



Northwestern Lehigh School District
SCHOOL BOARD MEETING
Wednesday, August 10, 2005, 7:30 p.m.

Minutes

A. Agenda

Call to Order

President Kistler call the meeting to order at 7:33 p.m.

Opening Exercises

Opening exercises and roll call (as noted below) followed.

Roll Call

Roll Call	Pr	Donald Link	Pr	Michael Ondra	Pr	Kenneth Zellner
pr/ab	Ab	Christy Singley	Pr	Mark Richman	Pr	Gregory Snyder
////////	Ab	Camille Bartlett	Pr	Sally Schoffstall	Pr	Kenneth Kistler

Also present: S. Meixsell, K. Kelley, B. Hart, D. Nemes, E. McLaughlin, L. Christman, C. Linde, J. Kennedy, D. Moyer, (students & parents) L. Dietrich, E. Vaughn, G. Bringhurst, A. Zoghby, A. Hardy, M. Johnston, J. Edwards, A. Rau, E. Kerschner, T. Ahner, D. King, Esq., N Zellner, Asst. Board Secretary

Approval of Agenda

S. Meixsell noted additions to the agenda. The agenda was approved with amendments.

Moved: K. Zellner

Seconded: D. Link

Vote: 7 Yes, 0 No

President will welcome guests and provide for comments

D. Nemes introduced Dave Moyer, high school math teacher, and a group of students. The students placed first out of 20 teams at the 48 Hour Challenge at Alfred University this past June. The winning team received a \$5,000 prize. The group gave an overview of their competition. The younger students hope to compete again next year.

***Approval of Minutes, as attached, for July 20 and 27, 2005 – 8/17 meeting**

Approval of Personnel action as noted

C. Linde highlighted many of the personnel items. Brad Hart introduced Amanda Rau who will be substituting for K. Mertz at Northwestern Elementary during the 2005/06 school year. Dennis Nemes introduced Jan Edwards who will be replacing Marianne Allen. Approval was granted for the following personnel item(s):

Moved: K. Zellner

Seconded: S. Schoffstall

Vote: 7 Yes, 0 No

1. Appointment of Mary Persichetti, 1162 Wellington Circle, Laurys Station, PA 18059, to the position of 40% Speech and Language Therapist for two days a week at MS Step 15 prorated (\$23,328) with no benefits pending receipt of all necessary paperwork. Mary is presently a Speech and Language Support Teacher at Northampton Area School District.
2. Approval of the following Northwestern Elementary Class B Teacher Assistants at a rate of \$10.12 per hour effective August 22, 2005 pending receipt of all necessary paperwork:
 - a. Tami Hill, 8784 Perry Long Court, Kempton, PA 19529
 - b. Stacey Meckes, 4224 Mohican Drive, Schnecksville, PA 18078

- c. Mary Cornell, 46 Dog Street, Kempton, PA 19529
 - d. Angela Rex, 7259 Bake Oven Road, Germansville, PA 18053
3. Appointment of Amanda Rau, 5228 Elmhurst Drive, Schnecksville, PA 18078, to the position of long-term substitute for first grade at Northwestern Elementary for the 2005-2006 school year at BS Step 1 (\$37,500). Amanda is presently a substitute for Northwestern Lehigh School District.
 4. Appointment of Angeline Szoka, 134 Kriebel Road, Barton, PA 19504, to the position of long-term substitute for fourth grade at Northwestern Elementary for the 2005-2006 school year at BS Step 1 (\$37,500) pending receipt of all necessary paperwork. Angeline was a long-term substitute for the Upper Perkiomen School District.
 5. Appointment of Joy Hauck, 315 Lizard Creek Road, Andreas, PA 18211, to the position of Paraprofessional assigned to Northwestern Elementary at a rate of \$21.00 per year effective August 22, 2005. Joy is presently a substitute for Northwestern Lehigh School District.
 6. Approval of transfer of Sandy Horvath, Middle School Class B Secretary to the Assistant Principal to Middle School Class A Secretary to the Principal, at \$27,498 per year effective August 9, 2005.
 7. Approval of transfer of Catherine Withers, Middle School Class B Teacher Assistant to Middle School Class C1 Guidance Secretary at a rate of \$11.80 per hour with 1140 working hours as assigned effective August 22, 2005.
 8. Approval of transfer of Kelly Wisser, transportation class C driver to class D substitute driver at a rate of \$16.00 per hour effective August 29, 2005.
 9. Approval of transfer of Amy Green, Weisenberg teacher assistant to Northwestern Elementary for the 2005-2006 school year to assist a life skills student.
 10. Approval of transfer of Marisa Bartholomew to the long-term substitute position of English as a Second Language for Northwestern Lehigh School District. Marisa is currently a contracted teacher at Northwestern Elementary and will substitute for Kate Pizzelanti, ESL teacher. It is anticipated she will return to a classroom position for the 2006-2007 school year. Her status and seniority is not negatively affected by this temporary change.
 11. Approval to add the following to the transportation class D substitute list effective August 10, 2005 at a rate of \$14.00 per hour pending receipt of all necessary paperwork:
John J. Darna, 2390 Seipstown Road, Fogelsville, PA 18051
 12. Approval to add the following to the district teacher substitute list effective August 10, 2005 pending receipt of all necessary paperwork:
 - a. Julie McHugh, 128 South Hilltop Road, New Ringgold, PA 17960, Elementary Ed. Certification
 - b. Linda Findlay, 1814 Weilers Road, Alburtis, PA 18011, Elem. and Early Childhood Certification
 13. Approval of request for unpaid leave for Helen Kistler, food service general production worker, for a period of twelve weeks effective August 29, 2005.

