



Northwestern Lehigh School District
SCHOOL BOARD MEETING
Middle School Library
Wednesday, September 21, 2005, 7:30 p.m.

Minutes

A. Agenda

Call to Order

President Kistler called the meeting to order at 7:35 p.m.

Opening Exercises

Opening exercises and roll call (as noted below) followed:

Roll Call:

Roll Call	Pr	Donald Link	Pr	Michael Ondra	Pr	Kenneth Zellner
pr/ab	Pr	Christy Singley	Pr	Mark Richman	Pr	Gregory Snyder
////////	Ab	Camille Bartlett	Pr	Sally Schoffstall	Pr	Kenneth Kistler

Also present: L. Stitzel, L. Matika, L. Christman, K. Kelley, J. Kennedy, E. McLaughlin, R. Cartier, M. Malay, C. Linde, J. Zimmerman, D. Halpin, K. & E. Keichel, M. Bagenstose, L. Sorenson, E. Kerschner, T. Ahner, TV-13 videographer, D. Shuey, B. Leibensperger, K. Kressley, E. D. King, Esq., solicitor, J. Gould, S. Meixsell, N. Zellner, Asst Bd. secretary

Approval of Agenda

Dr. Gould noted additions to the agenda. The agenda was approved as amended.

Moved: K. Zellner

Seconded: C. Singley

Vote: 8 Yes, 0 No

President welcomed guests and asked for comments. — none

Approval of Minutes, as attached, for August 10 and August 17, 2005.

Moved: G. Snyder

Seconded: D. Link

Vote: 8 Yes, 0 No

Personnel action, as attached.

L. Matika highlighted personnel action requested. R. Cartier introduced Katie Kressley who will assume the position of learning support teacher at Weisenberg. The following actions were approved:

1. Appointment of Katie Kressley, 8978 Hemphill Road, Alburtis 18011, to the position of 50% learning support teacher assigned to Weisenberg Elementary at BS Step 1 prorated (\$18,750) effective September 22, 2005. Katie is a graduate of Eastern University and is certified in Mentally/Physically Handicapped and Elementary Education.
2. Addition of the following to the district teacher substitute list effective September 21, 2005 pending receipt of all necessary paperwork:
 - a. Ingrid DeBellas, 1904 West Penn Pike, New Ringgold 17960, French/Spanish
 - b. Sarah Tritt, 4989 Winding Road, New Tripoli 18066, History - Emergency Certified
3. Removal of the following from the district substitute list effective September 20, 2005, all are presently employed full-time:
 - a. Melissa Bowers
 - b. Margaret Boyle
 - c. Sharon Fehlinger
 - d. Suzanne Peters

e. Jeremy Smoyer

Moved: D. Link

Seconded: K. Zellner

Vote: 8 Yes, 0 No

B. Curriculum/Building Issues

Approval of revisions to the 2006/2007 district calendar.

After reconsideration by the professional association, they requested the 2006/2007 school year begin before Labor Day consistent with the past several years.

Moved: D. Link

Seconded: C. Singley

Vote: 8 Yes, 0 No

Adequate Yearly Progress Report.

S. Meixsell shared information on PSSA test results and the Adequate Yearly Progress report. The district has met AYP targets in all buildings and levels as required by the state.

First Reading of Level 3 & 4 World Language Curriculums.

S. Meixsell reported that as in Level 1 & 2, the three languages are combined. The curriculum is available in the administrative office for anyone to review.

C. Policies

First reading of the Homeschool Participation in Interscholastic Sports and Extra-Curricular Activities Policy.

Revisions were made to the first draft. S. Meixsell and J. Zimmerman feel confident that procedures can be ready for the winter sports season, but not for other extracurricular activities. K. Kistler asked if the policies would be separate. Additions would be made in the future as to not hold up the process. It should be ready for vote by next month. M. Ondra suggested it may be better to have two separate policies.

Approval of request from NYAA for one-time exemption from the District practice of delaying the

start of Sunday activities until 1:00 p.m. NYAA seeks permission to use the middle school baseball field before noon on October 9 for a baseball tournament.

G. Snyder stated his impression was that NYAA only use the field if weather conditions do not allow for Saturday use of the field. Discussion followed. A motion was made to allow for weather related use on a one-time basis. President Kistler called for a roll call vote.

Moved: G.Snyder

Seconded: D. Link

Vote: 6 Yes, 2 No

Roll Call	Yes	Donald Link	No	Michael Ondra	Yes	Kenneth Zellner
pr/ab	Yes	Christy Singley	Yes	Mark Richman	Yes	Gregory Snyder
////////	Ab	Camille Bartlett	No	Sally Schoffstall	Yes	Kenneth Kistler

D. Facilities

No items for discussion

E. District Finances:

Approval of contract with Educare's Licensed Private Academic School for the 2005/2006 school year.

E. McLaughlin explained the occasional need for services available through Educare. The contract is signed yearly and is on a pay as needed basis for the services.

Moved: M. Ondra

Seconded: K. Zellner

Vote: 8 Yes, 0 No

Approval of contract with Behavioral Health Associates, Inc. for the 2005/2006 school year.

E. McLaughlin explained that Behavioral Health Associates works with Educare to provide services.

Moved: M. Ondra

Seconded: K. Zellner

Vote: 8 Yes, 0 No

Receive the following Reports for August 2005:

- a. Budget Report – as presented
- b. Revenues Report – as presented for August
- c. Treasurer's Report

General Fund with a beginning balance of \$4,573,457.71, receipts of \$10,665,469.53, and disbursements of \$1,603,750.49, leaving a balance of \$13,635,176.75.

