

**Northwestern Lehigh School District**  
**6493 Rte.309, New Tripoli PA 18066**  
**SCHOOL BOARD MEETING**  
**District Administrative Conference Room**  
**Wednesday, November 8, 2006, 7:30 p.m.**



**MINUTES**

**A. Agenda**

**Call to Order** The meeting was called to order at 7:30 p.m. by President Snyder.

**Opening Exercises** Opening exercises and roll call as listed below followed.

**Roll Call** all present

<b>Roll Call</b>	<b>Pr</b>	<b>Camille Bartlett</b>	<b>Pr</b>	<b>Michael Ondra</b>	<b>Pr</b>	<b>Sally Schoffstall</b>
<b>pr/ab</b>	<b>Pr</b>	<b>Willard Dellicker</b>	<b>Pr</b>	<b>Mark Richman</b>	<b>Pr</b>	<b>Kenneth Zellner</b>
<b>////////</b>	<b>Pr</b>	<b>Donald Link</b>	<b>Pr</b>	<b>Darryl Schafer</b>	<b>Pr</b>	<b>Gregory Snyder</b>

Also present: A. Webb, E. Mack, N. Soldridge, K. Turnbull, L. Baunch, K. Fink, D. Halpin, A. Gilgoff, high school art students & parents, G. Sperlbaum, E. Kerschner, J. & J. Mitich, D. Inhoff, L. Christman, K. Fisher, L. Hoppes, L. Stitzel, J. Kennedy, L. Matika, C. Linde, J. Freund, Esq., N. Zellner

**Approval of Agenda** S. Meixsell noted additional items for the agenda. The agenda was approved as amended.

Moved: W. Dellicker

Seconded: M. Ondra

Vote: 9 Aye, 0 Nay

**High School Student Art Presentation**

K. Fisher introduced Kathy Kehs, high school art teacher, who explained some of the artwork displayed in the conference room. Examples chosen spotlight the talent of our students. Several students talked about their artwork.

**Presentation and approval of Eagle Scout Project from Garrett Sperlbaum (Grade 12)**

High School student, G. Sperlbaum, gave highlights of improvements he would like to make in the environmental lab for his Eagle Scout project. This will include, repair or replacement of bird houses, trail clean up, tree identification, maps and a welcome sign to designate the entrance to the environmental lab. A motion was made by D. Link with much appreciation to support Garret in this project.

Moved: D. Link

Seconded: K. Zellner

Vote: 9 Aye, 0 Nay

**President welcomed guests and provided for comments**

Mrs. Jolene Mitich of Mohr Lane Fogelsville, representing parents of first grade students at Weisenberg Elementary, read a statement regarding the large class size in first grade at Weisenberg. Currently there are three classes with 23 students and one class with 22. Mrs. Mitich requested on behalf of other parents for an additional teacher or full time teacher assistant for first grade at Weisenberg to help those students succeed academically.

Anna Gilgoff thanked the Board on behalf of the high school English department for their support in purchasing the new textbooks for high school students. Staff members are very happy with the new curriculum and text.

**Personnel action, as listed below:**

L. Matika noted two resignations for retirement. Marge Wirth has served the District for 7.5 years. Carol Snyder has 21 years of service.

1. Approval to accept the resignation for retirement of Marjorie Wirth, High School Language Arts Teacher, effective the end of the first semester, January 2007.
2. Approval to accept the resignation for retirement of Carol Snyder, High School AV/Library Assistant, effective the end of the 2006-2007 school year.
3. Approval to accept the resignation of Kristen Showalter, Band Teacher/Director, effective December 2006.

4. Recommendation to add the following individuals to the Food Service Substitute list effective dates to be determined upon receipt of all necessary paperwork at a rate of \$8.75/hour:
  - a. Susan Hilbert – 5836 Ridge Road, Schnecksville 18078
  - b. Valerie Parks – 5905 Wayside Drive, Macungie 18062
5. Recommendation to accept the resignation of Elizabeth Coulsey, Substitute Food Service General Production Worker, effective October 30, 2006.
6. Recommendation to accept the following Transportation classification changes effective October 23, 2006.
  - a. Victoria Snyder: from Class F van substitute driver to Class E van driver
  - b. Donald Kline: from Class F van substitute driver to Class E van driver
7. Recommendation to add the following individual to the District's Teacher Substitute list effective November 13, 2006:
  - a. Kyle Whary – 2014 Ruth Street, Allentown 19104, Art Education Certification
8. Recommendation to remove the following individuals from the District's Teacher Substitute list effective October 23, 2006:
  - a. Thomas Billowitch – no longer available
  - b. Sharon Norman – no response
9. Request for approval for unpaid days for the following individual:
  - a. BonnieLee Sechler, Weisenberg Teacher Assistant: three (3) unpaid days from January 17, 18 and 19, 2007
10. Approval of Tammy Nelson, 1063 Moser Road, Breinigsville, to the position of Third Grade Elementary Long-Term Substitute assigned to Weisenberg Elementary, effective October 30, 2006 at BS Step 1 (\$38,000) prorated for the remainder of the 2006-2007 school year. Tammy is presently a day-to-day substitute for Northwestern Lehigh School District.
11. Recommendation to hire an additional six hour Class B Teacher Assistant at Weisenberg Elementary.
12. Extra-curricular positions per the negotiated contract for the 2006-07 school year.

