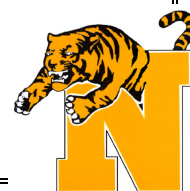


Northwestern Lehigh School District
6493 Rte.309, New Tripoli PA 18066
SCHOOL BOARD MEETING
District Administrative Conference Room
Wednesday, September 20, 2006, 7:30 p.m.



Minutes

A. Agenda

Call to Order The meeting was called to order at 7:32 p.m. by President Snyder.

Opening Exercises Opening Exercises and roll call as listed below followed.

Roll Call

Roll Call	Pr	Camille Bartlett	Ab	Michael Ondra	Pr	Sally Schoffstall
pr/ab	Pr	Willard Dellicker	Pr	Mark Richman	Pr	Kenneth Zellner
////////	Pr	Donald Link	Pr	Darryl Schafer	Pr	Gregory Snyder

Also Present: A. Kuntz, D. Halpin, E. Kerschner, K. Fisher, R. Cartier, L. Hoppes, M. Malay, L. Matika, S. Meixsell, L. Christman, J. Gould, J. Freund, Esq., N. Zellner

Approval of Agenda Dr. Gould noted additional items for the agenda. The agenda was approved with additions.

Moved: K. Zellner

Seconded: D. Link

Vote: 8 Aye, 0 Nay

President welcomed guests and provided for comments—no comments

Approval of Minutes, as attached, for August 9 & August 16, 2006

D. Schafer noted a correction to the August 9 minutes. Minutes were approved as amended.

Moved: W. Dellicker

Seconded: D. Link

Vote: 8 Aye, 0 Nay

Personnel action, as listed:

L. Matika reviewed the requests for approval and introduced Angela Kuntz who will be replacing the speech therapist.

1. Appointment of Angela Kuntz, 4681 Lovers Lane, Slatington 18080, to the position of Speech and Language Therapist at MS Step 8 \$44,520 prorated for the remainder of the 2006/07 school year pending receipt of all necessary paperwork. Effective date to be determined upon release from Colonial Intermediate Unit 20. She has a Bachelor of Science Degree in Communication Disorders from The Pennsylvania State University and a Master of Science Degree in Communication Sciences and Disorders from Clarion University. Angela is presently an employee with CLIU 20 as a Speech and Language Therapist.
2. Recommendation to accept the following Transportation classification changes effective September 11, 2006:
 - a. Mariann Richards: additional Class E van driver
 - b. Vernon Wink: from Class D to Class C driver at a rate of \$15.45/hour
 - c. Michael D'Ancona: additional Class D driver at a rate of \$14.42/hour
3. Recommendation to remove the following from the Transportation Substitute list effective September 20, 2006 per employees request:
 - a. Wendy Morrison
 - b. Jeffrey Collins
4. Approval of request for disability followed by FMLA leave for Kate Kitz, Therapeutic Case Manager, effective September 18, 2006.
5. Approval to remove the following from the District Substitute Teacher list effective September 14, 2006:
 - a. Jonathan Gray – employment elsewhere
 - b. Ed Koren – employment elsewhere
6. Approval to add the following to the District Substitute Health Assistant list effective September 21, 2006 at a rate of \$13.41/hour pending receipt of all necessary paperwork:
 - a. Mary-Lew Renninger: 2373 Seipstown Road, Fogelsville 18051
7. Request for approval for unpaid days for the following:
 - a. Sally Christman, Transportation: five (5) unpaid days – October 16 through October 20, 2006

- b. Sara Masenheimer, Middle School teacher: three (3) unpaid days – October 19, 20 and 23, 2006
 - c. Angie Rex, Northwestern Elementary teacher assistant: five (5) unpaid days – November 6 through November 10, 2006
 - d. W. Ann Way, High School teacher: nine (9) unpaid days – January 2 through 5, 2007 and January 8 through 12, 2007
8. Extra-curricular positions per the negotiated contract for the 2006-07 school year pending receipt of all necessary paperwork:

EXTRA-CURRICULAR APPLICATIONS	NAME	STIPEND
SADD Club Advisor	Kimberly Sutton	\$350.00
Computer Coordinator – MS	Shannon Kistler	\$2,384.05
Head Boys Basketball Coach	Bernard Dugan	\$6,055.53
Drama Director – MS	Robin Leisher	\$1,293.37

W. Dellicker requested taking action on the extra-curricular position of Head Boys Basketball Coach as a separate motion. A motion was made by W. Dellicker to approve personnel as listed except for the position of Head Boys Basketball Coach.

