

LEARN



HUMAN RESOURCES

Beth McCaffery, emccaffery@learn.k12.ct.us

LEARN's Human Resources Hub is committed to fostering a positive and thriving work environment that aligns seamlessly with our mission to support educational excellence. Our Human Resources solutions are tailored to meet the unique needs of educational professionals and organizations.

Employee Handbook Review

Review, revise, or develop a handbook that promotes consistency, transparency, and compliance

Employee Training & Assessment

Design structured learning opportunities, including faculty orientation and building of employee assessments

Fingerprinting

Expedite the hiring of school district personnel with electronic fingerprinting

Human Resources (HR) Consulting

Strategize and plan; Recruit; Onboard; Train and develop; Engage and retain; Strengthen relationships; Resolve conflicts

I-9 Form Review & Processes

Increase understanding of I-9 form requirements and ensure proper completion to remain in compliance with federal laws

Job Description Reviews

Review job descriptions to ensure alignment with organizational objectives, compliance with employment laws, and inclusion of performance metrics

Paraeducator Assessment Testing

Offered weekly by appointment at our central office in Old Lyme



MISSION

As a regional educational service center, we:

- pursue equitable and just systems of education,
- build the skills and knowledge of the educational community, and
- design innovative, efficient, and effective programs, services, and solutions.

44 Hacketts Hill Road, Old Lyme, CT 06371



VISION

To ensure that each child has access to high-quality public education and opportunities through equitable systems of education, support, and service.

We are committed to forging a better future for each learner.

860.434.4800, www.learn.k12.ct.us