EXTRA-CURRICULAR APPLICATIONS	NAME	STIPEND
<b>ADVISORS:</b>		
Asst. Girls Basketball Coach	Shannon Kistler	\$3,633.32
Asst. Boys Basketball Coach	Jonathan Gruber	\$3,633.32
Asst. Boys Basketball Coach	Ryan Hadinger	\$3,633.32
Fall Boys Basketball Intra. Adv. (correction)	Bernard Dugan	\$350.00
Debate Coach	Ann Way	\$2,132.03
Key Club Advisor	Susan Barnett	\$350.00

Moved: W. Dellicker

Seconded: D. Schafer

Vote: 9 Aye, 0 Nay

### **B. Curriculum/Building Issues**

**Approval of Tutorial Agreement with Kidspace National Hospital Centers for tutorial services for student # 10207 and student # 08236**

Moved: M. Ondra

Seconded: D. Link

Vote: 9 Aye, 0 Nay

### **Approval to host YMWCA Silver Sneakers Program**

The Silver Sneakers Program is an exercise program for older adults and is free to qualified residents. This YMWCA outreach opportunity will run two days a week from 8:15 to 9:00 a.m. in the Northwestern Elementary cafeteria. There is no cost to the District.

Moved: S. Schoffstall

Seconded: W. Dellicker

Vote: 9 Aye, 0 Nay

### **C. Policies**

#### **First reading of specific policies in 100s**

Specific policies have been reviewed by Administration and the Solicitor.

#### **Approval of Wrestling Weight Policy 123.2**

PIAA supports the policy to ensure maintenance of healthy weights of wrestlers. The policy has been on review for 30 days.

Moved: W. Dellicker

Seconded: D. Link

Vote: 9 Aye, 0 Nay

**D. Facilities**

**Approval of Act 34 Resolution and Notice of Public Hearing**

President Snyder noted a correction to item #6. The Resolution and Notice of Public Hearing were approved as corrected.

Moved: M. Ondra

Seconded: D. Schafer

Vote: 9 Aye, 0 Nay

**Approval of proposal for replacement of rooftop compressor and related equipment as per tabulation**

J. Kennedy noted the compressor and equipment to be replaced is more than 30 years old.

Moved: M. Ondra

Seconded: D. Schafer

Vote: 9 Aye, 0 Nay

**E. District Finances:**

**F. Other Reports:**

**Old Business**—none

**New Business**

**Approval of bus bid awards for (4) 77-78 passenger buses and (1) 36 passenger handicapped bus per tabulation**

Moved: W. Dellicker

Seconded: D. Schafer

Vote: 9 Aye, 0 Nay

**Exoneration of G. H. Harris Associates, Inc. for delinquent per capita taxes per list**

Moved: D. Link

Seconded: W. Dellicker

Vote: 9 Aye, 0 Nay

**Discussion on dates for Preliminary Budget Review**

C. Linde distributed dates for budget prep relative to the impact of Act 1. January 27, 2007 will be the deadline for public display. The Board agreed to schedule a budget workshop on December 13 at 6:30 p.m.

President Snyder requested Executive Session for legal issues to follow the regular meeting.

President Snyder also asked the Board's desire for more information on enrollment and class size. M. Ondra would like to see statistics from other school districts K-8 in Lehigh and Carbon Counties including teacher assistant and other resource utilization and distribution of gifted, special education and special needs students. S. Meixsell will email that information to Board members. The Board would like a report at a future meeting. D. Schafer suggested a follow-up letter to parents to let them know when that report will be presented.

**President offered courtesy of the floor for public comment**

Debra Inhoff of Seipstown Road, Fogelsville, voiced her concerns regarding the first grade class size at Weisenberg Elementary.

**Communications/Notes for the Board from Michael Ondra, Secretary**—none

**Report from Superintendent Gould**

**a. Administrative/Building Sharing**—S. Meixsell attended a PSBA policy development session. The information presented was very helpful. S. Meixsell feels the District is on the right track with our policy updates. L. Christman gave an update on Classrooms of the Future. She is working with Cingular to update our cell phone service plan. Principals shared current events in their buildings. C. Linde noted the Act 34 public hearing will be December 7 at 7:00 p.m. L. Matika scheduled the next Personnel Committee meeting for December 6 at 6:30

**b. Board Member Sharing**—M. Richman attended the public meeting for the replacement of the bridge in Lowhill Township. Replacement will not take place for six more years. D. Link noted point of sale has started at Weisenberg.

c.  **Legislative Information**—none

d. **Reminder: Committee Meeting**—**Buildings & Grounds Committee, November 1, 4:00 p.m Board Room**  
**Personnel Committee, November 8, 6:30 p.m., Board Room**

**G. Adjournment**

The meeting was adjourned at 8:45p.m. for a short recess followed by Executive Session.

Moved: K. Zellner

Seconded: D. Link

vote: 9 Aye, 0 Nay

Respectfully submitted,

***Michael Ondra***

M. Ondra, Secretary

By N. Zellner, Asst. Board. Secretary