14. Approval to accept the resignation of Elizabeth Bender, paraprofessional assigned to Northwestern Elementary, effective July 27, 2005.
15. Approval to accept the resignation of Rachael Scheffler, middle school secretary class A, effective August 8, 2005.
16. Approval to accept the resignation of Gail Phillips, food service general production worker, effective August 29, 2005. Gail will remain as a substitute food service employee.
17. Approval to remove the following from the district teacher substitute list effective August 4, 2005: Alison Gartner – employment elsewhere
18. Approval for the following horizontal movement(s) on the respective salary levels per the teachers' negotiated contract and receipt of appropriate transcripts and/or certification for the following:
 - a. Carol Bettler from BS+24 to MS
 - b. Angela Graver from BS to BS+24
 - c. David Keck from BS to BS+24
 - d. Amy Kelly from BS to BS+24
 - e. Wendy Madouse from MS to MS+24
 - f. Patricia Mengel from BS+24 to MS
 - g. Julianne Yenser from BS to BS+24
 - h. Amanda Woolsey from BS to BS+24
19. Approval of request for student teaching experience for the following from Kutztown University from August 31, 2005 through October 21, 2005:
Elizabeth Morales with Mary Ellen Kmetz, Northwestern Elementary
20. Extra-curricular positions per the negotiated contract for the 2005-06 school year:

EXTRA-CURRICULAR APPLICATIONS	NAME	STIPEND
Assistant Boys Soccer Coach	Bill Furjanic Todd Furjanic	\$3,320.94 Volunteer
Assistant Golf Coach	Dick Inhoffer	Volunteer
Assistant Fall Cheering Coach	Stacie Bowers	\$1,483.26
Head Winter Cheering Coach	Stacie Bowers	\$2,726.21 minus \$50 for league fine = \$2,676.21

21. Extra-curricular positions per the negotiated contract for the 2004-05 school year:

EXTRA-CURRICULAR APPLICATIONS	NAME	STIPEND
Play Director – MS	Harley Newman	\$1,212.05

22. Approval of transfer Dianne Gaspar, Class B Accounts Payable to Middle School Class B Secretary, effective August 22, 2005 at the same salary of \$28,768.

23. Approval of the following individuals as safety and security monitors for the 2005-2006 school year. Compensation of \$15.00 at overtime rate for current full-time district staff. Other individuals compensated at a rate of \$15.00 per hour.

