

Northgate School District

May 13, 2024

Administrative Center Boardroom

Agenda

◆ **STUDENT AFFAIRS COMMITTEE** - (5:30 p.m.)

• **Athletics:**

- **Informational:**
Football Updates
- **Discussion:**
Spring Sports Update

○ **Proposed Board Agenda Items:**

Swim Coach Resignation - It is recommended the Board accept the supplemental contract resignation of Amy Charley as Head Swim Coach effective the end of the 2023-24 season.

Football Coach Resignations - It is recommended the Board accept the supplemental contract resignation of Nate Brown as Middle School Football Coach effective April 12, 2024. It is further recommended the Board accept the supplemental contract resignation of Alex Glover as Head Middle School Football Coach effective May 6, 2024.

Athletic Supplementals for Fall - It is recommended the Board approve the following supplemental contracts for the fall of the 2024-25 school year as stated below:

<u>Name</u>	<u>Position</u>	<u>Amount</u>
Chris Lucas	Head V Football Coach	\$7,000
Francis Ramsden	1st Asst. V Football Coach	\$4,500
Mark Fratangelo	Asst. V Football Coach	\$4,000
Lewis Clark	Asst. V Football Coach	\$3,000
Dan Sefick	Asst. V & JV Football Coach	\$3,000
Ryan Long	Asst. V & JV Football Coach	\$3,000
Anthony Barron	Asst. MS Football Coach	\$3,000
Tiaura Hanner	Head Volleyball Coach	\$4,000
Cam Williams	1st Asst. Volleyball Coach	\$2,500
Brian Veshio	Head Cross Country Coach	\$4,000
Josh McFall	1st Asst. Cross Country Coach	\$2,500
Deanna Caldwell	Head Jr Girls' Basketball Coach	\$3,500

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Volunteer Football Coaches - It is recommended the Board approve the following as Volunteer Football Coaches: Brennan Sefick, Logan Parsons, and Frank Camello, Sr.

- **Student Activities:**

- **Discussion:**
Band Stipend Positions Changes/Additions
- **Proposed Board Agenda Items:**

Supplementals - It is recommended the Board approve a supplemental contract for Jessica Haberman as Band Director for the 2024-25 school year in the amount of \$5,500. It is further recommended the Board approve a supplemental contract for Ashley McPaul as Bandfront Sponsor for the 2024-25 school year in the amount of \$2,500.

Additional Band Positions - It is recommended the Board approve a supplemental position be created, and posted, as recommended by the Superintendent, effective the beginning of the 2024-25 school year for a 1st Assistant Band Director in the annual amount of \$2,000. It is further recommended the Board approve a supplemental position be created, and posted, as recommended by the Superintendent, effective the beginning of the 2024-25 school year for a 2nd Assistant Band Director in the annual amount of \$1,500.

Supplemental Resignation - It is recommended the Board accept the supplemental contract resignation of Maureen Wertheimer as Activities & Athletics Account Coordinator effective June 10, 2024.

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- **Education:**

- **Informational:**

- School-Based ACCESS Addendum

- **Discussion:**

- Foreign Language Trip - Ms. Cromer & Mr. Bichko

- Sodexo - Option for After School Snacks Presentation - Mr. Porterfield

- Ron Clark Academy

- Classrooms Without Borders Trip

- NGPF Academy

- Graduation Project Handbook Updates

- Work-Based Learning Credit Option / Course Catalog

- Student Handbook Update

- **Proposed Board Agenda Items:**

Foreign Language Trip - It is recommended the Board approve the request for students and Cynthia Cromer, French Teacher, and Michael Bichko, Spanish Teacher, to be excused from school to attend a trip to France and Spain, March 25 - April 3, 2026. This will be a non-school funded trip.

Ron Clark Academy - It is recommended the Board approve Nicole Smith, Jason Clarkson, Jen Tusick, and Jeff Smith to attend the Ron Clark Academy Experience seminar July 7-9, 2024 in Atlanta at no cost to the district, pending final approval from RCA. All costs to be covered by RCA Experience Scholarships.

Classrooms Without Borders - It is recommended the Board approve Regis McDevitt's participation in a trip to southern U.S. states through Classrooms Without Borders during the summer. His participation will facilitate further review of U.S. History curriculum and instruction. The cost to the district is \$750. The remaining cost to be covered through Classrooms Without Borders.

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NGPF Academy - It is recommended the Board approve Jen Tusick to attend the NGPF Academy for Personal Finance Curriculum Training at the Safe Schools Institute in Boca Raton, Florida on July 18, 2024. Cost not to exceed \$1,000 dollars and to be covered by the Startable grant.

