

Northwestern Lehigh School District

6493 Rte.309, New Tripoli PA 18066

SCHOOL BOARD MEETING

District Administrative Conference Room

Wednesday, October 11, 2006, 7:30 p.m.



MINUTES

A. Agenda

Call to Order President Snyder called the meeting to order at 7:32 p.m.

Opening Exercises Opening exercises and roll call as listed below followed.

Roll Call

7 present

Roll Call	Ab	Camille Bartlett	Pr	Michael Ondra	Ab	Sally Schoffstall
pr/ab	Pr	Willard Dellicker	Pr	Mark Richman	Pr	Kenneth Zellner
////////	Pr	Donald Link	Pr	Darryl Schafer	Pr	Gregory Snyder

Also present: A. Yurko, J. Edwards, S. Fenner, R. Whiley, E. Kerschner, E. McLaughlin, K. Fisher, K. Kelley, R. Cartier, S. Meixsell, C. Linde, L. Matika, J. Gould, L. Christman, D Kamver, Esq., N. Zellner

Approval of Agenda Dr. Gould noted two additional items for the agenda. The agenda was approved as amended.

Moved: K. Zellner

Seconded: D. Link

Vote: 7 Aye, 0 Nay

President welcomed guests and provided for comments—there were no comments

World Language Summer Camp Presentation

High School world language teachers, Anita Yurko and Jan Edwards, gave a brief report on the Summer Language Camp held in early August. The program included 33 children from both elementary buildings. Students participated in activities that included three languages. Kelly Edwards developed a web presentation highlighting the five-day camp which was shared with Board members. The teachers thanked the Board for their support in this project.

Personnel action, as listed below

L. Matika reviewed items for action. K. Fisher introduced Sherrie Fenner, a Northwestern Lehigh graduate who will be taking over the duties of high school math teacher.

1. Appointment of Sherrie Fenner, 7984 Allemaengel Road, New Tripoli, to the position of Math Teacher assigned to the High School at MS Step 11 (\$47,720) prorated for the remainder of the school year, effective date to be determined. Sherrie has a Bachelor of Science Degree in Education and a Masters of Education Degree from Kutztown University. Presently, Sherrie is employed at Stroudsburg Area School District as the Director of Mathematics & Grants.
2. Recommendation to transfer the following employees from a Food Service substitute to a part time General Production Worker effective October 1, 2006 at a rate of \$10.08/hour:
 - a. Lori Wertman
 - b. Jen Schaeffer
3. Recommendation to add the following individuals to the Food Service substitute list effective date to be determined upon receipt of all necessary paperwork at a rate of \$8.75/hour:
 - a. Elizabeth Coulsey – 6470 B Church Road, Slatington 18080
 - b. Elaine Tibbs – 5115 Hunter Street, Catasauqua 18032
4. Recommendation to add the following individuals to the District's Teacher Assistant substitute list pending receipt of all necessary paperwork at a rate of \$10.41/hour:
 - a. Helen Hatfield – 6728 Madison Street, New Tripoli, effective date to be determined
 - b. Shona Rutter – 5448 Fells Creek Road, Schnecksville, effective October 12, 2006
 - c. Mary Boehm – 4223 East Wyndemere Circle, Schnecksville 18078, effective October 12, 2006
5. Recommendation to remove the following individual from the District's Teacher Assistant substitute list effective October 5, 2006:
 - a. Tara Redline – full time employment elsewhere

6. Recommendation to remove the following individual from the District's Teacher substitute list effective September 25, 2006:
 - a. Marianne Allen – retire
 - b. Linda Findlay – full time employment elsewhere
7. Approval to accept the resignation of Jack Stuber, Transportation, effective September 28, 2006.
8. Request for approval for unpaid days for the following individuals:
 - a. Mary Ann Metzger, Northwestern Elementary Teacher Assistant: five (5) unpaid days from December 4 through December 8, 2006
 - b. Leann Toth, Weisenberg Technology Assistant: two (2) unpaid days, September 11 and 15, 2006
 - c. Susan Fetterman, Weisenberg Teacher Assistant: ten (10) unpaid days from October 25 through November 7, 2006
9. Recommendation to accept the resignation of Sara Masenheimer as Assistant Track Coach effective September 25, 2006.

Also:

10. Approval of Shona Rutter, 5448 Fells Creek Road, Schnecksville, as a "Guest Teacher" in coordination with the Carbon Lehigh Intermediate Unit program effective October 12, 2006 for the 2006-2007 school year.
11. Recommendation to remove the following individuals from the District's Teacher Substitute list effective October 11, 2006:
 - a. Suzanne Borovies – full time employment elsewhere
 - b. Nathan Litzenberger – no response
 - c. Vincent Galeone – no longer interested
12. Request for approval of unpaid days for the following individual:
 - a. Deb Lerner, Middle School Teacher Assistant: five (5) unpaid days from October 2 through 6, 2006
13. Extra-curricular positions per the negotiated contract for the 2006-07 school year pending receipt of all necessary paperwork:

EXTRA-CURRICULAR APPLICATIONS	NAME	STIPEND
Assistant Softball Coach	Kelly Berg	\$2,940.46

Moved: M. Ondra

Seconded: K. Zellner

Vote: 7 Aye, 0 Nay

B. Curriculum/Building Issues

Approval of Tutorial Agreement with Kidspace National Hospital Centers for tutorial services for student #10207

Moved: W. Dellicker

Seconded: D. Link

Vote: 7 Aye, 0 Nay

Approval for a School Neuropsychological Evaluation for student #13239 in the amount of \$3250.00

Moved: M. Ondra

Seconded: M. Richman

Vote: 7 Aye, 0 Nay

Approval of Memorandum of Understanding with Valley Youth House for On-site Mental Health services from October 12 through December 22, 2006 at a rate of \$46.00 per hour for up to 10 hours per week For services that are included in student IEPs.

