

REDLANDS UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

TITLE

Special Education Teacher

REQUIRED QUALIFICATIONS

EDUCATION:

Valid California credential authorizing service as a teacher on the assigned level and in assigned subject areas. Appropriate specialist credential.

SKILLS:

Ability to establish and maintain cooperative and effective working relationships with students, staff, parents, and administrators; skills in motivating students, communicating with individuals from varied educational and cultural backgrounds, directing support personnel, evaluating performance; knowledge of age appropriate teaching methods, state curriculum standards, California Standards for the Teaching Profession; and ability to perform a variety of specialized and responsible tasks, maintain records, meet schedules and deadlines.

BRIEF DESCRIPTION OF POSITION

Provides an educational program for pupils in special education programs, for the purpose/s of facilitating student success in academics and interpersonal skills through implementing District approved curriculum, state content standards, and Individualized Education Plans (IEP's); documents teaching and student progress/activities, outcomes; addresses specific needs of students; provides feedback to students, parents, and administration. Performs other related duties as assigned.

ESSENTIAL JOB FUNCTIONS

- Adapts lesson(s) for the purpose of implementing the IEP goals and meeting the special needs of students.
- Instructs students with individualized needs for the purpose of developing academic and interpersonal activities of daily living.
- Collaborates with family, agencies, instructional assistants, administration, etc. for the purpose of developing, modifying, and adjusting the total program for the student.
- Directs instructional assistants, volunteers, student aides for the purpose of providing an effective school program and ensuring the needs of students are met.
- Implements IEP, IFSP, ITP programs and care plans for the purpose of providing instruction to students.
- Coordinates students' day, social services, caretakers, instructional assistants, and other agencies for the purpose of meeting the goals and objectives of the individual needs of IEP, ITP, and IFSP.
- Prepares charts e.g., behavioral, progress, anecdotal records, using annual reports, tests, grades, room environment for the purpose of documenting legal requirements and students' progress.
- Assesses and evaluates students' academic, social, and physical growth and keeps appropriate records in accordance with District policies and procedures.
- Assesses student social and academic needs, test results, developmental level, vocational abilities (adaptive) for the purpose of evaluating student and family needs, placement, and success of program.

ESSENTIAL JOB FUNCTIONS (continued)

- Advises parents, counselors, administration, teachers, instructional assistants, public agencies for the purpose of providing information and understanding of the needs of the student.
- Participates in community events, team meetings, e.g., IEP, ITP, IFSP, advisory, curriculum, student study, inter agencies, inservices for the purpose of meeting professional standards and individual needs.
- May assist in the selection of books, instructional aides, and instructional supplies and equipment and maintains required inventory records.
- Administers standardized tests in accordance with District testing program and records the results.
- Assists other teachers for the purpose of implementing curriculum.
- Monitors student activities, lunch, recess, before and after school for the purpose of providing a safe environment.
- Reports incidents e.g., fights, suspected child abuse, suspected use of controlled substances, etc. for the purpose of maintaining student safety, a positive learning environment and adhering to Education Code, District, and/or school policies.

OTHER JOB FUNCTIONS

- Networks with other teachers and school personnel for the purpose of improving the quality of student outcomes, developing solutions, planning curriculum and/or providing information.
- Participates in inservice/staff development programs for the purpose of meeting professional growth, state/district/credential requirements.
- Participates cooperatively with the principal/designee to implement the system by which the employee will be evaluated in conformance with the District's evaluation procedures including attainment of District goals and objectives.
- Shares in the responsibility of student activities and student supervision, participates in faculty committees, and supports community-school activities.
- Communicates effectively with staff and parents.
- May plan and coordinate the work of paraprofessionals and/or volunteers.
- Maintains proficiency in the operation of available resource equipment.

PHYSICAL REQUIREMENTS

Significant physical abilities include standing and walking for extended periods, lifting/carrying, crouching, reaching/handling/feeling, talking/hearing, near and far visual acuity/depth perception/accommodation/color vision/field of vision.

OTHER REQUIREMENTS

TB test clearance; Department of Justice fingerprint clearance.