School-Based ACCESS Program Addendum - It is recommended the Board approve the Addendum to Allegheny Intermediate Unit Comprehensive Services Agreement - 2024-25 for the AIU to provide support and assistance to the District in seeking reimbursement under Pennsylvania's School-Based ACCESS Program at annual fee of \$5,000.

- **Old / New Business**

◆ **GENERAL MEETING** - (7:00 p.m.)

- **Welcome, Roll Call and Pledge to the Flag**
- **Visitors' Commentary:** (Visitors: Please state your name and address; please limit your remarks to three (3) minutes or less. Please summarize your comments during this Visitors' Commentary time.)

- **2024-2025 Budget Presentation** - Mr. Ursu

- **Items for Action:**

- A. Student Affairs Committee - Mrs. Patalano**

- 1. Volunteer** Motion

It is recommended the Board ratify Chelsea Dailey as a volunteer for the softball program.

- B. District Operations Committee - Mrs. Robinson**

- 1. Proposed General Fund Budget** Motion

It is recommended that the Board approve the Proposed Final General Fund Budget for the 2024-2025 fiscal year in the amount of \$30,066,428 and place the budget on public display. The millage rate, for Proposed Final Budget purposes only, is set tentatively at 28.71 ~~27.87~~ mills. The Board will continue to review the Budget Plan in preparation for the final adoption of the budget scheduled for Monday, June 24, 2024, at 6:30 p.m. in the Northgate Administrative Center Boardroom. Members of the public will be able to access the budget beginning Monday, May 20, 2024, by going to the District website (www.northgatesd.net), selecting "Budget", and then selecting "Budget Information". It will also be available for public inspection in the Administrative Center and each of the school building offices from 8:30 AM to 2:30 PM Monday through Friday beginning Monday, May 20, 2024.

C. Food Service - Mrs. Pollanen

1. Food Service Renewal

Motion

It is recommended that the Board renew its agreement with Sodexo Management, Inc. for one year starting July 1, 2024. The agreement may be renewed by mutual agreement of both parties for up to four additional one-year periods beyond the initial year of the agreement, which was the 2023-24 school year.

D. Administration - Dr. Hines

1. Teacher Assistant Resignation

Motion

It is recommended the Board accept the resignation of Shanttal Mourenza as a part-time teacher assistant effective May 13, 2024.

2. After-School Teacher Tutor

Motion

It is recommended the Board ratify Kristine Spitznagel as an after-school teacher tutor.

E. Other - Mr. Rajakovic

1. Resignation

Motion

It is recommended the Board accept the resignation of Stephen Mehlo as a School Board Member effective May 31, 2024.

- Adjourn General Meeting**

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◆ **DISTRICT OPERATIONS COMMITTEE** - (7:10 p.m.)

- **Finance:**

- **Informational:**

- Cash Update

- **Proposed Board Agenda Items:**

- Bill List and Tax Refunds** - It is recommended that the Board ratify the April 2024 Bill List found in Addendum II and approve the Tax Refunds found in Addendum III.

- Depositories** - Section 621 of the Pennsylvania School Code requires, during the month of May, the Board of School Directors designate depositories for the forthcoming school year. It is recommended that the Board of School Directors designate the following multiple depositories for the fiscal year July 1, 2024 through June 30, 2025. [Citizens Bank; Huntington Bank; PA Local Government Investment Trust (PLGIT); PA School District Liquid Asset Fund (PSDLAF); PNC Bank].

- Surety Bonds** - It is recommended that the Board approve renewal of the following bonds: School Board Secretary's Bond, 7/1/24 to 6/30/25 - \$100; Treasurer's Bond, 4/21/24 to 4/21/25, \$100; Activities Account Coordinator's Bond, 8/16/24 to 8/15/25, \$100.

- Board Treasurer** - Section 404 of the Pennsylvania School Code requires that the Board elect a Treasurer for the period of one (1) year. It is recommended that the Board nominate and elect a Treasurer for the 2024-25 school year (July 1, 2024 to June 30, 2025). Arrangements for securing the necessary bond for the Treasurer will be made by the Administration. It is recommended that _____ serve as Treasurer for the 2024-25 school year.

Student Insurance

- a. **Athletic** - It is recommended that the Board approve United States Fire Insurance Company, an AIG insurance company, Plan AAA, to provide coverage to students while participating in interscholastic athletic programs, band, cheerleading, and/or school-sponsored activities at an estimated cost of \$9,950 for the 2024-25 school year.