James Hawk	Rick Boandl
Brian Kerschner	Josh Zimmerman
Craig Moyer	Eric Barr
Gordon Walls	Lou Rabenold

24. Approval of the following addition(s) to the substitute teacher assistant list effective August 29, 2005 at a rate of \$10.11 per hour pending receipt of all necessary paperwork:
Denise Belnoski, 2662 Windy Road, Orefield, PA 18069
25. Approval for the extension of child rearing leave for Jill Pena, Northwestern Elementary Music teacher, to the end of the first marking period of the 2005-2006 school year.
26. Approval to accept the resignation of Dianna Riegel, Wellness/Fitness long-term substitute, effective August 6, 2005. Dianna resigned prior to commencing employment.
27. Approval to accept the resignation of Lauren Faust, middle school paraprofessional, effective August 3, 2005.
28. Approval for the following horizontal movement(s) on the respective salary levels per the teachers' negotiated contract and receipt of appropriate transcripts and/or certification for the following:
- a. Nicole Mizak from BS to BS+24
 - b. Scott Hippensteel from BS+24 to MS
29. Extra-curricular positions per the negotiated contract for the 2005-06 school year pending receipt
of all necessary paperwork:

EXTRA-CURRICULAR APPLICATIONS	NAME	STIPEND
Assistant Field Hockey Coach	Jocelyn Held	\$2,846.52

B. Curriculum/Building Issues

***Approval of bus stops for the 2005/2006 school year. — 8/17 meeting**

Approval of parent transportation contract for 2005/2006 school year as attached.

C. Linde explained the benefit of contracting with the parents for student transportation to private school. The cost for the district would be less than \$500 for the year. This is the only case of contracting with parents for this school year.

Moved: G. Snyder Seconded: M. Richman Vote: 7 Yes, 0 No

C.. Policies:

Approval of Investment of District Funds, Policy 609.

C. Linde reviewed the new policy for investing district funds.

Moved: G. Snyder Seconded: M. Ondra Vote: 7 Yes, 0 No

D. Facilities

J. Kennedy explained the following change orders for the Middle School Construction Project and the Weisenberg Modular Project. Some of the change orders were required to comply with code. The Buildings & Grounds Committee recommended to not have locks installed in lockers in the new wing and omit the plaque for the new construction resulting in credits. G. Snyder questioned whether or not the district was still within budget for change orders. C. Linde will review and report at the next meeting.

Moved: M. Ondra

Seconded: D. Link

Vote: 7 Yes, 0 No

1. Approval of Walter Brucker & Co., Inc. change order GC-05 for M S Construction Project changing windows from operable and "project in" to operable and "project out" in the amount of \$3491.50.
2. Approval of Walter Brucker & Co., Inc. change order GC-06 for M S Construction Project to change from wire glass to TGP standard Firelite NT Glazing in door sidelights in the amount of \$10,132.50.
3. Approval of Dolan Construction change order Dolan-1 for Weisenberg Modular Project constructing a canopy over 50' long west ramp in the amount of \$6,588.00.
4. Approval of Worth & Company change order MC-01 for M S Construction Project to install a remote fill for underground fuel oil tank in the amount of \$14,981.15.
5. Approval of Walter Brucker & Co., Inc. change order GC-07 for M S Construction Project to delete all locks from lockers for a credit in the amount of \$620.00.
6. Approval of Walter Brucker & Co., Inc. change order GC-08 for M S Construction Project to delete plaque from project for a credit in the amount of \$899.00.
7. Approval of Thomas L. Hoffman Co. change order EC-01 for Weisenberg Modular Project for a credit in the amount of \$10.00 for reimbursement of permit fee.
8. Approval of Walter Brucker & Co., Inc. change order GC-09 for M S Construction Project to furnish and install eight (8) metal dome vents in the amount of \$3,500.00.
9. Approval of Walter Brucker & Co., Inc. change order GC-10 for M S Construction Project to furnish and install three (3) fire-rated access panels in the second floor corridor ceiling in the amount of \$1,149.00.

E. District Finances:

Approval of bid award for 77/78 passenger buses per tabulation.

C. Linde reviewed the bid tabulations for three new Freightliner 77 passenger buses and one used Carpenter bus. The buses were inspected by a district mechanic and found to be satisfactory. The used bus is a replacement for a damaged bus. District buses normally average over 250,000 miles and are used for approximately 15 years due to our schedule of preventive maintenance. Buses are well serviced by district mechanics.

