

**Regular Meeting**

**April 16, 2024**

The regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the President, at 6:00 p.m. in the Middle/High School Chorus Room.

Members present: Chris Richter, Liz Dietrich, Liz Doll, Michael Balonek, Arnie Rychlicki, John Bickford, and Jamie Fitch

Members absent: None

Others present: Robert Molisani, Superintendent; Jeremy Nardone, Business Administrator; Rebekah Chenaille, M/HS Principal; Michele Meyer, Elementary Principal; Megan Rogers, Director of Pupil Services, Peter Greene, Elementary Assistant Principal and Susan Voos, District Clerk.

**I. CALL TO ORDER BY THE PRESIDENT OF THE BOARD OF EDUCATION**

**II. PLEDGE OF ALLEGIANCE TO OUR COUNTRY'S FLAG**

**III. ADDITIONS/DELETIONS/CHANGES TO THE AGENDA**

**IV. CONSENT AGENDA**

Motion by Bickford and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, approve the following consent agenda items:

- 1. Minutes 3/19/2024
- 2. General Fund Warrants #56, 59, 61 (66644-66778)
- 3. Lunch Fund Warrants #17, 18, 19 (106631-106648)
- 4. Capital Warrants #9 (2601-2602)
- 5. Budget Transfer - March
- 6. Treasurer's Report - March
- 7. Appropriation and Revenue Status Report - March
- 8. Property Tax Report Card
- 9. Extra Class Treasurer Report - March
- 10. CSE Recommendations:

Ayes 7, Nays 0, motion carried

**V. COMMUNICATIONS**

- 1. Correspondence – Several points of pride were noted by board members: Adulging 101 series continued with a presentation to the seniors about entrepreneurship, senior class trip to Orlando Florida, students attended the GLOW with your Hands; Healthcare event at GCC, and varsity softball and tennis opened their seasons with big wins!
- 2. Guests of the Board - None
- 3. Public Forum - None

**VI. SUPERINTENDENT'S REPORT**

1. Elementary, Middle and High School Compact Committees Update.  
 Mrs. Meyer stated one of her goals this year was to recruit members for the Compact Team and PTO and she was happy to report success.. The team is working on scheduling assemblies and being thoughtful about aligning them to the curriculum and is in the second round of reviewing the Code of Conduct. She also stated that NYS testing was going well and reports that Parent Square has also been going great, with amazing feedback from the community.  
 Dr. Chenaille gave a shout-out to those who attend the M/HS compact meetings regularly. She reported the team completed the NJHS and NHS application project. She is pleased with the application and says it will help the selection process to be more formal and cleaner. The compact team is reviewing the Code of Conduct and will begin preparing the planning of Camp Raider and Senior Banquet.

**VII. OLD BUSINESS**

- 1. None

**VIII. NEW BUSINESS**

- 1. Approval of Transportation Requests to Out-of-District Nonpublic Schools for 2024-2025

Motion by Fitch and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, approve the transportation requests to out-of-district nonpublic schools for the 2024-2025 school year.

Ayes 7, Nays 0, motion carried

2. Presentation of the Proposed 2024-2025 School Budget –Mr. Molisani reported that all budget presentations, guidelines, and calendars have been made available for the public and are located on the school’s website. Both Mr. Molisani and Mr. Nardone reviewed the data in each category and shared the reasons for the increases as well as the decreases. General Support has an increase of 5.98%, Instructional 3.52%, Transportation 6.21%, Employee Benefits 1.30%, and decreases in Community Service -40.37% and Debt Services at -26.60%. This budget represents a 1.17% increase which results in a 2.65% tax levy.

3. Adoption of the Proposed 2024-2025 Annual School Budget

Motion by Fitch and seconded by Balonek to adopt the proposed budget of expenditures for the fiscal year 2024-2025 in the amount of \$20,605,985 and for the purposes shown in the statement of estimated expenditures adopted by the Board of Education, be one and the same, is approved and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district.

