



Northwestern Lehigh School District
SCHOOL BOARD MEETING
Wednesday, November 9, 2005, 7:30 p.m.

Agenda

Call to Order The meeting was called to order by President Kistler at 7:32 p.m.

Opening Exercises Opening exercises and roll call (as noted below) followed.

Roll Call

Roll Call	Pr--8:13	Donald Link	Pr	Michael Ondra	Pr	Kenneth Zellner
pr/ab	Pr	Christy Singley	Pr	Mark Richman	Pr	Gregory Snyder
////////	Pr	Camille Bartlett	Pr	Sally Schoffstall	Pr	Kenneth Kistler

Also present: K. Kehs, K. Bandel & family, N. Reeder & family, M. Kline & family, D. Shuey, A. Gilgoff, T. Ahner, E. Kerschner, A. Fournier, L. Matika, S. Meixsell, C. Linde, J. Gould, D. Nemes, K. Kelley, L. Christman, E. McLaughlin, J. Freund, Esq., N. Zellner, Asst. Bd. secretary

Approval of Agenda Dr. Gould noted additions to the agenda. Approved as amended.

Moved: M. Ondra

Seconded: K. Zellner

Vote: 8 Yes, 0 No

President welcomed guests and provided opportunity for public comments.

- a. High School student artwork presentation – Kathleen Kehs, high school art teacher, introduced students and explained their artwork on display in the Board Room.

***Approval of Minutes, as attached, for October 12, and October 19, 2005.**

Personnel action, as listed below.

L. Matika briefly reviewed personnel items. C. Singley asked that item 7 on page 2 for extra-curricular positions be taken as a separate item. A motion was made by G. Snyder to approve all but Item 7.

Moved: G. Snyder

Seconded: S. Schoffstall

Vote: 8 Yes, 0 No

1. Approval to add the following to the district substitute list effective November 9, 2005 pending receipt of all necessary paperwork:
Shaun Flynn: 8804 Grady Drive, Breinigsville 18031, Social Studies Certification
2. Approval to add the following to the substitute food service at a rate of \$8.50 per hour pending receipt of all necessary paperwork:
Cindy Fedder: effective October 20, 2005
Susan Pilat: effective October 24, 2005
3. Approval to remove the following from the substitute food service list effective October 21, 2005:
Cindy Fedder
4. Request for six unpaid days for Louise Williams, general production worker, from October 21 through October 28, 2005

5. Approval to remove the following from the substitute teacher assistant list effective November 1, 2005:

Mary-Lew Renninger

6. Extra-curricular positions per the negotiated contract for the 2005-2006 school year:

EXTRA-CURRICULAR APPLICATIONS	NAME	STIPEND
Assistant Boys Basketball Coach	Mike Kaercher	Volunteer
Assistant Wrestling Coach	Brad Kleckner	Volunteer <i>(pending receipt of clearances)</i>

ADDITIONAL PERSONNEL ACTION

1. Appointment of Sally Sayre to the position of language arts long-term substitute for the spring term of the 2005-2006 school year at BS+24 Step 1 (\$38,500) prorated for the spring semester. Sally is presently a paraprofessional assigned to the high school.
2. Appointment of Corey Beitler, 8561 Mohr Lane, Fogelsville, to the position of short-term substitute effective November 7, 2005 at a rate of \$120 per day for approximately eight weeks.
3. Appointment of Keely Dumbleton to the position of part-time teacher assistant assigned to Weisenberg Elementary for 3.5 hours per day at a rate of \$10.12 per hour effective November 10, 2005. Keely is presently a district substitute teacher assistant.
4. Appointment of BonnieLee Sechler, 1993 Timberline Road, Fogelsville, to the position of part-time teacher assistant assigned to Weisenberg Elementary for 3.5 hours per day at a rate of \$10.12 per hour, effective date to be determined pending receipt of pre-employment paperwork.
5. Recommendation to accept the following transportation classification additional assignment effective November 1, 2005:
Joshua Shiffer: class D substitute bus driver at a rate of \$14.00 per hour
6. Approval to remove the following from the district teacher assistant list effective November, 2005:
Joanne Stewart - relocation
Lori Gongaware - relocation