Moved: K. Zellner

Seconded: D. Link

Vote: 7 Yes, 0 No

***Approval of renewal of AccuWeather contract for 2005-2006 school year – 8/17 meeting**

***Receive the following Reports for July 2005:— 8/17 meeting**

- a. Budget Report
- b. Revenues Report
- c. Treasurer's Report
 - 1) General Fund
 - 2) Capital Reserve Fund
 - 3) 2004 GON
 - 4) Food Service Fund
- d. EIT Report
- e. Activity Fund Report

***Approval of the following Bills for payment – 8/17 meeting**

- a. General Fund
- b. Capital Reserve Fund
- c. 2004 GON
- d. Food Service Fund
- e. Tiger Fund

F. Other Reports:

***Federal Programs Report – 8/17 meeting**

***Enrollment Report 8/17 meeting**

***Committee Reports as follows:—8/17 meeting**

- a. Intermediate Unit
 - ✱ LVBEP Report
- b. ☞ Legislation
- c. Recreation Commission
- d. LCTI

New Business:

Approval of \$5,000.00 contract with Dr. Robert Brooks, speaker for first staff day.

S. Meixsell gave information on Dr. Brooks. S. Meixsell had the opportunity to hear a presentation by Dr. Brooks. He will give a kick-off speech in the morning at the staff general meeting on August 22 and will spend the rest of the day inservicing Middle School staff. G. Snyder questioned whether the district had other speakers at a cost to the district. S. Meixsell explained that funds will come from the staff development budget and that the district would benefit from this investment because he would be speaking to all district employees.

Moved: M. Richman Seconded: Sally Schoffstall

Vote: 7 Yes, 0 No

First reading of Spanish, German, and French Level I and Level II Planned Courses.

S. Meixsell gave highlights of the world language courses and noted that more students are taking several languages. The world language curriculum council is looking in the direction of a similar approach to all language curriculums and will solicit input from the newly hired teachers. Level III, IV and V are aligned to PA world language standards as they currently exist.

Middle School Construction Project update

J. Kennedy reported on the progress of the construction project. Workers are down to the final finishes on floors, ceiling, etc. Exterior grading has begun. Boilers and heat exchanger should be completed in September. K. Kelley reported that the building looks beautiful. She had a pleasant experience working with the contractors and workers. J. Kennedy hopes the inspection will take place next week and hopes to occupy the building around August 24 or 25.

Weisenberg Modular Project update

J. Kennedy reported that modulares have been moved. Weisenberg should be completed mid September. Unfortunately, the modular being moved to Northwestern Elementary had some damage during the move. The NWE stage will be used until the work on the modular is complete some time in October.

President will offer courtesy of the floor for public comment.

President Kistler thanked all who attended the meeting.

Communications/Notes for the Board from Michael Ondra, Secretary

M. Ondra reviewed a letter received from a Germansville resident concerning tax bills.

Report from Superintendent Gould

a. Administrative/Building Sharing

The district will be ready for the start of school. New staff will begin on August 15 for orientation and training. L. Christman reported on the 720 Grant of \$45,000 renewable for three years to be used for high school restructuring. \$24,900 is allocated for software and district licenses, \$21,100 for staff development. L. Christman reviewed the development of teacher web pages. The district will purchase 60 pages. Pages will be professionally done with the hope of improving communication between teachers and parents. It is a web-based, site hosted company with no security issues. Teacher web pages can then be accessed from home.

b. Board Member Sharing

G. Snyder will respond to the letter he received regarding tax increases. S. Schoffstall questioned whether or not the board should acknowledge letters received. D. Link reported he had a phone call and explained to the resident the Board's position. It was agreed that S. Meixsell and C. Linde would draft a letter for response. D. Link commented on the tremendous amount of change in the district. President Kistler acknowledged that change could be viewed as an opportunity and a challenge. M. Ondra called for an executive session to follow the meeting.

c. Legislative Information

- d. Reminder: Committee Meeting – Finance Committee – August 10, 7 p.m.
Buildings & Grounds Committee – August 17, 6 p.m.
October 19, 2005 Board Meeting at LCTI**

G. Adjournment

The meeting was adjourned for a brief recess at 9:16 p.m., followed by Executive Session for Legal issues.

Respectfully submitted,

BD Minutes, p.8

Michael Ondra

M. Ondra, Secretary
By N. Zellner, Asst. Bd. Secretary

**items for August 17 board meeting*