- b. **Voluntary Student Insurance**

It is recommended that the Board approve United States Fire Insurance Company to provide voluntary student insurance for 2024-25 at no additional cost.

- **Buildings & Grounds:**

- **Informational:**

- Status of Exterior Door Alarms
 - Avalon Borough Playground
 - Bellevue Elementary School Playground

- **Discussion:**

- HVAC Mechanical Preventative Maintenance Agreement Renewal
 - Exhaust Fans Preventative Maintenance Agreement
 - Elementary School Uni-Vents Preventative Maintenance Agreement
 - High School Sidewalk, curbing, and asphalt replacements
 - Pest Management Agreements
 - Summer Custodial Help
 - High School Auditorium Sound
 - High School Auditorium Lighting
 - Bellevue Elementary Fire Inspection
 - Independent Pittsburgh Filmmaker
 - Bellevue Parking Lot & Alumni Field Asphalt Maintenance
 - High School Painting Project

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Vehicle Purchase & Disposal

Boiler #1 Power Burner

Boiler #2

HS Office Roof-Top Unit

MRO Position

○ **Proposed Board Agenda Items:**

HVAC Preventative Maintenance Agreement - It is recommended that the Board approve the HVAC Mechanical Preventative Maintenance Agreement Renewal with Gunning Inc. for a three-year term effective 07/01/2024 through 06/30/2027.

Year 1 Cost: \$41,184

Year 2 Cost: \$42,300

Year 3 Cost: \$43,572

Exhaust Fans Preventative Maintenance Agreement - It is recommended that the Board approve the Exhaust Fans Preventative Maintenance Agreement with Gunning Inc. for a three-year term effective 07/01/2024 through 06/30/2027.

Year 1 Cost: \$6,290

Year 2 Cost: \$6,460

Year 3 Cost: \$6,654

Elementary School Uni-Vents Preventative Maintenance Agreement - It is recommended that the Board approve the Elementary School Uni-Vents Preventative Maintenance Agreement with Gunning Inc. for a three-year term effective 07/01/2024 through 06/30/2027.

Year 1 Cost: \$14,340

Year 2 Cost: \$14,712

Year 3 Cost: \$15,154

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HS Sidewalk and Curbing- It is recommended that the Board approve an agreement with Clark Contractors, Inc. for the replacement of sidewalks and curbing as per the KPN JOC Cooperative Contract at a cost of \$81,553.14.

Pest Management Agreements - It is recommended that the Board approve agreements with Orkin for pest management services at Avalon Elementary for \$979.20, Bellevue Elementary for \$979.20, and Northgate High School for \$1,094.40.

Summer Help - It is recommended that the Board approve _____, _____, _____, and _____ as summer custodial help at \$10 per hour.

HS Boiler Power Burner #1 -

HS Boiler #2 -

HS Office Roof-Top Unit -

MRO Position - It is recommended that the Board approve the continuation of Clayton Berwick to assist the Facility Manager on an as-needed basis outside of the normal teacher work day at the current teacher contract coverage rate for the 2024-25 school year. Hours and work to be assigned by the Facility Manager.

Use of Facility Request - It is recommended the Board approve the request from JP Gallery for Performing Arts to use Avalon Elementary auditorium for a performance on Saturday, June 8, 2024, from 10:00 a.m. to 6:00 p.m. contingent upon proof of proper insurance coverage and a mutual hold harmless agreement. Applicable fees apply to this request.

Use of Facility Request - It is recommended the Board approve the request of ELO Films to use the Middle/High School for two days this summer for a fee of \$3,500.00, which includes custodial coverage, contingent upon proper insurance coverage and agreeing to a mutual hold harmless agreement.

- **Technology:**

- **Informational:**

- Microsoft EES Renewal

- Swift K-12 Sunsetting - Switch to School Messenger

- AIU Technology Support Contract

- **Discussion:**

- Cameras

- Recent Internet Issues Update

- Laptops for Secondary Teachers

- **Proposed Board Agenda Items:**

- Cameras** - It is recommended that the Board approve the installation of security cameras and infrastructure to support them for the Middle High School Garage and Greenhouse by Horizon Information Services at a cost of \$11,370.20 to be taken from the 2024-25 fiscal year budget.

- Microsoft EES Renewal** - It is recommended the Board approve the renewal of the Microsoft EES agreement for a further five years at a cost of approximately \$8,865.85 per year.

- Laptop for Secondary Teachers** - It is recommended that the Board approve the purchase of 40 Dell Latitude 3540 laptops at a cost of \$724.23 per unit for a total cost of \$28,969.20, for the Middle High School faculty. This purchase will be taken out of the 2024-25 fiscal year budget.