7. Extra-curricular positions per the negotiated contract for the 2005-2006 school year:

EXTRA-CURRICULAR APPLICATIONS	NAME	STIPEND
Assistant Boys Basketball Coach	Damian Olewine	Volunteer
Assistant Girls Soccer Coach	Bill Furjanic	\$3,320.94

A motion was made by G. Snyder to approve extra-curricular positions as noted above.

Moved: G. Snyder

Seconded: S. Schoffstall

Vote: 7 Yes, 0 No, 1 Abstain (C. Singley)

Curriculum/Building Issues

Approval of the texts for Level 3 & 4 World Language Curriculums.

S. Meixsell reviewed the textbook purchase. A software package that will allow students access to data on other world countries will be included with the purchase

Moved: C. Singley

Seconded: M. Richman

Vote: 8 Yes, 0 No

***Approval of software materials to support ninth grade integrated curriculum.**

Policies

Approval of Policy #252 – Homeschool Student Participation in Interscholastic Sports.

Homeschool families were notified of the policy so students could complete any necessary paperwork before the start of winter sports. Ken Zellner explained his position on the issue and he would be voting against the policy. M. Richman questioned how transportation to away games would be handled. Parents would be required to bring students to school for transport.

Moved: M. Ondra

Seconded: C. Singley

Vote: 7 Yes, 1 No (K. Zellner)

***Review process for Policies 000s.**

Facilities

No facilities report

District Finances:

Approval of Walter Brucker and Co. Inc. change order GC-12 for M S Construction Project to provide and install additional steel required for roof trusses at the connecting 2nd floor corridor in the amount of \$2,264.00.

Approval of Walter Brucker and Co. Inc. change order GC-13 for M S Construction Project to install drywall and ceramic tile in lieu of CMU in connecting corridor at a net additional cost of \$3,703.00.

Approval of Walter Brucker and Co. Inc. change order GC-14 for M S Construction Project to furnish and install additional steel to support the masonry at the connecting 1st floor corridor in the amount of \$1,245.00.

Approval of Wind Gap Electric change order EC-02 for M S Construction Project to furnish and install a load center and circuit for FOP-1 control panel in the amount of \$1,419.59.

Approval of Wind Gap Electric change order EC-03 for M S Construction Project to provide wiring for two (2) boiler control panels in the amount of \$1,949.40.

Approval of Wind Gap Electric change order EC-04 for M S Construction Project to provide conduit and wire for the fuel tank monitor equipment in the amount of \$2,173.00.

After review and discussion, a motion was made by G. Snyder to approve all of the change orders as one item.

Moved: G. Snyder

Seconded: M. Ondra

Vote: 8 Yes, 0 No

Approval to transfer the \$5,000.00 budgeted in General Fund to the Food Service Fund to support capital acquisition/general operations.

C. Linde requested funds included in the budget be transferred to the Food Service Fund to support the general operations of the Food Service Department.

Moved: C. Bartlett

Seconded: S. Schoffstall

Vote: 8 Yes, 0 No

Approval of the contract with Whitaker Center for Science & the Arts for field visit of the Middle School, grade 7 on November 29, 2005 in the amount of \$7.50 per student for an estimated cost of \$1,537.50. (Student Activity Fund)

Approval of the contract with Marian and Friends for performances on April 11, 2006 at Weisenberg Elementary in the amount of \$600.00. (Student Activity Fund)

Approval of the contract with Holiday Inn Conference Center to provide accommodations, meeting rooms, and meals for March 13 through March 15, 2006 for the Middles States visit in an estimated minimum amount of \$1950.00. (General Fund)

C. Linde explained the three contracts needing action. President Kistler requested a motion on all three as one item.

Moved: C. Singley

Seconded: G. Snyder

Vote: 8 Yes, 0 No

Approval of agreement with Atomic Learning Inc. to provide access to Atomic Learning Library in the amount of \$3,100.00.