Moved: W. Dellicker

Seconded: D. Schafer

Vote: 8 Aye, 0 Nay

A motion was made by D. Link seconded by S. Schoffstall to approve Bernard Dugan as Head Boys Basketball Coach.
Vote: 7 Aye, 1 Nay

B. Curriculum/Building Issues

Approval of Strategic Planning Goal Framework

Dr. Gould and S. Meixsell reviewed the Mission Statement, Vision Statement and the District Shared Values. A motion was made to approve these three documents. D. Link requested it be noted that changes can be made to these statements in the future.

Moved: W. Dellicker

Seconded: K. Zellner

Vote: 8 Aye, 0 Nay

S. Meixsell also reviewed the Strategic Planning Framework for 2006 to 2012 which include Pennsylvania State Goals and Northwestern Lehigh School District Goals. Specific actions for each step of the action plan are listed. Board members were asked to review this document and prepare for further discussion at a future meeting. The deadline for submission to PDE has been extended to November 22, 2006.

Report on Curriculum Review Guide

S. Meixsell noted that curricular review information is accessible on the District web site. Listed is a comprehensive list of curricular processes, Task Force and other committee members, and their meeting dates and times.

C. Policies

First reading of Policy #123.2 Wrestling Weight Certification Policy

PIAA passed new regulations regarding wrestling weight certification. This policy will be initiated to prevent students from dropping weight in an unhealthy manner. Students participating must be certified by an authorized medical examiner prior to the start of the season.

Policy Update

President Snyder thanked S. Meixsell and S. Schoffstall for all the work done on policy so far. S. Meixsell explained that administration has reviewed the 100s and 200s. She will be meeting with John Freund for legal review. She will begin to bring policies for first reading probably at the end of October. S. Schoffstall noted it would probably take another year to get through the entire process. They both feel our policies are accurate and current and will meet our needs.

D. Facilities

None

E. District Finances:

Approval of 2006-2007 Food Service Breakfast Program.

Prices set: reduced--\$0.30, student--\$1.25, adult--\$1.75

Moved: W. Dellicker

Seconded: D. Link

Vote: 8 Aye, 0 Nay

Approval of delinquent per capita tax exonerations per attached listings for 2000-2001, 2001-2002, 2002-2003, 2003-2004, 2004-2005 and 2005-2006

Moved: W. Dellicker

Seconded: D. Link

Vote: 8 Aye, 0 Nay

Receive the following Reports for August:

- a. Budget Report as presented
- b. Revenues Report as presented
- c. Treasurer's Report as presented
 - General Fund** with a beginning balance of \$5,007,660.42, receipts of \$11,410,381.94, and disbursements of \$1,569,229.41, leaving a balance of \$14,848,812.95.
 - Capital Reserve Fund** with a beginning balance of \$740,968.19, receipts of \$2,470.89, disbursements of \$0, leaving a balance of \$743,439.08.
 - 2004 GON** with a beginning balance of \$217,794.87, receipts of \$681.74, disbursements of \$0, leaving a balance of \$218,478.61.
 - Food Service Fund** with a beginning balance of \$616.59, receipts of \$43,576.99, disbursements of \$39,573.80, leaving a balance of \$4,619.78.
- d. EIT Report as presented
- e. Activity Fund Report as presented
- f. Comparison of Prior Year to Current Year Budget to Actual Expenditures by Object Report as presented

Moved: W. Dellicker

Seconded: K. Zellner

Vote: 8 Aye, 0 Nay

Approval of the following Bills as listed for payment:

- a. General Fund totaling \$1,150,676.07 and \$314,859.27 for 05/06
- b. Capital Reserve Fund --none
- c. 2004 GON totaling \$36,267.09
- d. Food Service Fund totaling \$24,297.30 and \$207.50 for 05/06
- e. Tiger Fund totaling \$3,027.08

Moved: W. Dellicker

Seconded: K. Zellner

Vote: 8 Aye, 0 Nay

F. Other Reports:

Federal Programs—no report

Foundation Report—S. Meixsell noted the Foundation is planning an orientation dinner on October 12 in the high school cafeteria. It will be an informational meeting to solicit new members and start fundraising planning.

