



Santa Paula High School

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Principal Dr. David Keys

Assistant Principal: Betsey Chavez

Assistant Principal: Daniel Guzman

Assistant Principal: Dr. Nancy Nasr

ELAC Meeting Minutes

December 5th, 2023

Time: 6:00pm – 7:00pm

Location: Santa Paula High School-College and Career Center

I. Welcome

- Meeting called to order at 6:15 pm. The meeting was held in person on the Santa Paula High School campus at the College and Career Center.

II. Parents and Personnel Present

- Daniel Guzman, Marisela Favila, Lucia Zamora, Guadalupe Madrigal, Aracli Magana, Javier Magana, Antelmo Magana, Maria Torres

III. Guests

- Shane Norwood

IV. Changes/ Additions to the Meeting Agenda

- N/A

V. Report Minutes

- Mr. Guzman briefly reviewed previous meeting items discussed during the November 7th, 2023, ELAC meeting.

VI. Committee Reports

- N/A

VII. Unfinished Business

- N/A

VIII. New Business

- Assistant Principal Mr. Guzman reviewed ELAC Meeting/purpose and outlined the Agenda for the day.
- School Safety/Security Report PowerPoint Presentation, presented by Lead Campus Security Officer, Shane Norwood.
 - Before beginning the presentation, Shane Norwood introduced himself and his background.

- Items discussed in the PowerPoint are the following: Bark System, Gates and Security, Drills, Safety Committee, School Procedures, and School Resources.
- A hard copy of the PowerPoint presentation was provided to all Parents and Personnel Present.
- Counseling Supports/Interventions/Access PowerPoint Presentation, presented by School Counselor, Lucia Zamora.
 - Items discussed in the PowerPoint are the following: School Counselor Introduction, Socioemotional Supports, How students schedule an appointment, and Academic Support/Resources.
 - A hard copy of the PowerPoint presentation was provided to all Parents and Personnel Present.
 - In addition, a hard copy of the presentation and a packet with several flyers were distributed to all present. The packet included information regarding the School Wide Tutoring Schedule, Bell Schedule, Saturday School, Mental Health, Wellness Center, Wellness Center December Calander, and How to Schedule a Counseling Appointment.

IX. Public Comments

- During the School Safety/Security Report presentation, Parents had questions regarding the role of security guards, inquired about the hiring process, and asked About how many security guards are on campus.
 - Mr. Guzman and Mr. Norwood answered the question. Mr. Norwood shared the roles, responsibilities, and limitations of a security guard hired by Sanat Paula High School. For example, a Fight reported off-campus needs to be reported to either the Police officers or the School Resource Officers.
 - Mr. Guzman shared that the high school has cameras and that when incidents occur, students share information with administrators. In addition, students can use the WeTip Hotline.
- During the Counseling Supports/Interventions/Access PowerPoint Presentation, Parents had questions regarding Parent Connect, Parent Square, G.P.A. and Tutoring. Ms. Zamora, Dr. Favila and Mr. Guzman responded to the questions.
- Parent, Mr. Magana, discussed his concerns with the information being provided online and shared that not all families understand how to access online Information. Parent shared the example of Emergency text messages that are received by families. Mr. Magana shared that all families have access to texting.
 - Mr. Guzman explained that parents have complained regarding multiple phone calls. He shared that everything at the high school is moving to be digital. Moving forward next semester there will be digital passes and all

of Santa Paula High School is moving more towards a digital format.

- Mr. Guzman began a discussion with parents regarding discussion on Topics for next Meeting-College and Career Center

X. Evaluation

- N/A

XI. Adjournments

- This is the third ELAC meeting for the school year.
- Meeting adjourned at 7:46pm.
- Next ELAC meeting date: February 21st, 2024 at 6:00pm

Lucia Zamora

December 5th, 2023