Ayes 7, Nays 0, motion carried

4. Three Part Budget Summary Report

✓ Three Part Component Budget

✓ Annual School District Budget Hearing on Tuesday, May 14, 2024

Mr. Nardone explained the three part budget summary report. This report outlines the Administrative, Instructional, and Capital components of the budget.

5. Approval of BOCES Administrative Budget for 2024-2025

Motion by Rychlicki and seconded by Dietrich that the Board of Education of the Caledonia-Mumford Central School District, hereby approves the proposed Administrative Budget for the Genesee-Livingston-Steuben-Wyoming Board of Cooperative Educational Services for 2024-2025, in the amount of \$3,272,493.

Ayes 7, Nays 0, motion carried

6. Election of Genesee Valley BOCES Board of Education Members

Motion by Bickford and seconded by Balonek that the Board of Education of the Caledonia-Mumford Central School District cast its vote in the annual election of members to the Board of Cooperative Educational Services for the following:

Edward Levinstien

David Woodruff

Margaret Foster

Ayes 7, Nays 0, motion carried

7. American Rescue Plan and State Reserves Update - Mr. Nardone stated that every six months the business administrator is required to report on the American Rescue Plan (ARP) to the board and give an update on what the CRRSA, ESSER, and GEER grant money are being used for.

8. Revision to School Calendar

Motion by Balonek and seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent, approve the revision of the school calendar to include Friday, May 24, 2024, the Friday before Memorial Day as a day of recess for students and staff.

Ayes 7, Nays 0, motion carried

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9. Appointment of Head Election Inspector and Election Officials

Motion by Bickford and seconded by Fitch that the Board of Education appoint the Head Election Inspector and Election Inspectors from the Livingston County Board of Elections List for the Annual School Budget Vote and Board Election on May 21, 2024.

Ayes 6, Nays 0, abstain 1, motion carried

10. Cancellation of Board Meeting

Motion by Rychlicki and seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, approve the cancellation of the April 22, 2024, Board Meeting.

Ayes 7, Nays 0, motion carried

11. Approval of Best Value Cooperative Purchasing

Motion by Rychlicki and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, approve

Best Value:

WHEREAS, the District's purchases of materials and services are made in accordance with General Municipal Law Article 5-A;

WHEREAS, General Municipal Law 103(16) allows the District, as a municipal entity, to purchase certain materials and services at a price determined to be "best value," rather than lowest responsible bidder, by the Board of Education;

WHEREAS, "best value" is defined by New York State Finance Law 163 as "the basis for awarding contracts for services to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offers. Such basis shall reflect, wherever possible, objective and quantifiable factor for offerers that are small businesses, certified minority - or women-owned business enterprises as defined in subdivisions one, seven, fifteen and twenty of section three hundred ten of the executive law or service-disabled veteran-owned business enterprises as defined in subdivision one of section three hundred sixty-ninth of the executive law to be used in evaluation of offers for awarding of contracts for services.

WHEREAS, the District, as a municipal entity, may purchase, in accordance with General Municipal law 103(16), through bids solicited by the United States government, the New York State government, and New York's political subdivisions, including school districts; through bids let in a manner consistent with or materially equivalent to New York State requirements for bidding; or may piggyback on any contract or bid approved for piggybacking through the New York State Office of General Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Caledonia-Mumford Central School District hereby authorizes the purchase of materials and services using a "best value" determination, as an option to "lowest responsible bidder," in accordance with General Municipal law 103(16), and in compliance with all District purchasing policies and procedures, with Board approval;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately on adoption.  
Ayes 7, Nays 0, motion carried

12. Approval of OMNIA Partners Cooperative Purchasing Agreement

Motion by Rychlicki and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, approve

Specific Cooperative:

WHEREAS, the Caledonia-Mumford Central School District (School District) pursuant to the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103 desires to participate in the OMNIA Partners purchasing cooperative; and

WHEREAS, Section 103 of the General Municipal Law permits the School District to make purchases of apparatus, materials, equipment or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, may make such purchases, or may contract for such

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services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the School District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, the School District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, the School District has reviewed the benefits of participating in this program and based on this review has concluded the program will provide the best value to taxpayers of this School District through the anticipated savings to be realized.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Caledonia-Mumford Central School District authorizes the School District's participation in the OMNIA Partners Purchasing Cooperative and authorizes the Business Administrator or the Purchasing Agent to register for the OMNIA Partners purchasing program on behalf of the School District.

