



Jefferson School District 14J  
**BOARD OF DIRECTORS' WORK SESSION**  
*May 20, 2024 - Board Room*  
*5:30 PM – Work Session*

## **AGENDA**

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**1. Call Meeting to Order/Flag Salute**

*Chair Roe*

**2. Roll Call**

*Chair Roe*

**3. Review/Adjust/Approve agenda**

*Chair Roe*

**4. New Business**

a. COSA Interim Superintendent Search.....Krista Parent/COSA  
*Information*

b. OSBA Rural Caucus Scholarship Award – Training.....Board Members  
*Information **Page(s) 4-7***

c. OSBA Summer/Winter Conferences.....Board Members  
*Information **Page(s) 8***

**5. Old Business**

**6. Board Comments**

**7. Adjourn**

*Board Chair*

**Next Meeting(s):**

**Regular Monthly – JSD Board Mtg**

June 17, 2024

5:30pm

JSD Board Room



## **The Jefferson School Board 14J 2023-2024 Board Goals**

1. The school board members will plan and participate in at least 4 school board work sessions annually.
2. The school board members will visit another district's board meeting.
3. The school board will use collaborative processes with the community and district that result in well-informed problem solving and decision making.
4. The school board will work to improve transparency and communication.

### **JSD Work Sessions to date:**

2/12/24 Superintendent Evaluation  
3/4/24 Superintendent Evaluation  
4/15/24 KGBB – KGBB Firearms Prohibited  
4/25/24 – KGBB Firearms Prohibited



## 2023-2024 Board of Directors

Position 1:

Teresa Mitchell, Director  
Term Expires: 6.30.2027

Position 2:

Terry Kamlade, Director  
Term Expires: 6.30.2025

Position 3:

Carole Vickery, Director  
Term Expires: 6.30.2027

Position 4:

Fred Sondermayer, Vice Chair  
Term Expires: 6.30.2025

Position 5:

Tracy Roe, Chair  
Term Expires: 6.30.2025

## 2023-2024 Subcommittee / Representation

Finance Subcommittee (2):

Teri Mitchell  
Carole Vickery

Bargaining Subcommittee (2):

Fred Sondermayer  
Terry Kamlade

Willamette ESD Budget Representation (1):

Terry Kamlade

Policy Subcommittee (2):

Tracy Roe  
Carole Vickery

### Strategic Pillars:

- Together, the Jefferson Community, and the Jefferson School District will prioritize funding to provide sufficient staffing, appropriate curriculum, and key programs that will equip our students to succeed.
- Jefferson School District will improve community engagement by focusing on creating purposeful, authentic parent involvement through a shared culture where everyone feels welcomed, respected and appreciated.
- Students will be encouraged to reach their goals using methods that include discovery, self-awareness, self-advocacy, credible choices, and learning collaboration.
- In preparation for their future, students are encouraged to be present and engaged in our safe, welcoming environment as they learn to set goals and adapt to discover their passion.

*we're  
here  
for you*



# *Model the Way for* **STUDENT SUCCESS** *through* **PROFESSIONAL DEVELOPMENT**

**AN INVESTMENT FOR STUDENTS:** Research\* indicates that sharing professional development as a team increases opportunities to focus on student achievement



**POLISH *your* LEADERSHIP SKILLS:** STAYING UP TO DATE WITH RESEARCH AND BEST PRACTICES HELPS KEEP PACE WITH CHANGING EXPECTATIONS FOR EDUCATION

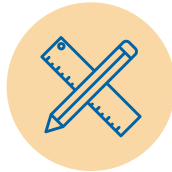


**WE OFFER BOARD MEMBERS** a wide range of training sessions designed to support board governance. The OSBA Board Development team provides virtual and onsite training, ensuring flexibility based on your board's needs and facilitator recommendations.

## OUR TRAINING SESSIONS ARE:



**ALIGNED** to board practices that positively impact students



**TAILORED** to fit your board's needs



**FOR** **EXPERIENCED** and **NEW** board members



**INTERACTIVE!**

## CORE TRAINING SESSIONS (2-3 hours)

### 1. Board Roles and Responsibilities

- Covers the 12 standards for effective boardsmanship, grounded in Dr. Tom Alsbury's "Balanced Governance" research
- Is interactive, enabling boards to explore best practices and understand their crucial role in improving student achievement
- Is suitable for boards with or without new members

### 2. Board Self-Evaluation

- Includes an anonymous online survey that consists of 12 standards for effective boardsmanship based on the ongoing research of Dr. Tom Alsbury on "Balanced Governance"
- Includes a facilitated board self-evaluation survey analysis/discussion
- Allows board members to reflect on their performance and set professional development goals/commitments

### 3. Board Operating Agreements and Communication Protocols

- Establish clear operating and communication expectations for individual board members, the whole board, the superintendent and administrative team

### 4. Superintendent Evaluation

(service hours vary based on needs)

- Covers the accountability role of boards
- Helps streamline evaluation process and timelines
- Includes a facilitated evaluation process utilizing the OSBA/COSA five-part superintendent evaluation workbook

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“OSBA’s Board Chair Café is a valuable resource to me as a board chair as it brings district leaders from across the state together to ask questions, have in-depth conversations about board work and hear legislative updates.”