Moved: K. Zellner

Seconded: D. Link

Vote: 7 Aye, 0 Nay

Discussion of Strategic Planning Goal Framework

J. Gould reviewed the framework which came out of the Strategic Planning Process. Of the six goals, the first five are required by the state. The sixth goal was added as a major component to include district employees in the process. The goal direction will implement the action plan and set up the framework for all action that will take place over the next six years. D. Schafer suggested a change in wording to Goal 6 to include fiscally responsible manner in the goal so as to include all sections of that goal. After discussion, a motion was made by W. Dellicker to approve the Strategic Planning Framework with the mentioned edits.

Moved: W. Dellicker

Seconded: K. Zellner

Vote: 7 Aye, 0 Nay

C. Policies

First reading of specific policies in 100s and 200s

S. Meixsell presented 15 revised policies for Board review. All policies in the 100s are related to Programs.

D. Facilities

Update on PlanCon/Building Project

G. Snyder noted the next Buildings & Grounds meeting will be Monday, October 16. The committee is waiting for a report from M. Thompson. M. Thompson will also bring the hazardous materials survey to the meeting. W. Dellicker questioned the status of the road issue at Weisenberg. G. Snyder reported moving forward with the original design with a slight change. If the township does decide to make changes to the intersection, we will be able to utilize the new road. Sunoco has not responded regarding the gas line. J. Gould noted starting next week, a monthly report will be included on the agenda for updates on building maintenance projects and operations.

E. District Finances:

Approval of changes to District bus stops for 2006/2007 school year

Moved: W. Dellicker

Seconded: D. Schafer

Vote: 7 Aye, 0 Nay

Approval of storage tank insurance per tabulation

Moved: W. Dellicker

Seconded: D. Schafer

Vote: 7 Aye, 0 Nay

Approval of student activity contract with P. G. Productions in the amount of \$850.00 for October 27, 2006 assembly program at Northwestern Elementary

Moved: W. Dellicker

Seconded: D. Link

Vote: 7 Aye, 0 Nay

Approval of student activity contract with Castle Shakespeare Repertory Company in the amount of \$2500.00 for November 3, 2006 field trip for Northwestern Lehigh Middle School

The eighth grade will attend a drama production.

Moved: K. Zellner

Seconded: D. Link

Vote: 7 Aye, 0 Nay

Approval of AccuWeather contract for 2006/2007 school year in the amount of \$1896.00

Data received is used to make determinations on early school closings. 6% increase over last year's cost.

Moved: D. Link

Seconded: M. Richman

Vote: 7 Aye, 0 Nay

Confirmation for continuation of CSIU16 2006/2007 licensing and software agreements totaling \$11,990.00

Software programs are used for student data, personnel, transportation, and fund accounting. The agreement automatically renews annually. The cost has increased 4% over last year.

Moved: D. Link

Seconded: M. Richman

Vote: 7 Aye, 0 Nay

F. Other Reports:

Old Business—none

New Business

Approval of student activity contract with Lehigh Valley Zoo in the amount of \$325.00 for October 27, 2006 assembly program at Northwestern Elementary

Moved: W. Dellicker

Seconded: K. Zellner

Vote: 7 Aye, 0 Nay

Approval to authorize payment for the following services/costs for proposed bond issue expenses for construction/renovation in the District: MKSD for Architect Services in the amounts of \$76,849.17 for Weisenberg Elementary and \$57,701.68 for Northwestern Elementary (total to date \$700,827.89)

Moved: W. Dellicker

Seconded: D. Schafer

Vote: 7 Aye, 0 Nay

President offered courtesy of the floor for public comment—there were no comments

Communications/Notes for the Board from Michael Ondra, Secretary—none

Report from Superintendent Gould—no report

a. Administrative/Building Sharing—Building principals reported on current events in the schools. During inservice on October 9, teachers participated in DRA training, curriculum work, and other activities. C. Linde shared information on the Tax Study Commission's first meeting. L. Matika noted the Personnel Committee held a brief meeting before tonight's Board meeting & will meet again on November 8.

b. Board Member Sharing—M. Richman enjoyed the day spent at NWE. He was able to visit each classroom. D. Schafer reported a chairperson, Earl Supplee, was elected at the Tax Study Commission meeting. Seven members were present. The TSC would like to hold the Public Hearing at the end of October or early November. A date will be set with Scott Shearer from PFM. D. Link reminded Board members next week's meeting will be at LCTI. G. Snyder requested the Executive Session be postponed until next week.

c. Legislative Information—none

d. Reminder: Committee Meeting—Buildings & Grounds Committee, 10/9 at 4:00 p.m., Brd Room
Personnel Committee, 10/11 at 6:30 p.m., Brd Room
Oct. 18 Board Meeting at LCTI, dinner at 6:00 p.m.

G. Adjournment

A motion was made by K. Zellner to adjourn the meeting at 8:51 p.m.

Moved: K. Zellner

Seconded: D. Link

vote: 7 Aye, 0 Nay

Respectfully submitted,

Michael Ondra

M. Ondra, Secretary

By N. Zellner, Asst. Board Secretary