PROCEDURE

STUDENT RIGHTS AND RESPONSIBILITIES

PROCEDURE:

Certificated staff share responsibility for supervising the behavior of students and for maintaining the District's standards of conduct.

To this end, school principals and certificated employees shall have the prerogative to:

1. Expect students to comply with school rules.

2. Develop and/or review building rules relating to student conduct and control at least once each year. They shall also confer annually to establish criteria for determining when certificated employees must complete classes to improve classroom management skills. Building rules shall be consistent with District policies, rules and regulations relating to student conduct and control.

3. Administer reasonable punishment, in a manner allowed by the District, upon students who do not comply with school rules.

4. Exclude a disruptive student, who is under the teacher's immediate supervision, from that teacher's classroom and instructional or activity area for all or a portion of the school day, or up to the following two days, or until the principal or designee and teacher have conferred, whichever occurs first.

Except in emergency circumstances, a teacher shall attempt one or more corrective actions prior to excluding a student.

In no case shall an excluded student be returned for the balance of a period or up to the following two days without consent of the teacher.

5. Receive any complaint or grievance submitted by any student upon whom the teacher has administered punishment. The teacher shall have the opportunity to present his/her version of the incident and meet with the complaining party in the event that a conference is arranged.
STUDENT RIGHTS AND RESPONSIBILITIES

STAFF RESPONSIBILITIES TOWARD STUDENTS

1. Inform parents/guardians and students of the rights, responsibilities and corrective action or punishment relating to student behavior.

2. Observe the rights of students as found in Policy 3200 and other legal documents.

3. Enforce the rules of student conduct fairly, consistently, and without discrimination.

4. Maintain good order in the classroom, in the hallways, on school buses, on the playgrounds or in any other area in which the staff member has been assigned supervisory responsibilities.

5. Maintain accurate attendance records and report all cases of truancy.

6. Set an appropriate example of personal conduct in appearance, speech and manner.