Transportation Report—no report

Strategic Plan Report—included with Strategic Planning Goal Framework

Enrollment Report—2401, plus 58 homeschooled, 36 Charter, 217 Non-public. Dr. Gould noted the increase from September of last year.

Committee Reports as follows:

- a. Intermediate Unit—The Committee met Monday, 9/18. K. Zellner shared information on the progress of the move to the new building. Moving will be done in phases over the next two weeks. Several hundred special needs students participated in summer camps. The IU had favorable feedback on the audit report. K. Zellner also noted the fantastic job B. Keegan is doing.
 - LVBEP Report—A new Executive Director has been hired.

- b.  Legislation—Nothing pending related to education.
- c. Recreation Commission—D. Link noted the successful turnout for Night in the Country and thanked everyone for their support. The band is booked for next year and plans are moving along.
- d. LCTI—G. Snyder noted the opening of the new Academic Center.

Old Business

Approval of agreement with Turner Construction Company for Project Management Services

John Freund reviewed the contract and was satisfied that everything requested was put in the document. A motion was made to approve the agreement in the amount of \$136,000 subject to final review by the Superintendent and Solicitor.

Moved: W. Dellicker

Seconded: D. Schafer

vote: 8 Aye, 0 Nay

New Business

Approval to renew software/licensing agreements as attached

L. Christman reviewed the agreements, gave a description of how the software would be used, and where the funding is coming from.

Moved: M. Richman

Seconded: D. Link

vote: 8 Aye, 0 Nay

Approval of Carbon Lehigh Intermediate Unit Special Education Services Agreement for the 2006-2007 school year

The agreement is identical to last year. S. Meixsell noted the agreement will automatically renew unless notification is given in March of 2007. The payment schedule will also be similar to last year.

Moved: K. Zellner

Seconded: D. Link

vote: 8 Aye, 0 Nay

Approval to accept the resignation of Mark Richman from the Tax Study Commission

Concern was raised over the disqualification of M. Richman to serve on the Commission due to the requirement that no member have a relative employed by the district.

Moved: W. Dellicker

Seconded: S. Schoffstall

vote: 8 Aye, 0 Nay

Approval to appoint Darryl Schafer to the Tax Study Commission.

D. Schafer volunteered to be M. Richman's replacement to sit on the Study Commission. The first meeting will be in October.

Moved: W. Dellicker

Seconded: D. Link

vote: 8 Aye, 0 Nay

President Snyder gave a brief report on the status of sewer hookup for Northwestern Elementary.

President offered courtesy of the floor for public comment. Donna Halpin shared how helpful her attendance at Board meetings have been to keep her informed on what's going on in the District.

Communications/Notes for the Board from Michael Ondra, Secretary—none

Report from Superintendent Gould—the Governor has announced the recipients of the Classrooms of the Future Grant. Northwestern Lehigh School District will receive \$408,000. This Governor's initiative will allow the use of technology as a tool to make sure students will be competitive in the global marketplace. LCTI is the only other recipient in Lehigh County.

a. Administrative/Building Sharing—Principals shared current events in their buildings. S. Meixsell announced Anne Bender was honored this summer as a Master Advisor of Family, Career and Community Leaders of America for her commitment to youth. L. Matika scheduled the next meeting of the Personnel Committee for October 10 at 6:30 p.m.

b. Board Member Sharing—K. Zellner publicly thanked Larry Morris and acknowledged the assistance he gave a stranded motorist.

G. Adjournment

The meeting was adjourned at 9:19 p.m. for a brief recess followed by Executive Session for Personnel.

Moved: K. Zellner

Seconded: M. Richman

vote: 8 Aye, 0 Nay

Respectfully submitted,

Michael Ondra

M. Ondra, Secretary

By N. Zellner, Asst. Bd. Secretary