

REDLANDS UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

TITLE

Licensed Mental Health Provider

REQUIRED QUALIFICATIONS

EDUCATION/LICENSE:

Valid California license authorizing service as a Licensed Marriage and Family Therapist (LMFT) or Licensed Professional Clinical Counselor (LPCC). Possession of Pupil Personnel Services Credential in: Psychology, School Counseling, or School Social Work. Must possess a Master's degree in counseling or psychology (Marriage and Family Therapy, Social Work, or Clinical Counseling).

SKILLS:

Ability to establish and maintain cooperative and effective working relationships with students, staff, parents, administrators, and the community; strong general and emotional intelligence coupled with the abilities to work efficiently and independently, to prioritize, and to communicate clearly and succinctly in writing and in person are essential; and ability to maintain California State Board of Behavior Science Examiners authorization to serve as a Clinical supervisor.

EXPERIENCE:

Experience overseeing the delivery of direct mental health services to students, families, and staff in a private or governmental agency.

BRIEF DESCRIPTION OF POSITION

Under the direction of an assigned administrator of Educational Services or designee, the Licensed Mental Health Provider must be registered as a Licensed Marriage and Family Therapist or Licensed Professional Clinical Counselor. All work is performed within the limits of the licensing and professional standards. The Licensed Mental Health Provider oversees the mental health assessment process, supervises interns providing direct mental health services to students, and participates in consultations with District personnel in support of the mental health needs of students in the general education setting. The Licensed Mental Health Provider works in collaboration with private providers and public agencies to coordinate treatment services and referrals, attends student progress meetings, and performs all related work and duties otherwise assigned as required. Additionally, the Licensed Mental Health Provider will provide active supervision and direction to pre-licensed clinical counseling interns.

ESSENTIAL FUNCTIONS

- Serve as part of a multidisciplinary team to recommend support services aimed at correcting student issues adversely affecting attendance, enrollment, academic achievement, and behavior.
- Provide individual and group mental health counseling services to students to emphasize improved educational performance and/or conduct in the general education setting.
- Oversee mental health assessment and intake process.

ESSENTIAL FUNCTIONS (continued)

- Consult with District personnel in support of the mental health needs of students.
- Work collaboratively with private providers and public agencies to manage the treatment referral process.
- Maintain strict confidentiality while coordinating therapy services to students and families.
- Lead weekly clinical supervision meetings with pre-licensed interns including overseeing caseloads, case conceptualization, treatment recommendations, and review of documentation.
- Maintain regular contact with supervised interns per licensing requirements.
- Maintain responsibility for, and control of, the quality of mental health and related services provided by supervised interns.
- Monitor and evaluate the supervised interns' assessment, diagnosis, and treatment decisions and provide regular feedback.
- Provide and/or monitor support services including referrals, home visits, crisis intervention, individual and group counseling, case management, and family engagement to ensure success at school.
- Consult with staff about optimizing and supporting students' mental health.
- Participate as a member of the multi-disciplinary team collaborating on students' treatment plans including writing goals and objectives, reporting on present levels of performance and updating staff on goal progress.
- Consult with teachers and other school staff regarding the student's program and any adaptations/materials needed to facilitate improved performance in the classroom or home environment to attain educational benefit.
- Consult with families to enhance mental health and adjustment to school.
- Oversee and maintain appropriate data on students to document present levels of performance and other pertinent information.
- Participate in activities that promote professional development and use clinical/educational research to enhance therapy services.
- Support and implement the Local Education Agency's (LEA) policies, regulations, procedures, and administrative directives.
- Submit records, reports, and assignments promptly and efficiently.
- Demonstrate ability to adjust to and use new approaches in the performance of duties.
- Maintain a data collection system that is organized and updated weekly or as appropriate.
- Other duties as assigned.

OTHER JOB FUNCTIONS

- Maintain professional competence through participation in appropriate inservice education activities and/or self-selected professional growth activities.
- Participate in staff development programs for the purpose of meeting professional growth and state/district/credential requirements.
- Participate cooperatively with the administrator/designee to implement the system by which the employee will be evaluated in conformance with the District's evaluation procedures including attainment of District goals and objectives.
- Attend trainings and meetings regarding legal requirements and evidence-based practices for mental health services within the school community.

OTHER JOB FUNCTIONS (continued)

- Communicate effectively with staff and parents.
- May plan and coordinate the work of paraprofessionals and/or volunteers.

PHYSICAL REQUIREMENTS

Significant physical abilities include sitting for prolonged periods, lifting/carrying, reaching/handling, ability to perform fine manipulation including gripping/grasping, talking/hearing, near and far visual acuity/visual accommodation.

OTHER REQUIREMENTS

TB Test clearance, Department of Justice fingerprint clearance, valid driver's license, and proof of insurability.

04/22