

# BES PTO 11/30/2023 Meeting Minutes

5:30 PM - Upstairs PLC Room

## PTO/SIC New Business

- PTO Account: we now have a bank account (approx. \$7,950) at First Citizens Bank
  - There are still funds being held by BES that will be drawn from first (approx \$3,000)
  - We will have a checkbook, plus a debit card for PTO use
  - Next meeting: discuss budget for various items.
- Braided Pastries result:
  - 10% students sold (about 40)
  - Estimated profit of \$2,396
  - Pastries will be delivered on Dec 15th, need volunteers to help distribute them (will coordinate with Shannon Switzer)
- Dance (Thursday, February 8th)
  - 2 responses for committee volunteers
  - Need to coordinate food, music, raffle prizes
- Holiday gift for the teachers
  - Catered breakfast or lunch, gift card?
  - Catered lunch on the stage in the cafeteria when they bring their kids down for lunch.
    - This would benefit from volunteers to help keep an eye on the kids while they're eating.
    - Erin and Sharlene will call around for pricing.
    - 96 staff total
  - Volunteers to cover recess
  - Seems like we have the cash to do breakfast, lunch, **and** gift cards
  - Tuesday on the last week of December, or really any other day in December prior to that last week.
  - Breakfast could happen next week, maybe a large pickup from Bojangles on Wednesday the 6th, Megan offered to drop it off at the school at 7 AM
- Funds Requests
  - Request from Mrs Kent will be incoming to pay for some expenses around an upcoming event
  - Ms Heid's request was previously approved
  - Megan planning to revise the funds request form (submitter's email address wasn't on the form)
- Gmail account has been opened for the BES PTO: [sammyseagullsbespto@gmail.com](mailto:sammyseagullsbespto@gmail.com)
- Erin is working on opening the PTO Facebook page as well
- Read-A-Thon was consulted, and they recommended we stick to 1 per year

## Principal's Report

- COGNIA/STEM recertification this year
  - School is generating a progress report, covering the 4 sections of the report that is needed. A team will fill in details/narrative for each section.
  - Report gets turned in sometime in February
  - Results of recertification are in June sometime

## SIC

### Courtyard Plan

- Idea is to build a Gullah Garden, and have it ready in time for the upcoming Gullah festival
- Hoping to be able to have live chickens as well
- Need to have a Community Work Day to clean it up first. Mrs Blake was consulted.
  - Will reach out for volunteers in December to bring in their garden tools and clean it up
  - No approvals are needed to proceed with this task
  - We will set the date after reaching out to sponsors
- Shannon Switzer will be back next week and we can talk to her at that time about coordinating with the school's larger sponsors for donations relating to this
- Mrs Sackman is looking into the chickens, will try to get us the information on that this week
- Clemson Extension office in Beaufort is available and could be a great help for this
- Gullah Farms co-op has also said they would be happy to come in and help too
- Brick wall in the courtyard could be a great spot for an art display (mural, tiles, board)
- 5th grade legacy gift this year is going to be benches that can be placed out there as well
- Can create and publish an Amazon wish list for it as well (Ms Blake?)
- Dr Mincey plans to write a grant to help fund this, and PTO is happy to chip in as well

Next Meeting: 1/25/24, 4:30 PM

## Attendees:

Michelle Sackman	Andrew Conlon	Donna Conlon
Sharlene Robinson	Erin Somerall	Venus Clayton
Deana Baughman	Treva Kent	Courtney Mincey
Megan Brauer	Ali Strickland	Tracy Anthony
Carmalita Lawton		