

RIU Safety Committee Meeting
Monday, September 18, 2023
2:00 Boardroom

Members Present: Daphne Himes, Andrea Williams, Cindy Smathers, Greg Machokas,
Dr. Stahlman, Tim Aites, Shawn Algoe

Members Absent: Deena Croyle, Ben Brobst, Sue Wolbert

Minutes:

1. Review/Approval of the August 21, 2023 Committee Meeting Minutes
Motion to approve by Greg with 2nd by Andrea - approved.
2. Workers' Compensation Update for the period August 22 through September 18, 2023
 - a. One report with no follow-up necessary. Student issue in a classroom.
3. Current Concerns / Hot Topics / Safety Prep Drills
 - a. Safety & Security Update – Threat Assessment team met on 9/8/23.
 - b. Training needs & Drills – MOU w/Clarion PSP is due/overdue. Clarion PSP have been notified. They do not have an individual assigned to these duties, so this is being sent to the Lieutenant and he will be reviewing and getting back to Shawn. Last assessment was in 2019 for RVAT. Getting this set-up to have done again as well.
 - c. Emergency Plan Review – This is being reviewed. The Quick reference guide needs to be updated with more descriptions, etc. and reviewed then practiced.
 - d. Additional Items for the Committee – Fire drill maps need to possibly be in each room, not just the conference areas. This needs to be in the offices, by the phones, doors, etc.
4. Items to be completed before the next meeting – We will have a fire drill on Wednesday 9/20/23. We need to also have a Lockdown. They are looking at seeing if our new security system can give a report as to who physically came into the building on any particular day to be the “check list” when we have these drills.
5. Next Meeting: October 16th at 2:00 in the boardroom
6. Schedule for 23/24 Meetings, all at 2:00 in the Boardroom: 11/20, 12/18, 1/15, 2/19, 3/18, 4/15, 5/20, 6/17