



Riverview Intermediate Unit 6
270 Mayfield Road
Clarion, PA 16214



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www.riu6.org

RIU Safety Committee Meeting

Monday, November 20, 2023
2:00 Boardroom

Members Present: Dr. Stahlman, Shawn Algoe, Daphne Himes, Deena Croyle, Andrea Williams, Cindy Smathers, Greg Machokas, Tim Aites, Sue Wolbert
Members Absent: Ben Brobst

Minutes:

1. Review/Approval of the November 20, 2023 Committee Meeting Minutes
 - a. Greg made the motion to approve with Deena 2nd. - approved
2. Workers' Compensation Update for the period November 21 & December 18, 2023
 - a. One incident reported, employee fell backwards when stepping off a curb assisting with a student.
3. Current Concerns / Hot Topics / Safety Prep Drills
 - a. Safety & Security Update
 - i. Paging system for the basement is still being looked at for solutions.
 - ii. Front door access is up and working
 - iii. We had our Safe Schools assessment 11/6/23. IU's do not quite fit into this assessment, but 2 items did come to light.
 1. We do not have the Traditional Climate Assessment for the Workforce, but has been recommended to have this assessment in place. Joan Sharrow has a plan already developed so this will be reviewed to see if it can be implemented.
 2. Employee Assistance Program needs to be looked at because we do not have a program for staff with mental health issues. We will be looking into that as well.
 - b. Training needs & Drills
 - i. Walkie Talkies are being introduced when doing our drills. We need to possibly change the channels on the Walkie Talkies due to outside channel chatter.
 - ii. Fire Drill for November was 11/17/23.
 - c. Emergency Plan Review
 - i. Everyone is to review the Crisis Response Guide and we will discuss it at the next meeting.
 - d. Additional Items for the Committee
 - i. Winter Safety Email with winter reminders will be reviewed by Shawn and send out communication with all staff as a reminder.
 - ii. Ryan Benton from WorkPartners would like to attend one of our meetings. He will most likely be at our December meeting.
4. Items to be completed before the next meeting
 - a. Review Crisis Response Guide
 - b. Winter Safety Email with winter reminders emailed out to staff
 - c. Walk thru inspection prior to next months meeting
5. Next Meeting: December 18 at 2:00 in the boardroom
6. Schedule for 23/24 Meetings, all at 2:00 in the Boardroom: 1/15, 2/19, 3/18, 4/15, 5/20, 6/17