SUZANNE MESSER  
Medford School board member

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## ADDITIONAL TRAINING SESSIONS

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1. **Targeted Feedback Survey**  
(charged hourly)

- Is an optional component of the five-part superintendent evaluation workbook
- Includes an administered online tailored survey to a targeted group of internal and external stakeholders
- Provides a summary of the survey results

2. **Board Direction in Strategic Planning**  
(service hours based on need)

- Is a collaborative process with the board, superintendent and community
- Will assist the board in reviewing or establishing strategic priorities
- Establishes a strategic priority monitoring plan

3. **Equity and Inclusivity Training Series**  
(three modules, up to nine hours)

- Aims to give school board members the tools to support success for each student
- Covers the basics of equity and equality
- Utilizes data to develop plans to support all students

4. **Board Retreats** (half or full-day)

- Are customizable
- Establish retreat agendas and goals
- Will provide onboarding tools and resources

5. **Other training session topics:**

Board Development consultants will collaborate with your board to develop training sessions to meet your team’s specific needs, such as governance, effective meetings, conflict management, board leadership, community engagement and more.

\*“Research shows that when boards and their superintendents share professional development times as a team, “[c]larity of roles and the reduction of conflict increase the time that can be spent on student achievement” (Shelton, 2015)

## OTHER SERVICES/RESOURCES:

### 1. CHARTER SCHOOLS AND AUTHORIZERS

OSBA staff have years of experience in charter school authorizing and can help your district plan for its needs.

FOR MORE INFO AND PRICING, contact Kristen • [kmiles@osba.org](mailto:kmiles@osba.org)

### 2. EXECUTIVE SEARCHES

OSBA has a long history of providing comprehensive search services for Oregon school boards. Services include process planning, identification of qualifications, facilitation of candidate screening and interviews, a robust finalist selection process and training to help with the new executive's transition.

FOR MORE INFO, contact Vince • [vadams@osba.org](mailto:vadams@osba.org)

### 3. BOARD CHAIR CAFÉ

In these monthly virtual meetings, board leaders can ask questions, get answers and learn from the experience of colleagues. The topics discussed will be driven by the interests and concerns of Oregon's school board leaders. Contact Vince Adams at [vadams@osba.org](mailto:vadams@osba.org) for more information.

FOR MORE INFO, contact Vince • [vadams@osba.org](mailto:vadams@osba.org)

### 4. ADMINISTRATIVE PROFESSIONALS CONNECTION

These virtual monthly meetings allow board administrative professionals the opportunity to ask questions, receive support and learn from one another. The interests and concerns of Oregon's school board-related administrative professionals will drive the agenda.

FOR MORE INFO, contact Jenn • [jnelson@osba.org](mailto:jnelson@osba.org)

### 5. LEADERSHIP INSTITUTE

This recognition program was created to align conferences, workshops, on-site training sessions and other leadership activities for board members. Board members who complete a certain number of courses per year will receive a bronze, silver or gold certificate of completion.

FOR MORE INFO, contact Janet • [javilamedina@osba.org](mailto:javilamedina@osba.org)

*we're  
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*For more information about*  
**BOARD DEVELOPMENT TRAININGS AND SERVICES,**  
please contact Board Development Director Kristen Miles • [kmiles@osba.org](mailto:kmiles@osba.org).



**OREGON SCHOOL BOARDS ASSOCIATION**

1201 Court Street NE, Suite 400, Salem, Oregon 97301

503-588-2800 | 1-800-578-6722 | [www.osba.org](http://www.osba.org)

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## OSBA Board Conferences Info

Summer Conference

Dates: August 9-11

Location: Salem Convention Center

Annual Convention

Dates: November 7-9

Location: Portland Marriott Downtown Waterfront

### **Cost Estimates-**

Registration per conference: \$600 per board member (entire conference)

Jen Registration \$300 (one day only)

Mileage: \$ .62 a mile

Hotel: \$150 a night

Food: Minimal, food provided with conference registration