Ayes 7, Nays 0, motion carried

## EXECUTIVE SESSION

Motion by Balonek and seconded by Dietrich that the Board of Education adjourn to Executive Session at 6:42 PM to discuss the employment and employee history of particular persons and confidential student records protected by FERPA.

Ayes 7, Nays 0, motion carried

Motion by Balonek and seconded by Doll that the Board of Education return to regular session at 7:44 PM.

### IX. PERSONNEL

#### 1. Permanent Appointment of Building Maintenance Person

Motion by Balonek and seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, approve Austin Burnside to the Permanent Civil Service position of Building Maintenance Person effective April 11, 2024.

Ayes 7, Nays 0, motion carried

#### 2. Permanent Appointment of Director of Facilities II

Motion by Balonek and seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, approve Richard Ganino to the Permanent Civil Service position of Director of Facilities II effective April 30, 2024, pending successful completion of the probationary term to end on April 29, 2024.

Ayes 7, Nays 0, motion carried

#### 3. Approval of Substitute

Motion by Balonek and seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, approve Mitchel Hockey as a substitute teacher for the 2023-2024 school year.

Ayes 7, Nays 0, motion carried

#### 4. Approval of Leave of Absence

Motion by Balonek and seconded by Fitch, that the Board of Education, upon the recommendation of the Superintendent, approve the request of leave of absence for employee # 917, Middle/High School teacher, on or about June 6, 2024, through on or about December 19, 2024.

Ayes 7, Nays 0, motion carried

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#### 5. Approval of Adjustment to Probationary Appointment

Motion by Balonek and seconded by Fitch, that the Board of Education, upon the recommendation of the Superintendent, approve the adjustment to the probationary appointment for employee #917 from September 1, 2021, through October 21, 2025, due to unpaid status.

Ayes 7, Nays 0, motion carried

#### 6. Appointment of Special Education Teacher

Motion by Balonek and seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, appoint Nora Anderson to a probationary 1.0 FTE Special Education Teacher, tenure position, effective August 28, 2024, through August 27, 2028. The appointee holds Initial certification in Students with Disabilities Grades 1-6 and Childhood Education Grades 1-6.

Ayes 7, Nays 0, motion carried

#### 7. Appointment of School Bus Dispatcher Trainee

Motion by Balonek and seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, appoint Andrea Horr to the provisional civil service position of School Bus Dispatcher Trainee effective April 9, 2024.

Ayes 7, Nays 0, motion carried

#### 8. Resignation of Teacher Aide

Motion by Balonek and seconded by Fitch, that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of Andrea Horr, Teacher Aide, effective April 9, 2024.  
Ayes 7, Nays 0, motion carried

9. Appointment of Coaches

Motion by Balonek and seconded by Fitch that the Board of Education, upon the recommendation of the Superintendent, approve the following football coaches for the fall 2024 season:

Varsity Assistants	JV Head Coach	Modified Head Coach
John Walther	Ieon Koukidas	Ryan McClurg
Matt Walther		
Travis Fenstermaker	JV Assistants	Modified Assistants
	Bryan Grattan	Chad Kessler
	Bill Fox	John Piazza

Ayes 7, Nays 0, motion carried

X. ADJOURNMENT

Motion by Balonek and seconded by Rychlicki that the Board of Education adjourned the meeting of April 16, 2024, at 7:45 PM.

Ayes 7, Nays 0, motion carried

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Susan J. Voos, District Clerk