- School Messenger** - It is recommended that the Board approve a three-year contract with PowerSchool for the School Messenger Add On at a cost of \$4,490 for the first year and \$2,600 for subsequent years. This cost is to be taken out of the 2024-25 fiscal year budget.

- **Old / New Business**

- **Other Proposed Board Agenda Items:**

- **A.W. Beattie Career Center**

A.W. Beattie Career Center Budget - It is recommended the Board approve the proposed A.W. Beattie Career Center 2024-25 Budget, as approved by A.W. Beattie Career Center Joint Operating Committee on May 1, 2024, in the amount of \$11,557,559.

- **Administration - Dr. Hines**

Teacher Assistant #1 (23-24) Unpaid Day - It is recommended the Board ratify an unpaid half-day for teacher assistant #1 (23-24) on May 1, 2024.

Teacher Assistant #1 (24-25) Unpaid Leave - It is recommended the Board approve an unpaid leave for teacher assistant #1 (24-25) for the 1st semester of the 2024-25 school year.

ESY Teachers - It is recommended the Board approve Eileen Maiette, Melinda Malsch, Josh McFall, and Jayci Ross as Extended School Year (ESY) Teachers during the summer of 2024, as recommended by the Superintendent.

ESY Behavioral Specialist - It is recommended the Board approve Krista Black as Extended School Year (ESY) Behavioral Specialist during the summer of 2024, as recommended by the Superintendent.

ESY Nurse - It is recommended the Board approve Malla Mizikowski and Sarah Pawlik as Extended School Year Nurses (ESY), during the summer of 2024, as recommended by the Superintendent.

ESY Teacher Assistants - It is recommended the Board approve Elizabeth Entz, Patty Bowen, Amanda McNeal, Lianna Orellana, Pilar Lojacono, Lynn Bonnett, Ashley Williams, Alexa Falvo, Julie Monfredi and Amy Noble as Extended School Year (ESY) Teacher Assistants during the summer of 2024, as recommended by the Superintendent.

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Memorandum of Understanding (MOU) with the Police - It is recommended the Board approve the Memorandum of Understanding (MOU) between and among the Avalon Police Department, the Bellevue Police Department and the Northgate School District.

AIU Educational Services Agreement - It is recommended the Board approve an Educational Services Agreement with the Allegheny Intermediate Unit 3 (AIU) to provide special education services to students assigned by the District for the 2024-25 school year.

School Photographer - It is recommended the Board approve an agreement with JostensPIX as the school photographer for Avalon Elementary, Bellevue Elementary and the Middle/High School for three years for the 2024-25, 2025-26 and 2026-27 school years at no cost to the District.

AHN-Allegheny Clinic Linkage Agreement - It is recommended the Board approve to continue an agreement between Allegheny Clinic/Allegheny Health Network Psychiatry and Behavioral Health Institute to serve as a referral resource for students in need of behavioral health services in their outpatient and intensive outpatient mental health programs at no cost to the district for a period of two years for the 2024-25 and 2025-26 school years.

Teacher Retirement - It is recommended the Board accept the retirement resignation of Sandra Durkin as elementary teacher at Bellevue Elementary School effective August 13, 2024.

Leave Teacher #6 (23-24) - It is recommended the Board ratify a leave for Teacher #6 (23-24) consistent with FMLA guidelines that include concurrent use of available sick days effective April 15, 2024.

Secretary Transfer to 12-month position - It is recommended the Board approve Amy Pizzica to transfer from the 10-month to the 12-month secretary position at the Middle/High School effective July 1, 2024.

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Secretary Transfer to 10-month position - It is recommended the Board approve Rin Burch to transfer from the 12-month to the 10-month secretary position at the Middle/High School effective July 1, 2024.

Teacher Assistant Retirement - It is recommended the Board accept the retirement resignation of Nancy Camello as part-time teacher assistant effective June 10, 2024.

PCCD Grant - It is recommended the Board accept the Pennsylvania Commission on Crime and Delinquency (PCCD) School Resource Officer grant awarded to the District in the amount of \$30,000 and the School Mental Health grant awarded in the amount of \$113,751.

Title III MOU ESL 2024-25 - It is recommended the Board approve an MOU with the AIU for Title III ESL services.

Van Driver - It is recommended the Board approve Jacob O'Keefe as a van driver for the after-school YMCA program. Cost to be covered by the YMCA.

Student Agreement - It is recommended the Board ratify an agreement with Student "A" as submitted.