L. Christman noted the software is a web based tutorial program that can be accessed with a password by students, teachers, and parents. The purchase will be funded by the 720 Grant.

Moved: K. Zellner

Seconded: M. Richman

Vote: 8 Yes, 0 No

***Approval of 2004-05 final budget transfers as per attached list.**

***Approval of 2005-06 budget transfers per attached list.**

***Approval of exoneration of Lauren Gorman, Weisenberg Township from 2005-2006 per capita tax as she was a full-time student and refund of \$14.70 paid in error.**

***Approval of refund of 2004-2005 Lynn Township interim real estate tax for parcel #541927700327-1 (Brian J. and Kerry A. Hoffner) in the amount of \$99.69 due to a razed building.**

***Approval of refund 2005-2006 Lynn Township real estate tax for parcel #540913135032-1 (Curtis J. and Hermie F. Shappell) in the amount of \$191.54 due to correction of property information.**

***Receive the following Reports for October, 2005:**

- a. Budget Report
- b. Revenues Report
- c. Treasurer's Report
 - General Fund
 - Capital Reserve Fund
 - 2004 GON.
 - Food Service Fund
- d. EIT Report

e. Activity Fund Report

***Approval of the following Bills as listed for payment:**

- a. General Fund
- b. Capital Reserve Fund
- c. 2004 GON
- d. Food Service Fund
- e. Tiger Fund

F. Other Reports:

***Federal Programs**

***Foundation Report**

***Enrollment Report**

***Committee Reports as follows:**

- a. Intermediate Unit
 - ✦ LVBEP Report
- b. ☐ Legislation
- c. Recreation commission
- d. LCTI

New Business

A. Approval of student activity contracts as per attachment.

Moved: M. Richman

Seconded: C. Singley

vote: 8 yes, 0 no

B. President Kistler asked for a representative for nomination to the CLIU 21 Board of Directors. President Kistler will submit Kenneth Zellner's name for nomination.

C. Report from Mrs. Anna Gilgoff on her recent trip to Georgia through the American Councils for International Education.

Anna Gilgoff, high school language arts teacher, expressed her appreciation to the Board for allowing her to take the time away from her classroom to participate in this experience. Fifteen teachers were selected to do this exchange program in ten Soviet Block countries. A. Gilgoff spent several days in Washington DC for training before making the trip to Georgia. A. Gilgoff shared her experiences and showed many of the items she brought back with her from the trip.

President offered courtesy of the floor for public comment.

J. Gould presented Board President Kistler with a plaque in appreciation of 24 years of dedicated service to the Board. K. Kistler is a major leader and personification of what education is about. Several Board members commented on Kistler's dedication to Northwestern Lehigh.

***Communications/Notes for the Board from Michael Ondra, Secretary**

***Report from Superintendent Gould**

***a. Administrative/Building Sharing**

***b. Board Member Sharing**

***c.  Legislative Information**

d. Reminder: Committee Meeting –

Personnel Committee – November 9, December 7, January 11, 7:00 a.m.

Seminar – November 12, 8:00

e. Other

Adjournment

A motion was made by K. Zellner to adjourn the meeting at 8:40 p.m. A short recess was taken to sample some of the recipes that Anna Gilgoff prepared and hear more about her experiences with local families of the country of Georgia. Executive session for personnel issues followed.

Moved: K. Zellner

Seconded: D. Link

vote: 9 Yes, 0 No

*Item for November 16 Board Meeting

Respectfully submitted,

Michael Ondra

M. Ondra, Secretary

By N. Zellner, Asst. Bd. Secretary