Capital Reserve Fund with a beginning balance of \$797,964.94, receipts of \$1,914.84, disbursements of \$1,417.80, leaving a balance of \$798,461.98.

2004 GON with a beginning balance of \$1,157,026.94, receipts of \$2,187.35, disbursements of \$409,777.81, leaving a balance of \$747,249.13.

Food Service Fund with a beginning balance of \$846.89, receipts of \$31,013.39, disbursements of \$23,474.00, leaving a balance of \$8,386.28.

- d. EIT Report – as presented
- e. Activity Fund Report – as presented

Moved: G. Snyder

Seconded: C. Singley

Vote: 8 Yes, 0 No

5. Approval of the following Bills as listed for payment:

- a. **General Fund** totaling \$1,085,915.92, and \$9,428.40 for final payments for the 2004/2005 school year.
- b. **Capital Reserve Fund** totaling \$2,115.00
- c. **2004 GON** totaling \$355,186.93
- d. **Food Service Fund** totaling \$17,215.05
- e. **Tiger Fund** totaling \$2,350.60

Moved: G. Snyder

Seconded: K. Zellner

Vote: 8 Yes, 0 No

F. Other Reports:

Federal Programs – no report

Enrollment Report--2353

Committee Reports as follows:

Intermediate Unit – no report

 ✦ LVBEP Report – no report

☞ Legislation

Recreation commission – Night in the Country needs help to coordinate next year's plans.

 The committee is looking for volunteers. Contact D. Link if interested.

LCTI – G. Snyder reported

New Business

Approval of agreements with Northern Lehigh School District to provide special education services for student # 17183 and student #40002 for the 2005/2006 school year.

Moved: K. Zellner

Seconded: S. Schoffstall

Vote: 8 Yes, 0 No

Approval of Letter of Agreement with Lehigh Valley Drug & Alcohol Intake Unit for Student Assistance Program for 2005/2006.

Moved: K. Zellner

Seconded: D. Link

Vote: 8 Yes, 0 No

Approval of district sponsorship of Northwestern Elementary Partners in Education roller skating party at SkateAway, Whitehall, to be held on October 6, 2005, consistent with policy 914, Support Organizations.

Moved: D. Link

Seconded: C. Singley

Vote: 8 Yes, 0 No

Approval of the following:

- 1) Refund of 2005-2006 school real estate taxes for Weisenberg Township parcel #24-543657510058-1 (Stephen A. & Pamela K. Colsten) in the amount of \$457.25 due to assessment correction.
- 2) Refund of 2004-2005 school real estate interim taxes for Weisenberg Township parcel #24-543669315315-1 (Ronald P. Sr. & Bonnie L. Confer) in the amount of \$158.16 due to an appeal.
- 3) Refund of 2005-2006 school real estate taxes for the Heidelberg Township parcel #20-55206671646-1-319 (Larry L. & Joan A. Grim) in the amount of \$247.41 due to razed building.
- 4) Refund of 2005-2006 school real estate taxes for Weisenberg Township parcel #24-544529751609-1 (Frank C. & Kristie Beitel Filipovits) in the amount of \$89.79 due to reduction in acreage.
- 5) Refund of 2005-2006 school real estate taxes for Weisenberg Township parcel #24-542662706908-1-319 (Ernest A. Sechler & Susan J. Kraynek) in the amount of \$9.98 due to parcel split.

Moved: M. Ondra

Seconded: K. Zellner

Vote: 8 Yes, 0 No

President offered courtesy of the floor for public comment. No comments

Communications/Notes for the Board from Michael Ondra, Secretary none

Report from Superintendent Gould

a. Administrative/Building Sharing

C. Linde explained a previously approved trade-in of an old bus that will now be kept by the district as another bus had unexpectedly become unusable. K. Kistler asked if this would modify the bid. The bid showed net cost of the bus after the trade. President Kistler asked for a motion to modify the bid to exclude the trade-in of bus 33.

Moved:

M. Ondra

Seconded: G. Snyder

Vote: 8 Yes, 0 No

C. Linde also reported on new road signs to be located on Northwest Road 150 ft from Rte 309. E. McLaughlin reported the change to the new IEP forms and formats is going smoothly. R. Cartier invited board members to Weisenberg's Open House on September 29. K. Kelley invited everyone to tour the new wing after the meeting. The fifth grade social was attended by many students. L. Stitzel noted that several high school groups are taking part in Operation Reach for Katrina victims. The Middle

States Committee met recently and revised the objectives that were submitted last spring. High school staff will be using the October in-service to prepare for the Middle States visit. J. Zimmerman reported on the status of the sports teams. The band will be participating in several competitions. J. Kennedy noted the air conditioning was completed and is operating correctly in the middle school library.

b. Board Member Sharing

c. Legislative Information

d. Superintendent Sharing J. Gould noted information included in the board packets.

e. Reminder: Committee Meeting

- **Executive Session for Personnel Issues —9/21/05** in the M S Guid. Conf. Rm
- **October 19, 2005 Board Meeting at LCTI at 6:00 p.m.**

G. Adjournment

The meeting was adjourned at 8:32 p.m. for a brief recess on a motion by D. Link, seconded by K. Zellner, followed by a tour of the new middle school wing, followed by Executive Session for personnel issues.

Respectfully submitted,

Michael Ondra

M. Ondra, Secretary
By N. Zellner, Asst. Bd. Secretary