approve the purchase of Security Camera Upgrades from Preferred Technologies in the amount of \$662,684.99 using Bond 2021 Funds. (Priority 4)  
A motion was made by Lee McLeod and seconded by Justin Unser.  
Dr. Pratt abstained from the vote. The motion passed 6-0.
- C. Approve the purchase of Fiber Optic Cabling Upgrades from Network Cabling Services in the amount of \$352,714.73 using Bond 2021 Funds. (Priority 4)  
A motion was made by Lee McLeod and seconded by Justin Unser.  
Dr. Pratt abstained from the vote. The motion passed 6-0.
- D. Approve the purchase of Data Center HVAC Replacement from Hunton Services in the amount of \$192,365.00 using Bond 2021 Funds. (Priority 4)  
A motion was made by Matt Schiel and seconded by Justin Unser.

Dr. Pratt abstained from the vote. The motion passed 6-0.

- E. Approve the recommendation to select Clearwater Utilities, Inc. from RFP #954-23 to complete civil construction for relocating the West Complex's storm utility drainage and detention with a construction budget of \$3,799,184. This approval will change the overall budget for purchase and site development to a total of \$47,000,000 using Bond 2021 funds. (Priority 7)

A motion was made by Matt Schiel and seconded by Michael Pratt to strike West Complex & insert Tomball Innovation Center. The motion to amend passed unanimously. The amended item passed unanimously.

- F. Approve the recommendation to select Stafford-Smith, Inc. from RFP #965-24 for the purchase food service equipment for Tomball West High School for \$2,832,709 using Bond 2021 funds. (Priority 7)

A motion was made by Justin Unser and seconded by Lee McLeod. The motion passed unanimously.

- G. Delegate authority to the superintendent or designee to negotiate and execute a contract for RFP #972-24 for Construction Manager At Risk for the design and construction of the Creekside Park Junior High 5th grade addition with GTT General Contractor Inc. If unable to negotiate a satisfactory contract with GTT General Contractor Inc., the Superintendent or designee shall formally end negotiation and are authorized to negotiate and execute an agreement with the next offeror in the order of the selection ranking. This process is in accordance with Board Policy CVD and Texas Government Code 2269.254 (a) - (c). Funding for this project is provided using Bond 2021 funds. (Priority 7)

A motion was made by Mark Lewandowski and seconded by Lee McLeod. The motion passed unanimously.

- H. Approve an interlocal agreement with 1GPA for the purpose of engaging in shared purchasing opportunities for goods and services. (Priority 7)

A motion was made by Matt Schiel and seconded by Tina Salem. The motion passed unanimously.

- I. Approve the service order for Texas Arcadis, Inc. for the design and renovation of Tomball High School's cafeteria contract to be placed at \$262,500 plus a reimbursables budget of \$20,000 with a grand total of \$282,500.00 using Bond 2021 funds. (Priority 7)

A motion was made by Mark Lewandowski and seconded by Justin Unser. The motion passed unanimously.

**5. RESIGNATIONS AND RETIREMENTS**

**6. ENROLLMENT REPORT**

**7. FINANCE AND TAX REPORTS**

**8. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Charlotte Lampe spoke on a new voting location & complimented the staff who assisted at the Tomball Event Center.

Charlotte Lampe spoke on voting locations and complimented the staff at the Tomball ISD Event Center.

9. **CLOSED SESSION**

Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purpose listed below.

Tex. Gov' t Code § 551.071: Consultation with the Board Attorney regarding all matters as authorized by law.

A. Tex. Gov' t Code § 551.072: Deliberation regarding purchase, exchange, lease, or value of real property.

B. Tex. Gov' t Code § 551.074: Deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

C. Tex. Gov' t Code § 551.076: Deliberation Regarding Security Personnel or Devices

10. **BOARD COMMENTS**


11. **ADJOURNMENT**

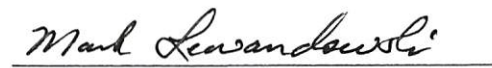
A motion was made by Matt Schiel and seconded by Tina Salem to adjourn the meeting at 6:13 p.m.

The motion passed unanimously.

**PRIORITIES**

1. Future-Ready Learners
2. Responsive and Personalized Learning
3. Development and Support of the Whole Child
4. Technology and Digital Learning
5. Family and Community Alliance
6. Quality Staffing and Professional Learning
7. Finance and Facilities
8. Communication and Marketing

  
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John E. McStravick, President  
Board of Trustees  
Tomball Independent School District

  
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Mark Lewandowski, Secretary  
Board of Trustees  
Tomball Independent School District